



## JEFFERSON COUNTY BOARD OF EDUCATION Minutes of Special Business Meeting of July 21, 2020

**Special Business Meeting** of the Jefferson County Board of Education held via Video Teleconference, on Tuesday, July 21, 2020, at 6 p.m.

### **BOARD MEMBERS PRESENT:**

Chairwoman Diane Porter

Mr. Chris Brady

Mrs. Linda Duncan

Mr. Corrie Shull

Vice-Chair Chris Kolb

Mr. James Craig

Mr. Joseph Marshall

### **STAFF MEMBERS PRESENT:**

Superintendent Martin A. Pollio, Ed.D.

Jimmy Adams, Chief Human Resources

Dr. Alicia Averette, Assistant Superintendent

Dr. Kermit Belcher, Chief Information Officer

Kim Chevalier, Chief of Exceptional Child Education

Dr. Carmen Coleman, Chief Academic Officer

Dr. John Marshall, Chief Equity Officer

Chris Perkins, Chief Operations Officer

In light of the Governor having declared a state of emergency within the Commonwealth on March 6, 2020, as a result of the COVID-19 outbreak and in compliance with guidance issued by the Executive Branch on March 12 and 16, 2020, regarding the conduct of meetings of state boards and commissions during the emergency period, this meeting was conducted by video-teleconference and available for live public viewing online.

The guidance from the Executive Branch provided that all Kentucky Boards and Commissions take proper health precautions to mitigate the spread of COVID-19 and accordingly, with respect to the public attendance at meetings of said bodies, states "members of the public will only be able to view video-teleconferenced meetings remotely."

### **SPECIAL BUSINESS MEETING**

#### **I. Call to Order**

Chair Porter called the July 21, 2020, Special Business Meeting of the Board of Education to order at 6:02 p.m.

#### **II. Recommendation for Approval of Meeting Agenda**

**Order #2020-98 - Motion Passed:** Superintendent Martin Pollio recommends the Board of Education approve the agenda for July 21, 2020. The recommendation passed with a motion by Mr. James Craig and a second by Mr. Joseph Marshall.

Mr. Chris Brady	Yes
Mr. James Craig	Yes
Mrs. Linda Duncan	Yes
Dr. Christopher Kolb	Yes
Mr. Joseph Marshall	Yes
Ms. Diane Porter	Yes
Mr. Corrie Shull	Yes

### III. Recommendation for Approval of Minutes of Previous Meeting

**Order #2020-99 - Motion Passed:** Superintendent Martin Pollio recommends the Board of Education approve the minutes of the June 23, 2020, special meeting. The recommendation passed with a motion by Mr. James Craig and a second by Mr. Joseph Marshall.

Mr. Chris Brady	Yes
Mr. James Craig	Yes
Mrs. Linda Duncan	Yes
Dr. Christopher Kolb	Yes
Mr. Joseph Marshall	Yes
Ms. Diane Porter	Yes
Mr. Corrie Shull	Yes

### IV. Superintendent's Report

Dr. Pollio dedicated his report to the Return to School Plan. He explained how his decision to return to school with Non-Traditional Instruction (NTI) was the most difficult decision of his career. He greatly hoped to return to in-person classes but ultimately, he had to make the health and safety of students, families, and staff the guiding principle in determining how to return to school. He reviewed the recent data regarding the ongoing COVID-19 pandemic and stated that he is confident that he is making the correct recommendation.

### V. Information Items

There were no information items.

### VI. Action Items

#### A. Recommendation for Approval of a Revised 2020-2021 Calendar and the Opening of School Plan

Dr. Pollio and his team presented the revised calendar and Opening of School Plan. Each Board member had the opportunity to comment and ask questions. Board members thanked staff for their continued work in preparing for the return to school.

Mr. Brady questioned the timeframe for 1:1 technology; the number of available hotspots and Chromebooks; facility improvements; Gifted/Advanced Programs; and ongoing improvements with NTI. He stated that he is not comfortable returning to in-person classes without a COVID-19 vaccine and wondered if it is possible to plan to continue NTI for a longer period rather than making the determination every six weeks. He inquired about a plan for fall sports. Mr. Brady concluded by encouraging employers to support parents who are helping their children during NTI.

Mr. Shull asked about the availability of a supply list during NTI.

Mrs. Duncan inquired about the process of distributing Chromebooks.

