

RECORD OF BOARD PROCEEDINGS

(MINUTES)

Glasgow, KY, April 15, 2024

The Glasgow Board of Education met at Highland Elementary at 6:30 PM on  
April 15, 2024

with the following members present:

**Attendance Taken at : 6:30 PM**

**Present Board Members:**

Dr. Barret Lessenberry

Mrs. Mary Burchett-Bower

Mr. Reggie Hayden

Dr. Amelia Kiser

Dr. William Thornbury

Superintendent Dr. Chad Muhlenkamp and Board Attorney Tom Davis were also present.

***MISSION STATEMENT: By providing superior educational opportunities, Glasgow Independent Schools, in service to and in partnership with families and the community of Glasgow, will procedure graduates who are responsible citizens, prepared to excel in a dynamic global society.***

**I. CALL TO ORDER**

**A.** The meeting was called to order by Board Chair Dr. Amelia Kiser. Roll call was conducted with all members present.

**B.** The agenda was adopted as written and passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. Barret Lessenberry.

**5 Yeas - 0 Nays**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Mr. Reggie Hayden	Yes
Dr. Amelia Kiser	Yes
Dr. William Thornbury	Yes

**II. COMMUNICATIONS**

**A.** Public Comment – Freddy Norris Spoke During Public Comment Allotted Time.

**B.** FRYSC Recognized Childresn’s Day Student Volunteers of the Year.

**C.** Employee Recognition - "Inspiring Greatness" – Sandy Ford was recognized as Aprils Inspiring Greatness Staff Member.

**D.** Superintendent Dr. Chad Muhlenkamp Announced Glasgow High School Graduation Date May 24, 2024 at 7:00.

**E.** Finance Officer, Sandy Moore Presented the Tentative Budget for the 2024/2025 School Year.

**F.** Supervisor of Instruction Dr. Tara Martin Presented Revised 2024/2025 Certified Evaluation Plan and FRYSC Evaluation Form.

**G.** Supervisor of Instruction Dr. Tara Martin Presented the 2024-2025 Schools Professional Development Plans.

**H.** Superintendent Dr. Chad Muhlenkamp Announced 21st CCLC Grant Award.

**I.** Superintendent Dr. Chad Muhlenkamp Gave Update on KTRS and Transportation Audits.

**J.** Superintendent Dr. Chad Muhlenkamp, Gave Notification of Personnel Actions Taken Since the Last Regular Board Meeting.

**PERSONNEL ACTIONS FOR THE APRIL 2024 BOARD MEETING**

**EMPLOYED FOR THE 2023-2024 SCHOOL YEAR:** Shelia Jones, District Cook; Joan Norris, Substitute Teacher; Kevin Stevens, GMS Head Football Coach; Justis Watson, Substitute Teacher;

**FMLA LEAVE/Maternity Leave:** Leighanne Botts, Intermittent 03/18/2024 – 06/30/2024

Kennedy Frasier, GPA Teacher 12-month maternity leave to begin 07/01/2024;

**RESIGNATIONS:** John Myers, GHS Assistant Football Coach EFF: 03/26/2024;

**RETIREMENTS:** Linda Britt, GPA School Secretary EFF 06/30/2024; Tajuana Lisenby, HES Teacher EFF 10/31/2024; Larry Correll, GHS Teacher EFF 06/01/2024;

**III. OPERATION ACTIONS**

Approved all operations consent items as one per consent agenda: passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.

**5 Yeas - 0 Nays**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Mr. Reggie Hayden	Yes
Dr. Amelia Kiser	Yes
Dr. William Thornbury	Yes

**A.** Approved the Minutes of the March 11, 2024 Regular Board Meeting.

**B. Approved Payment of Claims**

**General Funds:**

<b>GF0324C</b>	<b>Check #s</b>	<b>62885-62913</b>	<b>\$ 239,321.67</b>
<b>GF0324D</b>	<b>Check #s</b>	<b>62914-62947</b>	<b>97,352.98</b>
<b>GFP0324</b>	<b>Wire</b>	<b>Wire</b>	<b>44,786.56</b>
<b>GFA0324</b>	<b>Wire</b>	<b>Wire</b>	<b>13,287.77</b>
<b>GF0324E</b>	<b>Check #s</b>	<b>62948-62977</b>	<b>464,125.82</b>
<b>GF0424B</b>	<b>Check #s</b>	<b>62983-63043</b>	<b>255,834.06</b>

**Construction**

<b>CON0424</b>	<b>Check #s</b>	<b>63045-63052</b>	<b>\$ 82,556.35</b>
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**Food Service**

<b>Check #s</b>	<b>62868-62884</b>	<b>\$ 24,299.52</b>
<b>Check #s</b>	<b>62978-62982</b>	<b>\$ 73,094.33</b>
<b>Wire</b>	<b>Wire</b>	<b>\$ 184,539.62</b>
<b>Check #s</b>	<b>63044-63044</b>	<b>\$ 489.86</b>

<b>Payroll</b>	<b>Check #s</b>	<b>45251-45301</b>	<b>\$1,481,803.84</b>
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C. Approved monthly financial report for March 2024.

