



# **JEFFERSON COUNTY BOARD OF EDUCATION**

## **Minutes of Special Meeting of August 04, 2020**

**Board Work Session** of the Jefferson County Board of Education held via Video Teleconference, on Tuesday, August 04, 2020, at 6 p.m.

### **BOARD MEMBERS PRESENT:**

Chairwoman Diane Porter

Mr. James Craig

Mr. Joseph Marshall

Vice-Chair Chris Kolb

Mrs. Linda Duncan

Dr. Corrie Shull

### **BOARD MEMBERS ABSENT:**

Mr. Chris Brady

### **STAFF MEMBERS PRESENT:**

Superintendent Martin A. Pollio, Ed.D.

Jimmy Adams, Chief Human Resources

Dr. Alicia Averette, Assistant Superintendent

Dr. Kermit Belcher, Chief Information Officer

Kim Chevalier, Chief of Exceptional Child Education

Dr. Carmen Coleman, Chief Academic Officer

Dr. John Marshall, Chief Equity Officer

Renee Murphy, Chief Communications and Community Relations

Chris Perkins, Chief Operations Officer

Jodell Renn, Director of Internal Audit

In light of the Governor having declared a state of emergency within the Commonwealth on March 6, 2020, as a result of the COVID-19 outbreak and in compliance with guidance issued by the Executive Branch on March 12 and 16, 2020, regarding the conduct of meetings of state boards and commissions during the emergency period, this meeting was conducted by video-teleconference and available for live public viewing online.

The guidance from the Executive Branch provided that all Kentucky Boards and Commissions take proper health precautions to mitigate the spread of COVID-19 and accordingly, with respect to the public attendance at meetings of said bodies, states "members of the public will only be able to view video-teleconferenced meetings remotely."

## **WORK SESSION**

### **I. Call to Order**

Chair Porter called the August 04, 2020, Work Session to order at 6 p.m.

### **II. Recommendation for Approval of Meeting Agenda**

**Order #2020-104 - Motion Passed:** Superintendent Martin Pollio recommends the Board of Education approve the agenda for August 4, 2020. The recommendation passed with a motion by Mr. James Craig and a second by Mr. Joseph Marshall.

Mr. Chris Brady	Absent
Mr. James Craig	Yes
Mrs. Linda Duncan	Yes
Dr. Christopher Kolb	Yes
Mr. Joseph Marshall	Yes
Ms. Diane Porter	Yes
Dr. Corrie Shull	Yes

### **III. Recommendation for Approval of Minutes of Previous Meeting**

**Order #2020-105 - Motion Passed:** Superintendent Martin Pollio recommends the Board of Education approve the minutes of the July 21, 2020, special meeting. The recommendation passed with a motion by Mr. James Craig and a second by Mrs. Linda Duncan.

Mr. Chris Brady	Absent
Mr. James Craig	Yes
Mrs. Linda Duncan	Yes
Dr. Christopher Kolb	Yes
Mr. Joseph Marshall	Yes
Ms. Diane Porter	Yes
Dr. Corrie Shull	Yes

### **IV. Superintendent Report**

Dr. Pollio briefly discussed the beginning of the school year with Non-Traditional Instruction (NTI) amid the ongoing COVID-19 pandemic. He then highlighted Accelerated Improvement School (AIS) Week.

### **V. Work Sessions**

#### **A. Work Session: Update on the Opening of the 2020-21 School Year**

Dr. Pollio and his team provided an update on the development and implementation of the plan to open school with NTI in August. Each Board member had an opportunity to comment and ask questions.

Dr. Kolb discussed school sports and stated that he wants to see students playing sports as soon as possible but he does not see the District headed in that direction due to the ongoing COVID-19 pandemic. He reinforced the message that the District must focus on mental health and questioned supports available to families.

Mr. Craig questioned the availability of Chromebooks and hotspots and requested the Board receive a report confirming every student in need is provided a device. He then expressed a desire to return to school sports but stated that the health of students and staff must be the focus. He inquired about the accommodations for the opening of Grace M. James Academy of Excellence. He concluded by questioning the process that will be used to measure the success of beginning the school year with NTI.

Mrs. Duncan expressed concern and questioned how the District will be informed of families infected with COVID-19.

Mr. Marshall expressed excitement with the NTI improvements. He discussed ESL and ECE services and urged the District to reach out to those families. He stated that he cannot support the return to school sports without a full safety plan.

Chair Porter questioned training and supports for principals who were recently assigned to AIS schools. She wanted to ensure that there will be enough Chromebooks available to all students in need. She then expressed concern regarding the students who were not contacted during NTI last spring. She asked how the District will connect with those students prior to the first day of school. She also wanted to understand what supports will be available for students who have fallen behind. She then requested information regarding which areas of the District have the greatest need for Wi-Fi connectivity and Chromebooks. She concluded by requesting more details regarding what schools will look like and how they will be staffed as we get closer to the beginning of the school year.

## **B. Work Session: Internal Audit Report**

Jodell Renn, Director of Internal Audit, presented a status report based on the current Internal Audit Work Plan as of June 30, 2020. She also presented the Internal Audit Risk-Based Audit for the period November 1, 2020, through October 31, 2021. Each Board member had an opportunity to comment and ask questions.

Mr. Craig highlighted the importance of the internal audit and urged Board members to reach out to Ms. Renn in ensure the Board is doing all necessary due diligence.

