

Record of Board Proceedings  
(Minutes)

The Kenton County Board of Education met in regular session on March 04, 2024 at 7:00 PM in the Sanitation District Boardroom located at 1045 Eaton Drive, Ft. Wright, Kentucky.

**I. CALL TO ORDER**

Chairperson Jessica Jehn called the meeting to order at 7:00pm.

**A.** Roll Call confirmed that board members Shannon Herold, Jessica Jehn, Erin McConnell and Carl Wicklund were present with Karen Collins being absent. Superintendent Webb, Attorney Deters, Secretary Jones and Treasurer Bentle were also present.

**B.** Ms. Jehn called for a Moment of Silence and led the Pledge of Allegiance.

**II. RECOGNITION**

**A.** KHSAA State Girls Wrestling Championship, Gabriella Ocasio Borges, was recognized.

**B.** Team Kenton Awards were presented to Sarah Ackel and Marissa Earl of Ft. Wright Elementary, Jody Gripshover of Dixie Heights High School, and Karen Landrum of Transportation.

**III. MONTHLY REPORTS**

**A.** Attendance

**B.** Construction

**C.** Energy Management

**D.** Human Resource

**1.** Employee Days Without Pay

**2.** Personnel Actions (1/20/24-2/16/24)

Certified:

ALLEN, SYDNEY N	01/25/24 CERT CHG CERT SUB TO SPED TEACHER REMOVE SUB @ FW	FT WRIGHT ELEMENTARY SCHOOL
BOERGER, ANGELA NICOLE	6/30/23CERT REMOVE XDTY 1.0 MS ACTVTY COORD&1.0MS ATH DIR@TF	SUMMIT VIEW ACADEMY
EHOODIN, JAIMEE M	8/10/23 CERT ADD XDTY 1.0 ELEM DRAMA SPONS @ SVA	SUMMIT VIEW ACADEMY
ERDMAN, MEGAN KELSEY	6/30/24 CERT REMOVE XDTY 1.0 HS VOLLEYBALL ASST COACH @ DX	DIXIE HEIGHTS HIGH SCHOOL
GAYTON, MARIA STEPHANIE	2/09/24 CERT RESIGN CERT TCHR AND .63 ELEM DEPT CURR LEAD@BG	BEECHGROVE ELEMENTARY SCHOOL
GREENE, MICHELLE M	02/06/24 CERT ADD XDTY .40 EXCEPT CHILD LEADER @ HN	RC HINSDALE ELEMENTARY SCHOOL
GRIEME, KAYLA D	08/10/23 CERT REMOVE 1.0 READING ACADMEY ELEM TCHR @ RR	RIVER RIDGE ELEMENTARY SCHOOL
KRAMER, DEANDRA	4/7/24 CERT RESIGN SPED TEACHER & ALL POSITIONS @ SC	SCOTT HIGH SCHOOL
LAFOLLETTE, SHELBY TAYLOR	2/23/24 CERT RESIGN & CHG ADDRESS TEACHER @ SC	SCOTT HIGH SCHOOL
LATAILLE, RENEE LEE	2/12/24 CERT ADD XDTY 1.0 MS TRACK ASST COACH @ WD	WOODLAND MIDDLE SCHOOL

MYLES-AARON, SHAYLA ARMETRICE	02/09/24 CERT RESIGN PRESCHOOL TEACHER @ WT	WHITE'S TOWER ELEMENTARY SCHOOL
ROBERTSON, MICHELE L	6/30/24 CERT REMOVE NATIONAL BOARD STIPEND COUNSELOR @ SK	SIMON KENTON HIGH SCHOOL
SAMS, AARON	1/29/24 CERT CHG ACAD PROG CONSULTANT TO HS TEACHER @ SK	SIMON KENTON HIGH SCHOOL
SCHRAGE, ERICA C	02/12/24 CERT CHG CERT SUB TO ELEM TEACHER REMOVE SUB @ BG	BEECHGROVE ELEMENTARY SCHOOL
SEGO, CARLA ALMGREN	2/14/2024 CERT TERMINATE VI TEACHER & ALL POSITIONS @ DW	DISTRICT WIDE
SHIVELY, CHRIS	1/30/24 CERT ADD XDTY .934 ATHL SPRT LVL 1 FROM SBDM TCHR@DX	DIXIE HEIGHTS HIGH SCHOOL
THELEN, ERICA L	1/30/24 CERT ADD XDTY SWIM INSTRUCTOR PAY REC MS TEACHER @WD	WOODLAND MIDDLE SCHOOL
THELEN, ERICA LEE	2/12/24 CERT ADD XDTY 1.0 MS TRACK HEAD COACH @ WD	WOODLAND MIDDLE SCHOOL
VERCHEAK, TAMMY O	02/05/24 CERT REMOVE XDTY .60 EXCEPTION CHILD LEADER @ HN	RC HINSDALE ELEMENTARY SCHOOL
WAITE, GABRIELLE E	01/25/24 CERT CHG CERT SUB TO SPED TEACHER REMOVE SUB @ FW	FT WRIGHT ELEMENTARY SCHOOL
WARNING, ADAM	1/29/24 CERT ADD XDTY 1.0 HS BASEBALL LEVEL 1 @ SK	SIMON KENTON HIGH SCHOOL
WENDELN, MARIE ANN	2/15/24 CERT ADD XDTY 1.0 MS TRACK ASST COACH @ TW	TWENHOFEL MIDDLE SCHOOL