D. Approved Superintendent Monthly Timesheet

E. Approved Trips/Fundraisers

1. Trips

a. GHS Winter Guard, Tristate Championships, March 30th-31st.

2. Fundraisers

a. Approved Submitted Fundraisers

F. Approved FCC Licensing for District Two Way Radio Communication.

G. Approved New 5 Year Website Vendor Agreement.

H. Approved updated MOU with Glasgow Police Department for Provision of School Resource Officers for the 2024/2025 School Year.

I. Approved partial funding of student participation fees in the amount of \$200 per student for the 2024 Kentucky Association for Academic Competition Governor's Cup Middle Grades and High School Summer Camps.

J. Performed quarterly mileage reimbursement rate review for April 1, 2024 through June 30, 2024 and approve the mileage reimbursement rate of .45 cents per mile to match the state mileage reimbursement rate.

**IV. STUDENT SERVICES ACTIONS**

**A.** Approve (4) BG4s for New South Green Elementary: passed with a motion by Dr. Barret Lessenberry and a second by Dr. William Thornbury.

**5 Yeas - 0 Nays**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Mr. Reggie Hayden	Yes
Dr. Amelia Kiser	Yes
Dr. William Thornbury	Yes

**B.** Performed Second Reading and Approved Amended Policy 03.12322 and 03.22322, Family and Medical Leave: passed with a motion by Dr. Barret Lessenberry and a second by Mr. Reggie Hayden.

**5 Yeas - 0 Nays**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Mr. Reggie Hayden	Yes
Dr. Amelia Kiser	Yes
Dr. William Thornbury	Yes

**C.** Approved Update to Special Education Procedures: passed with a motion by Dr. Barret Lessenberry and a second by Mr. Reggie Hayden.

**5 Yeas - 0 Nays**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Mr. Reggie Hayden	Yes
Dr. Amelia Kiser	Yes
Dr. William Thornbury	Yes

**D.** Approved 2024-2025 Certified Evaluation Plan and FRYSC Evaluation Form: passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.

**5 Yeas - 0 Nays**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Mr. Reggie Hayden	Yes
Dr. Amelia Kiser	Yes
Dr. William Thornbury	Yes

**E.** Approved District Certified Evaluation Assurances for 2024/2025 school year: passed with a motion by Dr. Barret Lessenberry and a second by Mr. Reggie Hayden.

**5 Yeas - 0 Nays**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Mr. Reggie Hayden	Yes
Dr. Amelia Kiser	Yes
Dr. William Thornbury	Yes

**F.** Approved Request to Bid Bus Maintenance, Fuel, and Oil for the 2024/2025 School Year: passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. Barret Lessenberry

**5 Yeas - 0 Nays**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Mr. Reggie Hayden	Yes
Dr. Amelia Kiser	Yes
Dr. William Thornbury	Yes

**G.** Approved Summer Part-Time Technology Job Description: passed with a motion by Dr. William Thornbury and a second by Mr. Reggie Hayden.

**5 Yeas - 0 Nays**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Mr. Reggie Hayden	Yes
Dr. Amelia Kiser	Yes
Dr. William Thornbury	Yes

**H.** Approved ARP Liquidation Extension Request: passed with a motion by Dr. Barret Lessenberry and a second by Mrs. Mary Burchett-Bower.

**5 Yeas - 0 Nays**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Mr. Reggie Hayden	Yes
Dr. Amelia Kiser	Yes
Dr. William Thornbury	Yes

**I. Declared SGE Miscellaneous Furniture and Playground Items as Surplus Property:** passed with a motion by Dr. Barret Lessenberry and a second by Mr. Reggie Hayden.

**5 Yeas - 0 Nays**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Mr. Reggie Hayden	Yes
Dr. Amelia Kiser	Yes
Dr. William Thornbury	Yes

**J. Approved Donation to GMS in the Amount of \$750.00:** passed with a motion by Dr. William Thornbury and a second by Dr. Barret Lessenberry.

**5 Yeas - 0 Nays**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Mr. Reggie Hayden	Yes
Dr. Amelia Kiser	Yes
Dr. William Thornbury	Yes

**K. Approved Donation to SGE in the Amount of \$750.00:** passed with a motion by Mrs. Mary Burchett-Bower and a second by Mr. Reggie Hayden

**5 Yeas - 0 Nays**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Mr. Reggie Hayden	Yes
Dr. Amelia Kiser	Yes
Dr. William Thornbury	Yes

**V. ADJOURN**

Motion was made to adjourn: passed with a motion by Dr. Barret Lessenberry and a second by Mrs. Mary Burchett-Bower.

**5 Yeas - 0 Nays**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Mr. Reggie Hayden	Yes
Dr. Amelia Kiser	Yes
Dr. William Thornbury	Yes

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Board Chair

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Board Secretary