

Record of Board Proceedings (Minutes)

The Kenton County Board of Education met in Regular Session via Video Teleconference on June 1, 2020 at 7:00 PM.

I. CALL TO ORDER

Mr. Wicklund called the meeting to order and notified public viewers that they can email comments to the Superintendent at henry.webb@kenton.kyschools.us and he would share the information received with the Board and respond on their behalf.

A. Roll call confirmed that board members Karen Collins, Carla Egan, Shannon Herold, Jesica Jehn, and Carl Wicklund were present on the video teleconference. Superintendent, Dr. Henry Webb; Board Attorney, Jeremy Deters and Board Secretary, Cathy Finley were also present on the video teleconference.

II. RECOGNITION

- A. ACT Test - Perfect Score
- B. Governor's Scholars Program
- C. Governor's School Programs
- D. School Resource Officer of the Year
- E. Team Kenton Awards

III. PRESENTATION

A. Assistant Superintendent, Martha Setters, and Ignite Principal, Dr. Julie Whitis, presented information about the first year at Ignite which included goals and enrollment numbers for the 2020-2021 school year.

IV. MONTHLY REPORTS

- A. Construction
- B. Energy
- C. Human Resource Personnel Actions 04.24.2020 – 05.21.2020

Para Professional

LONG, MATTHEW	RESIGNATION	04/22/20 PARA RESIGN VOLLEYBALL COACH @ DX
SULFSTED, MICHAEL	NON-RENEW	06/30/19 PARA NON-RENEW PER ONE YEAR CONTRACT COACH @ WD

Substitute Personnel

MCCORD, RONDA A	DEATH	04/26/20 SUBS RESIGN DEATH CLASSIFIED SUBSTITUTE
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- D. Professional Travel
- E. Purchasing
- F. Student Nutrition

V. CONSENT AGENDA

Approval of the following consent agenda Items A-1 thru H-16 passed with a motion by Mrs. Carla Egan and a second by Mrs. Jesica Jehn.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jesica Jehn	Yes
Mr. Carl Wicklund	Yes

A. Bid Requests

- 1.** Awarded the Bus Fluids Bid to Apollo Oil and Valor Oil as indicated on the attached tabulation, for the period of July 1, 2020 through June 30, 2021
- 2.** Awarded the Bus Parts Bid to Advance Auto Parts, American Bus, Auto-Jet Muffler, Blue Beacon, Bluegrass International, Boyd CAT, Brighton Trucks, Central States, Clarke PSI, FYDA, George J Hust Company, Heavy Duty Bus Parts, Rush Truck Centers, Southern Ohio Bus Seating, Terminals Plus, TLG Peterbuilt, Turck Pro, Unity School Bus Parts, VMP and Wiers as indicated on the attached bid tabulation for the period of July 1, 2020 through June 30, 2021
- 3.** Awarded the Bus Tires Bid to Bob Sumerel Tire Co. as indicated on the attached tabulation, for the period of July 1, 2020 through June 30, 2021
- 4.** Awarded the HVAC Service Bid (Group A) to Driekast Plumbing as indicated on the Bid Tabulation 2020 for the period of July 1, 2020 through June 30, 2021, with two optional mutually agreed upon annual renewals

