

**RECORD OF BOARD PROCEEDINGS  
(MINUTES)**

**Glasgow, KY, December 13, 2021**

**The Glasgow Board of Education met at Glasgow High School at 6:00 PM on  
December 13, 2021, with the following members present:**

**Attendance Taken at 6:00 PM:**

**Present Board Members:**

**Dr. Barret Lessenberry**

**Mrs. Mary Burchett-Bower**

**Dr. Amelia Kiser**

**Mr. Reggie Hayden**

**Dr. William Thornbury**

Superintendent Keith Hale and Board Attorney Tom Davis were also present.

***MISSION STATEMENT: By providing superior educational opportunities, Glasgow Independent Schools, in service to and in partnership with families and the community of Glasgow, will produce graduates who are responsible citizens, prepared to excel in a dynamic global society.***

**I. CALL TO ORDER**

**A. Roll Call – The meeting was called to order by Board Chair Dr. Amelia Kiser. Roll call was conducted with all members present.**

**B. The agenda was adopted as written and passed and passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.**

**5 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

## **II. COMMUNICATIONS**

### **A. Superintendent Hale gave notification of personnel actions taken since the last regular board meeting.**

**EMPLOYED:** Angie Glass Bishop, Speech-Language Pathologist; Skyler Burd, GMS Instructional Assistant – Special Education; Taylor Dukes, part-time HES ESS Instructional Monitor; Elizabeth Wilson, GMS Co-Head Volleyball Coach

**GMS ESS PERSONNEL:** Sub. ESS Teachers – Casey Edwards, Liana Pippen; Tammy Witcher

**RETIREMENT:** Kelly Oliver, Supervisor of Federal Programs, Teacher Support, and Student Initiatives eff. 01/01/2022

**RELEASE FROM CONTINUING CONTRACT OF EMPLOYMENT:** April Nadile, GHS Special Education Teacher eff. 12/31/2021

**RESIGNATIONS:** Mary Davis as CO Night Custodian eff. 11/23/2021; Terri Elmore as GMS ESS Instructional Monitor eff. 12/31/2021; John Hunt as district Custodian/Grounds Worker III eff. 11/26/2021; Caitlin Rigdon as GHS Co-Head Volleyball Coach eff. 11/09/2021; Stephanie Roemer as GMS ESS Teacher eff. 11/05/2021; AnnDouglas Springer eff. 11/04/2021; Katilyn Trulock, Preschool Instructional Assistant eff. 12/06/2021; Elizabeth Wilson, GHS Co-Head Volleyball Coach eff. 11/09/2021

**SUBSTITUTES EMPLOYED:** Steven Murphy, Sub. Bus Driver; Renee Price, Sub. Teacher; Kayleigh Smith, Sub. Custodian

**VOLUNTEER COACHES:** Nancy Griffin, GHS Assistant Swim Coach; Regina Murphy, GHS Assistant Track Coach; Steven Murphy, GHS Assistant Baseball Coach

### **B. Cindy Greer with the accounting firm of Campbell, Myers, and Rutledge presented the District and School Audit Report for the fiscal year ending June 30, 2021.**

### **C. Dr. Muhlenkamp gave GIS Covid Operations Plan Update.**

### **D. School Nutrition Director Stacy Jessie and district principals BobbiSue Holmes, Jennifer Myers, Justin Stinson and Amy Allen present the annual assessment of nutrition/food services and physical activity environment report.**

### **E. Instructional Supervisor Tara Martin and Superintendent Keith Hale presented the District Needs Assessment and Comprehensive District Improvement Plan.**

### **F. District Principals BobbiSue Holmes, Jennifer Myers, Justin Stinson and Amy Allen answered questions regarding the School Needs Assessments and Comprehensive School Improvement Plan for their respective schools.**

### **G. Dr. Muhlenkamp gave update on South Green Elementary Construction.**

### III. OPERATION ACTIONS

Approved all operation consent items as on per consent agenda; passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.

#### 5 Yeas - 0 Nays.

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

A. Approved the Minutes of the November 8, 2021 Regular Board Meeting.

#### B. Approved Payment of Claims

<b><u>General Fund:</u></b>	Check #s 58102-58223	\$ 322,350.02
	Check #s 58224-58225	\$ 6,297.81
	Check #s 58226-58231	\$ 23,638.53
<b><u>Construction:</u></b>	Check #s 58232	\$ 297,114.95
<b><u>Food Services:</u></b>	Check #s 58086-58101	\$ 146,789.08
<b><u>Payroll</u></b>	Check #s 43887-43915	\$ 1,439,532.70
<b><u>Manual Checks:</u></b>		
2456	Shoe Sensation	\$ 5,683.73
2457	Smith Siding	\$ 7,060.00
2459	Glasgow Water Co.	\$ 202.24
2461	Shoe Sensation	\$ 4,281.14
2463	ProCare Essentials	\$ 948.00
Electronic	KY State Treasurer	\$ 27,339.53
2465	Atmos Energy	\$ 1,262.13
2466	Glasgow Water Co.	\$ 2,546.85
2467	Glasgow EPB	\$ 42,721.38