Classified:

ABNER, SHERRY R	02/01/24 CLAS CHG FR STEP 0 TO STEP 19 INSTR ASST @ KN	KENTON ELEMENTARY SCHOOL
ABNER, SHERRY R	02/01/24 CLAS CHG CERT SUB TO .5 INST ASST TO KEEP SUB @ KN	KENTON ELEMENTARY SCHOOL
ADRIAN, EMILY N	02/12/24 CLAS CHG CLAS SUB TO SPED INSTR ASST @ FW	FT WRIGHT ELEMENTARY SCHOOL
BLADES, DEBORA L	2/8/24 CLAS CHANGE 6.25 TO 7.25 HRS CAFETERIA WORKER @TW	TWENHOFEL MIDDLE SCHOOL
BLAKE, KAYLA L	1/25/24 CLAS CHG CLAS SUB TO BUS DRIVER TO KEEP SUB @ 901T	TRANSPORT-TWENHOFEL LOT/OFFICE
BOWERSOCK, PAUL SCOT	5/31/2024 CLAS RETIRE BUS DRIVER @ 901S	TRANSPORT-SUMMIT VIEW LOT
DEPPERSCHMIDT, RACHAEL ELIZABETH	1/8/24 CLAS CHG FROM STEP 0 TO STEP 5 HS SECRETARY @ SC	SCOTT HIGH SCHOOL
EDWARDS, LEONORA MAY	02/02/24 CLAS RESIGN INSTRUCTIONAL ASSISTANT @ FW	FT WRIGHT ELEMENTARY SCHOOL
EGER, ADAM M	7/1/23 CLAS CHANGE IA TO SPED IA @ SVA	SUMMIT VIEW ACADEMY
HALENKAMP, LAURA ASHLEY	2/2/24 CLAS RESIGN SPED IA @ SVA	SUMMIT VIEW ACADEMY
HANKINSON, DIANA	2/12/24 CLAS CHANGE FS MGR 1 @ SK TO ADMIN ASST @ CO	FOOD SERVICE-CO
LAWS, TIFFANY D	8/10/23 CLAS CHANGE SPED IA TO KDG IA @ SVA	SUMMIT VIEW ACADEMY
MCAFFEE, KARLOS M	2/8/24 CLAS NEW HIRE BUS DRIVER @901T	TRANSPORT-TWENHOFEL LOT/OFFICE
MCGUIRE, NANCY J	01/25/24 CLAS NEW HIRE CAFETERIA MONITOR @ WT	WHITE'S TOWER ELEMENTARY SCHOOL
MENKHAUS, CHRISTINE	5/31/24 CLAS RETIRE SPED IA @ DX	DIXIE HEIGHTS HIGH SCHOOL
NEEDHAM, VICKY LYNN	2/2/24 CLAS RESIGN CAFE WORKER @RR	RIVER RIDGE ELEMENTARY SCHOOL
PHILLIPS, CHARLES DAVID	2/29/24 CLAS RESIGN BUS DRIVER @901S	TRANSPORT-SUMMIT VIEW LOT
SCHMID, DEBORAH L	2/12/2024 CLAS CHANGE SUB CUST TO BLDG OPS SPT@ SK	SIMON KENTON HIGH SCHOOL

