

**RECORD OF BOARD PROCEEDINGS  
(MINUTES)**

**Glasgow, KY, February 13, 2023**

**The Glasgow Board of Education met at South Green Elementary at 6:30 PM on February 13,  
2023**

**with the following members present:**

**Attendance Taken at 6:30 PM:**

**Present Board Members:**

**Dr. Barret Lessenberry  
Mrs. Mary Burchett-Bower  
Dr. Amelia Kiser  
Mr. Reggie Hayden  
Dr. William Thornbury**

Superintendent Dr. Chad Muhlenkamp and Board Attorney Tom Davis were also present.

***MISSION STATEMENT: By providing superior educational opportunities, Glasgow Independent Schools, in service to and in partnership with families and the community of Glasgow, will procedure graduates who are responsible citizens, prepared to excel in a dynamic global society.***

**I. CALL TO ORDER**

**A. Roll Call – The meeting was called to order by Board Chair Dr. Amelia Kiser. Roll call was conducted with all members present.**

**B. Agenda was adopted with amendment to add Operation Action item 1g-GMS Academic Team Overnight Trip, Operation Action fundraiser items 2h-GHS Band Scentsy Sales, 2i-GHS Band World’s Finest Chocolate, and 2j- GHS Performing Arts Program Ad Sales; passed with a motion by Mrs. Mary Burchett-Bower and second by Dr. William Thornbury.**

**4 Yeas - 0 Nays.**

<b>Dr. Barret Lessenberry</b>	<b>Yes</b>
<b>Mrs. Mary Burchett-Bower</b>	<b>Yes</b>
<b>Dr. Amelia Kiser</b>	<b>Yes</b>
<b>Mr. Reggie Hayden</b>	<b>Yes</b>
<b>Dr. William Thornbury</b>	<b>Yes</b>

## II. COMMUNICATIONS

**A. Public Comment- No Public Comment**

**B. Employee Recognition - "Inspiring Greatness" - Kristy Forrest and Justin Bertram were recognized as February Inspiring Greatness Staff Member.**

**C. Superintendent, Dr. Chad Muhlenkamp gave South Green Elementary Construction Update**

**D. Superintendent, Dr. Chad Muhlenkamp gave notification of personnel actions taken since the last regular board meeting.**

**EMPLOYED FOR THE 2022-2023 SCHOOL YEAR: Heather Blair, HES Cook; Matthew Catron, Substitute Teacher; Victor Contreras, Substitute Teacher; Mary Davis, Substitute Custodian; Randy Depp, Substitute Bus Monitor; Victoria Eaton, Substitute Teacher; Mary Edwards, GHS Culinary Arts Teacher; Kierra Elizalde, Substitute Teacher; John Metzger, HES ESS Instructional Monitor, Substitute Instructional Assistant; Jennifer Myers, Substitute Teacher; Brittany Steele, HES Cook; Tara Tinsley, HES Teacher; John Vance, GHS Archery Coach; Cedric Vaughn, Assistant Track Coach**

**VOLUNTEER COACHES: Dessi Austin, Volunteer Assistant Football Coach**

**MATERNITY/FMLA LEAVE/SICK: Aaron Bertram, 03/13/2023 through 03/20/2023; BobbiSue Holmes 01/09/2023 through TBD; Jessica Lacy, 05/08/2023 through 05/19/2023**

**RESIGNATIONS: Emily Daughdrill, HES Teacher EFF: 06/30/2023; Brittany Dodds, School Psychologist; Kaci Hubbard, GPA Instructional Assistant EFF: 05/22/2023; Brittany Martin, GMS Cheer Coach EFF: 01/10/2023, Ronald Miller, SGE Custodian**

**RETIREMENTS: Heather Deckard, GMS School Counselor EFF 02/01/2023**

**Terminations: Tracy LeDuc, Bus Driver, Substitute Cook EFF: 01/30/2023**

## III. OPERATION ACTIONS

**Approved all operations consent items as one per consent agenda: passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.**

**5 Yeas - 0 Nays**

<b>Dr. Barret Lessenberry</b>	<b>Yes</b>
<b>Mrs. Mary Burchett-Bower</b>	<b>Yes</b>
<b>Dr. Amelia Kiser</b>	<b>Yes</b>
<b>Mr. Reggie Hayden</b>	<b>Yes</b>
<b>Dr. William Thornbury</b>	<b>Yes</b>

**A. Approved the Minutes of the January 9, 2023 Regular Meeting.**

**B. Approved Payment of Claims.**

<b>General Fund:</b>	<b>Check #s</b>	<b>60353-60364</b>	<b>\$30,117.87</b>
	<b>Check #s</b>	<b>60365-60367</b>	<b>\$46,930.38</b>
	<b>Check #s</b>	<b>60368-60406</b>	<b>\$103,932.88</b>
	<b>Check #s</b>	<b>60407-60440</b>	<b>\$72,054.08</b>
	<b>Check #s</b>	<b>60483-60487</b>	<b>\$106,679.12</b>
	<b>Check #s</b>	<b>60554-60571</b>	<b>\$133,222.68</b>
<b>Construction:</b>	<b>Check #s</b>	<b>60352</b>	<b>\$319,950.00</b>
<b>Food Services:</b>	<b>Check #s</b>	<b>60533-60553</b>	<b>\$27,469.16</b>
<b>Payroll:</b>	<b>Check #s</b>	<b>44546-44568</b>	<b>\$1,532,108.85</b>

