

**RECORD OF BOARD PROCEEDINGS  
(MINUTES)**

The Kenton County Board of Education met in regular session at 1045 Eaton Drive, Ft. Wright, KY at 7:00 PM on July 02, 2018.

**I. CALL TO ORDER**

Mr. Wicklund called the meeting to order at 7:00pm and welcomed guests.

- I.A. Roll Call for Board Members: Karen Collins, Carla Egan, Jessica Jehn, and Carl Wicklund were present. Josh Crabtree arrived at 7:02pm. Superintendent, Dr. Henry Webb; Board Attorney, Jeremy Deters and Board Secretary, Cathy Finley were also present.
- I.B. Mr. Wicklund called for a Moment of Silence and Mrs. Jehn led the Pledge of Allegiance.

**II. RECOGNITION**

- II.A. W.O.W. (What Outstanding Work) Awards were presented to Danielle Horton, Caywood Elementary and Stephanie Taylor, Beechgrove Elementary.
- II.B. An Early Graduation Certificate was presented to Guy Riggs, Simon Kenton.
- II.C. Fifteen graduates received Kenton County Basic Diplomas

**III. MONTHLY REPORTS**

- III.A. Attendance - 9th Month Attendance Highlights
  - 13 of our 18 Schools met the District Attendance Goal
  - 6 of our 18 Schools met their School Attendance Goal
  - RC Hinsdale Elementary, Ft. Wright Elementary and Turkey Foot Middle School received a banner for having the highest attendance for the 9th month of school and meeting the District goal
- III.B. Construction
- III.C. Energy
- III.D. Human Resource
  - III.D.1. Employee Days without Pay
  - III.D.2. Personnel Actions
- III.E. Student Nutrition
- III.F. Treasurer's Report

**IV. PUBLIC INPUT**

Two individuals signed up and addressed the board regarding New School Boundaries.

**V. CONSENT AGENDA**

Approval of Consent Agenda Items A-W passed with a motion by Mrs. Karen Collins and a second by Mrs. Carla Egan.

|                     |     |
|---------------------|-----|
| Mrs. Karen Collins  | Yes |
| Mr. Joshua Crabtree | Yes |
| Mrs. Carla Egan     | Yes |
| Mrs. Jessica Jehn   | Yes |

**V.A. Bid Requests Awarded**

**V.A.1. Bus Fluids Bid to Apollo Oil**

**V.A.2. Bus Parts Bid to Advance Auto Parts, All Pro Supply, American Bus, Auto-Jet Muffler, Battery Men, Bluegrass International, Bus Parts Warehouse, Farm & City Supply, FYDA, George's Truck, Heavy Duty Bus Parts, Jasper Engines, KOI, OAM, Rush, School Bus Parts, Terminals Plus, TruckPro, Unity, VMP, and Wayne**

**V.A.3. Bus Tires Bid to Best One Tires and Bob Sumerel**

**V.A.4. Motor Coach Service Bid to Lakefront Lines**

**V.A.5. Surplus Equipment #2 Item #186, Trailer Bid, to Brian Flanagan**

**V.A.6. Transportation Service Bid to Jude's Exhaust and Kenny's Collision**

**V.A.7. Approval of Disposition of Equipment List as Surplus, and approval to receive bids on items for sale**

**V.B. Board Meeting Minutes**

**V.B.1. May 29, 2018 - Regular Session**

**V.B.2. June 4, 2018 - Special Session**

**V.B.3. June 4, 2018 - Regular Session**

**V.B.4. June 14, 2018 - Special Session**

**V.C. Camp Requests**

**V.D. External Support/Booster Organizations**

**V.E. Field Trip Requests**

**V.F. Fund-Raising Requests - External Support/Booster**

**V.G. Fund-Raising Requests - Internal**

**V.H. Grant Application Requests**

**V.H.1. Bosch Community Foundation Grant Application for the Kenton County School District - K-12 STEM**

**V.H.2. Preschool Partnership Grant Application to fund increase awareness and opportunity for children in the district**

**V.H.3. Project Lead the Way Gateway to Technology Grant Application for the Kenton County School District - 6-8 STEM**

**V.H.4. Project Lead the Way Launch Grant Application for the Kenton County School District - K-5 STEM**

**V.I. Leave of Absence Requests**

**V.J. Payment of Monthly Bills**

**V.J.1. Accounts Payable**

**V.J.2. Purchase Card**

**V.J.3. Student Nutrition**

**V.K. Professional Travel**

**V.L. School calendar for the 2019-2020 school year**

**V.M. Conscious Discipline Consultant Agreement to provide professional development in the area of early childhood, which is funded by the Preschool Partnership Grant**