STARKS, ERICA N	1/19/24 CLAS RESIGN BUS DRIVER @ 901C	TRANSPORT-CRESCENT SPRINGS LOT
TALBOTT, PAIGE N	1/25/24 CLAS RESIGN BUILDING OPERATIONS SUPPORT @ FW	FT WRIGHT ELEMENTARY SCHOOL
UMSTEAD, PATRICIA D	1/25/24 CLAS REHIRE 5 HR BUS MONITOR @ 901T	TRANSPORT-TWENHOFEL LOT/OFFICE
UNDERWOOD, ZACHARY L	2/2/24 CLAS RESIGN BUILDING OPERATIONS SUPPORT @ SK	SIMON KENTON HIGH SCHOOL
WATERS, REBEKAH RUTH	2/23/24 CLAS RESIGN CAFE MONITOR @ SVA	SUMMIT VIEW ACADEMY
WATSON, RICHARD S	01/15/24 CLAS CHANGE 7 TO 6.50 HR BUS DRIVER @ 901S	TRANSPORT-SUMMIT VIEW LOT
YUTZE, LISA A	2/8/2024 CLAS CHANGE 4.5 TO 6 HR CAFETERIA WORKER @TW	TWENHOFEL MIDDLE SCHOOL

Para Professional:

CLARK, CAMERON R	1/30/24 PARA NEW HIRE .56 MARCH BAND LEVEL II STIPEND @ SC	SCOTT HIGH SCHOOL
FRANZEN, MARK N	1/29/24 PARA ADD XDTY .5 HS BASEBALL ASST COACH @ SK	SUMMIT VIEW ACADEMY
GRONECK, EDWARD J	2/15/24 PARA NEW HIRE 1.0 ATH SUPT LVL 3 FROM BOOSTER FND@SC	SCOTT HIGH SCHOOL
KARDUM, KATIE-LYNN	01/23/24 PARA ADD .62 WINTER SEASON SUPPT LVL I @ SC	SCOTT HIGH SCHOOL
KENTON, BRYAN	1/29/24 PARA ADD XDTY .5 HS BASEBALL ASST COACH @ SK	SIMON KENTON HIGH SCHOOL
STRASBURGER, EVAN PHILLIP	2/8/24 PARA ADD XDTY 1.0 GIRLS HS TRACK ASST COACH @ DX	DIXIE HEIGHTS HIGH SCHOOL
ZUZIAK, JOHN D	1/30/24 PARA ADD XDTY .70 ATHLETIC SPRT LVL 2 FROM SBDM @ DX	TURKEY FOOT MIDDLE SCHOOL

Student Personnel:

BEAGLE, ZOEY E	1/31/24 STDT NEW HIRE LIFEGUARD @ SC	SCOTT HIGH SCHOOL
COCHRAN, IVY L	2/1/24 STDT NEW HIRE LIFEGUARD @ SC	SCOTT HIGH SCHOOL
EDMONDS, ARI C	1/26/24 STDT NEW HIRE SWIM INSTRUCTOR @ SC	SCOTT HIGH SCHOOL
HANKS, JETT C	02/01/24 STDT NEW HIRE LIFEGUARD @ SC	SCOTT HIGH SCHOOL
TETZEL, ETHAN H	02/01/24 STDT NEW HIRE LIFE GUARD @ SC	SCOTT HIGH SCHOOL

Substitute Personnel:

AUFDERHAAR, CAROLYN R	1/22/24 SUBS RETIRE FROM CERT SUBSTITUTE @ DW	DISTRICT WIDE
BLAKE, KAYLA LYNN	2/8/24 SUBS CHANGE BUS DRIVER @901T TO CLAS SUB @DW	DISTRICT WIDE
BROOKS, TREY C	1/24/24 SUBS NEW HIRE CERT SUB @ DW	DISTRICT WIDE
BURRISS, MEGAN B	01/30/24 SUBS NEW HIRE CERTIFIED SUBSTITUTE @ DW	DISTRICT WIDE
BURRISS, MEGAN BAY	02/05/24 SUBS ADD XDTY PAY RECORD FOR CLAS IA SUB @ DW	DISTRICT WIDE
CASKEY, NICOLE M	01/24/24 SUBS CHG FROM RANK 4 TO RANK 3 CERT SUB @ DW	DISTRICT WIDE
COHEN, PAMELA S	2/05/24 SUBS NEW HIRE SUB CAFE WORKER @ DW	DISTRICT WIDE
COLLINS, MEGAN R	02/07/24 SUBS NEW HIRE CERTIFIED SUBSTITUTE @ DW	DISTRICT WIDE
DECKER, MONIKA R	01/31/24 SUBS NEW HIRE CERTIFIED SUBSTITUTE @ DW	DISTRICT WIDE
DERKS, NINA J	02/09/24 SUBS ADD CERT SUB & REMOVE SUB IA PAY RECORD @ DW	DISTRICT WIDE
DOLWICK, KELLY L	01/02/24 SUBR CHANGE FROM STEP 0 TO STEP 26 CERT SUB @ DW	DISTRICT WIDE
FINKENSTEAD, EMILY KATHLEEN	02/20/24 SUBS NEW HIRE CERTIFIED SUBSTITUTE @ DW	DISTRICT WIDE
FORMENT, YVETTE M	02/13/24 SUBS NEW HIRE CERTIFIED SUBSTITUTE @ DW	DISTRICT WIDE
GENTRY, BRIANNE M	1/24/24 SUBS NEW HIRE CERT SUB @ DW	DISTRICT WIDE

GOODWIN, NATALIE E	02/14/24 SUBS NEW HIRE CERTIFIED SUBSTITUTE @ DW	DISTRICT WIDE
GORDON, HANNAH N	1/22/24 SUBS NEW HIRE CERTIFIED SUBSTITUTE @ DW	DISTRICT WIDE
GRIPSHOVER, EVERLEE MANN	02/05/24 SUBS ADD XDTY PAY RECORD FOR CLAS SECRETARY SUB @DW	DISTRICT WIDE
HANKS, ELLIE S	01/30/24 SUBS NEW HIRE CERTIFIED SUBSTITUTE @ DW	DISTRICT WIDE
HERNDON, JOHN CASEY	02/20/24 SUBS NEW HIRE CERTIFIED SUBSTITUTE @ DW	DISTRICT WIDE
HINMAN, AUDREY C	01/24/24 SUBS NEW HIRE CERTIFIED SUBSTITUTE @ DW	DISTRICT WIDE
JOHNSON, ADRIENNE M	01/24/24 SUBS REHIRE CERTIFIED SUBSTITUTE @ DW	DISTRICT WIDE
JOHNSON, EMILY M	02/13/24 SUBS NEW HIRE CERTIFIED SUBSTITUTE @ DW	DISTRICT WIDE
JUSTICE, JENNIFER CHRISTINA	02/20/24 SUBS NEW HIRE CLASSIFIED SUBSTITUTE @ DW	DISTRICT WIDE
KOKING, JAMIE M	1/23/24 SUBS NEW HIRE CLAS IA SUB @ DW	DISTRICT WIDE
MELTON, SYDNEY L	01/26/24 SUBS NEW HIRE CERTIFIED SUBSTITUTE @ DW	DISTRICT WIDE
MUELLER, JACQUELYN M	01/29/24 SUBR CHANGE FROM STEP 0 TO STEP 25 CERT SUB @ DW	DISTRICT WIDE
MYFELT, LAUREN M	02/07/24 SUBS CHG PARA TO CERT SUB @ DW	DISTRICT WIDE
NOTTINGHAM, JESSICA L	02/09/24 SUBS NEW HIRE CERTIFIED SUBSTITUTE @ DW	DISTRICT WIDE
PORTER, SAMANTHA G	1/22/24 SUBS CHANGE PT SUPPT PERSONNEL TO SUB CUST @ DW	DISTRICT WIDE
ROBERTS, DIANE KENNEY	1/26/24 CLAS CHG CAFE WORKER@WD TO SUB CAFE WORKER @DW	DISTRICT WIDE
RUWE, ELIZABETH W	02/07/24 SUBS REHIRE CERTIFIED SUBSTITUTE @ DW	DISTRICT WIDE
SCHMIDT, CARLIE A	01/24/24 SUBS NEW HIRE CERTIFIED SUBSTITUTE @ DW	DISTRICT WIDE
SERGEANT, REBEKAH GRACE	02/07/24 SUBS NEW HIRE CERTIFIED SUBSTITUTE @ DW	DISTRICT WIDE
STAGGS, NATHAN C	1/31/24 SUBS CHG SPED INSTR ASST TO CERT SUB @ DW	DISTRICT WIDE
TACKETT, MELISSA R	02/14/24 SUBS NEW HIRE CERTIFIED SUBSTITUTE @ DW	DISTRICT WIDE
VAN HORN, AMY S	02/07/24 SUBS NEW HIRE CERTIFIED SUBSTITUTE @ DW	DISTRICT WIDE

E. Professional Travel

F. Purchasing

G. School-Related Student Trips - Overnight

H. Student Nutrition

**IV. PUBLIC INPUT – None**

**V. CONSENT AGENDA**

Approval of the following consent agenda Items A-1 thru M-7 passed with a motion by Mr. Carl Wicklund and a second by Ms. Shannon Herold.

