

**RECORD OF BOARD PROCEEDINGS
(MINUTES)**

Glasgow, KY, May 13, 2019

**The Glasgow Board of Education met at Glasgow High School at 6:00 PM on May 13, 2019,
with the following members present:**

Attendance Taken at 6:00 PM:

Present Board Members:

Mrs. Mary Burchett-Bower

Dr. Amelia Kiser

Mr. Reggie Hayden

Dr. William Thornbury

Absent Board Members:

Dr. Barret Lessenberry

Updated Attendance:

Dr. William Thornbury was updated to present at: 6:04 PM

Superintendent Keith Hale and Board Attorney Tom Davis were also present.

MISSION STATEMENT: By providing superior educational opportunities, Glasgow Independent Schools, in service to and in partnership with families and the community of Glasgow, will produce graduates who are responsible citizens, prepared to excel in a dynamic global society.

I. CALL TO ORDER

A. Roll Call – The meeting was called to order by Board Chair Dr. Amelia Kiser and roll call was conducted with all members present except Dr. Barret Lessenberry. Dr. William Thornbury was noted present at 6:04 pm.

B. The agenda was adopted as written and passed with a motion by Mrs. Mary Burchett-Bower and a second by Mr. Reggie Hayden.

3 Yeas - 0 Nays.

Dr. Barret Lessenberry	Absent
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Absent

II. COMMUNICATIONS

A. Student Recognitions – The Glasgow High School Academic Team and coaches were recognized for recently becoming National Champions at the Quiz Bowl Small School National Championship Tournament in Chicago. Coaches Todd Garrison, Tyler Reid and John Conatser were present to recognize the A-team of Mason Reid, Parker Bannister, Daniel Dill and Cade Bishop. This was the third year in a row that the GHS Academic Team has won this tournament. Also recognized was the B-team of Stratton Kiser, Matthew Polson, Tabby Cline and Griffin Reid for placing tied for 17th place out of 80 teams. Mason Reid and Caleb West also were recognized for being named to the All-Stars.

B. The following 2018-2019 GIS Retirees were recognized for their dedication and service:

GLASGOW HIGH SCHOOL: Mike Vaught and Billie Daniels

GLASGOW MIDDLE SCHOOL: Nancy Turner, Becky Burris, Judy Downing and Mark Biggers

HIGHLAND ELEMENTARY: Sherry Bishop, Sharon Gardner and Lou Ann Riley

SOUTH GREEN ELEMENTARY: Julie Bunell, Teresa Hinton, Phyllis Mosby, Sherry Polson and Wanda Smith

TRANSPORTATION: Tommy Brummett

C. Information regarding minor acquisition review (MAR) by City of Glasgow was presented by April Russel from the City of Glasgow.

D. Performed the second reading of Policy 05.1, Construction and Naming Rights.

E. Superintendent Keith Hale notified the Board of receipt and acceptance of 3rd SFCC technology offer of assistance for Education Technology Funding program.

F. Special Education Director Alisha Reeves gave notification of shortened school day for student.

G. Superintendent Keith Hale gave notification of personnel actions taken since the last regular board meeting.

EMPLOYED FOR THE 2019-2020 SCHOOL YEAR: Casey Nicole Berry, SGE Instructional Assistant – Special Education; Joshua Davis, GHS Assistant Boys Basketball Coach; Ruth Ann Davis, GMS English/Language Arts Teacher; Camerin Garmon, GMS Assistant Football Coach; Katosha Jessie, GMS English/Language Arts Teacher; Kelsey Kirkpatrick, HES Instructional Assistant; Steven Kirkpatrick, HVLC Special Education – LBD Teacher; Nicole Riley, SGE Instructional Assistant – Special Education FMD

TRANSFER: Dana Maulden, from HES Attendance Clerk to HES School Secretary/Bookkeeper eff. 06/01/19

