

Record of Board Proceedings  
(Minutes)

The Kenton County Board of Education met in Regular Meeting at 7:00pm on February 3, 2020 at 1045 Eaton Drive, Ft. Wright, KY 41017.

**I. CALL TO ORDER**

Mr. Wicklund called the meeting to order and welcomed guests.

**A.** Roll call confirmed that board members Karen Collins, Shannon Herold, Jesica Jehn, and Carl Wicklund were present. Board member, Carla Egan was absent. Superintendent, Dr. Henry Webb; Attorney, Jeremy Deters and Board Secretary, Cathy Finley were also present.

**B.** Mr. Wicklund called for a moment of silence and Ms. Herold led the Pledge of Allegiance.

**II. RECOGNITION**

**A.** Dixie Heights junior, Tyler Schowalter was recognized for earning a Perfect Score of 36 on his ACT Test taken in December 2019

**B.** The Team Kenton Award was presented to Don Wildeboer for his positive impact on students.

**III. MONTHLY REPORTS**

**A.** Attendance

**B.** Energy

**C.** Human Resource

**1.** Employee Days Without Pay

**2.** Personnel Actions 12.17.2019 – 1.23.2020

Certified

BROWN, JAMES E	X-DUTY-ADDITIONAL JOB PAY RECO	12/01/19 CERT ADD HS TRACK BOYS LEVEL 1 @ DX
BRYANT, JUSTIN W	X-DUTY-ADDITIONAL JOB PAY RECO	12/01/19 CERT ADD HS TRACK GIRLS HEAD COACH @ DX
DIXON, KRISTI M	HOURS PER DAY CHANGE	01/06/20 CERT FR 0.6 TO FULL TIME NURSE @ FW
FARRIS, CAROLE D	X-DUTY-ADDITIONAL JOB PAY RECO	12/13/19 CERT ADD MS SPONSOR @ SVA
FRENCH, KRISTINA S	X-DUTY-ADDITIONAL JOB PAY RECO	12/01/19 CERT ADD MS TRACK ASST COACH @ TW
FULLER, CECILIA	CERTIFIED RANK CHANGE	08/19/19 CERT RANK CHANGE & NB STIPEND TCHR @ WT
GOELZ, TODD C	X-DUTY-REMOVE JOB PAY RECORD	08/19/19 CERT REMOVE MS SPONSOR TEACHER @ WD
HALE, LAUREN	X-DUTY-ADDITIONAL JOB PAY RECO	12/13/19 CERT ADD 0.5 MS SPONSOR @ SVA
HILGENBERG, HAYLEY M	X-DUTY-ADDITIONAL JOB PAY RECO	01/13/20 CERT ADD REMAINDER OF 0.5 ELEMENTARY SPONSOR @ BG
KANE, JAN B	X-DUTY-ADDITIONAL JOB PAY RECO	08/19/19 CERT ADD EL SPONSOR @ TM
LOWE, AMANDA R	CERTIFIED RANK CHANGE	08/19/19 CERT RANK CHANGE & NB STIPEND TEACHER @ TW
MC COY, APRYL C	CERTIFIED RANK CHANGE	08/19/19 CERT RANK CHANGE & NB STIPEND TCHR @WD
POE, JESSICA R	X-DUTY-ADDITIONAL JOB PAY RECO	12/01/19 CERT ADD HS TRACK GIRLS LEVEL 1 @DX
RABIUS, STEPHANIE A	X-DUTY-ADDITIONAL JOB PAY RECO	08/19/19 CERT ADD EL SPONSOR @ TM
SCHRICHTE, CHELSEA	X-DUTY-REMOVE JOB PAY RECORD	01/10/20 CERT REMOVE 0.5 EL SPONSOR @ BG
SCOTT, MARTA	JOB CLASS CHANGE	01/06/20 CERT FR INTERIM DIR OF SP EDUCATION TO DIR OF SP ED
SMITH CLARK, LAUREN E	X-DUTY-ADDITIONAL JOB PAY RECO	08/19/2019 CERT ADD HS SPONSOR @ SC
SMITH, NATASHA R	CERTIFIED RANK CHANGE	08/19/19M CERT RANK CHG & ADD NATIONAL BOARD STIP TCHR @TF
TRIPLETT, ZACHARY	X-DUTY-ADDITIONAL JOB PAY RECO	12/01/19 CERT ADD HS TRACK BOYS & GIRLS HEAD COACH @ SC
WALSBURGER, JACKSON E	X-DUTY-ADDITIONAL JOB PAY RECO	12/01/19 CERT ADD MS TRACK ASST COACH @ TF
WEBB, HENRY L	SALARY CHANGE	01/01/20 CERT CHG PT 178 AMT TO \$ 400.74 (INS PREM CHG) @ CO
WILLIAMSON, KYLE R	X-DUTY-ADDITIONAL JOB PAY RECO	12/01/19 CERT ADD MS TRACK HEAD COACH @ TW
WOOLLEY, DANIEL L	X-DUTY-ADDITIONAL JOB PAY RECO	08/19/2019 CERT ADD HS DEPT CURRICULUM LEADER @ SC

