

**RECORD OF BOARD PROCEEDINGS  
(MINUTES)**

**Glasgow, KY, May 11, 2020**

**The Glasgow Board of Education met at Central Office (Video Conferencing) at 6:00 PM on  
May 11, 2020, with the following members present:**

**Attendance Taken at 6:00 PM:**

**Present Board Members:**

**Dr. Barret Lessenberry**

**Mrs. Mary Burchett-Bower**

**Dr. Amelia Kiser**

**Mr. Reggie Hayden**

**Dr. William Thornbury**

**Updated Attendance:**

**Dr. William Thornbury was updated to present at: 6:08 PM**

**Superintendent Keith Hale and Board Attorney Tom Davis were also present.**

***MISSION STATEMENT: By providing superior educational opportunities, Glasgow Independent Schools, in service to and in partnership with families and the community of Glasgow, will produce graduates who are responsible citizens, prepared to excel in a dynamic global society.***

**I. CALL TO ORDER**

**A. Roll Call - The meeting was called to order via video conferencing by Board Chair Dr. Amelia Kiser. Roll call was conducted with all members present except Dr. William Thornbury. He joined the meeting at 6:08pm. Superintendent Keith Hale and Board Attorney Tom Davis were also present.**

**B. The agenda was adopted as presented and passed with a motion by Mrs. Mary Burchett-Bower and a second by Mr. Reggie Hayden.**

**4 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Absent

## II. COMMUNICATIONS

### A. Superintendent Keith Hale gave notification of personnel actions taken since the last regular board meeting.

**EMPLOYED:** Michael Houchens, GMS Night Custodian

**GMS 21<sup>st</sup> CCLC SUMMER PROGRAM PERSONNEL:** Teachers – Leslie Brauer, Wendy Decker; Instructional Monitors – Terri Elmore, Ashley Freeman, Jon Green (sub.)

**EMPLOYED FOR THE 2020-2021 SCHOOL YEAR:** Hannah Gillon, GMS Special Education LBD Teacher; Kennedy Samson, GPA Preschool Teacher

**TRANSFER FOR THE 2020-2021 SCHOOL YEAR:** Jade Nadile from Teacher Consultant – Exceptional Education to GHS Special Education Teacher

**RETIREMENTS:** Shannon England, GMS Custodian eff. 07/31/2020; Laura Harris, GMS Special Education Teacher eff. 05/31/2020; Sue Lundin, GHS Instructional Assistant eff. 06/30/2020

**RESIGNATIONS:** Victoria Capps, GPA Instructional Assistant eff. 06/30/2020; Paige Pulliam, GPA Instructional Assistant eff. 06/30/2020; Stephanie Roemer as GHS Asst. Girls Soccer Coach eff. 04/27/2020; Justin Stinson as GHS Head Girls Basketball Coach eff. 04/23/2020; Brandon Stockton, GHS Asst. Boys Basketball Coach eff. 04/23/2020

**SUBSTITUTE RESIGNATION:** Frances Edwards, sub. teacher

**NON-RENEWAL OF LIMITED EMPLOYMENT CONTRACT:** Michael Dries

**NON-RENEWAL OF CLASSIFIED EMPLOYMENT CONTRACT:** Kasandra Dillard

## III. OPERATION ACTIONS

**Approved all operations consent items as one per consent agenda;** passed with a motion by Mrs. Mary Burchett-Bower and a second by Mr. Reggie Hayden.

### 4 Yeas - 0 Nays.

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Absent

### A. Approved the minutes of the April 16, 2020 Special Called Meeting.

### B. Approved the minutes of the April 20, 2020 Regular meeting.

### C. Approved Payment of Claims

<u>General Fund:</u>	Check #s 55642-55707	\$ 143,326.79
<u>Food Service:</u>	Check #s 55636-55641	\$ 48,302.43
<u>Construction:</u>	Check #s 55625-55635	\$ 411,221.80
<u>Payroll:</u>	Check #s 43165-43195	\$1,268,458.55

Manual Checks:

Check #2164	South Central Rural Telephone	\$	2,304.22
Check #2165	USPS	\$	250.00
Check #2166	Glasgow Water Company	\$	1,271.37
Check #2167	Atmos Energy	\$	2,250.12
Electronic	Ky State Treasurer	\$	18,993.80
Check #2169	Pitney Bowes	\$	1,500.00

**D. Approved monthly financial report for April, 2020.**

**E. Approve Trips/Fundraisers – No trips/fundraisers submitted this month.**

**IV. STUDENT SERVICES ACTIONS**

**A. Discussed and approved selection of Sherman, Carter, Barnhart as architect for completion of Master Plan for new elementary school project; passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.**

**4 Yeas - 1 Nays.**

Dr. Barret Lessenberry	No
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**B. Approved 2020-2021 NTI application to KDE; passed with a motion by Dr. William Thornbury and a second by Mrs. Mary Burchett-Bower.**

**5 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**C. Approved appointment of Board recommended certified staff member Allen Jones, GHS, as the Chairman of the Certified Evaluation Plan Appeals Panel. This will be for a two year term of July 1, 2020 through June 30, 2022; passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. Barret Lessenberry.**

**5 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes

Dr. William Thornbury Yes

**D. Approved recommendations of 2 certified staff members to the Certified Evaluation Plan Appeals Panel as follows - Crystal Jackson, GPA, member and Lance Williams, GHS, member. This will be for a two year term of July 1, 2020 through June 30, 2022;** passed with a motion by Dr. Barret Lessenberry and a second by Mrs. Mary Burchett-Bower.