B. Board Meeting Minutes

- 1.** May 4, 2020 - Regular Session

C. Contracts, Agreements, and Memorandums

- 1.** Retroactive approval of the agreement with Access Audio, Inc. to provide rental of FM transmitter system and equipment needed for Dixie Heights High School's virtual graduation held on 5/28/2020
- 2.** Approved an agreement with Kagan for Professional Development workshops to be held at Dixie Heights High School on August 12 and 13, 2020
- 3.** Approved an agreement between River Ridge Elementary and Instructure to implement Mastery Connect for the 2020-2021 school year
- 4.** Approved an agreement with Valor Oil for a Credit Application for the Kenton County School District Bus Garage
- 5.** Approved the Independent Contractor Agreement with Learning Grove to provide summer virtual home visitation services to rising Kindergarteners
- 6.** Approved site agreement between Girls on the Run organization and River Ridge Elementary for the 2020-2021 school year
- 7.** Approved participation in the Community Eligibility Provision (CEP) of the School Breakfast Program and National School Lunch Program at seven of the district schools. Beechgrove Elementary, Caywood Elementary, Ft. Wright Elementary, River Ridge Elementary, Taylor Mill Elementary, White's Tower Elementary and Woodland Middle Schools will offer no cost breakfast and lunch to all students
- 8.** Approved participation in the School Breakfast Program (SBP) and the National School Lunch Program (NSLP) at all seventeen schools in the district; participation in the After School Snack Program at Piner Elementary, Ryland Elementary, and White's Tower Elementary School
- 9.** Approved the updated Memorandum of Understanding with UpSpring, LLC for a virtual Summer 360 program from June 8th to July 17th, 2020

D. External Support/Booster Organization

- 1.** Approved the Woodland Middle School Band and Chorus Booster Organization for the 2020-2021 school year

E. Leave of Absence Requests

F. Payment of Monthly Bills

1. Accounts Payable
2. Purchase Card
3. Student Nutrition

G. Treasurer's Report

H. Various

1. Approved the 2021-2022 School Calendar recommendation from the superintendent and calendar committee
2. Approved revisions to the KCSD Coaches Handbook for 2020-2021 school year
3. Approved revisions to the KCSD Volunteer Handbook for 2020-2021 school year
4. Approved updates to the KCSD Certified Evaluation Plan (CEP)
5. Approved the 2020-2021 Pay Date Calendar
6. Approved the 2020-2021 Certified 187 Day Salary Schedule and the 2020-2021 Certified Administrative Index
7. Approved the 2020-2021 Certified Substitute Pay Schedule
8. Approved the 2020-2021 Supplemental Pay Schedules and the 2020-2021 Classified Salary Schedules
9. Approved the Treasurer's annual performance bond from Ohio Casualty Insurance Co. for FY 2021
10. Approved 2020-2021 School Activity Fund Budgets
11. Approved the estimated June 30, 2020 General Fund Balance appropriations to the Restricted and Committed categories for the purpose stated
12. Approved First Financial Bank as the depository institution for the district and approve the penal sum of 103% for the bond of depository at First Financial Bank for fiscal years 2020-2021 and 2021-2022
13. Approved revisions to the following job descriptions with updated terms of employment to reflect a corresponding salary "G-scale" from the Classified Employees Salary Schedule effective 7/1/2020: Building Operations Supervisor, School Nurse-LPN
14. Approved the creation of a job description for the position of "Payroll/Benefits Supervisor"; a revision to the job description of "District Mental Health Services Coordinator"; abolish the job descriptions of "Speech/Language Pathologist Assistant", "Physical Therapy Assistant", and "Certified Occupational Therapy Assistant", effective 7/1/2020
15. Approved revisions to the following job descriptions with updated terms of employment to reflect a corresponding salary "S-scale" on the Classified Professional Salary Schedule effective 7/1/2020: Assistant Director of Human Resources, Assistant Director of Transportation, Assistant Maintenance Supervisor, Support Operations Supervisor, Chief Operations Officer, Director of Facilities, Director of Student Nutrition, Director of Transportation, Executive Director of Finance, Executive Director of Human Resources, Special Education Due Process Coordinator, District Safety Coordinator

16. Approved revisions to the following job descriptions to reflect "Exempt" status and the terms of employment be revised with the correct S-scale salary from the Classified Professional Salary Schedule effective 7/1/2020: Building, Grounds and Maintenance Supervisor, Bus Garage Manager, Construction Project Manager, Coordinator of Family Resource Center, KTP Social Worker, Physical Therapist, Media Coordinator/Producer, Program Specialist (Court Liaison/Homeless Coordinator), School Nurse (RN), Social Worker, Speech Language Pathologist, and Supervisor of Accounting

VI. DISCUSSION AND ACTION

A. Approval of the addition of a 1.0 teacher allocation for the 2020-2021 school year at Summit View Academy passed with a motion by Mrs. Jesica Jehn and a second by Ms. Shannon Herold.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jesica Jehn	Yes
Mr. Carl Wicklund	Yes