Classified

ABNEY, DILLARD S	SALARY CHANGE	12/16/19 CHANGE ITIN BUS DRVR@901T TO BUS DRIVER 5.25HR@901S
ARNOLD, SANDRA	CORRECTION TO EMP INFORMATION	01/14/20 CLAS REVISION TO EMPLOYEE EXP FROM 0 TO 7 SC
ARNOLD, SANDRA	PARA TO FULL TIME-GAIN OF BENE	01/06/20 CLAS ADD POOL/AQUATICS COORD TO SWIM COACH @ SC
ATCHLEY, CHARLES W	REHIRE-WITH BREAK IN SERVICE	12/30/19 CLAS REHIRE ASSIST MAINT SUPERVISOR @ CO
BAKER, TYLER H	SALARY CHANGE	01/06/20 CLAS CHANGE CAFE WRKR @ SVA TO CAFE MGR 7.5 HRS@ TW
BALL, CHARLES W	RESIGNATION	12/06/19 CLAS RESIGN ITINERANT BUS MONITOR @ 901T
BIEDENBENDER, NATALIE A	HOURS PER DAY CHANGE	01/06/20 CLAS CHG 7.5 HR CAFE WKR @ BG TO 6 HR CAFE WKR @SVA
BROWN, JACKIE L	HOURS PER DAY CHANGE	01/06/20 CLAS CHANGE BLDG OP SUPPORT 6 HR @ TF TO 8 HR @ CY