**5 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**E. Approved the 2020/2021 Certified Employees Extended Employment Days and/or Extra Service Supplements Schedule;** passed with a motion by Dr. Barret Lessenberry and a second by Dr. William Thornbury.

**5 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**F. Approved the 2020/2021 Schedule of Pay Dates;** passed with a motion by Dr. William Thornbury and a second by Dr. Barret Lessenberry.

**5 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**G. Approved the following salary schedules for the 2020/2021 school year: Certified, Substitute Teacher, Classified (hourly and salary), Clubs & Misc. Stipends, and Athletic Stipends;** passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.

**5 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes

Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**H. Approved Herff Jones as the Senior Items Vendor of for the 2020/2021 school year;**  
passed with a motion by Dr. Barret Lessenberry and a second by Dr. William Thornbury.

**5 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**I. Approved Lifetouch as the Senior Pictures Vendor of for the 2020/2021 school year;**  
passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.

**5 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**J. Approved Walsworth as the Yearbook Vendor for the 2020/2021 school year;** passed with a motion by Dr. Barret Lessenberry and a second by Dr. William Thornbury.

**5 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**K. Approved the following Individual/Group Pictures Vendor for the 2020/2021 school year: GPA - Graham Photography; Lifetouch for HES, SGE, GMS and GHS;** passed with a motion by Dr. Barret Lessenberry and a second by Mrs. Mary Burchett-Bower.

**5 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**L. Approved electric line easement for the EPB on Central Office property;** passed with a motion by Dr. Barret Lessenberry and a second by Dr. William Thornbury.

**5 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**M. Approved construction Change Orders 3 and 4 to modify select Direct Purchase Orders and General Contractor contract for the purpose of replacing the original roofing subcontractor and roofing supplier per General Contractor request. Change Orders 3 N 4 are a net no-cost change to the overall contract value and are occurring due to KDE guidelines on DPO modifications. \*Change Order 3 deletes the relevant DPOs at a value of \$68,257.00 and adds the new DPO (Dimensional Metals) at a value of \$46,000.00. \*Change Order 4 moves the difference between the deleted DPOs and the new DPO, \$22257.00, to the General Contractors contract;** passed with a motion by Dr. Barret Lessenberry and a second by Dr. William Thornbury.

**5 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**N. Approved construction Change Order 5 to reduce the mechanical pad at the field house per EPB's easement requirements and extends the sidewalk at the parking lot per Owner request. This work results in a net credit of \$483.00 to the owner;** passed with a motion by Dr. Barret Lessenberry and a second by Mrs. Mary Burchett-Bower.

**5 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**O. Approved Change Order 6 to modify the contract length due to weather days in January and February. The new substantial completion date is July 6th. There is no cost associated with this Change Order;** passed with a motion by Dr. Barret Lessenberry and a second by Mr. Reggie Hayden.

**5 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**P. Approved master schedules for district schools for 2020/2021 school year;** passed with a motion by Dr. Barret Lessenberry and a second by Dr. William Thornbury.

**5 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**Q. Approved request to bid beverage services for the 2020/2021 year;** passed with a motion by Dr. Barret Lessenberry and a second by Mr. Reggie Hayden.

**5 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**R. Approved request to bid for waste disposal services for the 2020/2021 school year;** passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. Barret Lessenberry.

**5 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**S. Approved 2020/2021 GRREC Membership intent;** passed with a motion by Dr. William Thornbury and a second by Mrs. Mary Burchett-Bower.

**5 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes

Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**T. Approved the tentative budget for the 2020/2021 school year;** passed with a motion by Dr. William Thornbury and a second by Dr. Barret Lessenberry.

**5 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**U. Approved the FY 2020/2021 Audit Contract;** passed with a motion by Dr. William Thornbury and a second by Mrs. Mary Burchett-Bower.

**5 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**V. Approved the Fidelity Bond of Board Treasurer Sandra Moore;** passed with a motion by Dr. Barret Lessenberry and a second by Dr. William Thornbury.

**5 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**W. Declared surplus a finish mower at GHS that is inoperable;** passed with a motion by Dr. Barret Lessenberry and a second by Mr. Reggie Hayden.

**5 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes



## **V. ADJOURN**

**Motion Passed: Approval to adjourn passed with a motion by Dr. Barret Lessenberry and a second by Mrs. Mary Burchett-Bower.**

### **5 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

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**Amelia Kiser, Board Chair**

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**Keith Hale, Secretary**