

**RECORD OF BOARD PROCEEDINGS
(MINUTES)**

The Kenton County Board of Education met in regular session at 1045 Eaton Drive, Ft. Wright, KY at 7 o'clock PM on July 10, 2017 with the following members present: Karen Collins, Josh Crabtree, Carla Egan, and Carl Wicklund.

CALL TO ORDER

Mr. Wicklund called the meeting to order.

ROLL CALL

**Roll call showed the following members present:
Karen Collins, Josh Crabtree, Carla Egan, and Carl Wicklund**

MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

Mr. Wicklund called for a moment of silence and Mrs. Egan led the Pledge of Allegiance.

RECOGNITION

WOW (What Outstanding Work)

**Paul Bowersock
Bus Driver**

The Fisk family would like to recognize Paul Bowersock, bus driver, as an amazing and caring individual. He has helped our daughter feel calm on her morning ride to school. Our children are excited to see him coming down the street. He goes above and beyond to drop off lunch boxes left behind and has shown genuine concern for our children. He is an excellent role model for children to see in the morning and a terrific way for them to end their day.

**Sarah Steffen
Student Information Specialist**

I would like to formally recognize Sarah Steffen as a staff member who regularly goes above and beyond what is expected to achieve excellence. Sarah consistently surprises me with her attention to detail and genuine concern for doing the job correctly and efficiently, and with the utmost respect and empathy for those who are doing the work in the schools. She is pleasant to work with, knowledgeable of her subject matter, and is willing to work tirelessly on areas she needs to learn more about. She goes beyond merely letting me know what I need to do, but is more than willing to roll up her sleeves and help with difficult tasks. Let me describe one incident this year.

With the creation of the Academies into its own entity in regards to grading, grades have to "sync" overnight to the home high school in order to print on report cards and post to transcripts. This magic only happens if all classes on the Academy and school side are set up correctly. Sarah spent hours verifying that the course setup was correctly on both sides, and supported each school to make sure the adjustments were made.

I am very glad to have her as a support person, and I hear this type of praise from many of my colleagues.
 Rob Maddox, Guidance Counselor, Dixie Heights High School.

**KENTON COUNTY BASIC DIPLOMA
 CONTRACT OF AGREEMENT FULFILLMENT 2016-2017**

<u>Last Name</u>	<u>First Name</u>	<u>Middle Name</u>	<u>School</u>
Algie	Derek	Eugene	Dixie
Centers	Skyelor	Logan	Dixie
Giles	Damon	Thomas	Dixie
Gunnels	Devan	Matthew	Dixie
Hale	Adriana	Sue	Dixie
Murray	Ravin	Willow	Dixie
Pangallo	Ralph	Michael	Dixie
Wehrman	Jesse	Ray	Dixie
Winslow	Marcellus	Dewayne	Dixie
Barnett	Aaron	Benjamin	Scott
Boles	Brayden	Eric	Scott
Buescher	Trevor		Scott
Lambert	Chaylen	Jewelya	Scott
Merrill	Courtney	Elizabeth	Scott
Moore	Jacob	Ray	Scott
Nicholas	Abigail		Scott
Roberson	Tyler	Dean	Scott
Smith	Shalimar	Alize	Scott
Stratton	Robert	Tyler	Scott
Renner	McKenna	Nicole	Simon Kenton
Pettyjohn	Melodie	Lee	Simon Kenton

INTRODUCTION OF NEW ADMINISTRATORS

**Dr. Angela Castleman, Principal, R. C. Hinsdale Elementary School
 Mr. Ray Stanley, Principal, Turkey Foot Middle School**

INFORMATION

Monthly Reports –	Attendance	Enc. 1
	Construction	Enc. 2
	Energy	Enc. 3
	Finance	Enc. 4
	Student Nutrition	Enc. 5

Personnel:

Certified Recommendations
Classified Recommendations
Classified Retirement
Certified Resignations
Classified Resignations
Disability Retirement
Terminated
Certified Change of Assignments
Classified Change of Assignments
Unpaid Certified, Classified
Leaves of Absences without Compensation

PUBLIC INPUT - None

CONSENT AGENDA

Approval of Board Minutes

May 31, 2017 – Special Meeting	Enc. 6
June 5, 2017 – Regular Meeting	Enc. 7
June 6, 2017 – Special Meeting	Enc. 8
June 8, 2017 – Special Meeting	Enc. 9
June 9, 2017 – Special Meeting	Enc. 10
June 13, 2017- Special Meting	Enc. 11

Monthly Bills **Enc. 12**

Field Trip Venue (1)

Field Trips (8)

Fund Raisers (4)

External Support Fund-Raising Requests

External Support/Booster Organizations Approval for 2017-2018

Professional Travel

Bids (5)

Bus Fluids **Enc. 13**

Discount Bid **Enc. 14**

Bus Tires **Enc. 15**

Bus Parts **Enc. 16**

Surplus Equipment **Enc. 17**

Camp Requests (1)

Meal Prices **Enc. 18**

DISCUSSION AND ACTION

CONSENT AGENDA

1. **Mr. Crabtree motioned that the Consent Agenda be approved. Mrs. Egan seconded the motion and it was voted unanimously to approve the Consent Agenda.**

BOARD POLICY UPATE

This item for first reading only. Enc. 19

REVISION OF BOARD POLICY 09.123

Enc. 20 A & B

2. Mrs. Collins motioned that the Board approve the Revision of Board Policy 09.123. Mrs. Egan seconded the motion. Mr. Wicklund voted yea and Mr. Crabtree voted nay, motion carried.

