

Record of Board Proceedings  
(Minutes)

The Kenton County Board of Education met in Regular Session via Video Teleconference on April 6, 2020 at 7:00 PM in Ft. Wright, KY

**I. CALL TO ORDER**

Mr. Wicklund called the meeting to order and stated that public input would not be available during this video teleconference meeting and asked staff and members of the public to email their comments to the superintendent at [henry.webb@kenton.kyschools.us](mailto:henry.webb@kenton.kyschools.us) or by accessing his email from the district website, so he could share all input with the Board.

A. Roll Call confirmed that board members Karen Collins, Carla Egan, Shannon Herold, Jesica Jehn and Carl Wicklund were present on the video teleconference call. Superintendent, Dr. Henry Webb and Board Secretary, Cathy Finley, were also present via video teleconference.

**II. MONTHLY REPORTS**

A. Attendance

B. Energy

C. Human Resource

1. Employee Days Without Pay

2. Personnel Actions 2.21.20 – 3.26.20

**Certified**

ARNOLD, BRITTANY L	SALARY CHANGE	02/18/20 CERT CHG INSTRUCTIONAL ASSISTANT TO 0.8 TEACHER @TM
BROWN, MORGAN E	SUB TO FULL TIME-GAIN OF BENEF	02/13/20 CERT JOB CLASS CHG CERT SUB TO TEACHER @ RR
CHEN, YIN	X-DUTY-ADDITIONAL JOB PAY RECO	02/15/2020 CERT ADD HS TENNIS GIRLS HEAD COACH @ SK
COX, JOANNA R	X-DUTY-ADDITIONAL JOB PAY RECO	02/04/20 CERT ADD 0.5 ELEMENTARY SPONSOR SBDM PAID @ RR
GAMBRELL, CODY G	X-DUTY-ADDITIONAL JOB PAY RECO	03/04/20 CERT ADD ATHLETIC TEAM INSTRUCTOR PD BY FUND21 @TW
HICKS, JOANNE N	X-DUTY-ADDITIONAL JOB PAY RECO	02/24/20 CERT ADD 0.4 EL DEPT CURRICULUM LEADER @ PN
KATHMAN, JOSEPH N	X-DUTY-ADDITIONAL JOB PAY RECO	12/01/19 CERT ADD HS TRACK BOYS LEVEL I @ SC
KERN, CHELSEA S	NEW HIRE	02/18/20 CERT NEW HIRE 0.5 GUIDANCE COUNSELOR @ WD
KIDDY, MICHELLE S	SUB TO FULL TIME-GAIN OF BENEF	03/11/20 CERT FR CERT SUB TO 1 YR ONLY MS TCHR @ TF
KLOOS, JESSIE A	X-DUTY-ADDITIONAL JOB PAY RECO	12/01/2019 CERT ADD HS TRACK GIRLS ASST COACH @ SK
KONERMAN, JUDE	RETIREMENT	02/29/20 CERT RETIREMENT TEACHER @ TF
RAVENSCLAF, DAWN M	CORRECTION TO EMP INFORMATION	03/18/20 CERT CORRECT EMPLOYEE MIDDLE NAME PER SSC TCHR @SVA
RUST, PAULA K	SALARY CHANGE	02/10/20 CERT STP INCRS FROM 22 TO 29 PER DSTRCT AGRMNT @ CO
ST JOHN, KELSEY E	X-DUTY-ADDITIONAL JOB PAY RECO	02/04/20 CERT ADD 0.5 ELEMENTARY SPONSOR SBDP PAID@ RR
THOMPSON, EMILY F	SALARY CHANGE	02/24/20 CERT JOB CHG TCHR/RMV SUPP@PN TO ACAD CONSULT @ CO
THOMPSON, EMILY F	CORRECTION TO EMP INFORMATION	02/24/20 CERT CORRECTION TO EMPLOYEE ALLOCATION @ CO
VASKE, MARCIE L	REHIRE-WITH BREAK IN SERVICE	02/24/20 CERT REHIRE W/BREAK IN SERVICE TCHR 1 YR ONLY @ PN
WAHL, DANA L	SUB TO FULL TIME-GAIN OF BENEF	02/18/20 CERT FR CERT SUB TO 1 YR ONLY MS TCHR @ TF
WILLIAMS, MEGHAN E	SUB TO FULL TIME-GAIN OF BENEF	03/09/20 CERT FROM CLAS SUB TO CERT NURSE @ DW

