

**RECORD OF BOARD PROCEEDINGS  
(MINUTES)**

The Kenton County Board of Education met in regular session at 1045 Eaton Drive, Ft. Wright, KY at 7:00 PM on February 05, 2018. Attendance Taken at 7:00 PM:

**CALL TO ORDER**

Carl Wicklund called the meeting to order.

**Roll Call**

Roll Call showed Karen Collins, Josh Crabtree, Jesica Jehn and Carl Wicklund to be present and Carla Egan to be absent

**Moment of Silence and Pledge of Allegiance**

Mr. Wicklund called for a moment of silence and Karen Collins led the Pledge of Allegiance

**RECOGNITION**

|                                |        |
|--------------------------------|--------|
| W.O.W. (What Outstanding Work) | Enc. 1 |
| National Board Certification   | Enc. 2 |
| C3 Outstanding Educator Award  | Enc. 3 |

**MONTHLY REPORTS**

|                   |        |
|-------------------|--------|
| Attendance        | Enc. 4 |
| Construction      | Enc. 5 |
| Energy            | Enc. 6 |
| Treasurer         | Enc. 7 |
| Student Nutrition | Enc. 8 |

**INFORMATION**

|   |         |
|---|---------|
| Human Resources - Employee Days without Pay | Enc. 9  |
| Human Resources - Personnel Actions         | Enc. 10 |

**PUBLIC INPUT**

None

**CONSENT AGENDA**

Approval of Consent Agenda Items A-L passed with a motion by Mr. Carl Wicklund and a second by Mrs. Jesica Jehn.

|                     |        |
|---------------------|--------|
| Mrs. Karen Collins  | Yes    |
| Mr. Joshua Crabtree | Yes    |
| Mrs. Carla Egan     | Absent |
| Mrs. Jesica Jehn    | Yes    |
| Mr. Carl Wicklund   | Yes    |

|   |                |
|---|----------------|
| <b>Asphalt Bid</b>  | <b>Enc. 11</b> |
| <b>Concrete Bid</b>   | <b>Enc. 12</b> |
| <b>Discount Percentage Bid</b>  | <b>Enc. 13</b> |
| <b>Fuel and Fuel Oil Bid</b>  | <b>Enc. 14</b> |
| <b>Surplus Equipment Disposition and Bids</b>                               | <b>Enc. 15</b> |
| <b>Board Meeting Minutes – January 4, 2018 Special Meeting</b>              | <b>Enc. 16</b> |
| <b>Board Meeting Minutes – January 8, 2018 Regular Meeting</b>              | <b>Enc. 17</b> |
| <b>Field Trip Requests</b>  | <b>Enc. 18</b> |
| <b>Fund-Raising Requests - Internal</b>                                     | <b>Enc. 19</b> |
| <b>Fund-Raising Requests - External Support/Booster</b>                     | <b>Enc. 20</b> |
| <b>Greater Cincinnati Foundation's Summertime Kids – Piner</b>              | <b>Enc. 21</b> |
| <b>KDE McKinney Vento Homeless Education Program Grant</b>                  | <b>Enc. 22</b> |
| <b>Preschool Partnership Grant</b>  | <b>Enc. 23</b> |
| <b>RISE America grant - Simon Kenton High School</b>                        | <b>Enc. 24</b> |
| <b>RISE America grant - Scott High School</b>                               | <b>Enc. 25</b> |
| <b>Leave of Absence Requests</b>  | <b>Enc. 26</b> |
| <b>Payment of Monthly Bills – Accounts Payable</b>                          | <b>Enc. 27</b> |
| <b>Payment of Monthly Bills – Purchase Card</b>                             | <b>Enc. 28</b> |
| <b>Payment of Monthly Bills – Student Nutrition</b>                         | <b>Enc. 29</b> |
| <b>Professional Travel</b>  | <b>Enc. 30</b> |
| <b>School Food Service Manager Job Description Revision</b>                 | <b>Enc. 31</b> |
| <b>FRYSC School District Assurance Certification</b>                        | <b>Enc. 32</b> |
| <b>Revision to Administrative Procedure 01.6 AP.2 Open Records Requests</b> | <b>Enc. 33</b> |

### **DISCUSSION AND ACTION**

**Approval for a Simon Kenton student who has earned all credits for a Simon Kenton diploma to graduate early passed with a motion by Mr. Joshua Crabtree and a second by Mrs. Jessica Jehn.** **Enc. 34**

|                     |        |
|---------------------|--------|
| Mrs. Karen Collins  | Yes    |
| Mr. Joshua Crabtree | Yes    |
| Mrs. Carla Egan     | Absent |
| Mrs. Jessica Jehn   | Yes    |
| Mr. Carl Wicklund   | Yes    |