B. Approval of the recommendations and revisions to the 2020-2021 Central Office Staffing Plan passed with a motion by Mrs. Karen Collins and a second by Mrs. Jesica Jehn.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jesica Jehn	Yes
Mr. Carl Wicklund	Yes

C. Approval of the Non-Traditional Instruction (NTI) Plan for the District, and approval to submit an application to the Kentucky Department of Education for NTI days to be included in the district calendar as student attendance days for the 2020-2021 school year passed with a motion by Ms. Shannon Herold and a second by Mrs. Carla Egan.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jesica Jehn	Yes
Mr. Carl Wicklund	Yes

D. Approval of Change Order No. 2 for Morel Construction associated with the Secure Vestibule Entrances and Other Security Enhancements Project - BG 18-396 for an additional \$12,476.00 passed with a motion by Mrs. Karen Collins and a second by Ms. Shannon Herold.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jesica Jehn	Yes
Mr. Carl Wicklund	Yes

E. Approval of Change Order No. 1 to Purchase Order #20008979-01 with Graybar Electric Company for the Secure Vestibule Entrances and Other Security Enhancements Project - BG 18-396 for a deduction of \$6,093.40 passed with a motion by Mrs. Karen Collins and a second by Mrs. Carla Egan.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jesica Jehn	Yes
Mr. Carl Wicklund	Yes

F. Received the KCSD 2020-2021 Career Pathway Handbook

G. Received the KCSD 2020 Annual Report

VII. MOTION MAKING AGENDA AND ATTACHMENTS PART OF THE OFFICIAL BOARD MEETING RECORDS

Approval making the agenda and attachments part of the Official Board Meeting Records passed with a motion by Mrs. Jesica Jehn and a second by Ms. Shannon Herold.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jesica Jehn	Yes
Mr. Carl Wicklund	Yes

VIII. OTHER BUSINESS

- A. Board Members - None
- B. Staff and Teachers - None

IX. MOTION TO GO INTO CLOSED EXECUTIVE SESSION

Motion to go into closed executive session per KRS 61.810 (1)(k), meetings specified by law to be conducted in private which is pursuant to KRS 156.557 (6)(c) preliminary discussion of Superintendent's evaluation passed with a motion by Mrs. Carla Egan and a second by Mrs. Jesica Jehn.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jesica Jehn	Yes
Mr. Carl Wicklund	Yes

X. MOTION TO RECONVENE IN OPEN SESSION

Motion to reconvene in open session passed with a motion by Mrs. Carla Egan and a second by Mrs. Jesica Jehn.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jesica Jehn	Yes
Mr. Carl Wicklund	Yes

Mr. Wicklund presented the annual evaluation of the superintendent and asked for a motion to accept the report.

Superintendent Webb received an overall rating of Exemplary in the seven standards of performance areas of Strategic Leadership, Instructional Leadership, Cultural Leadership, Human Resource Leadership, Managerial Leadership, Collaborative Leadership, and Influential Leadership. He received an overall rating of Exemplary in achieving the District Goals of Attendance 96.25%, and Remaining Fiscally Solvent/Efficient; and an overall rating of Accomplished in attaining the District Goals of 5-Star School District, Every School 5-Star, Transition Readiness, ACT 22, Graduation Rate 95%, Students Reading on Grade Level Exiting 3rd Grade – 95%, Beginning in early elementary (Primary) ALL students will participate in at least one activity providing a meaningful connection to school beyond the regular classroom.

Motion to accept the annual evaluation of the superintendent report passed with a motion by Mrs. Jesica Jehn and a second by Mrs. Carla Egan.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jesica Jehn	Yes
Mr. Carl Wicklund	Yes

XI. MOTION TO ADJOURN

Approval to adjourn passed with a motion by Ms. Shannon Herold and a second by Mrs. Carla Egan.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jesica Jehn	Yes
Mr. Carl Wicklund	Yes

Chairperson

Secretary