Mrs. Karen Collins	Absent
Ms. Shannon Herold	Yes
Mrs. Jesica Jehn	Yes
Ms. Erin McConnell	Yes
Mr. Carl Wicklund	Yes

**A. Bid Requests**

1. Approved awarding the Conveyor Dish Washer Bid for Summit View Academy (Elementary) to Douglas Equipment as specified on the Conveyor Dish Washer Bid Tabulation for the period of March 5, 2024 through July 15, 2024.

2. Approved the disposition of district technology equipment as surplus in accordance with the attached list. The items have been deemed unusable and will be disposed and/or recycled through an EScrap vendor.
3. Approved awarding the Serving Lines Bid to C&T Design as specified on the Serving Lines Bid Tabulation for the period of March 5, 2024 through July 31, 2024.
4. Approved awarding the KCSD Discount Bid, as indicated on the attached tabulation for the period of March 5, 2024 through December 31, 2027.

**B. Board Meeting Minutes**

1. Approved the February 5, 2024 Regular Session Minutes.

**C. Community Use of Facility Agreements**

1. Approved the Community Use Facility contract with the Boy Scouts of America - Dan Beard Council for use of Scott High School cafeteria and classrooms on various dates in 2024 during non-school hours.
2. Approved the Community Use Facility contract with the Girl Scouts for use of the Taylor Mill Elementary parking lot for drive thru cookie pickup on Saturdays and Sundays in March-April 2024.
3. Approved the Community Use Facility contract with the Independence Soccer Club for use of the Scott High School stadium on various dates in 2024 during non-school hours.
4. Approved the Community Use Facility contract with Kellie Ponchak - Legacy Elite Basketball for use of the Summit View Academy gymnasium on various dates in 2024 during non-school hours.
5. Approved the Community Use Facility contract with the Kenton County Sports Youth (Rob Lester) for use of Ryland Elementary Gym every Wednesday from 7pm-9pm in March 2024.
6. Approved the Community Use Facility contract with the Kevin Hall - Kenton County Youth Sports (KCYS) for use of the Scott High School gymnasium on various dates in 2024 during non-school hours.

**D. Construction Change Orders**

1. Approved Change Order No. 23 with Morel Construction for the Scott High School Phase V, Taylor Mill Site Circulation, and Woodland Middle School Addition and Renovation Project - BG 21-083.
2. Approved Change Order No. 24 with Morel Construction for the Scott High School Phase V, Taylor Mill Site Circulation, and Woodland Middle School Addition and Renovation Project - BG 21-083.

**E. Contracts, Agreements, and Memorandums**

1. Approved the agreement with ACCO/GBC and Ryland Heights Elementary for a 5-year equipment maintenance on the Ultima 65-2 laminator.
2. Approved the contract with Elementz Hip Hop Cultural Arts Center for ASCENT Arts Dance on April 3, 2024.
3. Approved the contract with Executive Charter, Inc. and R. C. Hinsdale Elementary for the fifth grade field trip to Frankfort, KY to tour the state capitol on April 30, 2024.
4. Approved the contract with Executive Charter, Inc. and Simon Kenton High School for transportation to Woodford County on August 30, 2024.
5. Approved the contract with JKM Training to train KCSD personnel as SCM Instructors.
6. Approved the software license agreement with The Polar Cloud for 3D printers for Woodland Middle School, Kenton, Caywood and Taylor Mill Elementary Schools for the 2023-24 school year.
7. Approved the agreement between XtraMath and Piner Elementary for the 2024-25 and 2025-26 school years.

**F. Credit Applications**

1. Approved the agreement with The Kroger Co. and the Kenton County School District for a customer charge account application as indicated on the attached application.