Mr. Marshall questioned the plan for support staff and bus drivers during NTI. He asked for more details regarding the planned *Learning Hubs* and urged staff to focus on students with higher needs. He wanted to ensure that the District would continue operating the Emergency Feeding Sites. He inquired about when teachers will have access to go into school buildings as they work through NTI. He concluded by advising that Councilwoman Keisha Dorsey had offered her support to the District and is willing to help in any way possible.

Mr. Craig discussed a possible return to fall sports and urged the District to consider those individually. He expressed concern in reaching homeless students during NTI and stated that COVID-19 Eviction Prevention needs to be extended. He advised that NTI will only be a success if everyone in the District is on board and engaged – we need 100 percent buy-in.

Dr. Kolb expressed gratitude for the feedback and questions sent to Board members. He questioned the process regarding making the determination every six weeks whether to continue NTI or move to in-person classes. He stated that the best thing Metro Government can do is extend the COVID-19 Eviction Prevention to help students through NTI.

Chair Porter inquired about reaching out to business partners to urge their support for parents working through NTI. She discussed fall sports and acknowledged that some students may need help getting to sporting locations. She questioned the flexibility with school events, activities, and orientations. She asked for more details regarding the process for Chromebook distribution at the school level. She asked about Kindergarten Readiness and also acknowledged Councilwoman Keisha Dorsey’s offer of assistance to the District. She urged the District to create a plan for students who fall behind due to NTI. She requested a very clear expectation of criteria be created regarding reevaluating a return to in-class learning. She concluded by requesting more information regarding Virtual Academy.

**Order #2020-100 - Motion Passed:** Superintendent Martin Pollio recommends the Board of Education approve a revised 2020-2021 calendar and the opening of school plan. The recommendation passed with a motion by Mr. Chris Brady and a second by Mr. James Craig.

Mr. Chris Brady	Yes
Mr. James Craig	Yes
Mrs. Linda Duncan	Yes
Dr. Christopher Kolb	Yes
Mr. Joseph Marshall	Yes
Ms. Diane Porter	Yes
Mr. Corrie Shull	Yes

**VII. Consent Calendar**

- A. Recommendation for Approval of Job Descriptions
- B. Recommendation for Approval of Organizational Charts
- C. Recommendation for Approval of BG-1 Forms

- 1.** Recommendation for Approval of BG-1 Form for Phase I HVAC Renovation at Ahrens Educational Resource Center/J. Graham Brown School
- 2.** Recommendation for Approval of BG-1 Form for Phase I HVAC Renovation at Mill Creek Elementary School
- D.** Recommendation for Approval of Revised BG-1 Forms
  - 1.** Recommendation for Approval of Revised BG-1 Form for Track Conversion and Resurfacing at Ballard High School
  - 2.** Recommendation for Approval of Revised BG-1 Form for Phase I HVAC Renovation at Bates Elementary School
  - 3.** Recommendation for Approval of Revised BG-1 Form for Partial Roof Replacement at Hazelwood Elementary School
- E.** Recommendation for Approval of Bid and Revised BG-1 Form for Bleacher Foundation Repair at Marion C. Moore School
- F.** Recommendation for Approval of the Project, Assignment of Architects/Engineers, and BG-1 Forms
  - 1.** Recommendation for Approval of the Project, Assignment of Architects/Engineers, and the BG-1 Form for Partial Roof Replacement at Carrithers Middle School
  - 2.** Recommendation for Approval of the Project, Assignment of Architects/Engineers, and the BG-1 Form for Partial Roof Replacement at Doss High School
  - 3.** Recommendation for Approval of the Project, Assignment of Architects/Engineers, and the BG-1 Form for Partial Roof Replacement at Eastern High School
  - 4.** Recommendation for Approval of the Project, Assignment of Architects/Engineers, and the BG-1 Form for Partial Roof Replacement at Fern Creek Elementary School
  - 5.** Recommendation for Approval of the Project, Assignment of Architects/Engineers, and the BG-1 Form for Window Replacement at Hawthorne Elementary School
  - 6.** Recommendation for Approval of the Project, Assignment of Architects/Engineers, and the BG-1 Form for Partial Roof Replacement at Iroquois High School
  - 7.** Recommendation for Approval of Project, Assignment of Architects/Engineers, and the BG-1 Form for Switchgear Replacement at Jeffersontown High School
  - 8.** Recommendation for Approval of the Project, Assignment of Architects/Engineers, and the BG-1 Form for Partial Roof Replacement at Lincoln Elementary Performing Arts School
  - 9.** Recommendation for Approval of the Project, Assignment of Architects/Engineers, and the BG-1 Form for Partial Roof Replacement at Meyzeek Middle School
  - 10.** Recommendation for Approval of the Project, Assignment of Architects/Engineers, and the BG-1 Form for Partial Roof Replacement at Newcomer Academy
  - 11.** Recommendation for Approval of Project, Assignment of Architects/Engineers, and the BG-1 Form for Boiler Replacement at Okolona Elementary School
  - 12.** Recommendation for Approval of Project, Assignment of Architects/Engineers, and the BG-1 Form for Chiller and Water Heater Replacement at Rutherford Elementary School
  - 13.** Recommendation for Approval of the Project, Assignment of Architects/Engineers, and the BG-1 Form for Partial Roof Replacement at Seneca High School
  - 14.** Recommendation for Approval of Project, Assignment of Architects/Engineers, and the BG-1 Form for Boiler Replacement at Stuart Academy
  - 15.** Recommendation for Approval of the Project, Assignment of Architects/Engineers, and the BG-1 Form for Wood Door Replacement at Barret Traditional and Jefferson County Traditional Middle Schools