**Approval of the proposed KCSD Civics Exam passed with a motion by Mrs. Jessica Jehn and a second by Mr. Carl Wicklund.** **Enc. 35**

|                     |        |
|---------------------|--------|
| Mrs. Karen Collins  | Yes    |
| Mr. Joshua Crabtree | Yes    |
| Mrs. Carla Egan     | Absent |
| Mrs. Jessica Jehn   | Yes    |
| Mr. Carl Wicklund   | Yes    |

**Approval of a preschool instructional assistant position at Beechgrove Elementary for the remainder of the 17-18 school year, working Monday-Thursday, passed with a motion by Mr. Carl Wicklund and a second by Mr. Joshua Crabtree.** **Enc. 36**

|                    |     |
|--------------------|-----|
| Mrs. Karen Collins | Yes |
|--------------------|-----|

|                     |        |
|---------------------|--------|
| Mr. Joshua Crabtree | Yes    |
| Mrs. Carla Egan     | Absent |
| Mrs. Jessica Jehn   | Yes    |
| Mr. Carl Wicklund   | Yes    |

**Approval to add thirty-four (34) additional days to the District Homeless Social Workers contract for 2017-2018 passed with a motion by Mrs. Jessica Jehn and a second by Mr. Joshua Crabtree.** **Enc. 37**

|                     |        |
|---------------------|--------|
| Mrs. Karen Collins  | Yes    |
| Mr. Joshua Crabtree | Yes    |
| Mrs. Carla Egan     | Absent |
| Mrs. Jessica Jehn   | Yes    |
| Mr. Carl Wicklund   | Yes    |

**Approval to use the \$2,000 grant funds received and additional district funding to provide a \$125 stipend to school level Healthy Schools Program leads passed with a motion by Mrs. Jessica Jehn and a second by Mr. Joshua Crabtree.** **Enc. 38**

|                     |        |
|---------------------|--------|
| Mrs. Karen Collins  | Yes    |
| Mr. Joshua Crabtree | Yes    |
| Mrs. Carla Egan     | Absent |
| Mrs. Jessica Jehn   | Yes    |
| Mr. Carl Wicklund   | Yes    |

**1st Reading - Update Policy 08.113 Graduation Requirements** **Enc. 39**

**1st Reading - Update Policy 09.211 Health Care Examinations** **Enc. 40**

**1st Reading - Update Policy 09.313 Eligibility (Athletics)** **Enc. 41**

**Approval of Dixie Heights HS Memorandum of Understanding (MOU) with Youth Employment Solutions (YES) passed with a motion by Mr. Joshua Crabtree and a second by Mr. Carl Wicklund.** **Enc. 42**

|                     |        |
|---------------------|--------|
| Mrs. Karen Collins  | Yes    |
| Mr. Joshua Crabtree | Yes    |
| Mrs. Carla Egan     | Absent |
| Mrs. Jessica Jehn   | Yes    |
| Mr. Carl Wicklund   | Yes    |

**Approval of the Fund Raising project and Funding Agreement between Dixie Heights and Side Effect, Inc. for Ads on Scoreboard and New Gym Wall Pads passed with a motion by Mrs. Jessica Jehn and a second by Mr. Carl Wicklund.** **Enc. 43**

|                     |        |
|---------------------|--------|
| Mrs. Karen Collins  | Yes    |
| Mr. Joshua Crabtree | Yes    |
| Mrs. Carla Egan     | Absent |
| Mrs. Jessica Jehn   | Yes    |
| Mr. Carl Wicklund   | Yes    |

**Approval to execute the 2018-2019 PowerShare service agreement between Duke Energy and the Kenton County Board of Education passed with a motion by Mr. Joshua Crabtree and a second by Mr. Carl Wicklund.** **Enc. 44**

|                     |        |
|---------------------|--------|
| Mrs. Karen Collins  | Yes    |
| Mr. Joshua Crabtree | Yes    |
| Mrs. Carla Egan     | Absent |
| Mrs. Jessica Jehn   | Yes    |
| Mr. Carl Wicklund   | Yes    |

**Approval to accept the SFCC Offer of Assistance in the amount of \$193,228.00 passed with a motion by Mr. Carl Wicklund and a second by Mr. Joshua Crabtree.** **Enc. 45**

|                     |        |
|---------------------|--------|
| Mrs. Karen Collins  | Yes    |
| Mr. Joshua Crabtree | Yes    |
| Mrs. Carla Egan     | Absent |
| Mrs. Jessica Jehn   | Yes    |
| Mr. Carl Wicklund   | Yes    |

