

Record of Board Proceedings

(Minutes)

The Kenton County Board of Education met in regular session on February 03, 2025 at 7:00 PM in the Sanitation District Boardroom located at 1045 Eaton Drive, Ft. Wright, Kentucky.

I. CALL TO ORDER

Chairperson Jessica Jehn called the meeting to order at 7:00pm.

A. Roll Call confirmed that board members Karen Collins, Shannon Herold, Jessica Jehn and Erin McConnell were present with Carl Wicklund attending virtually. Superintendent Webb, Attorney Deters, Secretary Jones and Treasurer Bentle were also present.

B. Moment of Silence and Pledge of Allegiance was led by Erin McConnell.

II. RECOGNITION

A. Coach Troy Roberts (Simon Kenton) was recognized as 2025 KYHSBCA Hall of Fame Inductee.

B. Team Kenton Awards were presented to Leah Baioni, Lauren Helmle, Brittany Starnes, and Rachelle Tyree.

III. MONTHLY REPORTS

A. Construction

B. Energy Management

C. Human Resource

1. Employee Days Without Pay

2. Personnel Actions (12/7/24-1/17/25)

Certified:

BARALT, KELLY N	8/8/24 CERT REMOVE XDTY 1.0 EL SPONSOR @ FW	FT WRIGHT ELEMENTARY SCHOOL
BROWN, JILLIAN M	1/15/25 CERT CHG CERT SUB TO HS TCHR REMOVE SUB @ SK	SIMON KENTON HIGH SCHOOL
BRYAN, ASHLEY M	8/8/24 CERT ADD XDTY 1.0 EL SPONSOR-2 @ FW	FT WRIGHT ELEMENTARY SCHOOL
CAHILL, RUTH	12/16/24 CERT RESIGN MS TEACHER & CHANGE ADDRESS @ SVA	SUMMIT VIEW ACADEMY
HEINEKE, REBECCA S	8/8/24 CERT ADD XDTY .5 NKCES GRANT COUNSELOR @ SC	SCOTT HIGH SCHOOL
HOFF, MELISSA A	8/8/24 CERT ADD .33 HS ACADEMIC COMPETITION @ SC	SCOTT HIGH SCHOOL
JONES, BRITTANY	7/1/24 CERT CHG RNK 2TO1 & ADD 12/7/24 NBCT ELEM TCHR@SVA	SUMMIT VIEW ACADEMY
KATHMAN, JOSEPH N	8/8/24 CERT ADD .33 HS ACADEMIC COMPETITION @ SC	SCOTT HIGH SCHOOL
KRAUSE, HUNTER B	1/21/25 CERT NEW HIRE SPED TCHR @ SK	SIMON KENTON HIGH SCHOOL
LUDWIG, COLE MCKINLEE	1/3/25 CERT RESIGN HS TEACHER & ALL POSITIONS @ SK	SIMON KENTON HIGH SCHOOL
MORRIS, MARTIN A	1/6/25 CERT NEW HIRE MS TCHR @ TF	TURKEY FOOT MIDDLE SCHOOL
SWANK, PHOEBE	8/8/24 CERT CHG .75 TO 1.0 HS SPONS 2 @ DX	DIXIE HEIGHTS HIGH SCHOOL
TRIPLETT, ZACHARY	8/8/24 CERT ADD .33 HS ACADEMIC COMPETITION @ SC	SCOTT HIGH SCHOOL

WOLF, CODY B	12/23/24 CERT CHG ASST PRIN/INTERIM PRINC TO PRINC @ SC	SCOTT HIGH SCHOOL
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Classified:

ADKINS, JEREMY M	12/20/24 CLAS RESIGN INSTRUCTIONAL ASSISTANT @ KN	KENTON ELEMENTARY SCHOOL
BARNETT, DEBRA J	12/4/24 CLAS CHG IA TO SPED IA @ SVA	SUMMIT VIEW ACADEMY
CLARK, ALEXIS D	12/9/24 CLAS CHG STP 0 TO STP 3 ADD SLP STIPEND SPCH PATH@BG	BEECHGROVE ELEMENTARY SCHOOL
COULTER, AMANDA M	1/6/25 CLAS NEW HIRE BUS DRIVER @ 901T	TRANSPORT-TWENHOFEL LOT/OFFICE
HALL, JERAMIE L	1/6/25 CLAS NEW HIRE EL INSTRUCTIONAL ASST @ TF	TURKEY FOOT MIDDLE SCHOOL
HEEGER, LAUREN T	12/9/24 CLAS ADD XDTY PAY RECORD FOR SUB LUNCH MONITOR @ DW	BEECHGROVE ELEMENTARY SCHOOL
HEEGER, LAUREN T	12/19/24 CLAS ADD XDTY PAY RECORD FOR CERT SUB @ DW	BEECHGROVE ELEMENTARY SCHOOL
HONAKER, RICHARD J	12/16/24 CLAS CHG BLDG OPS SPT W/JOUR @PN TO BLDG OPS SPT W/JOUR @DW	OPERATIONS SUPPORT-CO
HUNLEY, CLAIRE	1/6/25 CLAS NEW HIRE SPED IA @ SVA	SUMMIT VIEW ACADEMY
LIGHTNER, KIMBERLY D	12/16/24 CLAS NEW HIRE BUS DRIVER @ 901T	TRANSPORT-TWENHOFEL LOT/OFFICE
MILLICAN, CLARENCE E	1/06/25 RCLA NEW HIRE BUS DRIVER @ 901T	TRANSPORT-TWENHOFEL LOT/OFFICE
MILLS, KRISTI I	1/21/25 CLAS CHG SCH SEC RMV HLTH SUPP@RR TO ADMIN ASST @CO	ACADEMIC SERVICES-CO
MILLS, TAMMY S	3/3/25 CLAS CHG CAFE WORKER @ CY TO CAFE MNGR @ CY	CAYWOOD ELEMENTARY SCHOOL
PARRISH, LORI A	1/06/25 CLAS CHG 7 TO 7.5 HR CAFE WORKER @ RR	RIVER RIDGE ELEMENTARY SCHOOL
RUIZ, EVA A	1/13/25 CLAS NEW HIRE SPED IA @ SC	SCOTT HIGH SCHOOL
SUETHOLZ, JOHN R	12/31/24 CLAS RETIRE BUS DRIVER @ 901C	TRANSPORT-CRESCENT SPRINGS LOT
THOMAS, MARANDA L	1/6/25 CLAS NEW HIRE IA @ DX	DIXIE HEIGHTS HIGH SCHOOL
TOMLIN, CHRISTOPHER J	12/16/24 CLAS NEW HIRE BUS DRIVER @ 901T	TRANSPORT-TWENHOFEL LOT/OFFICE
WEBER, MANUELA G	3/3/25 CLAS CHG 6.5 HR @ SVA TO 7 HR CAFE WORKER @ CY	CAYWOOD ELEMENTARY SCHOOL
WEST, LINDSAY M	11/11/24 CLAS CHG FROM STEP 0 TO STEP 3 CAFE WORKER @ RR	RIVER RIDGE ELEMENTARY SCHOOL

Paraprofessional Personnel:

COLE, DAVID G	12/9/24 PARA NEW HIRE 1.0 HS TRACK-GIRLS-LEVEL I @ DX	DIXIE HEIGHTS HIGH SCHOOL
DUNN, HUNTER B	1/15/25 PARA NEW HIRE 1.0 HS BASEBALL-ASST COACH @ SC	SCOTT HIGH SCHOOL
KARDUM, KATIE-LYNN	8/8/24 PARA ADD .22 HS WINTER SEASON CAPTION HEAD @ SC	SCOTT HIGH SCHOOL
MARDIS, NICOLE M	12/20/24 PARA REHIRE 1.0 HS TRACK-BOYS & GIRLS-HEAD CCH @ SC	SCOTT HIGH SCHOOL
PIPER, RYAN W	12/20/24 PARA REHIRE 1.0 BASS FISHING COACH @ SK	SIMON KENTON HIGH SCHOOL
WYNN, JOSEPH C	1/8/25 PARA NEW HIRE PT SUPPORT PERSONNEL @ SK	SIMON KENTON HIGH SCHOOL

Student Personnel:

HOWELL, RILEY ELIZABETH	1/7/25 STDT RESIGN TECHNOLOGY STUDENT INTERN @ SVA	SUMMIT VIEW ACADEMY
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Substitute Personnel:

ANNUNZIATA, ALEXI J	12/18/24 SUBS NEW HIRE CERT SUB @ DW	DISTRICT WIDE
BANNISTER, DANIELLE M	12/12/24 SUBS NEW HIRE CLASSIFIED SUBSTITUTE @ DW	DISTRICT WIDE
BANNISTER, DANIELLE M	1/14/25 SUBS CHANGE CERT SUB @ DW & KEEP CLAS SUB @ DW	DISTRICT WIDE
BOSWELL, HALEY M	12/12/24 SUBS NEW HIRE CERTIFIED & CLASSIFIED IA SUB @ DW	DISTRICT WIDE
CHINN, CARRIE J	12/19/24 SUBS NEW HIRE CERT & CLAS SUB @ DW	DISTRICT WIDE
CORNELISON, PEYTON S	12/12/24 SUBS NEW HIRE CERTIFIED SUBSTITUTE @ DW	DISTRICT WIDE
DRAKE, STEPHANIE L	1/6/25 SUBS RESIGN & CHG ADDRESS CERTIFIED SUBSTITUTE @ DW	DISTRICT WIDE
DUDDEY, DONNA S	2/13/25 SUBS RESIGN SPEECH/LANG PATH SUB @ DW	DISTRICT WIDE
EVANS, HOPE L	12/18/24 SUBS NEW HIRE CERT SUB @ DW	DISTRICT WIDE
GUFFEY, SHANNON M	12/18/24 SUBS RESIGN CLASSIFIED SUBSTITUTE @ DW	DISTRICT WIDE
HAMILTON, LARRY	12/16/24 SUBS CHANGE CLAS BLDG OPS SPT @ CY TO SUB CUST @ DW	DISTRICT WIDE
KRANZLEY, KATHERINE A	10/31/24 SUBR RETIRE CERTIFIED SUBSTITUTE @ DW	DISTRICT WIDE
MELTON, WYATT B	1/9/25 SUBS NEW HIRE CERTIFIED SUBSTITUTE @ DW	DISTRICT WIDE
MITCHELL, THOMAS CHRISTOPHER	1/18/25 CLAS CHG BUS DRIVER @901C TO SUB DRIVER @ DW	DISTRICT WIDE
MOORE, ABBY M	1/16/25 SUBS NEW HIRE CERTIFIED SUBSTITUTE @ DW	DISTRICT WIDE
NERONE, CHRISTOPHER P	1/14/25 SUBS NEW HIRE CERT SUB & CLAS SUB @ DW	DISTRICT WIDE
REDMAN, ALYSSA N	12/12/24 SUBS NEW HIRE CERT SUB @ DW	DISTRICT WIDE
RICHARDS, ANGELA D	12/18/24 SUBS ADD XDTY PAY RECORD FOR CLAS IA SUB @ DW	DISTRICT WIDE
SALLEE, HAILEY R	12/19/24 SUBS NEW HIRE CERTIFIED SUBSTITUTE @ DW	DISTRICT WIDE
SCOTT, REBECCA E	1/9/25 SUBS NEW HIRE CERTIFIED SUBSTITUTE @ DW	DISTRICT WIDE
SPENLAU, ALLEY N	12/12/24 SUBS NEW HIRE CERT SUB @ DW	DISTRICT WIDE
STIDHAM, JOSHUA T	11/26/24 SUBS CHG PARA TO CLAS SUB @ DW TO KEEP COACH @ SK	DISTRICT WIDE
STIDHAM, JOSHUA T	1/13/25 SUBS CHG CERT SUB ADD SUB IA & CAFEWK/ KEEP SUB LNCHMON & COACH @DW	DISTRICT WIDE
STROUP, BENJAMIN R	12/12/24 NEW HIRE CERTIFIED SUBSTITUTE @ DW	DISTRICT WIDE
TURNER, ELIZABETH A	1/6/25 SUBS CHG BUILDING OPS SPT @ KN TO SUB CUSTODIAN @ DW	DISTRICT WIDE
WHEATON, TANYA A	1/14/25 SUBS NEW HIRE CLASSIFIED SUBSTITUTE IA @ DW	DISTRICT WIDE
WILLIAMS, TROY M	12/19/24 SUBR RETIRE CERTIFIED SUBSTITUTE @ DW	DISTRICT WIDE
YOUNG, MATTHEW K	12/12/24 SUBS NEW HIRE CERTIFIED SUBSTITUTE @ DW	DISTRICT WIDE

D. Professional Travel

E. Purchasing

F. School-Related Student Trips - Overnight

G. Student Nutrition

IV. PUBLIC INPUT – None

V. CONSENT AGENDA

Approval of the following consent agenda Items A-1 thru M-2 passed with a motion by Ms. Shannon Herold and a second by Ms. Erin McConnell.

Mrs. Karen Collins	Yes
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Abstain
Ms. Erin McConnell	Yes
Mr. Carl Wicklund	Yes

A. Bid Requests

1. Approved the disposition of district equipment as surplus in accordance with the attached spreadsheet; offer the items for sale to the public using a sealed bid process, award items to the highest/best bidder(s), complete the sale and properly dispose of any items not sold through this process.
2. Approved awarding the Fuel and Fuel Oil Bid to Mansfield Service Partners as indicated on the attached tabulation for the period of March 1, 2025 through June 30, 2026 with three (3) optional mutually agreed upon annual renewals.