C. Approved monthly financial report for November 2021.

#### D. Approved Trips/Fundraisers

##### 1. Trips

a. GMS Cheer, State Competition, Lexington KY., 12/17-12/18.

b. GHS TSA, State TSA Conference, Lexington Ky., April 25-27

c. SGE Choir, KMEA All State Choir, Louisville, Ky., Feb. 2-3

d. SGE Jr. Beta, Beta Convention, Louisville KY., Jan 11-12.

**2. Fundraisers**

a. GHS Swim team, Swimathon, 12/15/21.

b. GHS Girls Basketball, Basketball Classic, 12/11/21

c. GHS Volleyball, Winter League, 12/21.

d. GMS Cheer, Business Donations, 12/21.

e. GMS Volleyball, Tshirt Sales, Jan 10-17th.

f. HES PTO, Twinkle at the Track, December 14th.

g. GHS Boys Basketball, Hour-a-thon, Dec./Jan.

h. GHS Culinary, Dippin Dots, Dec-May.

i. GHS Scottie Singers, Christmas Parade of Homes, 12/10-12/11/21

j. HES Beta, Valentine Gift to Parents, Feb 22.

k. SGE Jump Rope for Heart, Feb. 14-18.

**E. Approved Revised Extended Employment and/or Extra Service Supplements.**

**IV. STUDENT SERVICES ACTIONS**

**A. Approved USDA Required Increase for Adult Meal Pricing in the National School Lunch Program and/or the Summer Food Service Program for the District. The Required Adjusted Prices will Begin Immediately at \$2.75 for Breakfast and \$4.60 for Lunch. Motion Passed; passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.**

**5 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**B. Appointed Dr. Barret Lessenberry as Board member to 2022/2023 Calendar Committee; passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.**

**5 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**C. Approved selections for membership for the 2022/2023 Calendar Committee; passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.**

**5 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**D. Approved Revised Hourly Rates for Bus Drivers; passed with a motion by Dr. Barret Lessenberry and a second by Dr. William Thornbury.**

**5 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**E. Approved Schematic Design/Design Development documents, BG-2 and BG-3 for the Existing South Green Elementary School HVAC, Lighting, and Roof Replacement project for submittal to KDE; passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.**

**5 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**IV.F. Approved to Allow Spectra Contract Flooring, Bid Package 096, to withdraw their bid due to an obvious error reported to Alliance Corporation without forfeiting their Bid Bond; passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.**

**5 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**G. Approved Award Contracts for Base Bid plus Alternates 2, 3 and 4 as per the attached Contract Summary; subject to the approval of the Kentucky Department of Education, Division of Facilities Management; passed with a motion by Dr. William Thornbury and a second by Mrs. Mary Burchett-Bower.**

**5 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**H. Approved and executed attached revised BG-1; passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.**

**5 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**I. Approved to execute the attached Kentucky Department of Education Purchase Order Summary; passed with a motion by Dr. William Thornbury and a second by Mrs. Mary Burchett-Bower.**

**5 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**J. Approved updated job description for the supervisor of Federal Programs; passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.**

**5 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**K. Approved and awarded ABM bid for Custodial Services for Glasgow High School; passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.**

**5 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**L. Approved 2021/2022 Superintendent Professional Growth & Effectiveness System; passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.**

**5 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**M. Accepted Donation to SGE from Graves Gilbert Clinic; passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.**

**5 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**N. Accepted Donation to SGE from Barren County Educational Foundation; passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.**

**5 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**O. Accepted Donation to SGE From First United Methodist Church; passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.**

**5 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**P. Accepted donation to GHS Football from Sam Dickinson; passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.**

**5 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**Q. Accepted Donation to GMS from Barren Co. Education Foundation; passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.**

**5 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**R. Accepted Donation to GMS from Peter Marsh Foundation; passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.**

**5 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**S. Accepted Donation to GMS from Helping the Hardworking Inc.; passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.**

**5 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes



**T. Accepted Donation to GMS from Rogers and Driver Attorneys at Law; passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.**

**5 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**U. Accepted Donation to HES from Barren County Education Foundation; passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.**

**5 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**V. Motion was made to adjourn; passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.**

**5 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

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**Amelia Kiser, Board Chair**

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**Keith Hale, Secretary**