**Classified**

AKERS, JAMES S	NEW HIRE	02/18/20 CLAS NEW HIRE ITINERANT BUS DRIVER 5.5 HRS @ 901T
BACK, ESTATE OF MELISSA H	DEATH	03/03/20 CLAS DECEASED RBTL INTERVENTIONIST @ DX
BECKERICH, RHONDA M	RESIGNATION	02/14/20 CLAS RESIGN ITINERANT BUS MONITOR @ 901T
BENJAMIN, CAROLE A	X-DUTY-ADDITIONAL JOB PAY RECO	02/21/20 CLAS ADD MS TRACK-ASST COACH @ WD
BIEDENBENDER, NATALIE A	CORRECTION TO EMP INFORMATION	02/20/20 CLAS EE CORRECTION TO GL ACCT & PAY RECORD LOC SVA
BONAR, BRANDY N	RESIGNATION	01/31/20 CLAS RESIGN KENTON THERAPEUTIC SOCIAL WORKER @ BG
BOOTH, JAXIN G	NEW HIRE	02/18/20 CLAS NEW HIRE ITINERANT BUS DRIVER 5.5 HRS @ 901T
BOOTH, JAXIN G	RESIGNATION	03/05/20 CLAS RESIGN ITINERANT BUS DRIVER @ 901T
DIERKER, TIMOTHY	CORRECTION TO EMP INFORMATION	04/24/14 CLAS CORRECT JOB CLASS TO BUS GARAGE MANAGER @ 901K
DOUGLAS, MELEAH J	RESIGNATION	01/31/20 CLAS TERMINATE ITINERANT BUS DRIVER @ 901T
ELING, KENNETH J	HOURS PER DAY CHANGE	03/02/20 CLAS CHANGE 5.5 TO 5.25 HOUR BUS DRIVER @ 901C
ESPOSITO, SHELLEY A	CORRECTION TO EMP INFORMATION	02/24/20 CLAS CORRECT STREET ADDRESS TO CLEARLAKE IA @ SVA
FANGMEYER, DAVID A	NEW HIRE	03/23/20 CLAS NEW HIRE HVAC TECHNICIAN @ DW
FARLEY, SEAN P	NEW HIRE	03/16/20 CLAS NEW HIRE ITINERANT BUS DRIVER @ 901T
FISK, JENNIFER M	REHIRE-WITH BREAK IN SERVICE	03/16/20 CLAS REHIRE ITINERANT BUS DRIVER 5.5 HOURS @ 901T
FOSCARDO, MELISSA S	REHIRE-WITH BREAK IN SERVICE	01/21/20 CLAS REHIRE ITINERANT BUS MONITOR 5 HRS @ 901T

