

**RECORD OF BOARD PROCEEDINGS
(MINUTES)**

Glasgow, KY, June 10, 2019

The Glasgow Board of Education met at Central Office at 6:00 PM on June 10, 2019, with the following members present:

Attendance Taken at 6:00 PM:

Present Board Members:

Dr. Barret Lessenberry

Mrs. Mary Burchett-Bower

Dr. Amelia Kiser

Mr. Reggie Hayden

Dr. William Thornbury

Superintendent Keith Hale and Board Attorney Tom Davis were also present.

MISSION STATEMENT: By providing superior educational opportunities, Glasgow Independent Schools, in service to and in partnership with families and the community of Glasgow, will produce graduates who are responsible citizens, prepared to excel in a dynamic global society.

I. CALL TO ORDER

A. Roll Call – The meeting was called to order by Board Chair Dr. Amelia Kiser and roll call was conducted with all members present.

B. The agenda was adopted as amended and passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury. The agenda was adopted with the following amendment: Add to STUDENT SERVICES ACTIONS: Item IV.K Approve the completed 2018 2019 school year calendar for Glasgow Independent Schools to reflect February 1, 2019 as a non-instructional planning day for staff, no students (due to excessive illness).

5 Yeas - 0 Nays.

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

II. COMMUNICATIONS

- A. 2018-2019 School Nurse report was shared with Board Members by Dr. Chadd Muhlenkamp. A total of 16,844 student encounters with the school nurse were recorded for the 2018-19 school year.**
- B. Superintendent Keith Hale gave notification of personnel actions taken since the last regular board meeting.**

EMPLOYED: Vickie Taylor, HES Cook eff. 05/14/2019

2019 SUMMER STUDENT TECHNICIANS: Jesse Brown, Allen Arms

EMPLOYED FOR THE 2019-2020 SCHOOL YEAR: Donald Adams, HES Elementary Teacher – General Music; Katrina Ayres, School Psychologist; Nicholas Boyd, GMS Science Teacher; Chasity Dyer, SGE Instructional Assistant – Special Education FMD; Jane Layton Benedict, GPA Preschool Teacher; Tabbatha Elmore, HES Elementary Teacher; Tamera Green, GHS Cook; Cheyenne Mercer, HES Elementary Teacher; Belinda West, Speech-Language Pathologist; Keri Richard, GPA Preschool Teacher; Caitlin Rigdon, GHS Science Teacher; Trey Tinsley, GMS Physical Education Teacher

TRANSFERS: Cindy Martin, from HES Instructional Assistant to HES Attendance Clerk eff. 06/01/2019; Donnie Thurman from GHS Night Custodian to GHS Custodian eff. 06/01/2019

TRANSFER FOR THE 2019-2020 SCHOOL YEAR: Mary Napier from SGE Cook to SGE Food Service Manager

RESIGNATIONS: Holly Martin as GMS Asst. Girls Basketball Coach eff. 05/29/19; Steven Murphy as GHS Head Softball Coach eff. 06/01/2019; Roger Napier, GHS Custodian eff. 05/09/2019; Jessica Nunn, SGE Instructional Assistant – Special Education FMD eff. 06/30/2019

SUBSTITUTES EMPLOYED: Ryan Jones, Sub. Custodian (Seasonal); Bruce Leeson, Sub. Custodian; Tanner Siebold, Sub. Custodian (Seasonal)

NON-RENEWAL OF CLASSIFIED EMPLOYMENT CONTRACT: Lora Garrett

UNPAID FMLA LEAVE: Billie Daniels, 05/24/19 – 05/30/19

- C. Performed the first reading of the 2019 KSBA recommended policy and procedure updates.**

III. OPERATION ACTIONS

Approved all operation consent items as one per consent agenda; passed with a motion by Dr. Barret Lessenberry and a second by Mrs. Mary Burchett-Bower.

5 Yeas - 0 Nays.

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes

Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

A. Approved the Minutes of the May 13, 2019 Regular meeting.

B. Approved Payment of Claims

<u>General Fund:</u>	Check #s 53695-53838	\$ 312,692.91
<u>Food Services:</u>	Check #s 53675-53694	\$ 81,179.44
<u>Construction:</u>	Check #s 53671-53674	\$ 256,218.70
<u>Payroll:</u>	Check #s 42775-42779	\$1,280,819.03
<u>Manual Checks:</u>		
Check #2045	KASBO	\$ 75.00
Check #2046	Glasgow Water Company	\$ 483.90
Check #2047	DAWGS	\$ 500.00
Check #2048	Glasgow Electric Plant Board	\$ 163.17
Check #2049	Citizens First Bank Card	\$ 87.09
Electronic	U. S. Treasury	\$ 30.45
Check #2054	KASA	\$ 89.00
Check #2055	Atmos Energy	\$ 2,491.72
Check #2056	Glasgow Water Company	\$ 2,564.47
Electronic	Kentucky State Treasurer	\$ 17,065.70
Check #2058	Glasgow Water Company	\$ 531.30