TRANSFERS FOR THE 2019-2020 SCHOOL YEAR: Cassandra Bale from GMS English/Language Arts Teacher to District Itinerant Gifted and Talented Instructor; Jeff Gibson from SGE Speech-Language Pathologist to HES Speech-Language Pathologist; Terry Neal from SGE Food Service Manager to GMS Food Service Manager

GMS 21ST CCLC 2019 SUMMER PROGRAM PERSONNEL: Teachers-Leslie Brauer, Laura Cline, Jennifer Fritsch, Stephanie Roemer, Lexee Wilson, Leigh Anne Botts (sub.), Laura Harris (sub.), Tammy Witcher (sub.); Instructional Monitors-Wendy Decker, Terri Elmore, Ashley Freeman (sub.)

SUSPENSION WITHOUT PAY: Hannah Kingrey, 03/21/19 through 04/18/19

RETIREMENTS: Mark Biggers, GMS Science Teacher eff. 06/30/19; Julie Bunnell, District Itinerant Gifted and Talented Instructor eff. 05/31/19; Billie Daniels, GHS Cook eff. 05/31/19

RESIGNATIONS: Leigh Bivens, GMS Language Arts Teacher eff. 06/30/19; Melanie Dakin as HES Beta Club Sponsor eff. 05/30/19; David Herrington, GHS Science Teacher eff. 06/30/19; James McReynolds as GHS Asst. Boys Basketball Coach eff. 04/11/19; Emily Ross as GHS Assistant Girls Basketball Coach eff. 05/04/19; Brandon Stockton, GHS Assistant Boys Basketball Coach eff. 04/17/19

SUBSTITUTE RESIGNATIONS: Bobby Duvall, sub. teacher eff. 05/30/19; Phyllis McGuirk, sub. teacher eff. 05/30/19; Ruth Ann Scott, sub. teacher eff. 05/30/19

REDUCTION IN FORCE: Danielle Stahl, GHS Spanish Teacher-Suspension of Continuing Contract eff. 06/30/19 due to low student enrollment in content area in which certified

NON-RENEWAL OF LIMITED EMPLOYMENT CONTRACTS: Jane Layton Benedict, Hilary Boston, Keilah Hill, Lexee Wilson, Keri Richard, Samuel Royse, Randy Wilkinson, Mailey Wilson

MATERNITY/FMLA LEAVE: Hilary Boston, 03/26/19-05/08/19; Stacie Hutchison, 04/11/19-05/31/19; Jessica Nunn 04/18/19-05/30/19

UNPAID FMLA LEAVE: Billie Daniels, 04/25/19– 5/23/19

H. Board Chair Dr. Amelia Kiser distributed superintendent evaluation documents to board members and briefly discussed the timeline for completing for the 2018-2019 evaluation.

III. OPERATION ACTIONS

Approved all operation consent items as one per consent agenda; passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.

4 Yeas - 0 Nays.

Dr. Barret Lessenberry	Absent
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

A. Approved the Minutes of the April 15, 2019 Regular meeting.

B. Approved Payment of Claims

<u>General Fund:</u>	Check #s 53531-53670	\$ 226,725.42
<u>Food Services:</u>	Check #s 53514-53530	\$ 99,416.54
<u>Construction:</u>	Check #s 53510-53513	\$ 366,299.72
<u>Payroll:</u>	Check #s 42751-42774	\$1,251,404.98
<u>Manual Checks:</u>		
Check #2034	Glasgow Water Company	\$ 497.08
Check #2035	South Central Rural Telephone	\$ 2,299.74
Electronic	KY State Treasurer	\$ 17,065.70
Electronic	US Treasury	\$ 67.66
Check #2024	Atmos Energy	\$ 5,366.90
Check #2043	Glasgow Water Company	\$ 2,035.29
Check #2044	Subway on the Square	\$ 51.57

C. Approved monthly financial report for April 2019.

D. Approved Trips/Fundraisers

1. Trips

- a. GHS Seniors, Annual Senior Trip, King's Island, Mason, OH, via charter bus, May 20, 2019.
- b. GHS Girls Basketball, MTSU Team Camp, Murfreesboro, TN, June 21, 2019.

