

RECORD OF BOARD PROCEEDINGS
(MINUTES)

Glasgow, KY, September 18, 2023

The Glasgow Board of Education met at South Green Elementary at 6:30 PM on
September 18, 2023

with the following members present:

Attendance Taken at : 6:30 PM

Present Board Members:

Dr. Barret Lessenberry

Mrs. Mary Burchett-Bower

Dr. Amelia Kiser

Mr. Reggie Hayden

Dr. William Thornbury

Superintendent Dr. Chad Muhlenkamp and Board Attorney Tom Davis were also present.

MISSION STATEMENT: By providing superior educational opportunities, Glasgow Independent Schools, in service to and in partnership with families and the community of Glasgow, will procedure graduates who are responsible citizens, prepared to excel in a dynamic global society.

I. CALL TO ORDER

A. Roll Call – The meeting was called to order by Board Chair Dr. Amelia Kiser. Roll call was conducted with all members present.

B. The agenda was adopted as written and passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.

5 Yeas - 0 Nays

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

II. COMMUNICATIONS

A. Public Comment – No public comments.

B. Employee Recognition - "Inspiring Greatness" – Michelle Willoughby was recognized as September Inspiring Greatness Staff Member.

C. Superintendent, Dr. Chad Muhlenkamp, Gave South Green Elementary Construction Update.

D. Superintendent, Dr. Chad Muhlenkamp presented the Annual Internet, and Data Security Breach Notification Best Practice Review.

E. Superintendent, Dr. Chad Muhlenkamp gave notification of personnel actions taken since the last regular board meeting.

EMPLOYED FOR THE 2023-2024 SCHOOL YEAR: Riley Alexander, GHS Assistant Track Coach; Melanie Austin, Substitute Teacher; Rachel Baise, GMS Instructional Assistant-Special Education EBD; Robin Bartley, GMS Assistant Girls Basketball Coach; Casey Berry, GHS Assistant Boys Soccer Coach; Hunter Caldwell, GMS Instructional Assistant – Special Education; Autumn Copass, Substitute Teacher; Stephanie Dickerson, Substitute Teacher; Angela Duncan, HES Instructional Assistant- Special Education EBD; Aaron Glass, GHS Assistant Baseball Coach; Ellison Jackson, Substitute Teacher; Joshua Johnson, Substitute Teacher; Meghan Keller, GPA Instructional Assistant; Tucker Kirkpatrick, GHS Assistant Boys Basketball Coach; Bobby Martin, GHS Instructional Assistant; Holly Martin, GHS Assistant Softball Coach; Jaime McMillan, GHS Assistant Head Track Coach; Carlos Morrison, GHS Assistant Baseball Coach; Karly Murphy, Substitute Teacher; Amanda Mutter, GHS Teacher; Ericka Napier, SGE ESS Instructional Monitor; Alanis Patton, GMS Cook; Ashley Proffitt, GHS Assistant Softball Coach; Dru Smith, Substitute Teacher; Dana Stratton, HES Cook; Claire Walker, GHS Instructional Assistant.

TRANSFERS: Cassandra Bragg from SGE Cook to District Cook EFF 09/18/2023; Jennifer Carter, from Instructional Assistant to Instructional Assistant Special Education EBD; Kim Palmore, from GHS Instructional Assistant-Special Education EBD to GHS Instructional Assistant EFF 08/22/2023.

FMLA LEAVE/Maternity Leave: Kim Palmore, GHS Instructional Assistant 09/12/2023 -12/18/2023; Amber Rushing, GMS Teacher 08/14/2023 – 10/16/2023.

Volunteers:

RESIGNATIONS: Jason Cook, GMS Instructional Assistant- Special Education EBD, Hugh England, GMS Assistant Baseball Coach; Thomas Kingery, GHS Assistant Boys Basketball Coach; Melinda Morgan, GPA Instructional Assistant EFF 09/22/2023; Melissa Parocai, GMS Teacher EFF 12/20/2023 or when qualified and suitable replacement has been identified, whichever comes first; Scott Smith, GMS Custodian EFF 09/13/2023.

DECLINATIONS: Pamela Lyons, GMS Cook

III. OPERATION ACTIONS

Approved all operations consent items as one per consent agenda: passed with a motion by Dr. William Thornbury and a second by Mrs. Mary Burchett-Bower.