FOX, SAMUEL K	RESIGNATION	02/21/20 CLAS RESIGN ITINERANT BUS DRIVER @ 901T
GODDARD, JOYCE A	NEW HIRE	03/09/20 CLAS NEW HIRE ITINERANT MONITOR 5 HR @ 901T
HALE, ADRIENNE	RESIGNATION	03/06/20 CLAS RESIGN BUS MONITOR @ 901C
HAMPTON, ALAN	SALARY CHANGE	02/24/20 CLAS CHG BLDG OP SPT@RR TO BLDG OP SUPT SUPER@DW
HAYDEN, HANNAH M	RESIGNATION	02/28/20 CLAS RESIGN SP ED INSTRUCTIONAL ASSISTANT @ WD
HERSH, DAVID A	RESIGNATION	02/07/20 CLAS RESIGN BUS DRIVER @ 901C
KRUETZKAMP, DESIREE	CORRECTION TO EMP INFORMATION	02/26/20 CLAS CORRECT ADD APT #70 TO ADDRESS HEALTH TECH @WD
LEACH, ARIANNA K	REHIRE-WITH BREAK IN SERVICE	03/09/20 CLAS REHIRE 6 HOUR BUILDING OPERATIONS SUPPORT @ TF
LEACH, ARIANNA K	CORRECTION TO EMP INFORMATION	03/09/20 CLAS CORRECTION 8 HRS TO 6 HRS BLDG OP SUPPORT @ TF
LEUGERS, ANDREA N	HOURS PER DAY CHANGE	01/20/20 CLAS ADD MIDDAY 5.5 TO 6.5 HOUR ITIN BD @ 901T
LEUGERS, ANDREA N	SALARY CHANGE	02/17/20 CLAS CHANGE ITIN BUS DRVR TO BUS DRVR 6.25 HRS@901T
MARZIAN, BRIDGET J	NEW HIRE	02/18/20 CLAS NEW HIRE ITINERANT BUS DRIVER 5.5 HOURS @ 901T
MARZIAN, BRIDGET J	RESIGNATION	03/03/20 CLAS RESIGN ITINERANT BUS DRIVER @ 901T
MILLER, MEGAN L	CORRECTION TO EMP INFORMATION	09/23/19 CLAS CHANGE PERONNEL STATUS FROM FP TO 1F IA@WT
MITCHELL, THOMAS C	RESIGNATION	02/14/20 CLAS RESIGN BUS DRIVER @ 901S
MOSES, REGINA R	CORRECTION TO EMP INFORMATION	01/06/20 CLAS CORRECTION TO HRS CHANGE CALCULATION @ 901T
NEAL, TOMIUS R	NEW HIRE	03/16/20 CLAS NEW HIRE KTP SOCIAL WORKER @ BG
RAMOS, JESSE	RESIGNATION	03/06/20 CLAS RESIGN BUS DRIVER @ 901S
RASH, STEVEN W	SALARY CHANGE	03/02/20 CLAS CHG ITIN BUS DRVR@901T TO BUS DRVR 5.25HR@901S
ROBERTS, LESA D	LOCATION CHANGE	03/09/20 CLAS CHG ITIN @ 901T TO BUS DRIVER 5.5 HRS @ 901C
SCHNELL, ELIZABETH	CORRECTION TO EMP INFORMATION	08/17/19 CLAS CHG KINDERGARTEN TO SP ED INSTRUCT ASSIST @ FW
SHUMATE, CHRIS A	NEW HIRE	03/02/20 CLAS NEW HIRE BUILDING OPERATIONS SUPPORT 8 HRS @RR
SKIDMORE, MATT C	HOURS PER DAY CHANGE	02/17/20 CLAS CHANGE 6.75 TO 7.5 HOUR BUS DRIVER @ 901T
SNYDER, TONYA R	CORRECTION TO EMP INFORMATION	01/01/20 CLAS CORRECTION TO DEDUCT CYCLES @ 901S
STAMPER, WAYNE	CORRECTION TO EMP INFORMATION	01/13/20 CLAS CORRECTION TO THE # OF CHECKS @ 901T
STRAIN, MICHELLE R	HOURS PER DAY CHANGE	02/17/20 CLAS CHG 5.5 HR BM @901S TO 6.25 HR BUS MON @ 901T
TEETERS, MEGAN L	REHIRE-WITH BREAK IN SERVICE	02/18/20 CLAS REHIRE ITINERANT BUS DRIVER 5.5 HOURS @ 901T
TURNER, THOMAS E	RESIGNATION	02/28/20 CLAS RESIGN BUS DRIVER @ 901S
VINCENT, HELEN K	RESIGNATION	02/04/20 CLAS RESIGN BUS MONITOR @ 901C
WEBSTER, TIFFANY L	HOURS PER DAY CHANGE	01/06/20 CLAS CHANGE 6.75 TO 6.5 HOUR BUS DRIVER @ 901T
WILLEN, MELISSA C	NEW HIRE	03/16/20 CLAS NEW HIRE SP ED INSTRUCT ASSIST LVL1 @ WD
WISHER, ANTHONY J	NEW HIRE	03/16/20 CLAS NEW HIRE ITINERANT BUS DRIVER 5.5 HOURS @ 901T

