

11-28-22

**Student Support and Behavior Intervention Handbook Meeting
Agenda 11-28-22**

Attendees: Matt Anderson, Kristie O'Bannon, Dana Collins, Jonathan Lowe, Brent Lynch, Roshanda Johnson, Teri White, Darlene Bibb, Stephen Johnson, Kym Rice, Ebony Booker, Ken Stites, Jennifer Mosby, Roosevelt Lightsy, Libby Mills, Cindy Ogden, Damon Cobble, Sandra Hensel, Jennifer Cook, Tricia Hosey, Jaime Miller, Terri Davenport, Sienna Newman

Agenda

Welcome and Introductions

Notes:

Each committee provided their name and role for the group.

Overview of Process

Notes:

Overview of team members and process was provided by Dr. Anderson. Dr. Anderson shared the list of non voting members and described their roles as support members for the committee work. Dr. Anderson described the purpose of the Design Team, led by Chrystal Hawkins, and their role in creating a more user friendly version of the SSBH for students, parents and other stakeholders. Dr. Anderson then provided a brief discussion of the REAP process, as well as how the support people and facilitators will assist in supporting the work of the sub-committees.

Sub-committee Roles and Responsibilities

Notes:

Dr. Anderson provided an overview of the process to the participants. He focused on the subcommittee work, where leads have conversations with their peers to seek feedback and equal representation, which the leads will bring back to the committee.

Timeline and Meeting Dates

The District SSBH Committee will meet on the following dates:
12/5/22 @ 5:00 PM - Shawnee Satellite Location
1/09/23 @ 5:00 PM
1/23/23 @ 5:00 PM

2/6/23 @ 5:00 PM

2/27/23 @ 5:00 PM

3/20/23 @ 5:00 PM

Tentative Board Member First Read: TBA, Second Read & Vote: TBA

Norms and Process

Notes:

Norms were briefly reviewed by Dr. Anderson. Groups then had table talk, and shared out. Norms shared out included privacy and depersonalization, as well as being mindful of how items discussed are being communicated with our sub-committees. Another norm was to assume best intentions, as well as to stay on track with the agenda. The final norm discussed was to be able to speak personal truths and respect where a person comes from, as well as respecting the perspective of where each role group comes from. Respect was repeated as an important norm. Dr. Anderson reiterated the importance of attendance, solution based conversation, and the importance of researched based evidence in lieu of "I feel" statements to improve productivity and efficiency of the group.

Areas to review

Notes:

Adjournment/Next Steps

Notes:

The following items will need to be completed by our next meeting:

- Leads will be charged with solidifying role group membership - **Who and How**
 - **How will you engage your stakeholder group?**
 - **Who will your stakeholder group be?**