

**RECORD OF BOARD PROCEEDINGS
(MINUTES)**

The Kenton County Board of Education met in regular session at 1045 Eaton Drive, Ft. Wright, KY at 7:00 PM on August 6, 2018.

I. CALL TO ORDER

Mr. Wicklund called the meeting to order at 7:00pm and welcomed guests.

- I.A. Roll Call confirmed that board members Karen Collins, Josh Crabtree, Carla Egan, Jesica Jehn and Carl Wicklund were present. Superintendent, Dr. Henry Webb; Board Attorney, Jeremy Deters and Board Secretary, Cathy Finley were also present.
- I.B. Mr. Wicklund called for a Moment of Silence and Mrs. Jehn led the Pledge of Allegiance.

II. RECOGNITION

- II.A. Kameron David Reid received a Kenton County Basic Diploma
- II.B. Dr. Webb presented plaques to the Kenton County Fiscal Court, City of Crestview Hills, City of Edgewood, City of Erlanger, City of Independence, City of Taylor Mill, and the City of Villa Hills in recognition of their collaboration and support to protect all students, and for their financial support to place armed resource officers in our schools. He also presented plaques to each board member to thank them for their support and commitment to prioritizing school safety by authorizing funding towards the School Resource Officer Program and other capital improvements designed to improve the safety of all of our facilities.

III. MONTHLY REPORTS

- III.A. Construction
- III.B. Energy
- III.C. Human Resource
 - III.C.1. Personnel Actions
- III.D. Student Nutrition
- III.E. Treasurer's Report

IV. PUBLIC INPUT

None

V. CONSENT AGENDA

Approval of the following consent agenda Items A-L and M-EE passed with a motion by Mr. Joshua Crabtree and a second by Mrs. Carla Egan. Item K was tabled and will be added to the September 4, 2018 Special Board Meeting for discussion.

Mrs. Karen Collins	Yes
Mr. Joshua Crabtree	Yes
Mrs. Carla Egan	Yes
Mrs. Jesica Jehn	Yes
Mr. Carl Wicklund	Yes

- V.A. Bid Requests Awarded**
 - V.A.1. Copier and Copier Maintenance Bid to ProSource**
 - V.A.2. Kitchen Equipment Bid for Beechgrove Student Nutrition to Trimark SS Kemp**
- V.B. Board Meeting Minutes - July 2, 2018 - Regular Meeting**
- V.C. External Support/Booster Organizations - Application Approvals**
- V.D. Field Trip Requests**
- V.E. Fund-Raising Requests - External Support/Booster**
- V.F. Fund-Raising Requests - Internal**
- V.G. Leave of Absence Requests**
- V.H. Payment of Monthly Bills**
 - V.H.1. Accounts Payable**
 - V.H.2. Purchase Card**
 - V.H.3. Student Nutrition**
- V.I. Professional Travel**
- V.J. Purchase of Math and English/Language Arts Springboard books for grades six through eighth at Summit View Academy in the amount of \$24,932.37**
- V.K. Consider/Approve agreement revision with the Holland Group for the purchase and installation of a new scoreboard for the Simon Kenton sports stadium**
- V.L. Contract renewal with Dude Solutions for Service and Maintenance of the Energy Center in place at all Kenton County School locations**
- V.M. Contract renewal of the following services with the Kentucky School Boards Association (KSBA) for the period of July 1, 2018 - June 30, 2019, with annual automatic renewals: Association Membership, Custom Policy/Procedure Service, eMeeting Service/Maintenance and the School Law Resources Service Subscription**
- V.N. Contract renewal with Pediatric Therapy Specialist, Inc. to provide physical therapy services to students per their IEP's at Kenton, Twenhofel, Scott and Simon Kenton in order to comply with state and federal guidelines, with annual automatic renewal**
- V.O. Contract renewal with PRN Healthcare to provide one-on-one nursing services to a student at Beechgrove Elementary, with automatic annual renewal**
- V.P. Membership renewal with the Northern Kentucky Education Council for the 2018-2019 school year**
- V.Q. Subscription renewal request from the Human Resources Department for the subscription to Frontline Education's Absence Management program (formerly referred to as AESOP) for the 2018-19 school year**
- V.R. MOA with Gateway Community and Technical College for the opportunity for students to take Dual Credit Classes at Gateway**
- V.S. MOA with Kentucky State for the opportunity for students to take Dual Credit Classes at Gateway**
- V.T. MOA with Thomas More College for the Master of Education in Teacher Leadership, including a course specific to intern teachers**
- V.U. Dixie Height's Math Department Professional Development Plan Flex date change from June 6, 2018 to August 7, 2018**