5 Yeas - 0 Nays

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

A. Approve the Minutes of the August 10, 2023 Special Called Board Meeting.

B. Approved Payment of Claims

	Check#s	61695-61713	45,178.51
	Check#s	61714-61731	72,755.07
	Check#s	61732-61737	6,270.21
	Check#s	61738	887.80
	Check#s	61739	396.00
	Check#s	61740-61765	72,755.07
	Check#s	61766-61773	34,645.28
	Check#s	61774-61776	15,524.14
	Check#s	61777-61781	6,259.99
	Check#s	61782-61784	255.51
	Check#s	61793-61826	386,464.37
	Check#s	61827-61884	238,981.79
	Check#s	61903-61950	171,508.94
	Check#s	61965	322.24
Construction	Check#s	61691-61694	251,628.39
	Check#s	61885-61902	1,329,964.39
Food Service	Check#s	61785-61792	8,427.57
	Check#s	61951-61964	16,606.68
Payroll	Check#s	44918-44950	343,324.85

C. Approved monthly financial report for August 2023.

D. Approved Superintendent Monthly Timesheet

E. Approved Trips/Fundraisers

1. Trips

- a. GHS Academic Team, Competition at Cincinnati Hills Academy, Oct 27-28.**
- b. GHS Academic Team, UofK Lexington, Oct. 20-21.**
- c. SGE All State ACDA Choir, Richmond, Ky. 11/10-11/11.**
- d. HES Fifth Grade Class, Frankfort, Oct. 11.**

2. Fundraisers

- a. GHS Student Y Club Poinsettia Sales, T-Shirt, Shave Ice Fall/Winter.**
- b. GHS Culinary Arts, Culinary Arts Sales, Aug.-May.**
- c. GHS FCCLA, Coffee Sales, Aug-May**

- d.** GHS Cheer, TJ Samson Breaking Barriers/Donations Taken at Gate, Oct.
- e.** General Athletics, Don Franklin Scottie Classic Basketball Tourney after Christmas Date TBD.
- f.** GHS Choir, Glasgow/Barren Co. Talent Show, Oct.
- g.** GHS Choir/Drama, Christmas Carolers for Parties, Dec
- h.** GHS Choir Fall Dinner Theatre, Nov.
- i.** GHS Choir, Scotties T-shirt Sales, Sep-Nov.
- j.** GHS Choir, Wreath Sales, Oct-Dec.
- k.** GHS Drama Musical Ad Sales, Jan-March
- l.** GHS Drama, Musical Ticket Sales, Feb-March
- m.** GHS Academic Team, The Scottie Academic Team Competition, Sept 16.
- n.** GHS TSA, Laser Engraving, Aug-June
- o.** GHS Girls Golf, Shirt and Hat Sales, 10/1-10/31.
- p.** GHS Band Parents, Hawaiian Shaved Ice, TBD
- q.** GHS Band Parents, Butter Braids Sales, Nov.-April
- r.** GHS Band Parents, Bundtlet Cakes, Oct.-May
- s.** GHS Band Parents, Count Down to Competition, Sept. Oct.
- t.** GHS Yearbook, Yearbook Sales and Ads, Aug-May
- u.** GHS DECA and Chorus Club, Gala, Nov. 11th
- v.** GHS Track and Field, Krispy Kreme, Oct. 2023
- w.** GHS Track and Field, Clothing/Accessories Sales, Nov. 2023.
- x.** GHS Softball, Calendar Donations, Jan-April
- y.** GHS Softball, Advertising Signs, Oct.-June
- z.** GHS Softball, Concession Sales, March-May
- aa.** GHS Softball, Applebee's Pancake Bfast, TBD
- bb.** GHS Softball Keychains/Shirts/Beanies, Winter/Spring Meet Scotties.
- cc.** GHS Softball, Round Robin, Summer/Fall, May-Aug.
- dd.** GHS Softball, Outfield Sign Sponsors, 23/24
- ee.** GHS Softball, Laundry Detergent Sales, Jan-Feb
- ff.** GHS Softball/Baseball, Program Sales, Spring Meet Scotties, Home Games.
- gg.** GHS Baseball, Jersey Sales, Oct.-March
- hh.** GHS Baseball, Laundry Detergent Sales.
- ii.** HES Library Book Fair, Fall and Spring
- jj.** HES, Zaxby's Night, Sept 19, Nov. 28, Feb 6, April. 16.
- kk.** HES BETA, Birthday Blessing Bundles Sponsors, Spt. 14-Sept. 28th
- ll.** GMS Academic Team, Invitational, Dec
- mm.** GMS Boys Basketball, 10X10 Letters, Donations, Nov-Dec.
- nn.** GMS Boys Basketball, Calendar Sponsors, Oct-Nov.
- oo.** GMS NJAHS, T-shirt sales, Fall/Winter
- pp.** GMS NJAHS, Christmas With Santa, Dec. 23
- qq.** GMS NJAHS, Art with Princesses, April 24
- rr.** HES Yearbook, Baby Sport Ad Sales, Oct.-Dec.

