

**RECORD OF BOARD PROCEEDINGS
(MINUTES)**

Glasgow, KY, September 19, 2022

**The Glasgow Board of Education met at South Green Elementary at 6:00 PM on
September 19, 2022, with the following members present:**

Attendance Taken at 6:00 PM:

Present Board Members:

**Dr. Barret Lessenberry
Mrs. Mary Burchett-Bower
Dr. Amelia Kiser
Mr. Reggie Hayden
Dr. William Thornbury**

Updated Attendance:

**Dr. Barret Lessenberry was updated to present at: 6:03 PM
Dr. William Thornbury was updated to present at: 6:08 PM**

Superintendent Chad Muhlenkamp and Board Attorney Tom Davis were also present.

MISSION STATEMENT: By providing superior educational opportunities, Glasgow Independent Schools, in service to and in partnership with families and the community of Glasgow, will produce graduates who are responsible citizens, prepared to excel in a dynamic global society.

I. CALL TO ORDER

A. Appointed Dr. Chad Muhlenkamp as board secretary during his tenure as Superintendent: passed with a motion by Mrs. Mary Burchett-Bower and a second by Mr. Reggie Hayden.

3 Yeas - 0 Nays.

Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes

B. Roll Call – The meeting was called to order by Board Chair Dr. Amelia Kiser. Roll call was conducted with all members present with the exception of Dr. Lessenberry (joined at 6:03) and Dr. Thornbury (joined at 6:08)

C. Agenda was adopted as written and passed with a motion by Mrs. Mary Burchett-Bower and a second by Mr. Reggie Hayden.

3 Yeas - 0 Nays.

Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes

II. COMMUNICATIONS

A. No Public Comments.

B. Employee Recognition - "Inspiring Greatness"- Lynn Rich, South Green Elementary Custodian was recognized as September Inspiring Greatness Staff Member.

C. Superintendent Chad Muhlenkamp Recognized Retiree Jennifer Myers for her Services to Glasgow Independent Schools.

D. Superintendent Chad Muhlenkamp gave South Green Elementary Construction Update.

E. Superintendent Chad Muhlenkamp presented his 30-60-90 day plan and Professional Growth Plan.

F. Finance Officer, Sandy Moore Discussed Food Service issuing weekly payment to vendors to take advantage of discounts.

G. Superintendent, Chad Muhlenkamp gave notification of personnel actions taken since the last regular board meeting.

EMPLOYED FOR THE 2022-2023 SCHOOL YEAR: Angela Basil, HES Instructional Assistant-Kindergarten; Beau Benham, Substitute Bus Monitor; Cathy Botts, GPA Instructional Assistant; Blair Correll, SGE Instructional Assistant; Lauren Cumberland, GPA Instructional Assistant; Clay Glass, Substitute Teacher; Hailee Greer, SGE ESS Instructional Monitor; Ellison Hale, GPA Instructional Assistant; Martha Canzada Harbison, 21st GHS CCLC Site Coordinator, Kaisey Layne Hester, GPA Instructional Assistant; Kiatavion Johnson, SGE (Night) Custodian; Tracy LeDuc, HES Cook; Selena Moore, HES Cook; Stephanie Scott, District Itinerant ESL Teacher; Matthew Sexton, SGE Instructional Assistant-Special Education FMD; Matthew Sexton, GHS Assistant Boys Basketball Coach; Amy Shirley, HES Instructional Assistant; Kimberly Tuski, SGE Instructional Assistant; Lisa Vaught, Substitute Teacher, Hannah Wyatt, HES Instructional Assistant

TRANSFERS: Craig Cassady, from GHS Physical Education Teacher to GMS Physical Education Teacher; Barbara Ryder, from HES Cook to GHS Cook; Emily Daughdrill, from HES Instructional Assistant to HES Elementary Teacher

SUBSTITUTES EMPLOYED: Edwana Goodson, Substitute Teacher; Tracy LeDuc, Substitute Bus Monitor; Stephanie Scott, Substitute Teacher;

SICK/FMLA LEAVE: Julie Crimmins, 08/31/22-09/20/22; Patrick Forges, 08/18/22-09/29/22; Eden Skinner, 08/15/22-09/30/22

SICK LEAVE: Terrell Alexander, 08/23/22-01/01/23

RESIGNATIONS: Misty Claywell, GHS Family and Consumer Sciences Teacher EFF 10/01/22; Julia Dickey, GHS Swim Coach EFF 09/02/22; Taylor Dukes, HES ESS Instructional Monitor EFF 09/23/22; Hailee Greer, SGE ESS Instructional Monitor EFF 08/24/22; Nancy Griffin, HES Instructional Assistant EFF 09/16/22; Haley Pitcock, SGE Instructional Assistant EFF 08/19/22; Stephanie Scott, District Itinerant ESL Teacher EFF 08/26/22

RETIREMENT: Jennifer Myers, Principal at Glasgow Preparatory Academy EFF 10/01/22

III. OPERATION ACTIONS

Approved all operations consent items as on per consent agenda: passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.