- 16.** Recommendation for Approval of the Project, Assignment of Architects/Engineers, and the BG-1 Form for Window Replacement at Waller-Williams Environmental
- 17.** Recommendation for Approval of the Project, Assignment of Architects/Engineers, and the BG-1 Form for Boiler Replacement at Wellington Elementary School
- 18.** Recommendation for Approval of the Project, Assignment of Architects/Engineers, and the BG-1 Form for Chiller and Water Heater Replacement at Westport Middle School
- G.** Recommendation for Approval of Project Closeouts and BG-5 Forms
  - 1.** Recommendation for Approval of Project Closeout and BG-5 Form for Diesel Lab Renovation at Fairdale High School
  - 2.** Recommendation for Approval of Project Closeout and BG-5 Form for Wood Door Replacement at Highland Middle School
  - 3.** Recommendation for Approval of Project Closeout and BG-5 Form for Culinary Arts Renovation at Iroquois High School
  - 4.** Recommendation for Approval of Project Closeout and BG-5 Form for Window Replacement Ph II at J. Graham Brown School
  - 5.** Recommendation for Approval of Project Closeout and BG-5 Form for Chiller/Cooling Tower at Seneca High School
  - 6.** Recommendation for Approval of Project Closeout and BG-5 Form for Phase I HVAC Renovation at Westport Early Childhood Center
- H.** Recommendation for Approval of Construction Change Orders
- I.** Recommendation for Approval of Declaration of Restriction for Ballard High School Detention Basin
- J.** Recommendation for Approval of Bid Tabulations and Amendments
- K.** Recommendation for Approval of Professional Services Contracts of \$20,000 or More
- L.** Acceptance of Summary of Professional Services Contracts
- M.** Acceptance of Orders of the Treasurer
  - 1.** Acceptance of Orders of the Treasurer-Invoices
  - 2.** Acceptance of Orders of the Treasurer-Purchase Orders
  - 3.** Acceptance of Orders of the Treasurer-Vouchers
- N.** Acceptance of Monthly Financial Report for Period Ended May 31, 2020
- O.** Acceptance of Donations, Grants, and Funding
  - 1.** Acceptance of Donations and Small Grants
  - 2.** Acceptance of Community Education Grant from Kentucky Department of Education
  - 3.** Acceptance of IDEA-B State Share Restricted Funds from Kentucky Department of Education
  - 4.** Acceptance of Funding from Kentucky Department of Education for The Office of Transition Readiness
  - 5.** Acceptance of Funding From the University of Louisville Research Foundation
  - 6.** Acceptance of FY20 Title I School Improvement Funds from the Kentucky Department of Education
  - 7.** Acceptance of FY20 Title I School Improvement Funds from the Kentucky Department of Education
  - 8.** Recommendation for Acceptance of Funding from No Kid Hungry
- P.** Recommendation for Approval of Agreements
  - 1.** Recommendation for Approval of Memorandum of Agreement with Campbellsville University for Dual Credit