#### Para Professional

BACH, KRISTEN V	NEW HIRE	02/21/20 PARA NEW HIRE 0.5 HS TENNIS GIRLS ASST COACH @ SK
DARBY, DAVID S	RESIGNATION	02/08/20 PARA RESIGNATION ASSISTANT ARCHERY COACH @ SC
DOELLMAN, JENA R	NEW HIRE	03/04/20 PARA NEW HIRE 0.5 HS TRACK COACH BOYS @ SC
EHRENBERG, CHARITY H	REHIRE-WITH BREAK IN SERVICE	03/03/20 PARA REHIRE BREAK IN SERVICE 0.5 BOYS HS TRACK @ SC
GRIFFITH, BRANDON R	CORRECTION TO EMP INFORMATION	02/26/20 PARA CORRECTION STREET ADDRESS TO CROCUS COACH @ DX
GRIFFITH, BRANDON R	X-DUTY-ADDITIONAL JOB PAY RECO	02/15/20 PARA ADD HS TENNIS BOYS/GIRLS ASST COACH @ DX
LINDLOFF, ALICIA J	X-DUTY-ADDITIONAL JOB PAY RECO	12/01/19 PARA ADD MS TRACK ASST COACH @ SVA
MOYER, PATRICK C	REHIRE-WITH BREAK IN SERVICE	03/03/20 PARA REHIRE BREAK IN SERVICE HS TRACK ASST COACH@DX
NEIDENBACH, IRIS	X-DUTY-ADDITIONAL JOB PAY RECO	02/21/20 PARA ADD MS TRACK-HEAD COACH @ WD
O'BRIEN, SADIE M	CORRECTION TO EMP INFORMATION	10/01/19 STDT CORRECTION TO GROUP FR PARA TO STUDENT

#### Student Personnel

HUESING, MITCHELL R	CORRECTION TO EMP INFORMATION	03/06/20 STDT CORRECTION TO ADDRESS PT SUPPORT @ KN
SCHAFFER, HENRY G	NEW HIRE	02/12/20 STDT NEW HIRE STUDENT SUPPORT PERSONNEL @ SC