- V.V. Woodland Middle School's Professional Development Flex date changes from 9/26/18, 10/24/18, 11/14/18 to 8/29/18, 9/19/18, and 10/17/18.
- V.W. Participation in the National School Lunch Program and the School Breakfast Program at all seventeen schools in the district
- V.X. Contract with the Northern Kentucky Community Action Commission Head Start Program to furnish meals (breakfast, lunch and snacks) at Ft. Wright Elementary school during the 2018-19 school year
- V.Y. Student Nutrition Meal Pricing fee schedule for the 2018-19 school year
- V.Z. Revisions to the District Certified Evaluation Plan made by the 50/50 Committee with approval from the Kentucky Department of Education (KDE)
- V.AA. Annual notification report regarding Data Security and Breach Notification Best Practice training requirements
- V.BB. Student Fee Schedule for the 2018-2019 school year
- V.CC. 2018-2019 KCS D Code of Expected Behavior and Conduct
- V.DD. Dance Team Head Coach Stipend added to the 2018-2019 Salary Schedule
- V.EE. Receipt of the 2018-2019 Organizational Chart

VI. DISCUSSION AND ACTION

VI.A. Approval of the 2nd Reading of the Kentucky School Board Association (KSBA) annual policy update to adopt as written all update revisions with the exception of Policy 01.111 and 09.211 which will be adopted with modifications passed with a motion by Mrs. Jesica Jehn and a second by Mr. Joshua Crabtree.

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| Mrs. Karen Collins | Yes |
| Mr. Joshua Crabtree | Yes |
| Mrs. Carla Egan | Yes |
| Mrs. Jesica Jehn | Yes |
| Mr. Carl Wicklund | Yes |

VI.B. Approval of the 2nd Reading of revisions to policy 03.125, 03.223, 03.225, 05.3, 05.41, 05.47, 09.14, 09.33, and 10.4 to adopt administrative recommendations passed with a motion by Mrs. Jesica Jehn and a second by Mr. Joshua Crabtree.

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| Mrs. Karen Collins | Yes |
| Mr. Joshua Crabtree | Yes |
| Mrs. Carla Egan | Yes |
| Mrs. Jesica Jehn | Yes |
| Mr. Carl Wicklund | Yes |

VI.C. Approval to contract with Maxim Healthcare Services to provide one-on-one nursing services to a student anticipated to enroll in Ft. Wright Elementary during the 2018-2019 school year, with automatic annual renewal, passed with a motion by Mrs. Carla Egan and a second by Mr. Joshua Crabtree.

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| Mrs. Karen Collins | Yes |
| Mr. Joshua Crabtree | Yes |
| Mrs. Carla Egan | Yes |
| Mrs. Jesica Jehn | Yes |
| Mr. Carl Wicklund | Yes |

VI.D. Approval of the contract with SMG/BBT Arena for high school graduation ceremonies for the school years of 2019, 2020, 2021 passed with a motion by Mr. Joshua Crabtree and a second by Mrs. Carla Egan.

Mrs. Karen Collins	Yes
Mr. Joshua Crabtree	Yes
Mrs. Carla Egan	Yes
Mrs. Jessica Jehn	Yes
Mr. Carl Wicklund	Yes

VI.E. Approval to participate in the Community Eligible Provision (CEP) Program for Beechgrove Elementary, Caywood Elementary, Ft. Wright Elementary, River Ridge Elementary and Taylor Mill Elementary passed with a motion by Mrs. Karen Collins and a second by Mrs. Carla Egan.

Mrs. Karen Collins	Yes
Mr. Joshua Crabtree	Yes
Mrs. Carla Egan	Yes
Mrs. Jessica Jehn	Yes
Mr. Carl Wicklund	Yes

VI.F. Approval of the Kenton County Education Association (KCEA) four-year agreement, effective August 6, 2018 through June 30, 2022, passed with a motion by Mrs. Carla Egan and a second by Mrs. Jessica Jehn.

Mrs. Karen Collins	Yes
Mr. Joshua Crabtree	Yes
Mrs. Carla Egan	Yes
Mrs. Jessica Jehn	Yes
Mr. Carl Wicklund	Yes

VI.G. Approval of the proposed School Resource Officer coverage plan for the 2018-2019 School Year in the amount of \$292,664 passed with a motion by Mrs. Jessica Jehn and a second by Mrs. Carla Egan.

Mrs. Karen Collins	Yes
Mr. Joshua Crabtree	Yes
Mrs. Carla Egan	Yes
Mrs. Jessica Jehn	Yes
Mr. Carl Wicklund	Yes

VI.H. Approval of the proposal from Security Solutions of America for armed security coverage for the 2018-2019 School Year passed with a motion by Mrs. Karen Collins and a second by Mr. Joshua Crabtree.

