

Record of Board Proceedings

(Minutes)

The Kenton County Board of Education met in regular session on January 08, 2024 at 7:00 PM in the Sanitation District Boardroom located at 1045 Eaton Drive, Ft. Wright, Kentucky.

**I. CALL TO ORDER**

Chairperson Jessica Jehn called the meeting to order at 7:00pm.

**A.** Roll Call confirmed that board members Karen Collins, Shannon Herold, Jessica Jehn, Erin McConnell and Carl Wicklund were present. Superintendent Webb, Attorney Deters, Secretary Jones and Treasurer Bentle were also present.

**B.** Ms. Jehn called for a Moment of Silence and Karen Collins led the Pledge of Allegiance.

**II. ELECTION OF OFFICERS TO THE BOARD OF EDUCATION FOR THE ENSUING YEAR**

**A.** Superintendent Webb was named Chairperson Pro-Tem during Election of the Chairperson.

**B.** Superintendent Webb asked for nominations for the position of Chairperson of the Board. Karen Collins nominated Jessica Jehn. Having no other nominations, Superintendent Webb closed the nominations and asked for a motion. Approval of Jessica Jehn for the position of Chairperson of the Board passed with a motion by Ms. Shannon Herold and a second by Ms. Erin McConnell.

Mrs. Karen Collins	Yes
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes
Ms. Erin McConnell	Yes
Mr. Carl Wicklund	Yes

**C.** Chairperson Elect Jessica Jehn assumed the Chair.

**D.** Chairperson Jehn asked for nominations for the position of Vice Chairperson of the Board. Shannon Herold nominated Karen Collins. Having no other nominations, Chairperson Jehn closed the nominations and asked for a motion. Approval of Karen Collins for the position of Vice Chairperson passed with a motion by Mr. Carl Wicklund and a second by Ms. Shannon Herold.

Mrs. Karen Collins	Yes
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes
Ms. Erin McConnell	Yes
Mr. Carl Wicklund	Yes

**III. RECESS BOARD MEETING TO HAVE FINANCE CORPORATION MEETING**

#### IV. RECOGNITION

- A. KCSB School Board Member were recognized for their dedication and commitment to the students of Kenton County.
- B. Team Kenton Awards were presented to Tara Connley, Teacher at Turkey Foot Middle School, and Thomas Seyss, Teacher at Simon Kenton High School.

#### V. PRESENTATION

- A. FY2022-2023 Financial Audit presentation was given by Barnes Dennig Director, Eric Goodman.
- B. Community Based Accountability System (CBAS) presentation from Matt Rigg and Shawna Harney.
- C. Instructional Resource Update was given by Shawna Harney and the Kenton County Instructional Team.

#### VI. MONTHLY REPORTS

- A. Construction
- B. Energy Management
- C. Human Resource
  - 1. Employee Days Without Pay
  - 2. Personnel Actions – 11/18/23-12/8/23

Certified:

AYTES, JULIE A	11/6/23 CERT ADD XDTY 1.0 RESTOR PRACT COORD ASST PRINC @ KN	KENTON ELEMENTARY SCHOOL
BAKER, SHELLY RENEE	8/10/23 CERT CHG XDTY 1.0 TO .5 MS SPON @ TF	TURKEY FOOT MIDDLE SCHOOL
BECK, ALLISON J	11/6/23 CERT ADD XDTY 1.0 RESTOR PRACT COORD @ TM	TAYLOR MILL ELEMENTARY SCHOOL
BERNO, ANNE M	12/4/23 CERT ADD XDTY AIMS STIPEND ELEM TCHR @ FW	FT WRIGHT ELEMENTARY SCHOOL
BLAZE, ASHLEE	11/6/23 CERT ADD XDTY 1.0 RESTOR PRACT COORD SCH COUN @ PN	PINER ELEMENTARY SCHOOL
BOGARD, BARBARA L	8/10/23 CERT ADD XDTY 1.0 READING ACADEMY ELEM TCHR @ HN	RC HINSDALE ELEMENTARY SCHOOL
BRUNO, SARA CATHERINE	12/29/23 CERT RESIGN SPED TEACHER @ FW	FT WRIGHT ELEMENTARY SCHOOL
BUSH, CORI L	12/4/23 CERT CHG INSTR ASST TO ELEM TEACHER @ WT	WHITE'S TOWER ELEMENTARY SCHOOL
CALHOUN, DONNA K	8/10/23 CERT ADD XDTY 1.0 READING ACADEMY ELEM TCHR @ SVA	SUMMIT VIEW ACADEMY
CLINE, JERRY L	11/6/23 CERT ADD XDTY 1.0 RESTOR PRACT COORD ASST PRINC @ CY	CAYWOOD ELEMENTARY SCHOOL
CORNETT, LUCIA C	11/6/23 CERT ADD XDTY 1.0 RESTOR PRACT COORD ASST PRINC @ WD	WOODLAND MIDDLE SCHOOL
CORNETT, SHERRI K	12/4/23 CERT ADD XDTY AIMS STIPEND MEDIA SPEC @ TF	TURKEY FOOT MIDDLE SCHOOL
CRAIG, LINDA R	01/08/24 CERT ADD XDTY .5 DEPARTMENT CURRICULUM LEADER @ CY	CAYWOOD ELEMENTARY SCHOOL