COOPER, MELISSA M	RESIGNATION	01/06/20 CLAS RESIGN .5 SECRETARY @ SC
DIEMAN, JOHN F	HOURS PER DAY CHANGE	01/06/20 CLAS CHG BUS DRVR 5.75HR@901S TO BUS DRVR 6.25@901T
ESPOSITO, SHELLEY A	CHG IN STEP/EXPERIENCE LEVEL	12/02/19 CLAS CHANGE STEP 0 TO STEP 11 INSTRUCT ASSIST@ SVA
ETEN, SUSAN L	NEW HIRE	01/10/20 CLAS NEW HIRE CAFETERIA MONITOR @ WT
FERRARO, PAULA R	RESIGNATION	12/20/19 CLAS RESIGN CAFETERIA WORKER @ SC
FITE, LESLI A	SUB TO PART-TIME	01/13/20 CLAS END CLAS SUB CHANGE TO CAFETERIA MONITOR @ HN
HAMBRICK, NATASHA E	SUB TO FULL TIME-GAIN OF BENEF	01/06/20 CLAS CHANGE SUB TO SP ED INSTRUCTION ASSIST L3 @KE
HELCHER, CRISTINA M	PT TO FT GAIN OF BENEFITS	01/06/20 CLAS CHG PT CAFE WKR 3HRS TO FT CAFE WKR 5.5HR @ SC
HEUSER, SUSAN M	RESIGNATION	12/06/19 CLAS RESIGN BUS DRIVER @ 901S
LUCAS, ANNA M	NEW HIRE	12/19/19 CLAS NEW HIRE INSTRUCTION ASSIST L2 @ WT
MAINS, JACALYN M	REHIRE-WITH BREAK IN SERVICE	12/16/19 CLAS REHIRE INSTRUCTIONAL ASSIST L3 @ WT
MOSES, REGINA R	HOURS PER DAY CHANGE	01/06/20 CLAS CHANGE 5 TO 6 HOUR ITIN BUS MONITOR @ 901T
MUELLER, BRANDY K	HOURS PER DAY CHANGE	01/13/20 CLAS CHANGE 6.25 TO 5.25 HOUR BUS DRIVER @ 901T
PORTER, JOHN F	SALARY CHANGE	01/06/20 CLAS CHANGE ITIN DRVR 5.5HR TO BUS DRVR 5.75HRS@901
RADANO, ISABELLE F	SALARY CHANGE	08/19/19 CLAS CHANGE LEVEL 1 TO LEVEL 3 INSTRUCT ASSIST @ BG
REYNOLDS, LORI G	RESIGNATION	12/09/19 CLAS RESIGN BUILDING OPERATIONS SUPPORT @ SK
RIDDELL, SHERRIE L	CHG IN STEP/EXPERIENCE LEVEL	12/02/19 CLAS CHANGE STEP 3 TO STEP 13 CAFE MONITOR @ CY
SCHARF, CHRISTA	HOURS PER DAY CHANGE	12/16/19 CLAS CHANGE 7 TO 5.25 HR BUS MONITOR @ 901T
SCHULZ, RALPH B	RESIGNATION	12/10/19 CLAS RESIGN ITINERANT BUS DRIVER @ 901T
SCOTT, BRENNAN M	REHIRE-WITH BREAK IN SERVICE	12/23/19 CLASS REHIRE BUILDING OPERATIONS SUPPORT @ SVA
SENA, COREY J	X-DUTY-ADDITIONAL JOB PAY RECO	01/09/20 CLAS ADD CLASSIFIED SUBSTITUTE INSTRUCTIONAL ASST.
SHEARER, VALARIE J	RETIREMENT	12/31/19 CLAS RETIRE CAFETERIA MANAGER @ TW
STAMPER, WAYNE	HOURS PER DAY CHANGE	01/13/20 CLAS CHANGE 6.25 TO 7.25 HOUR BUS DRIVER @ 901T
STANTON, STEVEN W	RESIGNATION	12/13/19 CLAS RESIGN BUILDING OPERATIONS SUPPORT @ SVA
STATT, KAILA N	PT TO FT GAIN OF BENEFITS	12/18/19 CLAS CHANGE CAFE MON TO SP ED IA L1@RR REMOVE SUB
TURNER, THOMAS E	SALARY CHANGE	01/13/20 CLAS CHGE ITIN DRVR@901T TO BUS DRVR 5.75 HRS@901S
TWEHUES, JAMIE S	SALARY CHANGE	01/06/20 CLAS CHANGE ITIN DRVR 5.5 HR TO BUS DRVR 5HRS @901T
WALDRON, ABBEY L	NAME CHANGE	12/17/19 CLAS NAME CHANGE ELKUS TO WALDRON FRC @ FW
WEBSTER, TIFFANY L	HOURS PER DAY CHANGE	01/06/20 CLAS CHANGE 6.75 TO 6.5 HOUR BUS DRIVER @ 901T
WHITTAKER, JEFFREY N	HOURS PER DAY CHANGE	12/23/19 CLAS CHANGE 4 TO 8HR BUILDING OPERATIONS SUPPORT@SK
YOUNG, SCOT W	CORRECTION TO EMP INFORMATION	12/18/2019 CLAS CHG END DATE OF LEVEL 1 FOOTBALL JOB @ DX
YOUNG, TONYA S	NEW HIRE	01/08/20 CLAS HIRE STUDENT INFORMATION SYSTEMS SPECIALIST@CO
ZIMMERMAN, TIMOTHY A	NEW HIRE	01/08/20 CLAS NEW HIRE BUILDING OPERATIONS SUPPORT @ DX

Para Professional

FRIETSCH, LUCAS J	NEW HIRE	01/10/2020 PARA NEW HIRE 0.5 HS WRESTLING ASST COACH @ SK
LINDLOFF, ALICIA J	X-DUTY-ADDITIONAL JOB PAY RECO	12/01/19 PARA ADD MS TRACK ASST COACH @ SVA
LINDLOFF, BRYAN E	X-DUTY-ADDITIONAL JOB PAY RECO	12/01/19 PARA ADD MS TRACK HEAD COACH @ SVA
SMITH, ADAM C	X-DUTY-ADDITIONAL JOB PAY RECO	12/01/19 PARA ADD MS TRACK HEAD COACH @ TF
SMITH, ADAM C	X-DUTY-ADDITIONAL JOB PAY RECO	12/01/19 PARA ADD HS TRACK GIRSL ASST COACH @ DX
SPENCE, BRADFORD R	X-DUTY-ADDITIONAL JOB PAY RECO	12/13/19 PARA ADD MS SPONSOR @ SVA
WALSBURGER, ANTHONY J	NEW HIRE	12/12/19 PARA NEW HIRE 0.5 MS BOYS 7TH GR BASKETBALL @ TF