**V.N. Contract with the Commonwealth of Kentucky for the Family Resource and Youth Services Centers (FRYSC) Program, SFY19**

**V.O. Contract with MTI Productions for Dixie Heights Drama Department to perform the musical Shrek, Retroactive - 6/8/18**

**V.P. Memorandum of Agreements with Read To Achieve and the Career & Technical Ed for the 2018-19 school year, Retroactive - 6/5/18**

**V.Q. Membership renewal to the Northern Kentucky Cooperative for Educational Service (NKCES) for the 2018-2019 school year**

**V.R. Utilizing Northern Kentucky Cooperative for Educational Services (NKCES) for Visual Impairment Services, specifically Braille instruction for our Braille students, for the 2018-2019 school year at a cost of \$39,752.00**

**V.S. Purchase of Edgenuity Site Licenses for all students in grades 6-12 for the 2018-2019 school year**

**V.T. Purchase of 340 Chromebooks at a total price of \$56,350 for Scott High School**

**V.U. 2018-2019 KCSD Coaches' Handbook with revisions**

**V.V. Revised job description for the position of "Academic Program Consultant"**

**V.W. Received Annual Procedure Updates and Revisions - First Drafts**

**V.W.1. KSBA Annual Procedure Updates**

**V.W.2. District Procedure Revisions**

## **VI. DISCUSSION AND ACTION**

**VI.A. Approval of Piner's Section 7 request to add an additional .2 Teacher Allocation for the 2018-2019 school year passed with a motion by Mrs. Karen Collins and a second by Mrs. Carla Egan.**

|                     |     |
|---------------------|-----|
| Mrs. Karen Collins  | Yes |
| Mr. Joshua Crabtree | Yes |
| Mrs. Carla Egan     | Yes |
| Mrs. Jessica Jehn   | Yes |
| Mr. Carl Wicklund   | Yes |

**VI.B. Approval to add an additional 45 days to the McKinney Vento Social Worker position which will change it from a part-time position to a full time position passed with a motion by Mrs. Jessica Jehn and a second by Mr. Joshua Crabtree.**

|                     |     |
|---------------------|-----|
| Mrs. Karen Collins  | Yes |
| Mr. Joshua Crabtree | Yes |
| Mrs. Carla Egan     | Yes |
| Mrs. Jessica Jehn   | Yes |
| Mr. Carl Wicklund   | Yes |

**VI.C. Approval of the revisions to the job description for the position of "Freshman Academy Coordinator" passed with a motion by Mr. Joshua Crabtree and a second by Mrs. Carla Egan.**

|                     |     |
|---------------------|-----|
| Mrs. Karen Collins  | Yes |
| Mr. Joshua Crabtree | Yes |
| Mrs. Carla Egan     | Yes |
| Mrs. Jessica Jehn   | Yes |
| Mr. Carl Wicklund   | Yes |

**VI.D. Approval of the amended notations to the 2018-2019 Certified Administrative Index and the new June 30, 2018 Certified Administrative Index for current administrative employees continuing in current positions passed with a motion by Mrs. Jessica Jehn and a second by Mrs. Carla Egan.**

|                     |     |
|---------------------|-----|
| Mrs. Karen Collins  | Yes |
| Mr. Joshua Crabtree | Yes |
| Mrs. Carla Egan     | Yes |
| Mrs. Jessica Jehn   | Yes |
| Mr. Carl Wicklund   | Yes |

**VI.E. Received 1st Reading of Policy Updates and Revisions Drafts**

**VI.E.1. KSBA Annual Policy Updates**

**VI.E.2. District Policy Revisions**

**VI.F. Approval to renew the District's Insurance with Crawford Insurance for the 2018-2019 school year passed with a motion by Mrs. Carla Egan and a second by Mrs. Karen Collins.**

|                     |     |
|---------------------|-----|
| Mrs. Karen Collins  | Yes |
| Mr. Joshua Crabtree | Yes |
| Mrs. Carla Egan     | Yes |
| Mrs. Jessica Jehn   | Yes |
| Mr. Carl Wicklund   | Yes |