CRUEY, DOMINIQUE A	11/6/23 CERT ADD XDTY 1.0 RESTOR PRACT COORD ASST PRINC @ RR	RIVER RIDGE ELEMENTARY SCHOOL
CRUM, ELLEN	8/10/23 CERT ADD XDTY 1.0 READING ACADEMY ELEM TCHER @ PN	PINER ELEMENTARY SCHOOL
DAUGHERTY, CHRISTY	12/8/23 CERT ADD XDTY NEW TCHR CADRE @ RR	RIVER RIDGE ELEMENTARY SCHOOL
DETZEL, REBECCA L	01/08/24 CERT ADD XDTY .50 DEPARTMENT CURRICULUM LEADER @ CY	CAYWOOD ELEMENTARY SCHOOL
DRAUD, JESSE L	11/6/23 CERT ADD XDTY 1.0 RESTOR PRACT COORD ASST PRINC @ SC	SCOTT HIGH SCHOOL
DURSO, CHRISTINA M	11/6/23 CERT ADD XDTY 1.0 RESTOR PRACT COORD SCH COUN @ RY	RYLAND HEIGHTS ELEMENTARY SCHO
FASCIOTTO, RACHAEL	12/4/23 CERT ADD XDTY AIMS STIPEND ELEM TCHR @ FW	FT WRIGHT ELEMENTARY SCHOOL
FENDER, MARY K	01/03/24 CERT CHG XDTY 1.0 TO .5 ELEM DEPT CUR LEADER @ CY	CAYWOOD ELEMENTARY SCHOOL
FENDER, MARY K	8/10/23 CERT ADD XDTY 1.0 READING ACADMEY KDG TCHR @ CY	CAYWOOD ELEMENTARY SCHOOL
GARCIA, TELA R	8/10/23 CERT ADD XDTY 1.0 READING ACADEMY ELEM TCHR @ FW	FT WRIGHT ELEMENTARY SCHOOL
GONZALEZ-BODDEN, VIVIAN	11/6/23 CERT ADD XDTY 1.0 RESTOR PRACT COORD ASST PRINC @ DX	DIXIE HEIGHTS HIGH SCHOOL
GREENE, MICHELLE M	11/6/23 CERT ADD XDTY 1.0 RESTOR PRACT COORD SCH COUN @ HN	RC HINSDALE ELEMENTARY SCHOOL
GUENTHER, ELIZABETH I	8/10/23 CERT ADD XDTY 1.0 READING ACADEMY ELEM TCHR @ RR	RIVER RIDGE ELEMENTARY SCHOOL
HARKINS, BRUCE	8/10/23CERTCHG XDTY1.0TO.5 MS SPON& ACCNT CODETO SBDMFUND@TF	TURKEY FOOT MIDDLE SCHOOL
HENDRIX, ERIC	11/6/23 CERT ADD XDTY 1.0 RESTOR PRACT COORD SCH COUN @ WT	WHITE'S TOWER ELEMENTARY SCHOOL
HENDRIX, KAREN W	12/4/23 CERT ADD XDTY MENTAL HEALTH COORD @ CO	ACADEMIC SERVICES-CO
JORDAN, JENNIFER E	8/10/23 CERT ADD XDTY 1.0 READING ACADEMY ELEM TCHR @ SVA	SUMMIT VIEW ACADEMY
LOREAUX, JASON	11/6/23 CERT ADD XDTY 1.0 RESTOR PRACT COORD ASST PRINC @ BG	BEECHGROVE ELEMENTARY SCHOOL
LOYER, BENJAMIN M	8/10/23 CERT ADD XDTY 1.0 MS DEPARTMENT CURR LEAD @ TW	TWENHOFEL MIDDLE SCHOOL
MCQUEARY, LORI	12/4/23 CERT ADD XDTY AIMS STIPEND ELEM TCHR @ PN	PINER ELEMENTARY SCHOOL
MERSMAN, MICHELLE H	8/10/23 CERT ADD XDTY 1.0 READING ACADEMY ELEM TCHR @ CY	CAYWOOD ELEMENTARY SCHOOL
MERSMAN, MICHELLE H	12/8/23 CERT ADD XDTY NEW TCHR CADRE @ CY	CAYWOOD ELEMENTARY SCHOOL
MONTANO, SAVANNAH L	11/6/23 CERT ADD XDTY 1.0 RESTOR PRACT COORD HS TCHR @ SK	SIMON KENTON HIGH SCHOOL
NAGEL, STEPHANIE L	8/10/23 CERT REMOVE .5 SPONSER ADD 1.0 E SPORTS ATHLETE @ SC	SCOTT HIGH SCHOOL
PAYNE, JOSEPH W	8/10/23 CERT CHG XDTY .21 TO 1.0 LEAD TEACHER @ NKYDC	NO KY YOUTH DEVELOPMENT CENTER
PEENO, ALISON R	8/10/23 CERT ADD XDTY.5 MS SPON3 SBDM ACCNT & AIM STIPEN @TF	TURKEY FOOT MIDDLE SCHOOL
PEENO, JEFFREY	8/10/23CERT ADD XDTY AIMS STPND & CHG .5 MS SPONS2TO SBDM@TF	TURKEY FOOT MIDDLE SCHOOL
PHIPPS, JENNIFER M	12/4/23 CERT ADD XDTY AIMS STIPEND ELEM TCHR @ PN	PINER ELEMENTARY SCHOOL
PONCHAK, KELLIE D	11/6/23 CERT ADD XDTY 1.0 RESTOR PRACT COORD MS TCHR @ SVA	SUMMIT VIEW ACADEMY