**Manual Checks:**

<b>Electronic</b>	<b>Atmos Energy</b>	<b>\$7,655.69</b>
<b>Electronic</b>	<b>Regions Bank</b>	<b>\$331,495.96</b>
<b>2621</b>	<b>Barren County</b>	<b>\$15.00</b>
<b>Electronic</b>	<b>Ky State Treasurer</b>	<b>\$32,226.88</b>
<b>Electronic</b>	<b>KASA</b>	<b>\$438.80</b>
<b>Electronic</b>	<b>Atmos Energy</b>	<b>\$10,425.98</b>

**C. Approved monthly financial report for January 2023.**

**D. Approved Superintendent Monthly Timesheet**

**E. Approved Trips/Fundraisers**

**1. Trips**

- a. GMS Academic Team, Gallatin TN., April 1, 2023**
- b. GHS Choir, All State Choir, Louisville, 2/8-2/10.**
- c. GHS Academic Team, NAQT State Championship, Lexington, March 3-4.**
- d. GHS Academic Team State Championship, Louisville, March 18-20.**
- e. GHS Academic Team, National Competition, Chicago, IL. April 27-30.**

f. GHS Academic Team, HSNCT National Championship, Atlanta GA., May 26-28.

**2. Fundraisers**

- a. GHS Track, Fancloth Sales, 2/10-6/10
- b. GHS Track, Hat Sales, Feb-June.
- c. GHS Band Parents, Coke Sales, March-April.
- d. GMS Volleyball, Pick A Date to Donate, January.
- e. GMS Academic Team, District Concession Sales, 1/14/23.
- f. GMS Chorus, T-Shirt Sales, 3/1-3/30/23.
- g. SGE PE, American Heart Association Kids Heart Challenge Fundraiser, 2/22-3/10.

**IV. STUDENT SERVICES ACTIONS**

**A. Discussed and approved student accident insurance with Roberts Insurance for the 2023-2024 school year: passed with a motion by Dr. Barret Lessenberry and a second by Dr. William Thornbury.**

**5 Yeas - 0 Nays**

<b>Dr. Barret Lessenberry</b>	<b>Yes</b>
<b>Mrs. Mary Burchett-Bower</b>	<b>Yes</b>
<b>Dr. Amelia Kiser</b>	<b>Yes</b>
<b>Mr. Reggie Hayden</b>	<b>Yes</b>
<b>Dr. William Thornbury</b>	<b>Yes</b>

**B. Approved Revised New District Facility Plan for Glasgow Independent Schools: passed with a motion by Dr. Barret Lessenberry and a second by Mr. Reggie Hayden.**

**5 Yeas - 0 Nays**

<b>Dr. Barret Lessenberry</b>	<b>Yes</b>
<b>Mrs. Mary Burchett-Bower</b>	<b>Yes</b>
<b>Dr. Amelia Kiser</b>	<b>Yes</b>
<b>Mr. Reggie Hayden</b>	<b>Yes</b>
<b>Dr. William Thornbury</b>	<b>Yes</b>

**C. Approved KYCL Grant Stipends for LETRS Training: passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.**

**5 Yeas - 0 Nays**

<b>Dr. Barret Lessenberry</b>	<b>Yes</b>
<b>Mrs. Mary Burchett-Bower</b>	<b>Yes</b>
<b>Dr. Amelia Kiser</b>	<b>Yes</b>
<b>Mr. Reggie Hayden</b>	<b>Yes</b>
<b>Dr. William Thornbury</b>	<b>Yes</b>

**D. Approved selection of 2023-2024 School Calendar: passed with a motion by Mrs. Mary Burchett-Bower and a second by Mr. Reggie Hayden.**

**5 Yeas - 0 Nays**

<b>Dr. Barret Lessenberry</b>	<b>Yes</b>
<b>Mrs. Mary Burchett-Bower</b>	<b>Yes</b>
<b>Dr. Amelia Kiser</b>	<b>Yes</b>
<b>Mr. Reggie Hayden</b>	<b>Yes</b>
<b>Dr. William Thornbury</b>	<b>Yes</b>

**E. Approved to apply for KDLA Local Records Program Grant: passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.**

**5 Yeas - 0 Nays**

<b>Dr. Barret Lessenberry</b>	<b>Yes</b>
<b>Mrs. Mary Burchett-Bower</b>	<b>Yes</b>
<b>Dr. Amelia Kiser</b>	<b>Yes</b>
<b>Mr. Reggie Hayden</b>	<b>Yes</b>
<b>Dr. William Thornbury</b>	<b>Yes</b>