## **VI. Consent Calendar**

**A.** Report of Certified Leaves

**B.** Report of Personnel Actions

**C.** Recommendation for Approval of Job Descriptions

**D.** Recommendation for Approval of Organizational Charts

**E.** Recommendation for Approval of the Projects, Assignment of Architect/Engineers, and the BG-1 Forms

**1.** Recommendation for Approval of the Project, Assignment of Architect/Engineer, and the BG-1 Form for Stage Floor Replacement at Atherton High School

**2.** Recommendation for Approval of the Project, Assignment of Architect/Engineer, and the BG-1 Form for Gym Floor Replacement at Highland Middle School

**3.** Recommendation for Approval of the Project, Assignment of Architect/Engineer, and the BG-1 Form for Science Lab Renovation at Jeffersontown High School

**4.** Recommendation for Approval of the Project, Assignment of Architect/Engineer, and the BG-1 Form for Security Improvements at Coleridge-Taylor Montessori and Okolona Elementary Schools

- F.** Recommendation for Approval of Revised BG-1 Form for Track Repaving & Striping at Butler Traditional High School
- G.** Recommendation for Approval of Contract Completion and BG-4 Forms
  - 1.** Recommendation for Approval of Contract Completion and BG-4 Form for Chiller & Boiler Replacement at Alex R. Kennedy Elementary School
  - 2.** Recommendation for Approval of Contract Completion and BG-4 Form for Fire Sprinkler Upgrade at Dawson Garage
  - 3.** Recommendation for Approval of Contract Completion and BG-4 Form for Window Replacement at Greathouse/Shryock Traditional Elementary School
- H.** Recommendation for Approval of Amended and Restated Purchase and Sales Contract for the Purchase of Land for the New Middle School – East End
- I.** Recommendation for Approval of Construction Change Orders
- J.** Recommendation for Approval of Bid Tabulations and Contract Renewals
- K.** Recommendation for Approval of Professional Services Contracts of \$20,000 or More
- L.** Acceptance of Orders of the Treasurer
  - 1.** Acceptance of Orders of the Treasurer-Invoices
  - 2.** Acceptance of Orders of the Treasurer-Purchase Orders
  - 3.** Acceptance of Orders of the Treasurer-Vouchers
- M.** Acceptance of Donations, Grants, and Funding
  - 1.** Acceptance of Donations and Small Grants
  - 2.** Acceptance of Governor's Emergency Education Relief Fund
  - 3.** Acceptance of Donation from Ballard Alumni Association
- N.** Recommendation for Approval of Agreements
  - 1.** Recommendation for Approval of Agreement with Global Game Changers for AmeriCorps VISTA Members
  - 2.** Recommendation for Approval of Memorandum of Agreement with Martin & Muir Counseling for Mental Health Services
  - 3.** Recommendation for Approval of Agreement with Norton Healthcare to Expand Telemedicine Services in JCPS and make Health Services more Accessible for Students/Staff
  - 4.** Recommendation for Approval of JCPS Data Sharing Agreement with Reading Plus
  - 5.** Approval of Agreement Amendment with the University of Louisville for Mental Health and Counseling Services
  - 6.** Recommendation for Approval of Memorandum of Agreement with the Kentucky Office of Vocational Rehabilitation for Greater Louisville Education Cooperative
  - 7.** Approval Of Memorandum of Agreement with the Teamsters Local 783
- O.** Recommendation for Approval of 2020-21 Local Education Agency General and Program Assurances
- P.** Adoption of Board Policy 05.51 Information Security and Privacy Policy Program (Second Reading)
- Q.** Revision of Board Policies (Second Reading)
- R.** Recommendation for Approval of Submission of the Tax Levy Question on the November 3, 2020 General Election Ballot
- S.** Recommendation for Approval of the Internal Audit Work Plan for the Period Ending October 31, 2021, and Accept the Report on the Status of the Internal Audit Work Plan for the Period Ending June 30, 2020

**Order #2020-106 - Motion Passed:** Superintendent Martin Pollio recommends the Board of Education approve the consent calendar for August 4, 2020. The recommendation passed with a motion by Mr. James Craig and a second by Mrs. Linda Duncan.

Mr. Chris Brady	Absent
Mr. James Craig	Yes
Mrs. Linda Duncan	Yes
Dr. Christopher Kolb	Yes
Mr. Joseph Marshall	Yes
Ms. Diane Porter	Yes
Dr. Corrie Shull	Yes

## **VII. Adjournment**

The work session adjourned at 7:40 p.m.

**Order #2020-107 - Motion Passed:** A motion to adjourn the August 4, 2020, meeting at 7:40 p.m. passed with a motion by Mr. James Craig and a second by Dr. Corrie Shull.

Mr. Chris Brady	Absent
Mr. James Craig	Yes
Mrs. Linda Duncan	Yes
Dr. Christopher Kolb	Yes
Mr. Joseph Marshall	Yes
Ms. Diane Porter	Yes
Dr. Corrie Shull	Yes

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Diane Porter  
Chairwoman

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Dr. Martin A. Pollio  
Superintendent/Secretary

**THESE ACTIONS, ALONG WITH THE AGENDA ITEMS, MAKE UP THE OFFICIAL MINUTES,  
WHICH ARE ON FILE IN THE OFFICE OF THE SECRETARY**