PONZER, NATHAN G	11/6/23 CERT ADD XDTY 1.0 RESTOR PRACT COORD ASST PRINC @ TW	TWENHOFEL MIDDLE SCHOOL
QUANDT, MELISSA L	12/4/23 CERT ADD XDTY AIMS STIPEND ELEM TCHR @ FW	FT WRIGHT ELEMENTARY SCHOOL
SCHMIDT, AMBER N	11/6/23 CERT ADD XDTY 1.0 DIST TRAUMA COORD @ DW	ACADEMIC SERVICES-CO
SCHWALBE, JESSICA W	12/4/23 CERT ADD XDTY AIMS STIPEND SPED TCHR @ PN	PINER ELEMENTARY SCHOOL
SEGO, CARLA A	11/20/23 CERT CHG CERT SUB TO SPED TEACHER @ WD	WOODLAND MIDDLE SCHOOL
SHEN, TASHA LOUISE	12/8/23 CERT ADD XDTY NEW TCHR CADRE @ TM	TAYLOR MILL ELEMENTARY SCHOOL
SMALLWOOD, JAMIE MASSARO	8/10/23 CERT ADD XDTY .5 MS SPON 2 AND 3 ACCNT CODE SBDM@TF	TURKEY FOOT MIDDLE SCHOOL
STAUFFER, SHARI	12/4/23 CERT ADD XDTY AIMS STIPEND KDG TCHR @ FW	FT WRIGHT ELEMENTARY SCHOOL
STRICKLAND, RHIANNON D	11/27/23 CERT CHG CERT SUB TO ELEM TEACHER REMOVE SUB @ WT	WHITE'S TOWER ELEMENTARY SCHOOL
SULLIVAN, HOLLY ANNE	01/03/24 CERT REMOVE 1.0 ELEM DEPT CUR LEAD @ CY	CAYWOOD ELEMENTARY SCHOOL
TOLLIVER, KARA	8/10/23 CERT ADD XDTY 1.0 EL DEPT CURRICULUM LEADER-2@PN	PINER ELEMENTARY SCHOOL
UNDERWOOD, BRITTNEY C	12/4/23 CERT ADD XDTY AIMS STIPEND SPED TCHR @ FW	FT WRIGHT ELEMENTARY SCHOOL
WEAVER, ERIN	12/4/23 CERT ADD XDTY AIMS STIPEND MEDIA SPEC @ FW	FT WRIGHT ELEMENTARY SCHOOL
WILLOUGHBY, RENEE M	8/10/23 CERT ADD XDTY 1.0 READING ACADEMY ELEM TCHR @ KN	KENTON ELEMENTARY SCHOOL
WILSON, LINDSEY	11/6/23 CERT ADD XDTY 1.0 RESTOR PRACT COORD SCH COUN @ FW	FT WRIGHT ELEMENTARY SCHOOL