5 Yeas - 0 Nays.

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

A. Approved the Minutes of the August 8th Regular Board Meeting and August 18th Special Called Board Meeting.

B. Approved Payment of Claims

<u>General Fund:</u>	Check #s 59508-59516	\$	36,991.20
	Check #s 59517-59742	\$	965,940.21
<u>Construction:</u>	Check #s 59490-59507	\$	1,117,339.84
<u>Food Services:</u>	Check #s 59469-59489	\$	55,541.78
<u>Payroll:</u>	Check #s 44268-44307	\$	375,766.82
<u>Manual Checks:</u>			
2564	KAAC	\$	1,300.00
2565	Cracker Barrel	\$	214.91
2566	Children's Choice Academy	\$	310.00
2567	Alliance Corporation	\$	29,176.85
2568	Glasgow Water Co	\$	22.75
2569	Glasgow Electric	\$	9,033.66
2570	EPB	\$	54,218.61
Electronic	Atmos Energy	\$	438.42
2575	Gabe Esters	\$	4,459.00

2576	Lowes	\$	13.34
2577	Glasgow Water Co.	\$	2,097.80

C. Approved monthly financial report for August 2022.

D. Approved Trips/Fundraisers

1. Trips

- a. GMS Chorus, All State Choir, Richmond Ky, 11/11-11/12.
- b. GMS Drama Club, Junior Theater Festival, Atlanta Ga., 1/13-1/15.
- c. GMS Chorus, KMEA All-State, Louisville Ky, 2/8-2/10.
- d. GHS Girls Basketball, Gatlinburg TN., December 19th-22nd.
- e. GHS Baseball Tournament, Ft. Walton Fl. 4/2-4/7/23
- f. GHS Academic Team, Washington University Saint Louis, Nov. 10-13.

2. Fundraisers

- a. GMS NJAHS, Christmas with Santa, 12/4 or 12/11.
- b. GHS HOSA, School Shirt Sales, Sept/Oct
- c. GHS HOSA, Bracelet Sales, Jan/Feb
- d. GHS HOSA, School Tee Sales, Jan/Feb
- e. GHS HOSA, Snack Bar, 2022-2023 School Year
- f. GHS HOSA, Cotton Candy, 3rd Fridays
- g. GHS Cross Country, Shirt Sales, Sept.
- h. GHS Baseball, Outfield Sponsor Sign Sales, September-May.
- i. GHS Beta Club, Cookie man Fundraising, Oct. 17-Nov. 2.
- j. GHS DECA and Cheer, Gala, November 12 or 19.
- k. GHS ESPORTS, Donations, Athletic Gear Sales, Fall
- l. GHS Girls Basketball, Ornament Sales, 9/20-12/1
- m. GHS Girls Soccer Team, Fan Gear Sales, Fall 2022.
- n. GHS Volleyball, Norton's Childrens Hospital Donation Boxes, 9/27/22.
- o. HES, E-Wallet for Scholastic Book Fair, Fall and Spring
- p. HES PTO, Monster Mash, Oct. 28th.
- q. SGE Socttie Spirit Towel Sales, 2022-2023 School Year.

E. Approved MOU with University of the Cumberlands for placement of student teachers in the GIS district.

F. Approved Bluegrass Professional Counseling, Mental Health Services Private Provider Agreement.

G. Approved Cumberland Family Medical Center Inc., Mental Health Services Private Provider Agreement.

H. Approved Alliance Counseling Associates, Mental Health Services Private Provider Agreement.

I. Approved Family Options Inc., Mental Health Services Private Provider Agreement.

J. Approved Memorandum of Agreement between GIS and Office of Vocational Rehabilitation, Education and Labor Cabinet July 1, 2022 through July 30, 2023.

K. Approved Memorandum of Agreement between GIS and Community Action of Southern Kentucky (Head Start). July 1, 2022 through July 30, 2023.

