

**Student Progression, Promotion and Grading Committee**  
**Meeting Minutes**  
**November 8, 2019 – 3:00-4:00 pm**  
**Edwards Education Complex**

*Committee Members Present: Felicia Smith, Staci Eddleman, Alan Young, Pam Royster, Maddie Shepard, Allyson Vitato, Jennifer Cave, Buell Snyder, Kim Fitzgerald, Angelique Sherer (for Julie Donlon), Jennifer Hoerter, Kathryn Punsly, Karen Cash.*

*Minutes/Notes taken by: Trish Renfro*

Agenda Item	Discussion/Action/Person Responsible
Call to Order	<p>Felicia Smith - called the meeting to order at 3:08 pm. Pam Royster called the first motion and Buell Snyder 2nd the motion.</p> <p>Had introductions, then Felicia indicated that Trish Renfro is taking the minutes for today's meeting.</p>
Review of SPP&G Committee Responsibilities	<p>Felicia shared the roles and responsibilities of this committee. Felicia reminded the group that they are a sub-committee of the BoE, providing oversight and recommendations for the policies and practices related to SPP&amp;G. She reminded the group that we do not make decisions for the district or board but recommendations.</p>
Defining the 2020-21 Work Ahead	<p>Felicia shared that she did not expect major changes for the 20-21 school year but may for the 2021-22 school year due to the changes that will be made as a result of new graduation requirements; passed by the Kentucky Board of Education.</p> <p>She explained the work groups and identified the grade level leads. The Elementary Lead will be Allyson Vitato</p> <p>The Middle school Lead will be Jennifer Cave</p> <p>The High school Lead will be Pam Roster.</p> <p>Participants were asked to get in these grade level team work groups to discuss responses to the following questions:</p> <ol style="list-style-type: none"> <li>1. What do you anticipate as adjustments to your grade level handbook for the 20-21 school year?</li> <li>2. What might we need to be aware of on the horizon for changes?</li> <li>3. What specific things do you anticipate need changes as a result of the new graduation requirements?</li> </ol>

	<p>Groups met for 15 minutes in small groups to begin conversation about what you anticipate for this year and reported out as a part of whole group sharing.</p> <p>High School group, led by Pam Royster – they are thinking about upcoming changes in graduation requirements and the need to bring more people into the conversation for what these changes may mean for high schools.</p> <p>Middle School, led by Jennifer Cave – they are looking for consistency with training and support, a professional learning plan and communications plan need to be developed to build greater awareness of the work outlined in SPP&amp;G.</p> <p>Elementary School, led by Allyson Vitato – they believe that training needs for retention are an immediate need. Greater focus on progression, rather than promotion to help move the district to a more competency based model matching the vision for deeper learning. This would also take into account standards based grading or competency grading and transition readiness rather than constructs tied to promotion.</p>
Review of Timelines, Subcommittee Work, & Next Steps	<p>The group discussed whether someone knowledgeable in competency-based learning should attend an upcoming meeting to get everyone on a shared definition around this idea. The group felt this was a good idea and expressed its relationship to fulfilling</p> <p>Group Comments: We need to examine how we are looking more holistically at progression.</p> <p>How might we craft policies that align with our beliefs and values? Are we of growth mind-set, are our policies founded for progression toward competency?</p> <p>Timeline – December and January should be used for work group time. Prepare for the board meeting as early as February or March.</p> <p>Training could occur earlier possibly in April/May and early June.</p> <p>More information will be forthcoming to solidify the dates and meeting times.</p>
Next Steps/ Adjournment	<p>Felicia closed out the meeting and called for a motion to adjourn the meeting. Pam Royster moved and Heather Hoerter seconded the motion. The meeting ended at 4:11 pm.</p>