Classified:

ABPLANALP, BRANDY MARIE	12/19/23CLAS CHG HS SEC@SC TO MS FIN SEC@WD RMV XDTY@SC	WOODLAND MIDDLE SCHOOL
CANADAY, PAMELA J	12/4/23 CLAS CHANGE FROM STEP 0 TO STEP 4 IA @ RR	RIVER RIDGE ELEMENTARY SCHOOL
CANADAY, PAMELA J	12/4/23 CLAS NEW HIRE INSTRUCTIONAL ASST @ RR	RIVER RIDGE ELEMENTARY SCHOOL
COX, MICHELLE R	01/03/24 CLAS NEW HIRE CAFETERIA WORKER @ SVA	SUMMIT VIEW ACADEMY
CRAWFORD, SUMMER A	8/10/23 CLAS ADD XDTY 1.0 READING ACADEMY SPED IA @ FW	FT WRIGHT ELEMENTARY SCHOOL
HALPIN, RHONDA M	12/4/23 CLAS RESIGN BUS DRIVER AND ALL POSITIONS @ 901T	TRANSPORT-TWENHOFEL LOT/OFFICE
HAMILTON, LARRY	12/4/23 CLAS NEW HIRE BLDG OPS SPT @ CY	CAYWOOD ELEMENTARY SCHOOL
HOLSTEIN, KENNETH A	01/03/24 CLAS NEW HIRE BUS DRIVER @ 901T	TRANSPORT-TWENHOFEL LOT/OFFICE
JOHNSON, DAVID	11/27/23 CLAS CHG LOC FROM BLDG OPS SPT @ KN TO @ SVA	SUMMIT VIEW ACADEMY
LAIBLE, KRISTINA DAWN	12/4/23 CLAS TERMINATION CAFE WORKER @ SC	SCOTT HIGH SCHOOL
MALLICOAT, CHERYL A	11/6/23CLAS ADD XDTY 1.0 RESTOR PRACT COORD KTP SOC WRKR@TF	TURKEY FOOT MIDDLE SCHOOL
MALLICOAT, CHERYL ANN	8/10/23 CLAS CHG XDTY 1.0 TO .5 MS SPONS SBDM ACCNT CODE @TF	TURKEY FOOT MIDDLE SCHOOL
MITCHELL, THOMAS C	11/27/23 CLAS CHANGE 7 TO 5.75 HR BUS DRIVER @ 901S	TRANSPORT-SUMMIT VIEW LOT