#### Substitute Personnel

BAKER, AMANDA H	NEW HIRE	02/13/20 SUBS NEW HIRE CERTIFIED AND CLASSIFIED SUBSTITUTE
BALLINGER, REBECCA J	REHIRE-WITH BREAK IN SERVICE	02/14/20 SUBS REHIRE CERTIFIED SUBSTITUTE
BETLOW, MATTHEW R	REHIRE-WITH BREAK IN SERVICE	02/26/20 SUBS REHIRE CERTIFIED & CLASSIFIED SUBSTITUTE
BILLINGS, DIANA K	CORRECTION TO EMP INFORMATION	10/24/19 SUBS CORRECT STREET ADDRESS FROM CENNA TO ANNA
BOESKEN, MELINDA M	CORRECTION TO EMP INFORMATION	01/24/20 SUBS CORRECT GROUP/BU FROM RCER TO SUBS ON MASTER
BRIGHT, CHASE L	NEW HIRE	02/13/20 SUBS NEW HIRE CERTIFIED SUBSTITUTE
BUTCHER, SHARON K	NEW HIRE	02/27/20 SUBS NEW HIRE CLASSIFIED SUBSTITUTE NURSE
CARNES, JENNIFER L	CORRECTION TO EMP INFORMATION	02/18/20 SUBS CORRECTION TO SOCIAL SECURITY NUMBER
DOYLE, AMANDA K	RESIGNATION	02/05/20 SUBS RESIGN CERTIFIED SUBSTITUTE
ELLIOTT, MOLLIE H	REHIRE-WITH BREAK IN SERVICE	01/16/20 SUBS REHIRE CERTIFIED SUBSTITUTE
GILVIN, TAMARA H	CORRECTION TO EMP INFORMATION	01/24/20 SUBS CORRECT GROUP/BU FROM RCER TO SUBS ON MASTER
HECKMAN, LANA S	NEW HIRE	01/06/20 SUBS NEW HIRE CERTIFIED SUBSTITUTE
HOUSE, PAULA A	X-DUTY-ADDITIONAL JOB PAY RECO	03/05/20 SUBS ADD CLASSIFIED SUBSTITUTE
KAISER, SARAH E	NEW HIRE	03/10/20 SUBS NEW HIRE CERTIFIED SUBSTITUTE
LAWRENCE, SEAN C	NEW HIRE	02/25/20 SUBS NEW HIRE CERTIFIED SUBSTITUTE
MC DERMOTT, JOY M	NEW HIRE	01/16/20 SUBS NEW HIRE CLASSIFIED SUBSTITUTE
MILLER, CAROLINE E	NEW HIRE	02/14/20 SUBS NEW HIRE CERTIFIED SUBSTITUTE
MOORE, SADIE A	CERTIFIED RANK CHANGE	02/12/20 SUBS CERT SUB RANK CHG FROM RANK 4 TO RANK 3
MORFORD, SARAH M	NEW HIRE	02/05/20 SUBS NEW HIRE CERTIFIED SUBSTITUTE TEACHER

NORVELL, SANDY	CORRECTION TO EMP INFORMATION	01/24/20 SUBS CORRECT GROUP/BU FROM RCER TO SUBS ON MASTER
OTT, LYNDA S	CORRECTION TO EMP INFORMATION	12/17/2019 SUBS CORRECTION TO SUB RANK ON JOB PAY RECORD
PARRETT, PAULA S	CORRECTION TO EMP INFORMATION	01/24/20 SUBS CORRECT GROUP/BU FROM RCER TO SUBS ON MASTER
QUALLS, JANICE	REHIRE-WITH BREAK IN SERVICE	01/16/20 SUBS REHIRE CERTIFIED & CLASSIFIED SUBSTITUTE
REDWINE, JACOB J	NEW HIRE	02/14/20 SUBS NEW HIRE CERTIFIED SUBSTITUTE
RODISH, SUZANNE M	X-DUTY-ADDITIONAL JOB PAY RECO	03/03/20 SUBS ADD CLASSIFIED SUBSTITUTE
SHERMAN, GAYLA D	RESIGNATION	02/06/20 SUBS RESIGNATION CERTIFIED SUBSTITUTE
SKETCH, DENNIS F	NEW HIRE	02/13/20 SUBS NEW HIRE CERTIFIED AND CLASSIFIED SUBSTITUTE
SPEAKS, SAVANNAH J	CORRECTION TO EMP INFORMATION	02/13/20 SUBS CORRECTION HOUSE NUMBER FROM 12005 TO 12006
TRAME, JUDITH A	CORRECTION TO EMP INFORMATION	01/24/20 SUBS CORRECT GROUP/BU FROM RCER TO SUBS ON MASTER
WEHMEYER, W S	NEW HIRE	02/18/20 SUBS NEW HIRE CERTIFIED SUBSTITUTE TEACHER
WEHRMAN, ERIC J	NEW HIRE	02/18/20 SUBS NEW HIRE CLASSIFIED SUBSTITUTE CUSTODIAN

- D. Professional Travel
- E. Purchasing
- F. Student Nutrition
- G. Treasurer's Report

### III. CONSENT AGENDA

Approval of the following consent agenda Items A-1 thru G-5 passed with a motion by Mrs. Carla Egan and a second by Mrs. Jessica Jehn.

