

**RECORD OF BOARD PROCEEDINGS  
(MINUTES)**

**Glasgow, KY, December 9, 2019**

**The Glasgow Board of Education met at Glasgow High School at 6:00 PM on December 09, 2019, with the following members present:**

**Attendance Taken at 6:00 PM:**

**Present Board Members:**

**Dr. Barret Lessenberry**

**Mrs. Mary Burchett-Bower**

**Dr. Amelia Kiser**

**Mr. Reggie Hayden**

**Dr. William Thornbury**

**Superintendent Keith Hale and Board Attorney Tom Davis were also present.**

***MISSION STATEMENT: By providing superior educational opportunities, Glasgow Independent Schools, in service to and in partnership with families and the community of Glasgow, will produce graduates who are responsible citizens, prepared to excel in a dynamic global society.***

**I. CALL TO ORDER**

**A. Roll Call – The meeting was called to order by Board Chair Dr. Amelia Kiser and roll call was conducted with all members present.**

**B. The agenda was adopted as written and passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.**

**5 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**II. COMMUNICATIONS**

**A. Employee Recognition - "Inspiring Greatness": to recognize staff who go above and beyond to inspire others - staff and students alike - to be their very best. Mr. Will Perkins, GHS Mass Media Teacher, was recognized as the December 2019 Inspiring Greatness Staff Member.**

- B. Ryan Mosier and Vann Shepherd with the accounting firm of Campbell, Myers, and Rutledge presented the District and School Audit Report for the fiscal year ending June 30, 2019. It was presented as a clean audit for the District. Mr. Mosier complimented all the school bookkeepers and the job they were doing, especially the new ones. It was also suggested that due to the volume of work on the Finance Officer that the Board consider adding a Payroll person to the staff.**
- C. Instructional Supervisor Tara Martin and Superintendent Keith Hale presented the District Needs Assessment and Comprehensive District Improvement Plan.**
- D. District Principals BobbiSue Holmes, Jennifer Myers, Regina Murphy and Amy Allen presented information and answered questions about the School Needs Assessments and Comprehensive School Improvement Plan for their respective schools.**
- E. School Nutrition Director Stacy Jessie and district principals BobbiSue Holmes, Jennifer Myers, Regina Murphy and Amy Allen presented the annual assessment of nutrition/food services and physical activity environment report. It was noted that the evening meal at GHS had started and was going very well.**
- F. Mr. Randy Wilkinson and Dr. Chad Muhlenkamp gave an update on District Facility Plan. It was noted that some things on the DFP were in process of being done, such as renovating the Alternative School and the Football stadium. It was also noted that attendance was over capacity at the elementary schools. The next big item on the DFP will be the building of a new elementary school.**
- G. Superintendent Keith Hale gave notification of personnel actions taken since the last regular board meeting.**

**EMPLOYED:** Casey Nicole Berry, GHS Head Girls Tennis Coach; Tammy Thomas-Cooley, GHS Instructional Assistant – Special Education FMD

**TRANSFERS:** Tara Martin from GHS Social Studies Teacher/Assistant Principal to Supervisor of Instruction eff. 11/18/19

**SGE ESS PERSONNEL:** Teachers: Bruce Bradburn, Lesley Mills, Dustin Pate; Instructional Assistants: Michelle Copass, Francis McCausland, Valerie Templin

**SUBSTITUTES EMPLOYED:** Allysa Gooden, Sub. Teacher; Leslie Green, Sub. Cook

**SUBSTITUTE RESIGNATIONS:** Freda Wood, Sub. Instructional Assistant eff. 11/22/19

**RESIGNATIONS:** Shandi Hall, GHS Custodian eff. 11/22/19; Hannah Kingrey, HES Instructional Assistant eff. 11/14/19; Tyler Reid, GHS Mathematics Teacher eff. 12/20/19

**FMLA LEAVE:** Billie Lafferty, 11/18/19 – 11/20/19

**UNPAID FMLA LEAVE:** Billie Lafferty, 11/21/19 – 11/26/19

### III. OPERATION ACTIONS

Approved all operation consent items as one per consent agenda; passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.

#### 5 Yeas - 0 Nays.

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

#### A. Approved the Minutes of the November 11, 2019 Regular meeting.

#### B. Approved Payment of Claims

<u>General Fund:</u>	Check #s 54794-54968	\$ 194,755.61
<u>Food Services:</u>	Check #s 54776-54793	\$ 92,496.52
<u>Construction:</u>	Check #s 54770-54775	\$ 30,085.67
<u>Payroll:</u>	Check #s 42997-43028	\$1,346,085.53
<u>Manual Checks:</u>		
Electronic	Kentucky State Treasurer	\$ 17,252.98
Check #2126	KASA	\$ 450.00
Check #2127	Atmos Energy	\$ 1,110.28
Check #2128	Glasgow Water Company	\$ 2,437.51

#### C. Approved the monthly financial report for November 2019.

#### D. Approved Trips/Fundraisers

##### 1. Trips

- SGE Choir, KMEA All State Choir, overnight trip, Feb. 5-6, 2020, Louisville, KY.
- GHS Academic Team, Academic competition, overnight/out of state trip, Jan. 10-11, 2020, Dayton, OH.
- GHS 10th & 11th Best Fit, overnight/out of state trip, College Visits, Feb. 26-Mar. 1, 2020, North Carolina.

##### 2. Fundraisers

- GHS TSA, Engraving, 2019/2020 school year.
- HES, Donors Choose for Makerspace, Dec. 2019 until funded.
- GHS Art Club, Painting Class, Dec. 3, 2019.
- GMS NJAHS, tshirt sales, Dec. 2019.
- GMS Beta, Beef Stick sales, Dec. 26- Jan. 26, 2020.
- GMS Chorus, Marcos Pizza Weekend, Jan. 31 - Feb. 2, 2020.
- GMS Chorus, Frozen, Jr. playbill ad sales, Dec. - Jan., 2020.
- GMS Chorus, Frozen Jr., ticket sales, Jan. 31 - Feb. 2, 2020.
- GMS Chorus, Frozen Jr. tshirt sales, Dec. - Jan., 2020.

- j. GMS Chorus, Krispy Kreme donut sales, Jan. 2020.
- k. SGE, Jump Rope for Heart, Feb. 14, 2020.

**E. Approved contracts with two speech therapy companies for speech services.**

**F. Approved assurance certifications for all Family Resource Youth Service Centers in the district for the 2021/22 school year.**

**IV. STUDENT SERVICES ACTIONS**

**A. Approved a resolution authorizing Dr. Kiser to execute documents regarding sale of Trojan Trail property to the City of Glasgow for a multi-use trail; passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.**

**5 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**B. Approved to advertise for letters of interest and request for proposals for Elementary School project; passed with a motion by Dr. William Thornbury and a second by Mrs. Mary Burchett-Bower.**

**5 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**C. Approved acceptance of a donation to GHS Football for \$755.21; passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. Barret Lessenberry.**

**5 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**V. ADJOURN**

**Motion was made to adjourn;** passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.

**5 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

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**Amelia Kiser, Board Chair**

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**Keith Hale, Secretary**