MITTS, KEISHA DAWN	12/19/23 CLAS CHG MS FIN SEC @ WD TO ADMIN ASST @ CO	LEARNING & LEADERSHIP-CO
PHILLIPS, CHARLES D	11/27/23 CLAS CHANGE 4.75 TO 5.75 HR BUS DRIVER @ 901S	TRANSPORT-SUMMIT VIEW LOT
RICHARDSON, VALORIE A	8/10/23 CLAS CHG XDTY .5 MS SPON TO SBDM ACCOUNT CODE @TF	TURKEY FOOT MIDDLE SCHOOL
ROUSE, BRANDY DENISE	12/01/23 CLAS RESIGN STUDENT NUTRITION WORKER @ DX	DIXIE HEIGHTS HIGH SCHOOL
SANDER, SHELLY M	01/03/24 CLAS NEW HIRE CAFETERIA WORKER @ SC	SCOTT HIGH SCHOOL
UNDERWOOD, ZACHARY L	11/27/23 CLAS NEW HIRE BLDG OPS @ SK	SIMON KENTON HIGH SCHOOL
VETTER, NICOLE L	11/14/23 CLAS CHANGE STEP 0 TO STEP 1 SECRETARY @ SK	SIMON KENTON HIGH SCHOOL
WATERS, REBEKAH RUTH	12/18/23 CLAS CHG FT STNT NUTR WKR@TF TO PT CAFE MONITOR@SVA	SUMMIT VIEW ACADEMY
WEEDON, AMANDA J	12/4/23 CLAS NEW HIRE BUS DRIVER @ 901T	TRANSPORT-TWENHOFEL LOT/OFFICE
WHARTON, BRITTANY A	11/20/23 CLAS CHG 4 HRS TO 7 HRS CAFE WORKER @ CY	CAYWOOD ELEMENTARY SCHOOL
WHITE, RICHELLE G	11/27/23 CLAS RESIGN BUS DRIVER @ 901T	TRANSPORT-TWENHOFEL LOT/OFFICE
WHITE, RICHELLE G	12/6/23 CLAS NEW HIRE CAFETERIA WORKER @ RR	RIVER RIDGE ELEMENTARY SCHOOL
WILLS, AMANDA N	12/7/23 CLAS NEW HIRE CAFETERIA WORKER @ SC	SCOTT HIGH SCHOOL
WINDHORN, HANNA E	12/4/23 CLAS CHANGE FROM STEP 0 TO STEP 2 STDT NUTRN WKR @RR	RIVER RIDGE ELEMENTARY SCHOOL
WINDHORN, HANNA E	12/4/23 CLAS NEW HIRE STUDENT NUTRITION WORKER @ RR	RIVER RIDGE ELEMENTARY SCHOOL
ZACHOW-BELL, LEISHA L	11/20/23 CLAS SUSPEND CAFETERIA WORKER @ CY	CAYWOOD ELEMENTARY SCHOOL
ZACHOW-BELL, LEISHA L	12/8/23 CLAS RESIGN CAFE WORKER @ TF	TURKEY FOOT MIDDLE SCHOOL

Para Professional:

COCHRAN, JONATHAN DANIEL	12/1/23 PARA CHG .5 LVL I SB COACH TO 1.0 SB ASST COACH @ SC	SCOTT HIGH SCHOOL
DONALDSON, ORLANDO	12/1/23 PARA NEW HIRE 1.0 HS SB FAST PITCH LVL 1 @ SC	SCOTT HIGH SCHOOL
MYFELT, LAUREN M	12/7/23 PARA NEW HIRE GIRLS HEAD TRACH COACH @ DX	DIXIE HEIGHTS HIGH SCHOOL
SAUNDERS, STEPHEN D	11/22/23 PARA ADD XDTY EVENT WORKER @ DX	DIXIE HEIGHTS HIGH SCHOOL
TOMLIN, LANDEN J	11/20/23 PARA NEW HIRE ADULT EVENT WORKER @ TW	TWENHOFEL MIDDLE SCHOOL
WARREN, RANDOLPH L	12/1/23 PARA NEW HIRE 1.0 HS HEAD SB FAST PITCH COACH @ SC	SCOTT HIGH SCHOOL
ZINSER, NATHAN T	11/20/23 PARA NEW HIRE 1.0 MS WRESTLING HEAD COACH @ WD	WOODLAND MIDDLE SCHOOL

Student Personnel:

CAUDILL, OWEN R	11/27/23 STDT NEW HIRE STUDENT WORKER @TF	TURKEY FOOT MIDDLE SCHOOL
WOLNITZEK, CONNOR T	12/8/23 STDT NEW HIRE LIFEGUARD @ SC	SCOTT HIGH SCHOOL