- |                    |     |
|--------------------|-----|
| Mrs. Karen Collins | Yes |
| Mrs. Carla Egan    | Yes |
| Ms. Shannon Herold | Yes |
| Mrs. Jessica Jehn  | Yes |
| Mr. Carl Wicklund  | Yes |

#### A. Board Meeting Minutes

1. March 2, 2020 - Regular Session
2. March 13, 2020 - Special Meeting
3. March 24, 2020 - Special Session

#### B. Contracts, Agreements, and Memorandums

1. Approved contract agreement between Core Collaborative Inc. and KCSD for consulting services during the KCSD Professional Growth Academy(PGA) in August 2020
2. Approved grant agreement with Kagan for Twenhofel Middle School to receive the CCEIS Grant in the amount of \$12,987.50 for the 2020-2021 school year
3. Approved grant agreement with Kagan for Woodland Middle School to receive the CCEIS Grant in the amount of \$12,000 for the 2020-2021 school year
4. Approved the Municipal Advisory Services Agreement with Ross, Sinclair, & Associates, LLC to perform the municipal advisory services for the Building Revenue Bonds Series 2020 in the amount of approximately \$12,850,000.00
5. Approved Memorandum of Understanding with the Cabinet for Family and Health Services to administer the Family Resource and Youth Service Centers (FRYSC) program, within the parameters established in this agreement, for the 2020-2021 School year
6. Approved the Memorandum of Understanding with UpSpring, LLC for the Summer 360 program from June 15th to July 17, 2020, with an annual automatic renewal option
7. Approved the revised Memorandum of Understanding (MOU) between KCSD and Boone County School District on the continuing partnership/merger for the Ignite Institute for the 2020-21 school year.
8. Approved Community Use of Facility contracts for Athletes United Foundation at Dixie Heights High School, UpSpring Summer 360 at Caywood Elementary, and Scott Eagle Club and Taylor Mill Eagles Organization at Scott High School

**C. Fund-Raising Requests - Schoolwide Activities**

**D. Leave of Absence Requests**

**E. Payment of Monthly Bills**

1. Accounts Payable
2. Purchase Card
3. Student Nutrition

**F. Student Fees**

**G. Various**

1. Approved acceptance of grant 20KY 88 from the NRA Foundation for merchandise and monetary awards for use by the Scott High School archery team to upgrade equipment
2. Approved for Woodland Middle School to accept the 20KY104 grant for archery equipment valued at \$2600 for the Archery Team, from the NRA Foundation
3. Approved Meal Pricing for the 2020-2021 school year
4. Approved employment of emergency certified substitute teachers for the 2020-2021 school year
5. Received the amended Certified/Classified Evaluation Process timeline for continuation into the 2020-2021 school year

**IV. MOTION MAKING AGENDA AND ATTACHMENTS PART OF THE OFFICIAL BOARD MEETING RECORDS**

Approval making the agenda and attachments part of the Official Board Meeting Records passed with a motion by Mrs. Karen Collins and a second by Ms. Shannon Herold.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jesica Jehn	Yes
Mr. Carl Wicklund	Yes

**V. OTHER BUSINESS**

- A. Board Members - None
- B. Staff and Teachers - None

**VI. MOTION TO ADJOURN**

Approval to adjourn passed with a motion by Mrs. Carla Egan and a second by Mrs. Jesica Jehn.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jesica Jehn	Yes
Mr. Carl Wicklund	Yes

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Carl Wicklund, Chairperson

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Cathy Finley, Secretary