Student Personnel

SMITH, ALYSSA M	NEW HIRE	12/16/19 STDT NEW HIRE PT SUPPORT STUDENT WORKER @ SC
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Substitute Personnel

BALDAUFF, JOSHUA T	RESIGNATION	01/14/20 SUBS RESIGNATION CERTIFIED SUBSTITUTE
BRESCH, SYDNEY R	RESIGNATION	11/21/19 SUBS RESIGNATION CLASSIFIED SUBSTITUTE
BUECHEL, LINDSAY I	REHIRE-WITH BREAK IN SERVICE	12/20/19 SUBS REHIRE CERTIFIED SUBSTITUTE
CLARK, HUNTER B	NEW HIRE	12/09/19 SUBS NEW HIRE CERTIFIED SUBSTITUTE
CLEMENTS, APRIL L	NEW HIRE	01/16/20 SUBS NEW HIRE CLASSIFIED SUBSTITUTE
DUNCAN, PEARL L	NEW HIRE	01/16/20 SUBS NEW HIRE CLASSIFIED SUBSTITUTE
GUTTER, STEVE	RESIGNATION	01/14/20 SUBS RESIGNATION CERTIFIED SUBSTITUTE
HECKMAN, LANA S	NEW HIRE	01/06/20 SUBS NEW HIRE CERTIFIED SUBSTITUTE
HENSLEY, MELISSA G	REHIRE-WITH BREAK IN SERVICE	12/17/19 SUBS REHIRE CERTIFIED SUBSTITUTE
KENNETT, DAVID	JOB CLASS CHANGE	12/16/19 CERT FR RESIGN SP ED TCHR POSITION @ DX TO CERT SUB
LONG, SYDNEY D	RESIGNATION	12/12/19 SUBS RESIGN CERTIFIED SUBSTITUTE
OTT, LYNDA S	REHIRE-WITH BREAK IN SERVICE	12/17/19 SUBS REHIRE CERTIFIED SUBSTITUTE
PANKRATZ, SHANNON M	NEW HIRE	01/16/20 SUBS NEW HIRE CERTIFIED & CLASSIFIED SUBSTITUTE
RODISH, SUZANNE M	REHIRE-WITH BREAK IN SERVICE	01/13/20 SUBS REHIRE CERTIFIED SUBSTITUTE
SAUNDERS, STEPHEN D	X-DUTY-ADDITIONAL JOB PAY RECO	12/01/19 PARA ADD HS TRACK BOYS HEAD COACH @ DX
SCHWEITZER, KATHERINE M	NEW HIRE	12/20/19 SUBS NEW HIRE CERTIFIED SUBSTITUTE
SIMPSON, GLORIA J	NEW HIRE	1/16/20 SUBS NEW HIRE CLASSIFIED SUBSTITUTE
SOULT, MEGAN L	NEW HIRE	12/12/19 SUBS NEW HIRE CERTIFIED SUBSTITUTE
SPEAKS, SAVANNAH J	REHIRE-WITH BREAK IN SERVICE	01/06/20 SUBS REHIRE CERTIFIED/CLASSIFIED SUBSTITUTE
WELLS, TAYLOR L	NEW HIRE	01/16/20 SUBS NEW HIRE CERTIFIED SUBSTITUTE

- D. Professional Travel
- E. Purchasing
- F. School-Related Student Trips - Overnight
- G. Student Nutrition
- H. Treasurer's Report

**IV. PUBLIC INPUT** – None

**V. CONSENT AGENDA**

Approval of the following consent agenda Items A1 thru G-1 passed with a motion by Mrs. Karen Collins and a second by Mrs. Jessica Jehn.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Absent
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes
Mr. Carl Wicklund	Yes

