

**ESTILL COUNTY BOARD OF EDUCATION
RECORD OF BOARD PROCEEDINGS
(MINUTES)**

Regular Board Meeting
May 15, 2025 6:00 PM
Estill County Board of Education
Boardroom
253 Main Street
Irvine, KY 40336

Attendance Taken at : 6:00 PM

Present Board Members:

Ms. Tammy Hardy

Ms. Donna Isfort

Ms. Shiela Samples

Ms. Carrie Smallwood

Ms. Sharon Whitaker

Updated Attendance:

Ms. Carrie Smallwood was updated to present at 6:39 PM.

I. Call to Order

Chairperson Ms. Donna Isfort called the meeting to order at 6:05 pm.

A. Welcome/Pledge

Chairperson Ms. Donna Isfort led the group in the Pledge of Allegiance.

B. Reminder to Sign In

C. Revisions: No revisions at this time

II. Action Items

A. Consideration/Approval Of The Following Service Agreement And MOA

1. Young Smiles
2. Trinity Health Group
3. Kelli Jo Gordon, OTR/L
4. Key Assets
5. Estill County Adult Education MOA
6. Morehead State University

Order #15263—Motion Passed: The above Service Agreement and MOA were approved with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

4 Yeas - 0 Nays

Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Absent
Ms. Sharon Whitaker	Yes

B. Consideration/Approval of the FY26 Tentative Budget

Order #15264 - Motion Passed: Approval of the FY26 Tentative Budget passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

4 Yeas - 0 Nays

Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Absent
Ms. Sharon Whitaker	Yes

C. Consideration/Approval of the Following Out-of-State Trips

1. FBLA National Conference in Anaheim, CA.
2. FCCLA National Leadership Conference in Orlando, FL, July 4-10

Order #15265 - Motion Passed: Approval of the FBLA AND FCCLA Out-of-State Trips passed with a motion by Ms. Sharon Whitaker and a second by Ms. Shiela Samples.

4 Yeas - 0 Nays

Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Absent
Ms. Sharon Whitaker	Yes

D. Consideration/Approval of the Estill County School District Police Department Policies.

1. Policy 2019-002
2. Policy 2019-003
3. Policy 2019-005

Order #15266 - Motion Passed: Approval of the policy 2019-002, 2019-003, and 2019-005 for the Estill County School District Police Department passed with a motion by Ms. Tammy Hardy and a second by Ms. Shiela Samples.

4 Yeas - 0 Nays

Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Absent
Ms. Sharon Whitaker	Yes

E. Consideration/Approval Food Service Requirements

1. Community Eligibility Provision Intent to Participate
2. NSLP Indirect Cost

Order #15267 - Motion Passed: Approval of food services requirements passed with a motion by Ms. Tammy Hardy and a second by Ms. Shiela Samples.

4 Yeas - 0 Nays

Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Absent
Ms. Sharon Whitaker	Yes

III. Consent Items

- A. Approve Minutes of April 17, 2025, Regular Meeting
- B. Approve Treasurer's Report and Payment of Bills
- C. Approve Superintendent Travels
- D. Approve the use of Emergency Substitutes for the 2025-2026 School Year

Order #15268 - Motion Passed: All consent items passed with a motion by Ms. Tammy Hardy and a second by Ms. Sharon Whitaker.

4 Yeas - 0 Nays

Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Absent
Ms. Sharon Whitaker	Yes

IV. Superintendent's Report

A. Update:

Testing

- Extensive focus on testing over the past few weeks.
- Most schools have completed testing; only a few makeup tests remain at the high school.
- Testing concludes on the 22nd.
- Graduation is on the 23rd, with a hopeful call for strong attendance to celebrate seniors.
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Attendance & Enrollment

- Current attendance rate: 92.36% (up from 91.51% last year).
- Kindergarten registration: 125 students registered so far.

Staffing & Hiring

- High School principal vacancy: 6 applicants; more may apply.
- Elementary level: Actively seeking qualified candidates.
- Also hiring a coach for West Irving.

Planning for Next Year

- Currently evaluating program effectiveness:
 - The Reading Mastery program at the elementary level is showing strong results.
 - Highest number of kindergarteners reading at grade level.
 - Expansion planned due to proven success.
 - Math program evaluation also scheduled.
- Preparing for summer enrichment camps and summer school.

Site Preparation & Funding

- Awaiting state funding for site development.
- Everything is ready to proceed with contractor approvals once funds are received.
- Leadership remains cautious: no spending until the money is confirmed.

B. Notification of Personnel Actions (See Insert)

V. Principal's Report: All principals reported to the board. The inserted handouts highlight school events.

VI. Board Member

The board member commented that the seniors' award night was terrific. The scholarship presentation and the students walking across the stage were very special.

VII. Public Comments No public comments at this time.

VIII. Adjourn

Order #15269 - Motion Passed: Adjourned Board Meeting at 6:45 p.m. passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

5 Yeas - 0 Nays

Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes
Ms. Sharon Whitaker	Yes

Charlie Brock, Secretary

Donna Isfort, Chairperson