**VI.G. Approval of the proposal from Hermes Construction to purchase and install twenty-five window awnings at River Ridge Elementary at the cost of \$24,893 passed with a motion by Mrs. Jessica Jehn and a second by Mr. Joshua Crabtree.**

|                     |     |
|---------------------|-----|
| Mrs. Karen Collins  | Yes |
| Mr. Joshua Crabtree | Yes |
| Mrs. Carla Egan     | Yes |
| Mrs. Jessica Jehn   | Yes |
| Mr. Carl Wicklund   | Yes |

**VI.H. Approval of the proposed AIA Contract with PCA Architecture for the purpose of design and construction of new secure entrances and various safety upgrades at all school locations passed with a motion by Mrs. Carla Egan and a second by Mr. Joshua Crabtree.**

|                     |     |
|---------------------|-----|
| Mrs. Karen Collins  | Yes |
| Mr. Joshua Crabtree | Yes |
| Mrs. Carla Egan     | Yes |
| Mrs. Jessica Jehn   | Yes |
| Mr. Carl Wicklund   | Yes |

**VII.I. Approval of Change Order No. 17 for Monarch Construction associated with Ft. Wright Elementary Renovation - BG 16-007 for an additional \$3,312.00 passed with a motion by Mr. Joshua Crabtree and a second by Mrs. Carla Egan.**

|                     |     |
|---------------------|-----|
| Mrs. Karen Collins  | Yes |
| Mr. Joshua Crabtree | Yes |
| Mrs. Carla Egan     | Yes |
| Mrs. Jessica Jehn   | Yes |
| Mr. Carl Wicklund   | Yes |

**VI.J. Approval of Change Order No. 1 for Nucor Vulcraft Group associated with Hinsdale Secure Vestibule Entrance - BG 18-040 for a deduct of \$9,500 passed with a motion by Mrs. Jessica Jehn and a second by Mr. Joshua Crabtree.**

|                     |     |
|---------------------|-----|
| Mrs. Karen Collins  | Yes |
| Mr. Joshua Crabtree | Yes |
| Mrs. Carla Egan     | Yes |
| Mrs. Jessica Jehn   | Yes |
| Mr. Carl Wicklund   | Yes |

**VII. MOTION MAKING AGENDA AND ATTACHMENTS PART OF THE OFFICIAL BOARD MEETING RECORDS**

**Approval making the agenda and attachments part of the Official Board Meeting Records passed with a motion by Mrs. Karen Collins and a second by Mrs. Carla Egan.**

|                     |     |
|---------------------|-----|
| Mrs. Karen Collins  | Yes |
| Mr. Joshua Crabtree | Yes |
| Mrs. Carla Egan     | Yes |
| Mrs. Jessica Jehn   | Yes |
| Mr. Carl Wicklund   | Yes |

**VIII. OTHER BUSINESS**

**VIII.A. Board Members - None**

**VIII.B. Staff and Teachers - None**

**IX. MOTION TO GO INTO CLOSED EXECUTIVE SESSION**

**Motion for the Board to go into Closed Executive Session, for the purpose of KRS 61.810 (1) (c) (Litigation) passed with a motion by Mr. Joshua Crabtree and a second by Mrs. Jessica Jehn.**

|                     |     |
|---------------------|-----|
| Mrs. Karen Collins  | Yes |
| Mr. Joshua Crabtree | Yes |
| Mrs. Carla Egan     | Yes |
| Mrs. Jessica Jehn   | Yes |
| Mr. Carl Wicklund   | Yes |

**X. MOTION TO RECONVENE IN OPEN SESSION**

**Motion to reconvene in open session passed with a motion by Mr. Joshua Crabtree and a second by Mrs. Carla Egan.**

|                     |     |
|---------------------|-----|
| Mrs. Karen Collins  | Yes |
| Mr. Joshua Crabtree | Yes |
| Mrs. Carla Egan     | Yes |
| Mrs. Jessica Jehn   | Yes |
| Mr. Carl Wicklund   | Yes |

**XI. MOTION TO ADJOURN**

**Approval to adjourn passed with a motion by Mrs. Carla Egan and a second by Mr. Joshua Crabtree.**

|                     |     |
|---------------------|-----|
| Mrs. Karen Collins  | Yes |
| Mr. Joshua Crabtree | Yes |
| Mrs. Carla Egan     | Yes |
| Mrs. Jessica Jehn   | Yes |
| Mr. Carl Wicklund   | Yes |

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**Carl Wicklund, Chairperson**

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**Cathy Finley, Secretary**