Substitute Personnel:

DUDDEY, DONNA S	11/14/23 SUBR REHIRE CLAS SUBSTITUTE @ DW	DISTRICT WIDE
FELTS, ROGER D	12/11/23 SUBS NEW HIRE SUB BUS MONITOR @ 901T	TRANSPORT-TWENHOFEL LOT/OFFICE

FOGLE, MEREDITH L	12/01/23 SUBS NEW HIRE CERTIFIED SUBSTITUTE @ DW	DISTRICT WIDE
FRANKS, JORDAN	12/6/23 SUBS NEW HIRE CERTIFIED SUBSTITUTE @ DW	DISTRICT WIDE
GLEASON, KEVIN M	12/7/23 SUBS NEW HIRE CERTIFIED SUBSTITUTE @ DW	DISTRICT WIDE
HALPIN, RHONDA M	12/5/23 SUBS CHANGE BUS DRIVER TO SUB DRIVER @ 901T	DISTRICT WIDE
HUBBARD, NICOLE	11/30/23 SUBS ADD XDTY PAY RECORD FOR CLAS IA SUB @ DW	DISTRICT WIDE
HUDSON, NICOLE DANIELLE	11/28/23 SUBS REHIRE CERTIFIED SUBSTITUTE @ DW	DISTRICT WIDE
MASON, AMBER MARIE	12/06/23 SUBS ADD XDTY PAY RECORD FOR CLAS IA SUB @ DW	DISTRICT WIDE
MILLS, NIKKI G	12/9/23 CLAS CHG BUS DRIVER @ 901C TO SUB BUS DRIVER @ DW	DISTRICT WIDE
PHILLIPS, MEGAN LYNN	12/9/23 CLAS CHG SPED IA @ KN TO SUB IA @ DW	DISTRICT WIDE
POTEMRA, PAUL CARL	11/20/23 SUBS ADD XDTY PAY RECORD FOR CLAS IA SUB @ DW	DISTRICT WIDE
RICHARDS, ANGELA D	11/28/23 SUBS NEW HIRE CERTIFIED SUBSTITUTE @ DW	DISTRICT WIDE
ROBERTS, REBECCA E	12/7/23 SUBS NEW HIRE CERTIFIED SUBSTITUTE @ DW	DISTRICT WIDE
SCHERR, JACOB C	11/28/23 SUBS NEW HIRE CERT SUB @ DW	DISTRICT WIDE
SCHULTZ, OLIVIA ANN	12/11/23 SUBS NEW HIRE CERTIFIED SUBSTITUTE @ DW	DISTRICT WIDE
VANDUSEN, ALEXIS C	12/07/23 SUBS NEW HIRE CERTIFIED SUBSTITUTE @ DW	DISTRICT WIDE
WAITE, GABRIELLE ELIZABETH	12/04/23 SUBS ADD XDTY PAY RECORD FOR CLAS IA SUB @ DW	DISTRICT WIDE
WILKINS, KIMBERLY D	11/16/23 SUBR REHIRE CLAS SUBSTITUTE @ DW	DISTRICT WIDE
YOUNG, WANDA JEAN	11/21/23 SUBR REHIRE CLASSIFIED SUBSTITUTE @ DW	DISTRICT WIDE

**D. Professional Travel**

**E. Purchasing**

**F. School-Related Student Trips - Overnight**

**G. Student Nutrition**

**VII. PUBLIC INPUT** – Vance Coyle addressed the board with his thoughts and concerns on the changes needed for student pick up.

**VIII. CONSENT AGENDA**

Approval of the following consent agenda Items A-1 thru K-7 passed with a motion by Mrs. Karen Collins and a second by Ms. Shannon Herold.

Mrs. Karen Collins	Yes
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Abstain
Ms. Erin McConnell	Yes
Mr. Carl Wicklund	Yes

**A. Bid Requests**

1. Approved awarding the Athletic Field Maintenance RFP to NKY Lawn Pros as indicated on the Athletic Field Maintenance Bid Tabulation for the period of March 1, 2024 through November 30, 2024 with three optional mutually agreed upon renewals.