**G. Fund-Raising Requests - Schoolwide Activities - Approved**

**H. Leave of Absence Requests - Approved**

**I. Payment of Monthly Bills**

1. Accounts Payable - Approved
2. Purchase Card - Approved
3. Student Nutrition - Approved

**J. School-Related Student Trips – Approved all Fees and Approved Common Carrier, Executive Charter, for R.C. Hinsdale’s field trip to the Ky State Capitol in Frankfort, KY on April 30, 2024.**

**K. Superintendent's Travel Expense Reimbursement Request**

1. Approved reimbursement to Dr. Webb for expenses incurred to attend the American Association of School Administrators, Inc. (AASA) Annual Conference in San Diego, CA on February 14-18, 2024.

**L. Treasurer's Report - Approved**

**M. Various**

1. Approved a building and grounds alteration request at Ryland Elementary for installation of new playground equipment.
2. Approved a building and grounds alteration request at Kenton Elementary for the installation of a memorial plaque in the Kenton Elementary garden.
3. Approved a building and grounds alteration request at Kenton Elementary for the installation of a basketball goal on the playground.
4. Approved a revision to the high quality comprehensive instructional resource five-year plan.
5. Approved the construction documents for the Central Office construction project (BG 24-084).
6. Approved the revised English Learner Lau Plan.
7. Approved the grant funded Arts in Mind (AIM) Program from the Northern Kentucky Institute for Arts Education to provide resources, art experiences, and professional learning in arts education and arts integration in the annual amount of \$31,985.00 for the 2024-25 school year to Ryland Elementary and Scott High School.

**VI. DISCUSSION AND ACTION**

**A. Approval of the KCSD ARP ESSER Revised Budget passed with a motion by Ms. Shannon Herold and a second by Mr. Carl Wicklund.**

Mrs. Karen Collins	Absent
Ms. Shannon Herold	Yes
Mrs. Jesica Jehn	Yes
Ms. Erin McConnell	Yes
Mr. Carl Wicklund	Yes

**B. Approval of the revisions to the district KTP (Kenton Therapeutic Program) passed with a motion by Ms. Erin McConnell and a second by Mr. Carl Wicklund.**

Mrs. Karen Collins	Absent
Ms. Shannon Herold	Yes
Mrs. Jesica Jehn	Yes
Ms. Erin McConnell	Yes
Mr. Carl Wicklund	Yes

**C. Approval of the continuation of the Work Based Learning (WBL) "KCSD Service Learning Nurse Support Program" to provide KCSD students from the Ignite Pre-Nursing Pathway, Ignite Biomedical Science Pathway, and other students interested to have a real world experience working with the KCSD School Nurses for the 2024-25 school year passed with a motion by Ms. Erin McConnell and a second by Ms. Shannon Herold.**

Mrs. Karen Collins	Absent
Ms. Shannon Herold	Yes
Mrs. Jesica Jehn	Yes

Ms. Erin McConnell Yes  
Mr. Carl Wicklund Yes

**VII. MOTION MAKING AGENDA AND ATTACHMENTS PART OF THE OFFICIAL BOARD MEETING RECORDS**

Approval making the agenda and attachments part of the Official Board Meeting Records passed with a motion by Mr. Carl Wicklund and a second by Ms. Shannon Herold.

Mrs. Karen Collins Absent  
Ms. Shannon Herold Yes  
Mrs. Jesica Jehn Yes  
Ms. Erin McConnell Yes  
Mr. Carl Wicklund Yes

**VIII. OTHER BUSINESS**

- A. Board Members - None
- B. Staff and Teachers – None

**IX. RECESS BOARD MEETING TO HAVE FINANCE CORPORATION MEETING**

Approval to recess board meeting at 7:21pm to have Finance Corporation Meeting passed with a motion by Ms. Erin McConnell and a second by Mr. Carl Wicklund.

Mrs. Karen Collins Absent  
Ms. Shannon Herold Yes  
Mrs. Jesica Jehn Yes  
Ms. Erin McConnell Yes  
Mr. Carl Wicklund Yes

**X. MOTION TO ADJOURN**

Approval to adjourn at 7:29pm passed with a motion by Ms. Erin McConnell and a second by Ms. Shannon Herold.

Mrs. Karen Collins Absent  
Ms. Shannon Herold Yes  
Mrs. Jesica Jehn Yes  
Ms. Erin McConnell Yes  
Mr. Carl Wicklund Yes

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Jesica Jehn, Chairperson

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Misty Jones, Secretary