L. Approved Certificate of Head Start Full Utilization.

M. Approved service Agreement with Aramark for Custodial Supplies.

N. Approved Sherman Carter Barnhart as Facility Assessment Architect.

O. Approved ARC Chairpersons.

P. Approved Yearbook Vendors for the 2022/2023 school year. GHS, SGE, HES - Walsworth and GMS - Strawbridge.

IV. STUDENT SERVICES ACTIONS

A. Appointed Randy Wilkinson as Facilitator for Local Planning Committee: passed with a motion by Dr. Barret Lessenberry and a second by Dr. William Thornbury.

5 Yeas - 0 Nays.

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

B. Appointed Community members, Garnett Bale, Alex Taylor, and Serenda LoBue to serve on the Local Planning committee: passed with a motion by Dr. Barret Lessenberry and a second by Dr. William Thornbury.

5 Yeas - 0 Nays.

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

C. Appointed Board Member, Mary Burchett-Bauer to serve on the Local Planning Committee: passed with a motion by Mr. Reggie Hayden and a second by Dr. Barret Lessenberry.

5 Yeas - 0 Nays.

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

D. Approved Contract Extension for Mr. Larry Hammond as Superintendent Advisor: passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.

5 Yeas - 0 Nays.

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

E. Approved Bhaavana Reddy to serve on the Certified Evaluation Plan Appeals Panel for a two-year term of July 1, 2022 through June 30, 2024: passed with a motion by Dr. Barret Lessenberry and a second by Mrs. Mary Burchett-Bower.

5 Yeas - 0 Nays.

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

F. Approved to change the superintendent evaluation tool from KSBA to KASA document: passed with a motion by Dr. Barret Lessenberry and a second by Mrs. Mary Burchett-Bower.

5 Yeas - 0 Nays.

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

G. Approved Superintendent Chad Muhlenkamp's Professional Growth Plan to 2022-2023 School Year: passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.

5 Yeas - 0 Nays.

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

H. Approved working budget for the 2022/2023 school year: passed with a motion by Dr. Barret Lessenberry and a second by Dr. William Thornbury.

5 Yeas - 0 Nays.

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

I. Approved Weekly Payments for Food Services to take Advantage of Discounts: passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.

5 Yeas - 0 Nays.

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

J. Approved Property Tax Rate as presented by Finance Officer, Sandy Moore: passed with a motion by Dr. William Thornbury and a second by Mrs. Mary Burchett-Bower.

5 Yeas - 0 Nays.

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

K. Approved Motor Vehicle Tax Rate as presented by Finance Officer, Sandy Moore: passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.

5 Yeas - 0 Nays.

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

L. Approved 2% pay increase for all employees for 2022/2023 school year with retroactive date of 7/1/22: passed with a motion by Dr. William Thornbury and a second by Mrs. Mary Burchett-Bower.

5 Yeas - 0 Nays.

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

M. Accepted Anonymous Donation to be used for Counseling and Testing needs at Glasgow High School: passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. Barret Lessenberry.

5 Yeas - 0 Nays.

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

N. Approved creation of District Counselor/Outreach Specialist position and extended day schedule to be paid by the Preschool partnership grant and donation in accordance with rank and experience: passed with a motion by Dr. William Thornbury and a second by Mr. Reggie Hayden.

5 Yeas - 0 Nays.

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

O. Accepted donation to GHS Boys Basketball Team: passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.

5 Yeas - 0 Nays.

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

P. Accepted Donation from Life Skills for Therapy Dogs Expenses: passed with a motion by Mrs. Mary Burchett-Bower and a second by Mr. Reggie Hayden.

5 Yeas - 0 Nays.

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

V. Closed Session

A. Pursuant to KRS 61.810(1)(b) the board entered into closed session for deliberations on the future acquisition of real property where publicity would be likely to affect the value of a specific piece of property to be acquired by a public agency and Pursuant to KRS 61.810 (1)(c) Discussions of proposed litigation on behalf of board: passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. Barret Lessenberry.

5 Yeas - 0 Nays.

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

B. Exited closed session: passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.

5 Yeas - 0 Nays.

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

1. Retain English, Lucus Priest & Owsley, LLP to evaluate a potential litigation on behalf of the Board: passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. Barret Lessenberry.

5 Yeas - 0 Nays.

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

VI. ADJOURN

Motion was made to adjourn: passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornberry.

5 Yeas - 0 Nays.

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

Amelia Kiser, Board Chair

Chad Muhlenkamp, Secretary