**B. Board Meeting Minutes**

1. Approved the December 4, 2023 Regular Session Minutes.

**C. Community Use of Facility Agreements**

1. Approved the Community Use Facility contract with the 2 Out Storm Softball Club for use of the Scott High School fieldhouse on various dates in January-March 2024 during non-school hours.
2. Approved the Community Use Facility contract with NKY Bulldogs Lacrosse Club for use of the Scott High School stadium on various dates in January-May 2024 during non-school hours.
3. Approved the Community Use Facility contract with NKY Fury softball team for use of Summit View Academy gymnasium, baseball/football area, and parking lot for conditioning/practice from January-June 2024 during non-school hours.
4. Approved the Community Use Facility contract with Special Olympics (Longhorn Basketball Program) for use of the Twenhofel Middle School gymnasium during 2023-24 school year during non-school hours.

**D. Construction Change Orders**

1. Approved Change Order No. 3 with Morel Construction for the Support Operations Center Project - BG 23-173.
2. Approved Change Order No. 9 with Graybach Construction for the White's Tower Addition and Renovation Project - BG 21-145.
3. Approved Change Order No. 21 with Morel Construction for the Scott High School Phase V, Taylor Mill Site Circulation, and Woodland Middle School Addition and Renovation Project - BG 21-083.

**E. Contracts, Agreements, and Memorandums**

1. Approved the one-year equipment maintenance agreement with ACCO/GBC and Caywood Elementary for continued maintenance on the Ultima 65 laminator.
2. Approved the contract with Carnegie Visual & Performing Arts Center, Inc. and Twenhofel Middle School to provide theatre and public speaking workshops to students during the school day from January 16-31, 2024.
3. Approved the confirmation letter and group leader agreement with Cincinnati Museum Center and Caywood Elementary for a 2/9/24 field trip.
4. Approved the confirmation letter and group leader agreement with Cincinnati Museum Center and Caywood Elementary for a 2/22/24 field trip.
5. Approved the contract with The Core Project and Dixie Heights High School for Core Student Leadership Training, Staff Development, and student-centered assembly, including expenses for The Core Project trainer for the 2023-24 school year.
6. Approved an agreement with DSC Office Systems and River Ridge Elementary for a one-year equipment maintenance on the duplicator.
7. Approved the contract between Executive Charter and Dixie Heights High School for bus transportation to and from Frankfort, KY on February 13, 2024.
8. Approved the contract between Executive Charter and Dixie Heights High School for bus transportation to and from Myrtle Beach, SC April 8-12, 2024.
9. Approved the contract between Executive Charter and Dixie Heights High School for bus transportation to and from Northern Kentucky University on March 6, 2024.
10. Approved the contract between Executive Charter and Simon Kenton High School for bus transportation to and from Frankfort, KY on February 13, 2024.
11. Approved the contract between Executive Charter and Simon Kenton High School for bus transportation to and from Louisville, KY on February 14, 2024.
12. Approved the sales contract with IXL and Simon Kenton High School for the 2023-24 school year.
13. Approved the renewing subscription of Learning A-Z to supplement instruction for English Learners in grades K-12 district-wide, to be renewed annually.
14. Approved the lease termination agreement with Southern Glazers at the Crescent Springs Bus Lot Facility.

15. Approved the sales contract with Lightspeed Systems for Twenhofel Middle School, Turkey Foot Middle School, Summit View Middle School, Woodland Middle School and Dixie Heights High School for the 2023-24 school year.
16. Approved the Memorandum of Agreement between Xavier University and the Kenton county School District (KCSD) for Xavier aspiring school counselors to perform field experience in KCSD schools going forward.
17. Approved the Kenton County School District (KCSD) Memorandum of Understanding with Family Care Counseling Solutions to provide school based therapy and associated mental health services for KCSD students in our schools during the 2023-24 school year.
18. Approved the contract with Pamela Pitts, Provider of L'BAE Boundless Conception (Social Talk for Adolescents) for an after-school Inspirational/Motivation Education Program at Turkey Foot Middle School in Spring 2024.
19. Approved the addendum to the School Food Authority (SFA) agreement for the Fresh Fruit and Vegetable Program (FFVP) in addition to the Kentucky FFVP application signature page that was previously approved at the August 2023 meeting.
20. Approved the musical agreement with Tams-Witmark and Twenhofel Middle School to grant permission for students to perform the musical, The Wizard of Oz: Youth Edition, for the school and community in the spring semester of 2024.
21. Approved the contract with The Point ARC / The Zembrod Education Center and the Bill and Betsy Cheben Care Center with Simon Kenton High School to provide private transportation to vocational training for 2 students for semester II (January-May) of the 2023-24 school year.

