

RECORD OF BOARD PROCEEDINGS  
(MINUTES)

Glasgow, KY, January 08, 2024

The Glasgow Board of Education met at Central Office at 6:30 PM on  
January 08, 2024

with the following members present:

**Attendance Taken at : 6:30 PM**

**Present Board Members:**

Dr. Barret Lessenberry

Mrs. Mary Burchett-Bower

Dr. Amelia Kiser

Mr. Reggie Hayden

Dr. William Thornbury

Superintendent Dr. Chad Muhlenkamp and Board Attorney Tom Davis were also present.

*MISSION STATEMENT: By providing superior educational opportunities, Glasgow Independent Schools, in service to and in partnership with families and the community of Glasgow, will procedure graduates who are responsible citizens, prepared to excel in a dynamic global society.*

**I. CALL TO ORDER**

**A.** Roll Call – The meeting was called to order by Board Chair Dr. Amelia Kiser. Roll call was conducted with all members present.

**B.** The agenda was adopted as written and passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.

**5 Yeas - 0 Nays**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**II. COMMUNICATIONS**

**A.** Public Comment – No public comments.

**B.** Superintendent Dr. Chad Muhlenkamp recognized all Board Members for Board Member Recognition Month.

**C.** Superintendent, Dr. Chad Muhlenkamp, gave South Green Elementary Construction Update

**D.** Accounting firm of Campbell, Myers, and Rutledge presented the District and School Audit Report for the fiscal year ending June 30, 2023.

**E.** Instructional Supervisor Dr. Tara Martin and Superintendent Dr. Chad Muhlenkamp presented the District Needs Assessment and Comprehensive District Improvement Plan.

**F.** District Principals Josh Turner, Philip West, Justin Stinson and Joey Norman discussed the School Needs Assessments and Comprehensive School Improvement Plan for their respective schools.

**G.** Superintendent, Dr. Chad Muhlenkamp, gave notification of personnel actions taken since the last regular board meeting.

**EMPLOYED FOR THE 2023-2024 SCHOOL YEAR:** William Allen, GMS Assistant Baseball Coach; Jeff Garmon, GMS Head Baseball Coach; Lisa McClanahan, SGE Custodian (Night); Kevin Stevens, Substitute Bus Monitor;

**FMLA LEAVE/Maternity Leave:** Kara Cross, GPA Instructional Assistant: 11/27/2023 – 12/25/2023; Shelia Hodge, SGE Cook: 11/20/2023 – 01/03/2024

FMLA Leave Extensions: Lisa Woodcock, GMS Cook 01/02/2024 – 01/08/2024

**RESIGNATIONS:** Colleen Cawthorn, HES ESS Instructional Monitor, EFF: 12/20/2023;

**SUSPENSIONS (With Pay):** William Buford, GHS Teacher, GHS Head Basketball Coach: As Teacher 12/11/2023-12/15/2023, reinstated as coach on 12/15/2023

**VOLUNTEERS FOR THE 2023-2024 SCHOOL YEAR:** Bradley Glass, GMS Assistant Baseball Coach; Michael Perry, GMS Assistant Baseball Coach

**III. OPERATION ACTIONS**

Approved all operations consent items as one per consent agenda:passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.

**5 Yeas - 0 Nays**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**A.** Approved the Minutes of the December 11, 2023 Regular Board Meeting.

**B.** Approved Payment of Claims

**General Funds:**

<b>Check #s</b>	<b>62471-62510</b>	<b>\$ 33,548.80</b>
<b>Check #s</b>	<b>62516-62544</b>	<b>\$ 86,164.48</b>
<b>Check #s</b>	<b>62545-62549</b>	<b>\$189,741.63</b>

**Construction:**

Check #s 62550-62564 \$778,648.11

**Food Service  
Wire/Manuel**

Check #s 62511-62515 \$ 2,822.54

GFW1223 \$152,039.45

GFA1223 \$ 8,207.96

MF1223 \$ 98,951.32

**Paroll**

Check #s 45096-45148 \$1,541,377.86

C. Approved monthly financial report for December 2023.

D. Approved Superintendent Monthly Timesheet

E. Approved Trips/Fundraisers

**1. Trips**

a. GHS Academic Team, Covington GA, Quiz Bowl Competition, 1/12-1/14.

b. GMS Beta, State Beta Convention, Lexington KY, 1/14-1/16.

c. HES Beta, State Beta Convention, Lexington Ky. Jan. 15-17.

d. SGE Beta, State Beta Convention, Lexington Ky. Jan. 15-17.

2. Approved submitted fundraisers

F. Performed quarterly mileage reimbursement rate review for January 1, 2024 through March 31, 2024 and approved the mileage reimbursement rate of .43 cents per mile to match the state mileage reimbursement rate.

**IV. STUDENT SERVICES ACTIONS**

A. Approved Change Order #29, #30, #31 and #32 for the New South Green Elementary: passed with a motion by Dr. Barret Lessenberry and a second by Mrs. Mary Burchett-Bower.

**5 Yeas - 0 Nays**

Dr. Barret Lessenberry Yes

Mrs. Mary Burchett-Bower Yes

Dr. Amelia Kiser Yes

Mr. Reggie Hayden Yes

Dr. William Thornbury Yes

**B. Approved (2) BG4s for Existing South Green Elementary HVAC & Roof Replacement:** passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. Barret Lessenberry.

**5 Yeas - 0 Nays**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**C. Approved the District and School Audit Report for the fiscal year ending June 30, 2023:** passed with a motion by Mrs. Mary Burchett-Bower and a second by Mr. Reggie Hayden.

**5 Yeas - 0 Nays**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**D. Approved Draft Budget for 2024-2025 School Year:** passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.

**5 Yeas - 0 Nays**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**E. Discussed and Approved Student Accident Insurance Vendor for the 2024/2025 School Year:** passed with a motion by Dr. Barret Lessenberry and a second by Dr. William Thornbury.

**5 Yeas - 0 Nays**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**F. Approved Selections for Membership for the 2024/2025 Calendar Committee:** passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.

**5 Yeas - 0 Nays**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**G. Approved Board Member Out of District Travel and Related Allowable Expenses to the 2024 KSBA Annual Conference to be Held March 1-3, 2024 in Louisville, KY:** passed with a motion by Mrs. Mary Burchett-Bower and a second by Mr. Reggie Hayden.

**5 Yeas - 0 Nays**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**H. Accepted Donation to GHS in the Amount of \$1,000:** passed with a motion by Dr. Barret Lessenberry and a second by Mrs. Mary Burchett-Bower.

**5 Yeas - 0 Nays**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**I. Accepted Donation to GHS in the Amount of \$563.20:** passed with a motion by Mrs. Mary Burchett-Bower and a second by Mr. Reggie Hayden.

**5 Yeas - 0 Nays**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**J. Accepted Donation to HES in the Amount of \$550.00:** passed with a motion by Dr. Barret Lessenberry and a second by Mr. Reggie Hayden.

**5 Yeas - 0 Nays**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**K. Postponed tour of the New SGE.**

**V. ADJOURN**

Motion was made to adjourn: passed with a motion by Dr. Barret Lessenberry and a second by Dr. William Thornbury.

**5 Yeas - 0 Nays**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

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Board Chair

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Board Secretary