NEW ENERGY TECHNOLOGY CONTRACT EXTENSION

3. Mr. Crabtree motioned that the Board approve the contract extension with New Energy Technology through June 30, 2018 for a total annual cost of \$33,000. Mrs. Collins seconded the motion, all voted yea, motion carried.

FRONTLINE – AESOP SYSTEM

4. Mrs. Collins motioned that the Board approve the payment of the AESOP System annual fee of \$26,877.84. Mrs. Egan seconded the motion, all voted yea, motion carried.

SPRINGBOARD TEXTBOOKS

5. Mrs. Collins motioned that the Board approve the purchase of Springboard textbooks for 2017-2018 at a total cost of \$411,059.85. Mr. Crabtree seconded the motion, all voted yea, motion carried.

REVISED JOB DESCRIPTIONS

- | | |
|---|---------|
| 1. Substitute Building Operations Supervision | Enc. 21 |
| 2. Finance Bookkeeper | Enc. 22 |

6. Mrs. Egan motioned that the Board approve the Revised Job Descriptions. Mrs. Collins seconded the motion, all voted yea, motion carried.

NEW JOB DESCRIPTION – PAYROLL SPECIALIST

Enc. 23

7. Mrs. Egan motioned that the Board approve the job description for Payroll Specialist. Mrs. Collins seconded the motion, all voted yea, motion carried.

NEW JOB DESCRIPTION – SCHOOL TECHNOLOGY

Enc. 24

8. Mrs. Egan motioned that the Board approve the job description for School Technology Coordinator. Mrs. Collins seconded the motion, all voted yea, motion carried.

REVISED KCSD PAYROLL CLASSIFIED POSITION
INDEX/MISCELLANEOUS

9. Mrs. Collins motioned that the Board approve the job description and addition to the Payroll Classified Position/Miscellaneous Position Pages. Mr. Crabtree seconded the motion, all voted yea, motion carried. Enc. 25

CHANGE ORDER NO. 8 – MONARCH CONSTRUCTION-
FT. WRIGHT ELEMENTARY SCHOOL RENOVATION – BG 16-007

10. Mr. Crabtree motioned that the Board approve Change Order No. 8 for Monarch Construction associated with Ft. Wright Elementary School Renovation – BG 16-007 for an additional \$5,295.00 contingent on Kentucky Department of Education. Mrs. Egan seconded the motion, all voted yea, motion carried. Enc. 26

BG-1 APPLICATION – SCOTT HIGH SCHOOL RENOVATION
PHASE IV

Attached is a revised BG-1 finance page to present for Board approval.

11. Mrs. Egan motioned that the Board approve the BG-1 application with the revised finance page for the Scott High School Renovation – Phase IV, contingent on Kentucky Board of Education approval. Mr. Crabtree seconded the motion, all voted yea, motion carried. Enc. 27

BG -1 APPLICATION - OLD TWENHOFEL DEMO/BUS GARAGE –
PHASE I

12. Mrs. Collins motioned that the Board approve the BG-1 Application for the demolition of the Old Twenhofel Middle School and for future construction of a new garage, transportation office, and maintenance operations facility, contingent on KDE approval. Mr. Crabtree seconded the motion, all voted yea, motion carried. Enc. 28

BG – 1 APPLICATION – R.C. HINSDALE SECURE VESTIBULE
ENTRANCE

13. Mr. Crabtree motioned that the Board approve the BG-1 Application for the R.C. Hinsdale Secure Vestibule Entrance/Additional Classrooms Project, contingent on KDE approval. Mrs. Collins seconded the motion, all voted yea, motion carried. Enc. 29

VOTER DISTRICT BOUNDARIES

14. Mrs. Egan motioned that the Board approve the revisions to the Voter District Street Boundaries. Mr. Crabtree seconded the motion, all voted yea, motion carried. Enc. 30

AGENDA/ADDENDUM PART OF BOARD MINUTES

15. Mrs. Collins motioned that the Agenda/Addendum be made a part of the official board minutes. Mr. Crabtree seconded the motion and it was voted unanimously to make the Agenda/Addendum part of the official board minutes.

REVISED JOB DESCRIPTION – PERSONNEL COORDINATOR

- 16 Mr. Crabtree motioned that the Board approve the revised job description for Personnel Coordinator to Human Resource Coordinator. Mrs. Collins seconded the motion, all voted yea, motion carried. Enc. 31

OTHER BUSINESS

BOARD

None

STAFF

None

TEACHERS

None

Mr. Wicklund stated that it was necessary to go into Executive Session for the purpose of KRS 61.810 (1) (b) (Land Acquisition), (c) (Litigation) and (f) (Personnel, Pupil Personnel).

EXECUTIVE SESSION

17. Mrs. Egan motioned that the Board go into Executive Session. Mrs. Collins seconded the motion and the Board unanimously voted to go into Executive Session.

OPEN SESSION

18. Mr. Crabtree motioned that the Board go into Open Session. Mrs. Egan seconded the motion and the Board unanimously voted to go into Open Session.

TABLE PERSONNEL ACTION

19. Mr. Crabtree motioned that the Board table the termination of Ed Cook and accept Mr. Cook's letter of resignation. Mrs. Egan seconded the motion, all voted yea, motion carried.

ADJOURNMENT

20. Mrs. Egan motioned for adjournment. Mrs. Collins seconded the motion – meeting was adjourned.

Carl Wicklund, Chairperson

Jeremy Deters, Acting Secretary