Mrs. Karen Collins	Yes
Mr. Joshua Crabtree	Yes
Mrs. Carla Egan	Yes
Mrs. Jessica Jehn	Yes
Mr. Carl Wicklund	Yes

VI.I. Approval that the Board table the school boundary changes proposed on June 4th indefinitely and authorize District administration to secure the services of an independent demographer and prepare a report for review and consideration by the District Facility Planning Committee by December 2020 passed with a motion by Mr. Joshua Crabtree and a second by Mrs. Carla Egan.

Mrs. Karen Collins	Yes
Mr. Joshua Crabtree	Yes
Mrs. Carla Egan	Yes
Mrs. Jessica Jehn	Yes
Mr. Carl Wicklund	Yes

VI.J. Approval of the Building Operations Support Allocation Staffing Levels for the 2018-2019 School Year passed with a motion by Mrs. Jessica Jehn and a second by Mrs. Karen Collins.

Mrs. Karen Collins	Yes
Mr. Joshua Crabtree	Yes
Mrs. Carla Egan	Yes
Mrs. Jessica Jehn	Yes
Mr. Carl Wicklund	Yes

VI.K. Approval of Change Order No. 018 for Monarch Construction - Fort Wright Elementary School Renovation - BG 16-007 for an additional \$13,565.00 passed with a motion by Mrs. Jessica Jehn and a second by Mr. Joshua Crabtree.

Mrs. Karen Collins	Yes
Mr. Joshua Crabtree	Yes
Mrs. Carla Egan	Yes
Mrs. Jessica Jehn	Yes
Mr. Carl Wicklund	Yes

VI.L. Approval of Change Order No. 002 for Morel Construction associated with Scott High School Phase IV - BG 18-038 for an additional \$24,673.00 passed with a motion by Mrs. Jessica Jehn and a second by Mrs. Carla Egan.

Mrs. Karen Collins	Yes
Mr. Joshua Crabtree	Yes
Mrs. Carla Egan	Yes
Mrs. Jessica Jehn	Yes
Mr. Carl Wicklund	Yes

VI.M. Approval of the 2018 Annual Financial Report passed with a motion by Mrs. Jessica Jehn and a second by Mrs. Carla Egan.

Mrs. Karen Collins	Yes
Mr. Joshua Crabtree	Yes
Mrs. Carla Egan	Yes
Mrs. Jessica Jehn	Yes
Mr. Carl Wicklund	Yes

VII. MOTION MAKING AGENDA AND ATTACHMENTS PART OF THE OFFICIAL BOARD MEETING RECORDS

Approval making the agenda and attachments part of the Official Board Meeting Records passed with a motion by Mrs. Jessica Jehn and a second by Mrs. Karen Collins.

Mrs. Karen Collins	Yes
Mr. Joshua Crabtree	Yes
Mrs. Carla Egan	Yes
Mrs. Jessica Jehn	Yes
Mr. Carl Wicklund	Yes

VIII. OTHER BUSINESS

VIII.A. Board Members - None

VIII.B. Staff and Teachers - None

IX. RECESS BOARD MEETING TO HAVE FINANCE CORPORATION MEETING

IX.A. Approval of the Partial Cancellation of Lease resolution as per the attached agreement, for property adjacent to the Fort Wright Elementary School, passed with a motion by Mr. Joshua Crabtree and a second by Mrs. Carla Egan.

Mrs. Karen Collins	Yes
Mr. Joshua Crabtree	Yes
Mrs. Carla Egan	Yes
Mrs. Jessica Jehn	Yes
Mr. Carl Wicklund	Yes

X. MOTION TO GO INTO CLOSED EXECUTIVE SESSION PER KRS 61.810(1) (c) (Litigation)

Motion for the Board to go into Closed Executive Session, for the purpose of KRS 61.810 (1) (c) (Litigation) passed with a motion by Mr. Joshua Crabtree and a second by Mrs. Jessica Jehn.

Mrs. Karen Collins	Yes
Mr. Joshua Crabtree	Yes
Mrs. Carla Egan	Yes
Mrs. Jessica Jehn	Yes
Mr. Carl Wicklund	Yes

XI. MOTION TO RECONVENE IN OPEN SESSION

Motion to reconvene in open session passed with a motion by Mr. Joshua Crabtree and a second by Mrs. Carla Egan.

Mrs. Karen Collins	Yes
Mr. Joshua Crabtree	Yes

Mrs. Carla Egan	Yes
Mrs. Jessica Jehn	Yes
Mr. Carl Wicklund	Yes

XII. MOTION TO ADJOURN

Approval to adjourn passed with a motion by Mrs. Jessica Jehn and a second by Mrs. Carla Egan.

Mrs. Karen Collins	Yes
Mr. Joshua Crabtree	Yes
Mrs. Carla Egan	Yes
Mrs. Jessica Jehn	Yes
Mr. Carl Wicklund	Yes

Carl Wicklund, Chairperson

Cathy Finley, Secretary