**F. Approved and awarded bid for district mowing and landscaping service for 2023-2024 to Smiths Lawn Care and Landscaping LLC: passed with a motion by Dr. William Thornbury and a second by Dr. Barret Lessenberry.**

**5 Yeas - 0 Nays**

<b>Dr. Barret Lessenberry</b>	<b>Yes</b>
<b>Mrs. Mary Burchett-Bower</b>	<b>Yes</b>
<b>Dr. Amelia Kiser</b>	<b>Yes</b>
<b>Mr. Reggie Hayden</b>	<b>Yes</b>
<b>Dr. William Thornbury</b>	<b>Yes</b>

**G. Reviewed and Approved School Staffing Allocation Procedure: passed with a motion by Dr. Barret Lessenberry and a second by Dr. William Thornbury.**

**5 Yeas - 0 Nays**

<b>Dr. Barret Lessenberry</b>	<b>Yes</b>
<b>Mrs. Mary Burchett-Bower</b>	<b>Yes</b>
<b>Dr. Amelia Kiser</b>	<b>Yes</b>
<b>Mr. Reggie Hayden</b>	<b>Yes</b>
<b>Dr. William Thornbury</b>	<b>Yes</b>

**H. Approved Donation to GMS Volleyball Team in the amount of \$1,000: passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. Barret Lessenberry.**

**5 Yeas - 0 Nays**

<b>Dr. Barret Lessenberry</b>	<b>Yes</b>
<b>Mrs. Mary Burchett-Bower</b>	<b>Yes</b>
<b>Dr. Amelia Kiser</b>	<b>Yes</b>
<b>Mr. Reggie Hayden</b>	<b>Yes</b>
<b>Dr. William Thornbury</b>	<b>Yes</b>

**I. Approved Donation to GHS Track in the amount of \$1,000: passed with a motion by Dr. Barret Lessenberry and a second by Mr. Reggie Hayden.**

**5 Yeas - 0 Nays**

<b>Dr. Barret Lessenberry</b>	<b>Yes</b>
<b>Mrs. Mary Burchett-Bower</b>	<b>Yes</b>
<b>Dr. Amelia Kiser</b>	<b>Yes</b>
<b>Mr. Reggie Hayden</b>	<b>Yes</b>
<b>Dr. William Thornbury</b>	<b>Yes</b>

**V. Closed Session**

**A. Pursuant to KRS 61.810(1)(b) the board will enter into closed session for deliberations on the future acquisition of real property where publicity would be likely to affect the value of a specific piece of property to be acquired by a public agency and Pursuant to KRS 61.810 (1)(c) Discussions of proposed litigation on behalf of board: passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.**

**5 Yeas - 0 Nays**

<b>Dr. Barret Lessenberry</b>	<b>Yes</b>
<b>Mrs. Mary Burchett-Bower</b>	<b>Yes</b>
<b>Dr. Amelia Kiser</b>	<b>Yes</b>
<b>Mr. Reggie Hayden</b>	<b>Yes</b>
<b>Dr. William Thornbury</b>	<b>Yes</b>

**B. Exit closed session: passed with a motion by Mrs. Mary Burchett-Bower and a second by Mr. Reggie Hayden**

**5 Yeas - 0 Nays**

<b>Dr. Barret Lessenberry</b>	<b>Yes</b>
<b>Mrs. Mary Burchett-Bower</b>	<b>Yes</b>
<b>Dr. Amelia Kiser</b>	<b>Yes</b>
<b>Mr. Reggie Hayden</b>	<b>Yes</b>
<b>Dr. William Thornbury</b>	<b>Yes</b>

**1. Approved agreement between Glasgow Board of Education and Keith Hale pertaining to sick leave pay: passed with a motion by Dr. Barret Lessenberry and a second by Mrs. Mary Burchett-Bower.**

**5 Yeas - 0 Nays**

<b>Dr. Barret Lessenberry</b>	<b>Yes</b>
<b>Mrs. Mary Burchett-Bower</b>	<b>Yes</b>
<b>Dr. Amelia Kiser</b>	<b>Yes</b>
<b>Mr. Reggie Hayden</b>	<b>Yes</b>
<b>Dr. William Thornbury</b>	<b>Yes</b>

**VI. Motion was made to adjourn: passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.**

**5 Yeas - 0 Nays**

<b>Dr. Barret Lessenberry</b>	<b>Yes</b>
<b>Mrs. Mary Burchett-Bower</b>	<b>Yes</b>
<b>Dr. Amelia Kiser</b>	<b>Yes</b>
<b>Mr. Reggie Hayden</b>	<b>Yes</b>
<b>Dr. William Thornbury</b>	<b>Yes</b>

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**Dr. Amelia Kiser, Board Chair**

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**Dr. Chad Muhlenkamp, Board Secretary**