

**RECORD OF BOARD PROCEEDINGS  
(MINUTES)**

Glasgow, KY, March 11, 2019

The Glasgow Board of Education met at Glasgow Middle School at 6:00 PM on March 11, 2019, with the following members present:

**Present Board Members:**

Mrs. Mary Burchett-Bower

Dr. Amelia Kiser

Mr. Reggie Hayden

**Updated Attendance:**

Dr. Barret Lessenberry was updated to present at 6:17 PM.

Dr. William Thornbury was updated to present at 6:11 PM.

Superintendent Keith Hale and Board Attorney Tom Davis were also present.

***MISSION STATEMENT: By providing superior educational opportunities, Glasgow Independent Schools, in service to and in partnership with families and the community of Glasgow, will produce graduates who are responsible citizens, prepared to excel in a dynamic global society.***

**I. CALL TO ORDER**

**A. Roll Call –** The meeting was called to order by Board Chair Dr. Amelia Kiser and roll call was conducted with Dr. William Thornbury and Dr. Barret Lessenberry being absent. Dr. Thornbury joined the meeting at 6:11 pm and Dr. Lessenberry joined the meeting at 6:17 pm.

**B. The agenda was adopted as written and passed with a motion by Mrs. Mary Burchett-Bower and a second by Mr. Reggie Hayden.**

**3 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Absent
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Absent

## II. COMMUNICATIONS

- A. Michelle Tinsley discussed the revised 2019-2022 District Professional Development Plan.**
- B. Michelle Tinsley discussed the revised 2019/2020 Certified Evaluation Plan.**
- C. Michelle Tinsley announced the Spring testing dates.**
- D. Superintendent Keith Hale announced the dates for Kindergarten Readiness Camp of August 5<sup>th</sup> through 9<sup>th</sup> and Inquiring Minds Camp of June 10<sup>th</sup> through 14<sup>th</sup>.**
- E. Superintendent Keith Hale gave notification of personnel actions taken since the last regular board meeting.**

**EMPLOYED:** Tiffany Carter, SGE Kindergarten Instructional Assistant eff. 04/08/2019; Gabrielle Mesker, part-time HES 21<sup>st</sup> CCLC Instructional Monitor eff. 03/07/2019

**HES ESS PERSONNEL:** Vicki Smith, Teacher

**CHANGE IN JOB ASSIGNMENT FOR THE 2019-2020 SCHOOL YEAR:** Julie Bunnell, from CELTIC Academy Science Teacher to GMS Teacher

**RETIREMENTS:** Harold T. Brumett, Bus Driver eff. 02/15/2019; Sherry Polson, SGE Instructional Assistant eff. 05/31/2019; Wanda Smith, SGE Instructional Assistant eff. 05/31/2019

**RESIGNATIONS:** Christina Goncalo-Lyons, part-time CO Night Custodian eff. 02/28/2019; Cecily Smith, SGE Special Education FMD Instructional Assistant eff. 06/30/2019; Pamela Yakel, GMS Band Instructional Assistant eff. 06/30/2019

**SUBSTITUTES EMPLOYED:** Nancy Turner, sub teacher

**SUBSTITUTE RESIGNATIONS:** Christina Goncalo-Lyons, Sub. Custodian eff. 02/28/2019; Therma Marcol, Sub. Instructional Assistant eff. 02/26/2019

**UNPAID FMLA LEAVE:** Kim Gillenwater, 03/04/2019 (.50 day); Mary Napier, 02/01/2019 (.25 day) through 02/13/2019

**MATERNITY LEAVES:** Whitley Frazier, 12/10/2018 through 03/28/2019; Cassandra Owens, 12/19/2018 through 03/22/2019; AnnDouglas Springer 01/26/2019 through 03/09/2019

- F. District SBDM Council Minutes were provided to board members.**

## III. OPERATION ACTIONS

**Approved all operations consent items as one per consent agenda; passed with a motion by Mrs. Mary Burchett-Bower and a second by Mr. Reggie Hayden.**

**3 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Absent
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes

Dr. William Thornbury

Absent

**A. Approved the Minutes of the February 11, 2019 Regular meeting.****B. Approved Payment of Claims**

<u>General Fund:</u>	Check #s 53170-53325	\$1,252,179.01
<u>Food Services:</u>	Check #s 53146-53169	\$ 82,103.33
<u>Construction:</u>	Check #s 53152-53145	\$ 90,160.69
<u>Payroll:</u>	Check #s 42702-42730	\$1,286,346.13
<u>Manual Checks:</u>		
Check #2022	Electric Plant Board	\$ 154.25
Electronic	US Treasury	\$ 168.53
Check #2026	Glasgow Water Company	\$ 2,473.40
Check #2028	Atmos Energy	\$ 5,017.72
Electronic	Kentucky State Treasurer	\$ 17,636.16
Electronic	KY Retirement System	\$ 766.70

**C. Approved monthly financial report for February 2019.****D. Approved Trips/Fundraisers****1. Trips**

- a. GHS Beta to Nationals, Oklahoma City, OK, June 19-22. 2019.