C. Approved monthly financial report for May 2019.

D. Approved Trips/Fundraisers

1. Trips

2. Fundraisers

- a. GMS Football, bumper sticker sales, June 2019.
- b. GMS Football, 7 on 7 Tournament, July 2019.
- c. GHS TSA, popcorn sales, 2019/2020 school year.
- d. GHS Girls Basketball, sno cone sales, Aug. 2019 - Meet the Scotties, Aug. 23, Sept. 6, and Sept. 20, 2019.
- e. GHS Girls Basketball, BBQ sandwich sales, June, July & Aug. 2019.

IV. STUDENT SERVICES ACTIONS

A. Approved and awarded the bus maintenance bid for the 2019/2020 school year to B & S Garage; passed with a motion by Dr. Barret Lessenberry and a second by Dr. William Thornbury.

5 Yeas - 0 Nays.

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes

Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

B. Approved and awarded the fuel and oil bids for the 2019/2020 school year to Big Meadow Oil; passed with a motion by Dr. Barret Lessenberry and a second by Mrs. Mary Burchett-Bower.

5 Yeas - 0 Nays.

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

C. Approved and awarded the waste disposal service bid for the 2019/2020 school year to Lakeside Recycling; passed with a motion by Dr. Barret Lessenberry and a second by Dr. William Thornbury.

5 Yeas - 0 Nays.

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

D. Approved and awarded the beverage bid for the 2019/2020 school year to Clark Beverages; passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.

5 Yeas - 0 Nays.

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

E. Approved to increase GHS Athletic Director position to full-time; passed with a motion by Mrs. Mary Burchett-Bower and a second by Mr. Reggie Hayden.

4 Yeas - 1 Nays.

Dr. Barret Lessenberry	No
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

F. Approved contracting for a full-time school nurse at GHS, GMS, SGE, HES and GPA/District for the 2019/2020 school year with funding of \$2000 per nurse coming from school SBDM monies and the remaining \$13000 per nurse being funded by the district; passed with a motion by Dr. Barret Lessenberry and a second by Dr. William Thornbury.

5 Yeas - 0 Nays.

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

G. Approved district assurances for the 2019/2020 school year; passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. Barret Lessenberry.

5 Yeas - 0 Nays.

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

H. Approved participation in the KSBA Medicaid billing program and updated fee rate for 2019/2020 school year; passed with a motion by Mrs. Mary Burchett-Bower and a second by Mr. Reggie Hayden.

5 Yeas - 0 Nays.

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

IV.I. Approves the bond of depository; passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. Barret Lessenberry.

5 Yeas - 0 Nays.

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

J. Approved a donation to Highland Elementary from the Highland PTO in the amount of \$2380; passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.

5 Yeas - 0 Nays.

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

K. Approved the completed 2018/2019 school year calendar for Glasgow Independent Schools to reflect February 1, 2019 as a non-instructional planning day for staff with no students (due to excessive illness); passed with a motion by Dr. Barret Lessenberry and a second by Mrs. Mary Burchett-Bower.

5 Yeas - 0 Nays.

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

V. CLOSED SESSION

Board had a motion to move into closed session; passed with a motion by Dr. Barret Lessenberry and a second by Mrs. Mary Burchett-Bower.

5 Yeas - 0 Nays.

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

A. The Board entered into closed session for preliminary discussions relating to the evaluation of the Superintendent pursuant to KRS 156.557(6) and KRS 61.810(1)(k); passed with a motion by Dr. Barret Lessenberry and a second by Mrs. Mary Burchett-Bower.

5 Yeas - 0 Nays.

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes

Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

B. Adjourned from Closed Session to return to Open Session; passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.

5 Yeas - 0 Nays.

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

VI. Board Chair Dr. Amelia Kiser presented and the Board adopted the draft summative evaluation of the Superintendent; passed with a motion by Dr. William Thornbury and a second by Mrs. Mary Burchett-Bower.

5 Yeas - 0 Nays.

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

VII. ADJOURN

Motion was made to adjourn; passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. Barret Lessenberry.

5 Yeas - 0 Nays.

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

Amelia Kiser, Board Chair

Keith Hale, Secretary