**A. Board Meeting Minutes**

1. January 6, 2020 - Special Meeting - Public Hearing
2. January 6, 2020 - Regular Meeting

**B. Contracts, Agreements, and Memorandums**

1. Approved contract with K.C. Music to provide DJ entertainment for the Dixie Heights Senior Dinner Dance at the Gardens of Park Hills on 2/15/20
2. Approved contract with K.C. Music for Scott High School's Senior Prom on May 2, 2020
3. Approved contract with K.C. Music Productions to supply DJ services for Simon Kenton's Prom on May 1, 2020
4. Approved contract with Newport Syndicate as venue and food service for Scott High School's prom on May 2, 2020
5. Approved agreement with The Kroger Co., on behalf of itself and its affiliates, for a Charge Account Application for River Ridge Elementary School
6. Approved contractor agreement with the Northern Kentucky Health Department for Ft. Wright Elementary to receive the REACH grant for the period of July 1, 2019 through June 30, 2020
7. Approved contractor agreement with the Northern Kentucky Health Department for Twenhofel Middle School to receive the REACH grant for the period of July 1, 2019 through June 30, 2020
8. Approved workshop hosting agreement with Smekens Education Solutions for River Ridge to host a four day summer workshop on July 14-17, 2020
9. Approved the Family Resource and Youth Services Centers School District Assurance Certification for the 2020-2021 and 2021-2022 school years
10. Approved the modification from the Cabinet for Family and Health Services to the FRYSC Region 4 FY20 Memorandum of Understanding

**C. Fund-Raising Requests - Schoolwide Activities**

**D. Leave of Absence Requests**

**E. Payment of Monthly Bills**

1. Accounts Payable

- 2. Purchase Card
- 3. Student Nutrition
- F. School-Related Student Trips - Approval of Fees
- G. Student Fees
  - 1. Approved Student Activity Fee Requests for Simon Kenton High School and Turkey Foot Middle School

**VI. DISCUSSION AND ACTION**

**A.** Approval to hire one full time high school teacher to serve as an Allied Health Teacher at Scott, Simon Kenton, and Dixie Heights High Schools to provide classes and certification in State Testing Nursing Assistant (STNA) starting in the 2020-2021 school year passed with a motion by Mrs. Jessica Jehn and a second by Ms. Shannon Herold.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Absent
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes
Mr. Carl Wicklund	Yes

**B.** Approval to purchase Networking Switches and Core in the amount of \$725,524.85 from Extreme Networks passed with a motion by Mrs. Karen Collins and a second by Mrs. Jessica Jehn.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Absent
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes
Mr. Carl Wicklund	Yes

**C.** Approval of the Proposal for Local Planning Committee (LPC) Facilitator Services for the development of a District Facility Plan (DFP) from the Kentucky School Plant Management Associations passed with a motion by Mrs. Karen Collins and a second by Ms. Shannon Herold.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Absent
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes
Mr. Carl Wicklund	Yes

**VII. MOTION MAKING AGENDA AND ATTACHMENTS PART OF THE OFFICIAL BOARD MEETING RECORDS**

Approval making the agenda and attachments part of the Official Board Meeting Records passed with a motion by Mrs. Jessica Jehn and a second by Mrs. Karen Collins.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Absent
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes
Mr. Carl Wicklund	Yes

**VIII. OTHER BUSINESS**

- A. Board Members - None
- B. Staff and Teachers - None

**IX. MOTION TO GO INTO CLOSED EXECUTIVE SESSION PER KRS 61.810(1) (b) (Land Acquisition), (c) (Litigation) and (f) (Personnel/Pupil Personnel).**

Motion for the Board to go into Closed Executive Session, for the purpose of KRS 61.810 (1) (b) (Land Acquisition), (c) (Litigation) and (f) (Personnel/Pupil Personnel) passed with a motion by Mrs. Karen Collins and a second by Mrs. Jessica Jehn.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Absent
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes
Mr. Carl Wicklund	Yes

**X. MOTION TO RECONVENE IN OPEN SESSION**

Motion to reconvene in open session passed with a motion by Mrs. Karen Collins and a second by Mrs. Jessica Jehn.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Absent
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes
Mr. Carl Wicklund	Yes

**EXPULSION HEARING**

Student No.1

Upon deliberation and with due consideration of all evidence, the student was found to be in violation of the Code of Conduct and Expected Behavior, specifically Drug/Alcohol Distribution/Possession. This behavior poses a threat to other students and school staff and it was determined the student could not be placed in a state funded agency program.

Motion to expel Student No. 1 for one calendar year beginning December 19, 2019 through December 19, 2020, with online services passed with a motion by Mrs. Jessica Jehn and a second by Ms. Shannon Herold.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Absent
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes
Mr. Carl Wicklund	Yes

**XI. MOTION TO ADJOURN**

Approval to adjourn passed with a motion by Mrs. Jessica Jehn and a second by Ms. Shannon Herold.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Absent
Ms. Shannon Herold	Yes

Mrs. Jessica Jehn  
Mr. Carl Wicklund

Yes  
Yes

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Carl Wicklund, Chairperson

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Cathy Finley, Secretary