



**SPP&G Committee Meeting**  
**March 24, 2022**  
**4:00-5:00 p.m**  
**Location: Camp Edwards 105 or [Virtual Link](#)**

*Those invited to the meeting:* SPP&G Committee Members & Community

**Attendees:** Jonathan Lowe, Shalonda Foster, Jan McDowell, Lamesa Marks-Johns, Sarah Weedman, Karen Cash, Sarah Williams, Maddie Shepard, Jackie Mayfield, Jennifer Cave, Lori Holbrook, Alan Young, Jo McKim, Noah Klein, Danielle Washburn, Tammy Berlin, Kimberly Fitzgerald, Amy Mueller, Jackie Honghern, Allyson Vitato, Justin Matson, Kathryn Punsly

Agenda Item	Responsible	Notes
<p style="text-align: center;"><b>Welcome</b> <b>Review of Norms</b></p>	<p style="text-align: center;">Shalonda Foster</p>	<p><b>Norms:</b></p> <ul style="list-style-type: none"> <li>• All committee members will read meeting minutes and any attachments prior to the next meeting.</li> <li>• If absent from the meeting, send any feedback to Shalonda Foster and subcommittee leader within three business days to ensure the feedback is considered for the next meeting's agenda. This applies to whole group and subcommittee meetings.</li> <li>• Remain focused on the agenda/goals for the meeting and actively participate in the discussion/activities.</li> <li>• Limit air time so that the voices of all committee members are equally heard.</li> </ul> <p><b>Shalonda Foster welcomed everyone and shared the norms.</b></p>

<p><b>Highlight of Legislations &amp; Regulations Impacting SPP &amp; ALGF</b></p>	<p>Jonathan Lowe</p>	<p>Jonathan Lowe is keeping up with changes in Frankfort as they occur. He has added/edited language in the Handbook drafts as needed to comply and align with state and district policies and regulations.</p>
<p><b>SPP Reports from Subcommittees</b></p>	<p>Subcommittee Leads</p>	<p> <a href="#">Elementary SPP</a>  <a href="#">Middle SPP</a>  <a href="#">High SPP</a> </p> <p>HS - Danielle Washburn discussed items that they want to ensure are clear in the SPP, such as Algebra II references and Dual credit. The Seal of Arts was also discussed. This is a new seal that can go on the diploma very similar to the BiLiteracy Seal we have. This is a state initiative lead by Arts Lead, Melisa Gano (Suggestion: Add under part D -High School Diplomas 1) Advanced Program 2)<a href="#">BiLiteracy</a> 3) <a href="#">Arts Excellence on the SPP</a>).</p> <p>Dual Credit courses taken online, through a Facilitator, or on a college campus will not have progress grades since they are not taught by a JCPS teacher. (Add under part B on the SPP and add to the ALGF)</p> <p>MS - Jennifer Cave mentioned updating the SPP to reflect board policies or regulation changes, which Jonathan will address. She added that training for schools and messaging to families are important considerations as we move forward with the current Handbooks as well as future implementation of SBG. In the future, MS will be recommending a change to increase the length of the grading terms.</p> <p>ES - Maddie Shepard shared their suggested changes concerning incompletes, clarification of retention, and posting grades. It was also suggested that the intent of the JCBE Homework Policy be bolded in the Handbooks.</p>

		<p>Alan Young shared a concern around the language and suggested timelines around incompletes, noting that it is different at different levels and asking if the ES subcommittee will look at incompletes for the final grading period to possibly have a timeline rather than not being allowed. He also suggested that reasoning be included in the language to explain the differences among levels. In the current Handbooks, incompletes are not included at all in the Elementary policy, so the ES is recommending they be added, with language indicating they will not be allowed in the final grading period.</p> <p>A couple of action items were suggested to keep schools on track: 1) adding “Clean-up Incompletes” to the Principal Time Task Calendar, and 2) adding “Post Grades to the Transcript” to the Principal Time Task Calendar.</p>
ALGF Reports from Subcommittees	Subcommittee Leads	<p><a href="#">ALGF Links</a></p> <p>HS - Karen Cash explained that the HS Subcommittee needed to spend more time reviewing the ALGF with the lens used by MS and ES, and will do so by the next meeting.</p> <p>MS - Jennifer Cave shared that their subcommittee is looking at different options under “assignments” within the categories and discussed the language around feedback.</p> <p>ES - Maddie Shepard discussed long-term planning to move forward, asking that sub-chairs meet and stay on the same page. She also discussed the need for clarifying language.</p>
Next Steps and Timelines Dismissal	Shalonda Foster	Ms. Foster and Mr. Lowe defined the timeline for the committee in order to present the Handbook recommendations to the JCBE on April 26th. Drafts

		<p>need to go to Materials Production for preparation the week of 3/28/22. Mr. Lowe will include edits and recommendations from the subcommittees, prepare the draft documents, and get them to Materials Production. He asked that all edits be shared by Thursday 3/31. The next meeting of this Committee will be Wednesday 3/30. This will be the final planned meeting for the 22-23 recommendations, but the committee will continue to meet on a regular basis in order to prepare for SBG implementation in the future.</p>
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**Preparation: Be on time and ready to engage in all discussions**