2. Fundraisers

- a. GHS FCCLA, Iced Coffee sales, May 2019 thru May 2020.
- b. GMS Cheer, Catalog sales, May 2019.
- c. GHS Cheer, fern/hanging baskets, popcorn/cookies, donation letters, box lunches, t-shirts, cheer clinic, Dog Pound signs, Annie's Pretzels, Digital Ads, bundt cakes, May 2019 - Dec. 2019.

E. Approved the Memorandum of Understanding with GHS Swim team and YMCA for the 2019/2020 school year.

IV. STUDENT SERVICES ACTIONS

A. Discussed and approved the Minor Acquisition Review by City of Glasgow pending KDE approval; passed with a motion by Mrs. Mary Burchett-Bower and a second by Mr. Reggie Hayden.

4 Yeas - 0 Nays.

Dr. Barret Lessenberry	Absent
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

B. Approved the following job descriptions: Learning Center Site Counselor, School Psychologist, Administrative Assistant to the Superintendent, Student Employment Specialist; passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.

4 Yeas - 0 Nays.

Dr. Barret Lessenberry	Absent
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

C. Approved FY19 FRYSC contract modification; passed with a motion by Dr. William Thornbury and a second by Mrs. Mary Burchett-Bower.

4 Yeas - 0 Nays.

Dr. Barret Lessenberry	Absent
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

D. Approved the Green River Educational Cooperative, Inc. (GRREC) Membership Intent agreement for the 2019/2020 school year; passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.

4 Yeas - 0 Nays.

Dr. Barret Lessenberry	Absent
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

E. Approved addition of Policy 05.1, Construction and Naming Rights and Procedure 05.1 AP.1, Construction and Naming Rights; passed with a motion by Dr. William Thornbury and a second by Mr. Reggie Hayden.

4 Yeas - 0 Nays.

Dr. Barret Lessenberry	Absent
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

F. Approved GHS 21st CCLC staffing based on grant stipulations, grant budget/funding

and enrollment; passed with a motion by Dr. William Thornbury and a second by Mrs. Mary Burchett-Bower.

4 Yeas - 0 Nays.

Dr. Barret Lessenberry	Absent
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

G. Approved the Personnel Contract/Memorandum of Agreement Contract with the Commonwealth of Kentucky regarding the appointment of William Philbeck as an Education Recovery Leader for KDE for the period of July 1, 2019 thru June 30, 2020; passed with a motion by Mrs. Mary Burchett-Bower and a second by Mr. Reggie Hayden.

4 Yeas - 0 Nays.

Dr. Barret Lessenberry	Absent
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

H. Approved the Senior Items Vendor of Herff Jones for the 2019/2020 school year; passed with a motion by Dr. William Thornbury and a second by Mrs. Mary Burchett-Bower.

4 Yeas - 0 Nays.

Dr. Barret Lessenberry	Absent
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

I. Approved the Senior Pictures Vendor of Lifetouch for the 2019/2020 school year; passed with a motion by Mrs. Mary Burchett-Bower and a second by Mr. Reggie Hayden.

4 Yeas - 0 Nays.

Dr. Barret Lessenberry	Absent
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

J. Approved Yearbook Vendors of Walsworth for the 2019/2020 school year; passed with a motion by Mrs. Mary Burchett-Bower and a second by Mr. Reggie Hayden.

4 Yeas - 0 Nays.

Dr. Barret Lessenberry	Absent
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

K. Approved the Individual/Group Pictures Vendor of Lifetouch for the 2019/2020 school year; passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.

4 Yeas - 0 Nays.

Dr. Barret Lessenberry	Absent
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

L. Approved Board Member attendance at KSBA Regional training on May 30, 2019 at GRREC and related allowable expenses; passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.

4 Yeas - 0 Nays.

Dr. Barret Lessenberry	Absent
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

M. Approved request to bid beverage services for the 2019/2020 year; passed with a motion by Mrs. Mary Burchett-Bower and a second by Mr. Reggie Hayden.