- ss. HES Yearbook, Yearbook Ads, Oct.-Dec
- tt. HES PTO, Scottie Gear Sales, Feb.
- uu. HES PTO, Coke Sales, Sept.
- vv. HES PTO, Monster Mash Dance, Oct.
- ww. HES PTO, Christmas Shirt Sales, Nov.
- xx. HES PTO Deck the Halls, December
- yy. GHS Academic Team, MAGE League Dues, Oct-Dec
- zz. GHS Girls Basketball, Coke Sales, Sept. -Oct.
- aaa. GHS Baseball, Sign Ads, Sept-June
- bbb. GHS Baseball, Concessions, March-June
- ccc. GHS Baseball Hat Sales, Nov. - May
- ddd. GHS Baseball, Trash Bag Sales, Dec-March
- eee. GHS Baseball, Coke Sales, Dec. -March
- fff. GHS Baseball, T-Shirt/Sweatshirt Sales, Dec.-April.
- ggg. GHS Baseball Donations, Sept. - May
- hhh. GHS Cheer, ornament Sales, Sept. -December
- iii. Girls/Boys Basketball Golf Scramble, October 14.

F. Performed the quarterly mileage reimbursement rate review for Oct 1,2023 through December 31, 2023 and approve the mileage reimbursement rate of .46 cents per mile to match the state mileage reimbursement rate.

G. Approved Memorandum of Understanding with Lindsey Wilson College for student teachers.

H. Approved KETS 2023 Technology Activity Report.

I. Approved Employee Request for Extended Disability Leave for the Periods of September 11, 2023 Through October 12, 2023.

J. Approved Abiding Hope Counseling, Mental Health Services Private Provider Agreement.

IV. STUDENT SERVICES ACTIONS

A. Approved Change Orders #16, #17 and #18 for the New South Green Elementary: passed with a motion by Dr. Barret Lessenberry and a second by Dr. William Thornbury.

5 Yeas - 0 Nays

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

B. Approved Glasgow High School Club and Sports Fees: passed with a motion by Dr. William Thornbury and a second by Mr. Reggie Hayden.

5 Yeas - 0 Nays

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

C. Reviewed and Approved Superintendent Professional Growth Plan for 2023-2024 School Year: passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury

5 Yeas - 0 Nays

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

D. Approved Partnership with German American Bank in Order to Utilize Purchase Cards and Authorize Dr. Chad Muhlenkamp to Sign Application Documents: passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. Barret Lessenberry.

5 Yeas - 0 Nays

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

E. Approved request for extended disability leave effective 9/11/23-10/12/23: passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. Barret Lessenberry

5 Yeas - 0 Nays

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

F. Approved Working Budget for the 2023/2024 School Year: passed with a motion by Dr. Barret Lessenberry and a second by Mrs. Mary Burchett-Bower

5 Yeas - 0 Nays

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

G. Approved Property Tax Rate: Motion made to take 4% revenue property tax rate. Motion died due to lack of second. Motion made to take compensating rate with exoneration rate of .7. The total real property tax rate is 79.3 and the total tangible property tax rate is 85.0. passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. Barret Lessenberry.

5 Yeas - 0 Nays

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

H. Approved Motor Vehicle Tax Rate: passed with a motion by Dr. Barret Lessenberry and a second by Mrs. Mary Burchett-Bower

5 Yeas - 0 Nays

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

I. Approved Shortened School Week Waiver for MSD Student: passed with a motion by Dr. Barret Lessenberry and a second by Dr. William Thornbury

5 Yeas - 0 Nays

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

J. Approved Update to Special Education Procedures to Include New Definitions for Hearing Impairment and Visual Impairment: passed with a motion by Dr. Barret Lessenberry and a second by Dr. William Thornbury.

5 Yeas - 0 Nays

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

K. Approved Request to Submit for Teacher Leader Grant: passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.

5 Yeas - 0 Nays

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

L. Accepted Donation to GHS Football in the Amount of \$500.00: passed with a motion by Dr. Barret Lessenberry and a second by Dr. William Thornbury.

5 Yeas - 0 Nays

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

M. Accepted Donation to GHS Cheer in the Amount of \$500.00: passed with a motion by Dr. Barret Lessenberry and a second by Dr. William Thornbury.

5 Yeas - 0 Nays

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

N. Accepted Donation to GHS Football in the Amount of \$1,000.00: passed with a motion by Mrs. Mary Burchett-Bower and a second by Mr. Reggie Hayden.

5 Yeas - 0 Nays

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

O. Accepted Donation to GHS Football in the amount of \$500.00: passed with a motion by Dr. Barret Lessenberry and a second by Dr. William Thornbury.

5 Yeas - 0 Nays

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

P. Accepted Donation to GHS Football in the amount of \$500.00: passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.

5 Yeas - 0 Nays

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

V. ADJOURN

Motion was made to adjourn: passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.

5 Yeas - 0 Nays

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes

Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

Board Chair

Board Secretary