B. Board Meeting Minutes

1. Approved the January 13, 2025 Special Session Minutes
2. Approved the January 13, 2025 Special Organizational Meeting Minutes

C. Community Use of Facility Agreements

1. Approved Community Use Facility contract with the Boy Scouts of America - Dan Beard Council for use of Scott High School cafeteria and classrooms on various dates for 2024-25 school year during non-school hours.
2. Approved Community Use Facility contract with Child Evangelism Fellowship and Piner Elementary for use of the cafeteria on Mondays during non-school hours in February-April 2025.
3. Approved Community Use Facility contract with Elvan Thang-Chin Youth Organization for use of River Ridge Elementary on 2/15/25.
4. Approved Community Use Facility contract with Kenton County Fiscal Court and Piner Elementary, Kenton Elementary, and Simon Kenton High School for use of their cafeterias during non-school hours in February 2025.
5. Approved Community Use Facility contract with NKY Bulldogs Lacrosse Club for use of the Scott High School stadium on various dates February-May 2025.
6. Approved Community Use Facility contract with Piner PTA for use of the Piner Elementary gymnasium for a Valentine's Dance on February 7, 2025.

D. Contracts, Agreements, and Memorandums

1. Approved the AIA Architect and Owner Agreement with Emboss Design for RC Hinsdale Addition and Renovation Project (BG 21-142) for circulation improvement and building renovation.
2. Approved the proposed Consent to Easement with Duke Energy for purposes of installing new and future electrical service to the Central Office building at 2044 Tuscanyview Dr., Covington, KY.
3. Approved a one-year equipment maintenance agreement with DSC Office Systems/Waltz Business Solutions and River Ridge Elementary for continued maintenance on duplicator from January 2025 thru January 2026.

4. Approved the contract with Executive Charter, Inc. and Piner Elementary School for a field trip on April 24, 2025 to COSI in Columbus, OH.
 5. Approved the statement of work between IT Supply Solutions and Kenton County School District for IT Asset Disposition (ITAD) of surplus technology equipment.
 6. Approved the Memorandum of Agreement of the Summer EBT School Payment with the Department of Community Based Services (DCBS).
 7. Approved the 2025-26 Power Share Agreement between KCSD and Duke Energy.
- E. Credit Applications**
1. Approved the submission of a credit application to Allied Instrumentation for purchase of refrigerant monitors for building refrigeration systems.
- F. External Booster/Support Organizations**
1. Approved External Support/Booster Organizations Approval for 2024-25 school year for the following group: Simon Kenton Softball Boosters.
- G. Fund-Raising Requests - Schoolwide Activities - Approved**
- H. Leave of Absence Requests - Approved**
- I. Payment of Monthly Bills**
1. Accounts Payable – Approved
 2. Purchase Card – Approved
 3. Student Nutrition – Approved
 4. Employee Reimbursement – Approved
- J. School Calendar Committee**
1. Approved appointment of the District Calendar Committee to develop the 2026-27 KCSD Instructional Calendar.
- K. School-Related Student Trips – Approved all Fees and also included approval of Common Carriers for Piner on 4/24/25, Simon Kenton on 2/12/25 and 4/14/25-4/16/25.**
- L. Treasurer's Report - Approved**
- M. Various**
1. Approved an additional supplemental position of an Archery coach/club leader at Piner Elementary.
 2. Approved the Design Development plans for RC Hinsdale Addition and Renovation Project (BG 21-142) for circulation improvement, building addition, and building renovation.

VI. DISCUSSION AND ACTION

A. Approval of the Addition of Boys High School Volleyball Head Coach in the amount of \$3,928, a Boys Assistant High School Coach in the amount of \$1,645 and a Level I position in the amount of \$1,230 passed with a motion by Ms. Erin McConnell and a second by Ms. Shannon Herold.

Mrs. Karen Collins	Yes
Ms. Shannon Herold	Yes
Mrs. Jesica Jehn	Yes
Ms. Erin McConnell	Yes
Mr. Carl Wicklund	Yes

VII. MOTION MAKING AGENDA AND ATTACHMENTS PART OF THE OFFICIAL BOARD MEETING RECORDS

Approval making the agenda and attachments part of the Official Board Meeting Records passed with a motion by Mrs. Karen Collins and a second by Ms. Erin McConnell.

Mrs. Karen Collins	Yes
Ms. Shannon Herold	Yes
Mrs. Jesica Jehn	Yes
Ms. Erin McConnell	Yes
Mr. Carl Wicklund	Yes

VIII. OTHER BUSINESS

A. Board Members – Chairperson Jehn and Board members thanked all the Kenton County School Counselors for what they do for our students every day.

B. Staff and Teachers – None

IX. MOTION TO ADJOURN

Approval to adjourn at 7:13pm passed with a motion by Mrs. Karen Collins and a second by Ms. Shannon Herold.

Mrs. Karen Collins	Yes
Ms. Shannon Herold	Yes
Mrs. Jesica Jehn	Yes
Ms. Erin McConnell	Yes
Mr. Carl Wicklund	Yes

Jesica Jehn, Chairperson

Misty Jones, Secretary