4 Yeas - 0 Nays.

Dr. Barret Lessenberry	Absent
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

N. Approved request to bid for waste disposal services for the 2019/2020 school year; passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.

4 Yeas - 0 Nays.

Dr. Barret Lessenberry	Absent
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

O. Approved district property, general liability, inland marine, automobile, and liability umbrella insurance agency and vendors for the 2019/2020 school year; passed with a motion by Mrs. Mary Burchett-Bower and a second by Mr. Reggie Hayden.

4 Yeas - 0 Nays.

Dr. Barret Lessenberry	Absent
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

P. Approved master schedules for district schools for 2019/2020 school year; passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.

4 Yeas - 0 Nays.

Dr. Barret Lessenberry	Absent
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

Q. Approved student handbook changes; passed with a motion by Dr. William Thornbury and a second by Mrs. Mary Burchett-Bower.

4 Yeas - 0 Nays.

Dr. Barret Lessenberry	Absent
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

R. Approved revised BG-1 for Security Vestibules/Softball Field; passed with a motion by Mrs. Mary Burchett-Bower and a second by Mr. Reggie Hayden.

4 Yeas - 0 Nays.

Dr. Barret Lessenberry	Absent
Mrs. Mary Burchett-Bower	Yes

Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

S. Reviewed and approved schematic design documents of Alternative School/Football project for submittal to KDE; passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.

4 Yeas - 0 Nays.

Dr. Barret Lessenberry	Absent
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

T. Approved the tentative budget for the 2019/2020 school year; passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.

4 Yeas - 0 Nays.

Dr. Barret Lessenberry	Absent
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

U. Approved the 2019/2020 Certified Employees Extended Employment Days and/or Extra Service Supplements Schedule; passed with a motion by Dr. William Thornbury and a second by Mrs. Mary Burchett-Bower.

4 Yeas - 0 Nays.

Dr. Barret Lessenberry	Absent
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

V. Approved the 2019/2020 Schedule of Pay Dates; passed with a motion by Mrs. Mary Burchett-Bower and a second by Mr. Reggie Hayden.

4 Yeas - 0 Nays.

Dr. Barret Lessenberry	Absent
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

W. Approved the following salary schedules for the 2019/2020 school year: Certified, Substitute Teacher, Classified (hourly and salary), Clubs & Misc. Stipends, and Athletic Stipends; passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.

4 Yeas - 0 Nays.

Dr. Barret Lessenberry	Absent
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

X. Approved the FY 2019/2020 Audit Contract; passed with a motion by Dr. William Thornbury and a second by Mrs. Mary Burchett-Bower.

4 Yeas - 0 Nays.

Dr. Barret Lessenberry	Absent
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

Y. Approved the Fidelity Bond of Board Treasurer Sandra Moore; passed with a motion by Mrs. Mary Burchett-Bower and a second by Mr. Reggie Hayden.

4 Yeas - 0 Nays.

Dr. Barret Lessenberry	Absent
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

Z. Approved workers compensation insurance vendor for the 2019/2020 school year; passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.

4 Yeas - 0 Nays.

Dr. Barret Lessenberry	Absent
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

AA. Approved participation in the Community Eligibility Program; passed with a motion by Dr. William Thornbury and a second by Mrs. Mary Burchett-Bower.

4 Yeas - 0 Nays.

Dr. Barret Lessenberry	Absent
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

BB. Approved acceptance of donation to GMS for \$1000; passed with a motion by Mrs. Mary Burchett-Bower and a second by Mr. Reggie Hayden.

4 Yeas - 0 Nays.

Dr. Barret Lessenberry	Absent
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

V. ADJOURN

Motion was made to adjourn; passed with a motion by Mrs. Mary Burchett-Bower and a second by Dr. William Thornbury.

4 Yeas - 0 Nays.

Dr. Barret Lessenberry	Absent
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

Amelia Kiser, Board Chair

Keith Hale, Secretary