- 2. Recommendation for Approval of the Memorandum of Understanding with Kentucky Higher Education Assistance Authority and Kentucky Campus Compact on Behalf of Valley and Southern High Schools
- 3. Recommendation for Approval of Data Sharing Agreement with Learning A-Z
- 4. Recommendation for Approval of Service Agreement with UofL Health - Louisville, Inc dba Frazier Rehabilitation Institute
- 5. Recommendation for Approval of Renewal of the Lease Agreement with University of Louisville/Belknap Campus and Jefferson County High School/Jefferson County Public Schools
- 6. Recommendation for Approval of Teacher Retention Agreement with Teach Upbeat
- 7. Recommendation for Approval of Modification of Memorandum of Agreement with Kentucky Department of Education for Education Recovery Leader
- Q. Recommendation for Approval of Contracts for Nonresident Pupils for Fiscal Year 2020-21
- R. Recommendation for Approval of 2020-2021 Schoolwide Fundraising Activities
- S. Recommendation for Approval of the Student Support and Behavior Intervention Handbook and The Student Bill of Rights for the 2020-21 School Year (Second Reading)
- T. KSBA 2020 Board Policy Update – Adoption of Revised Board Policies (Second Reading)
- U. Adoption of Board Policy 05.51 Information Security and Privacy Program (First Reading)
- V. WITHDRAWN: Revision of Board Policies 10.4 Business Partnership Recognition and Advertising in Schools and 05.11 Naming of Facilities and Alterations (First Reading)
- W. Revisions of Board Policies (First Reading)
- X. Recommendation for Approval to Request a Finding to Add a New Middle School in the West End to the District Facility Plan

**Order #2020-101 - Motion Passed:** Superintendent Martin Pollio recommends the Board of Education approve the consent calendar for July 21, 2020. The recommendation passed with a motion by Mr. James Craig and a second by Mr. Chris Brady.

Mr. Chris Brady	Yes
Mr. James Craig	Yes
Mrs. Linda Duncan	Yes
Dr. Christopher Kolb	Yes
Mr. Joseph Marshall	Yes
Ms. Diane Porter	Yes
Mr. Corrie Shull	Yes

### VIII. Board Planning Calendar

Mr. Brady questioned the ability to begin allowing public comments as a part of virtual meetings. Dr. Pollio stated that he would consider that possibility. Chair Porter shared information regarding the public comments that were emailed to Board members.

Mr. Craig asked if the number of Board meetings scheduled before the start of the school year would be enough. Dr. Pollio stated that he feels like they will be able to prepare for the start of school with the current number of meetings scheduled and acknowledged that more meetings will be called if needed. Mr. Craig requested updates at the next Board meetings regarding the Opening of Schools Plan.

**Order #2020-102 - Motion Passed:** Superintendent Martin Pollio recommends the Board of Education receive for information a planning calendar outlining discussion agenda items. The recommendation passed with a motion by Mrs. Linda Duncan and a second by Mr. Corrie Shull.

Mr. Chris Brady	Yes
Mr. James Craig	Yes
Mrs. Linda Duncan	Yes
Dr. Christopher Kolb	Yes
Mr. Joseph Marshall	Yes
Ms. Diane Porter	Yes
Mr. Corrie Shull	Yes

**IX. Committee Reports**

There were no committee reports.

**X. Board Reports**

Mr. Shull gave a shout-out to Erika Walker who was named the new principal at Audubon Traditional Elementary School.

**XI. Executive Session (If Needed)**

**XII. Action Item (If Needed)**

**XIII. Adjournment**

The meeting adjourned at 7:54 p.m.

**Order #2020-103 - Motion Passed:** A motion to adjourn the July 21, 2020, meeting of the Jefferson County Board of Education at 7:54 p.m. passed with a motion by Mr. Chris Brady and a second by Mr. James Craig.

Mr. Chris Brady	Yes
Mr. James Craig	Yes
Mrs. Linda Duncan	Yes
Dr. Christopher Kolb	Yes
Mr. Joseph Marshall	Yes
Ms. Diane Porter	Yes
Mr. Corrie Shull	Yes

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Diane Porter  
Chairwoman

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Dr. Martin A. Pollio  
Superintendent/Secretary

**THESE ACTIONS, ALONG WITH THE AGENDA ITEMS, MAKE UP THE OFFICIAL MINUTES,  
WHICH ARE ON FILE IN THE OFFICE OF THE SECRETARY**