**Approval to accept the first and second FY 2018 KETS Offer of Assistance in the amount of \$207,992.00 and the required equal match of district funds passed with a motion by Mrs. Jessica Jehn and a second by Mr. Joshua Crabtree.** **Enc. 46**

|                     |        |
|---------------------|--------|
| Mrs. Karen Collins  | Yes    |
| Mr. Joshua Crabtree | Yes    |
| Mrs. Carla Egan     | Absent |
| Mrs. Jessica Jehn   | Yes    |
| Mr. Carl Wicklund   | Yes    |

**Approval of the Crime Prevention Through Environmental Design (CPTED) Principles for the Hinsdale Secure Vestibule Entrance project passed with a motion by Mr. Carl Wicklund and a second by Mr. Joshua Crabtree.** **Enc. 47**

|                     |        |
|---------------------|--------|
| Mrs. Karen Collins  | Yes    |
| Mr. Joshua Crabtree | Yes    |
| Mrs. Carla Egan     | Absent |
| Mrs. Jessica Jehn   | Yes    |
| Mr. Carl Wicklund   | Yes    |

**Approval of the Crime Prevention Through Environmental Design (CPTED) Principles for the Scott HS Phase IV Project passed with a motion by Mr. Carl Wicklund and a second by Mrs. Jessica Jehn.** **Enc. 48**

|                     |        |
|---------------------|--------|
| Mrs. Karen Collins  | Yes    |
| Mr. Joshua Crabtree | Yes    |
| Mrs. Carla Egan     | Absent |
| Mrs. Jessica Jehn   | Yes    |
| Mr. Carl Wicklund   | Yes    |

**Approval of a resolution to support legislation regarding School-Based Decision Making (SBDM) Councils passed with a motion by Mrs. Jessica Jehn and a second by Mr. Carl Wicklund.**

**Enc. 49**

|                     |        |
|---------------------|--------|
| Mrs. Karen Collins  | Yes    |
| Mr. Joshua Crabtree | Yes    |
| Mrs. Carla Egan     | Absent |
| Mrs. Jessica Jehn   | Yes    |
| Mr. Carl Wicklund   | Yes    |

**MOTION MAKING AGENDA AND ATTACHMENTS**  
**PART OF THE OFFICIAL BOARD MEETING RECORDS**

**Approval making agenda and attachments part of the Official Board Meeting Records passed with a motion by Mr. Joshua Crabtree and a second by Mrs. Jessica Jehn.**

|                     |        |
|---------------------|--------|
| Mrs. Karen Collins  | Yes    |
| Mr. Joshua Crabtree | Yes    |
| Mrs. Carla Egan     | Absent |
| Mrs. Jessica Jehn   | Yes    |
| Mr. Carl Wicklund   | Yes    |

**OTHER BUSINESS**

**Board Members –None**

**Staff – None**

**Teachers - None**

**RECESS BOARD MEETING TO HAVE FINANCE CORPORATION MEETING**

**EXECUTIVE SESSION**

**Motion for the Board to go into Closed Executive Session, for the purpose of KRS 61.810 (1) (c) (Litigation), (f) (Personnel/Pupil Personnel) and (g) (Business Entity) passed with a motion by Mr. Joshua Crabtree and a second by Mr. Carl Wicklund.**

|                     |        |
|---------------------|--------|
| Mrs. Karen Collins  | Yes    |
| Mr. Joshua Crabtree | Yes    |
| Mrs. Carla Egan     | Absent |
| Mrs. Jessica Jehn   | Yes    |
| Mr. Carl Wicklund   | Yes    |

**Expulsion Hearing – Student No. 1**

**Upon deliberation and with due consideration of all evidence, the student was found to be in violation of the code of Expected Behavior and Conduct, specifically Item #320, Terroristic Threatening/Bomb Threat, as shown in Infinite Campus. This behavior poses a threat to other students and school staff and it was determined the student could not be placed in a state funded agency program. As a result, the Board of Education has expelled the student from the Kenton County School District for the remainder of the school year beginning January 19, 2018 with services.**

### **ADJOURNMENT**

**Approval to adjourn passed with a motion by Mrs. Jessica Jehn and a second by Mr. Carl Wicklund.**

|                     |        |
|---------------------|--------|
| Mrs. Karen Collins  | Yes    |
| Mr. Joshua Crabtree | Yes    |
| Mrs. Carla Egan     | Absent |
| Mrs. Jessica Jehn   | Yes    |
| Mr. Carl Wicklund   | Yes    |

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**Carl Wicklund, Chairperson**

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**Cathy Finley, Secretary**