**F. Fund-Raising Requests - Schoolwide Activities - Approved**

**G. Leave of Absence Requests - Approved**

**H. Payment of Monthly Bills**

1. Accounts Payable – Approved
2. Purchase Card - Approved
3. Student Nutrition - Approved

**I. School-Related Student Trips - Approved all fees; Approved destination and common carrier for Dixie Varsity Baseball to Myrtle Beach, SC on 4/7/24-4/13/24; Approved common carrier for Dixie FLBA trips on 2/13/24 (to Frankfort, KY) and 3/6/24 (to NKU); and Approved common carrier for Simon Kenton FFA on 2/14/24 to Louisville, KY.**

**J. Treasurer's Report - Approved**

**K. Various**

1. Approved the schedule of Regular Board Meetings for the 2024-25 fiscal year.
2. Approved the Kenton County Schools' Comprehensive School Improvement Plans (CSIP) for the 2023-24 school year.
3. Approved the Design Development plans for the new Central Office construction project (BG 24-084).
4. Approved the acceptance of a donation from the Do Good Grant sponsored by the Joe Burrow Foundation to assist families who are struggling with food insecurity.
5. Approved posting a .5 Special Education Teacher position for NKYDC
6. Approved the revision to the Student Code of Conduct and Expected Behavior to match the current attendance actions and intervention processes.
7. Approved adjusting Scott High School's current staffing plan by adding 1 certified position for the remainder of the 2023-24 school year.

**IX. DISCUSSION AND ACTION**

- A. Approval to amend Board Policy 09.1231 Dismissal from School and waive the second reading due to an emergency passed with a motion by Mrs. Karen Collins and a second by Ms. Shannon Herold.**



Mrs. Karen Collins	Yes
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes
Ms. Erin McConnell	Yes
Mr. Carl Wicklund	Yes

**B.** Approval of the revised BG-1 application for the new Central Office construction project (BG 24-084) passed with a motion by Ms. Erin McConnell and a second by Ms. Shannon Herold.

Mrs. Karen Collins	Yes
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes
Ms. Erin McConnell	Yes
Mr. Carl Wicklund	Yes

**C.** Approval of Change Order No. 2 with Morel Construction for the Support Operations Center Project - BG 23-173 passed with a motion by Mr. Carl Wicklund and a second by Mrs. Karen Collins.

Mrs. Karen Collins	Yes
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes
Ms. Erin McConnell	Yes
Mr. Carl Wicklund	Yes

**D.** Approval of the Kenton County School District Comprehensive District Improvement Plan (CDIP) for the 2023-24 school year passed with a motion by Ms. Shannon Herold and a second by Ms. Erin McConnell.

Mrs. Karen Collins	Yes
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes
Ms. Erin McConnell	Yes
Mr. Carl Wicklund	Yes

**E.** Received the 2025 Draft Budget.

**X. MOTION MAKING AGENDA AND ATTACHMENTS PART OF THE OFFICIAL BOARD MEETING RECORDS**

Approval making the agenda and attachments part of the Official Board Meeting Records passed with a motion by Mrs. Karen Collins and a second by Ms. Erin McConnell.

Mrs. Karen Collins	Yes
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes
Ms. Erin McConnell	Yes
Mr. Carl Wicklund	Yes

**XI. OTHER BUSINESS**

**A. Board Members - None**

**B. Staff and Teachers – None**

**XII. MOTION TO ADJOURN**

Approval to adjourn at 8:24pm passed with a motion by Mrs. Karen Collins and a second by Ms. Shannon Herold.

Mrs. Karen Collins	Yes
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes
Ms. Erin McConnell	Yes
Mr. Carl Wicklund	Yes

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Jesica Jehn, Chairperson

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Misty Jones, Secretary