**2. Fundraisers**

- a. GHS Volleyball, Peach sales, March-May, 2019.

**E. Approved MOA with Hope Harbor, Inc.****F. Approved Kindergarten Brigance Screening Trainer and the related stipend in the amount of \$150.****G. Approved the hiring of up to 4 individuals to serve as Spanish (3) and Japanese (1) Interpreters during the state mandated assessment window (May 9-30, 2019) at a rate of \$20.00 per hour, mileage (as applicable for out of county staff), up to 5 hours per day for 1-14 days (testing window), including 2 hours of required training prior to testing. The district will also cover the cost of any required background checks.****IV. STUDENT SERVICES ACTIONS****A. Approved the revised 2019-2022 District Professional Development Plan.;** passed with a motion by Mrs. Mary Burchett-Bower and a second by Mr. Reggie Hayden.**3 Yeas - 0 Nays.**

Dr. Barret Lessenberry

Absent

Mrs. Mary Burchett-Bower

Yes

Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Absent

**B. Approved the revised 2019-2020 Certified Evaluation Plan;** passed with a motion by Mrs. Mary Burchett-Bower and a second by Mr. Reggie Hayden.

**3 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Absent
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Absent

**C. Approved the District Certified Evaluation Assurances for 2019/2020 school year;** passed with a motion by Mrs. Mary Burchett-Bower and a second by Mr. Reggie Hayden.

**3 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Absent
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Absent

**D. Naming of Glasgow High School Softball complex.**

**Motion was made by Dr. William Thornbury to address the offer tonight;** passed with a motion by Dr. William Thornbury and a second by Dr. Barret Lessenberry.

**4 Yeas - 0 Nays - 1 Abstained.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Abstain
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**Motion was made by Dr. William Thornbury to accept the donation of \$100,000 at \$5000 for 20 years for consideration of naming the GHS Softball Complex contingent upon a contract being drawn up and agreed upon by Ms. Kay Bush and the GIS Board. The name would be Rigdon-Kiser Field at Bush Stadium;** passed with a motion by Dr. William Thornbury and a second by Dr. Barret Lessenberry.

**4 Yeas - 0 Nays - 1 Abstained.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Abstain
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**Motion was made by Dr. William Thornbury to form a committee to develop a policy regarding consideration of gifts for naming of board property; passed with a motion by Dr. William Thornbury and a second by Mr. Reggie Hayden.**

**4 Yeas - 0 Nays - 1 Abstained.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Abstain
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**E. Approved Change Order #2 on Glasgow Softball field project; passed with a motion by Mrs. Mary Burchett-Bower and a second by Mr. Reggie Hayden.**

**3 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Absent
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Absent

**F. Approved and awarded bid for mowing at Central Office and SGE for 2019-2020 and district wide landscaping for 2019-2020 to Smith's Lawn Care and Landscaping; passed with a motion by Mrs. Mary Burchett-Bower and a second by Mr. Reggie Hayden.**

**3 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Absent
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Absent

**G. Approved acceptance of donation to GHS Youth Services Center for Alcohol Education in the amount of \$3500; passed with a motion by Mrs. Mary Burchett-Bower and a second by Mr. Reggie Hayden.**

**3 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Absent
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Absent

**H. Approved acceptance of donation to SGE Family Resource and Youth Service Center for Alcohol Education in the amount of \$750;** passed with a motion by Mrs. Mary Burchett-Bower and a second by Mr. Reggie Hayden.

**3 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Absent
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Absent

**I. Approved acceptance of donation to GHS Youth Services Center for Alcohol Education in the amount of \$3500;** passed with a motion by Mrs. Mary Burchett-Bower and a second by Mr. Reggie Hayden.

**3 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Absent
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Absent

**J. Approved acceptance of donation to GMS Youth Services Center for Alcohol Education in the amount of \$750;** passed with a motion by Mrs. Mary Burchett-Bower and a second by Mr. Reggie Hayden.

**3 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Absent
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Absent

**K. Approved acceptance of donation to GMS Youth Services Center from the Children's Day fund in the amount of \$1213.65;** passed with a motion by Mrs. Mary Burchett-Bower and a second by Mr. Reggie Hayden.

**3 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Absent
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Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Absent

**L. Approved acceptance of donation to GMS Youth Service Center from KY ASAP in the amount of \$500;** passed with a motion by Mrs. Mary Burchett-Bower and a second by Mr. Reggie Hayden.

**3 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Absent
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Absent

**V. ADJOURN**

**Motion was made to adjourn;** passed with a motion by Dr. Barret Lessenberry and a second by Dr. William Thornbury.

**5 Yeas - 0 Nays.**

Dr. Barret Lessenberry	Yes
Mrs. Mary Burchett-Bower	Yes
Dr. Amelia Kiser	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Yes

**Next Regular Meeting  
April 15, 2019 at 6:00 pm  
Highland Elementary**

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**Amelia Kiser, Board Chair**

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**Keith Hale, Secretary**