

ESTILL COUNTY BOARD OF EDUCATION  
RECORD OF BOARD PROCEEDINGS  
(MINUTES)

**Regular Board Meeting**  
**December 21, 2023, 6:00 PM**  
**Estill County Board of Education**  
**Boardroom**  
**253 Main Street**  
**Irvine, Kentucky 40336**

**Present Board Members:**

- Ms. Carrie Smallwood
- Ms. Tammy Hardy
- Ms. Shiela Samples
- Mr. Bryan Covey
- Ms. Donna Isfort

**Visitors:** Stephen Willis, Meredith Chandler, Josh Yost, Tosha Halcomb, Carla Bailey, Jeremy Simpson, Toni Garrett Hall, Brooke Young, Angie Howell, Shad Allen, Cameron D. Allen

**I. Call To Order**

Chairperson Ms. Donna Isfort called the meeting to order at 6:00 p.m.

**A. Welcome/Pledge**

Chairperson Ms. Donna Isfort led the group in the Pledge of Allegiance.

**B. Reminder to Sign In**

**C. Revisions**

**II. Action**

**A. Consideration/Approval of the Family Resource and Youth Services Centers School District Assurance Certification 2024-2026**

**Order #15081 - Motion Passed:** Approval of the Family Resource and Youth Services Centers School District Assurance Certification 2024-2026 passed with a motion by Mr. Bryan Covey and a second by Ms. Shiela Samples.

**5 Yeas - 0 Nays**

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|----------------------|-----|
| Ms. Carrie Smallwood | Yes |
| Ms. Tammy Hardy      | Yes |
| Ms. Shiela Samples   | Yes |
| Mr. Bryan Covey      | Yes |
| Ms. Donna Isfort     | Yes |

**B. Consideration/Approval of Amendment for the Instruction Coaching Salary Schedule**

**Order #15082 - Motion Passed:** Approval of the Family Resource and Youth Services Centers School District Assurance Certification 2024-2026 passed with a motion by Mr. Bryan Covey and a second by Ms. Shiela Samples.

**5 Yeas - 0 Nays**

Ms. Carrie Smallwood	Yes
Ms. Tammy Hardy	Yes
Ms. Shiela Samples	Yes
Mr. Bryan Covey	Yes
Ms. Donna Isfort	Yes

**C. Consideration/Approval of West Irvine Kindergarten Paraeducator Position**

**Order #15083 - Motion Passed:** Approval of West Irvine Kindergarten Paraeducator Position passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

**5 Yeas - 0 Nays**

Ms. Carrie Smallwood	Yes
Ms. Tammy Hardy	Yes
Ms. Shiela Samples	Yes
Mr. Bryan Covey	Yes
Ms. Donna Isfort	Yes

**D. Consideration/Approval of a District Teacher Leader Mentor**

**Order #15084 - Motion Passed:** Approval of a District Teacher Leader Mentor passed with a motion by Ms. Shiela Samples and a second by Ms. Carrie Smallwood.

**5 Yeas - 0 Nays**

Ms. Carrie Smallwood	Yes
Ms. Tammy Hardy	Yes
Ms. Shiela Samples	Yes
Mr. Bryan Covey	Yes
Ms. Donna Isfort	Yes

**E. Consideration/Approval To Pay Superintendent The Amount Allocated Per Section VI(I) Of The Contract Employing Superintendent**

**Order #15085 - Motion Passed:** Approval To Pay Superintendent The Amount Allocated Per Section VI(I) Of The Contract Employing Superintendent passed with a motion by Mr. Bryan Covey and a second by Ms. Carrie Smallwood.

**5 Yeas - 0 Nays**

Ms. Carrie Smallwood	Yes
Ms. Tammy Hardy	Yes
Ms. Shiela Samples	Yes
Mr. Bryan Covey	Yes
Ms. Donna Isfort	Yes

**F. Review/Approve FY23 Financial Audit**

**Order #15086 - Motion Passed:** Approve FY23 Financial Audit. It was a very good audit for the school district, passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

**5 Yeas - 0 Nays**

Ms. Carrie Smallwood	Yes
Ms. Tammy Hardy	Yes
Ms. Shiela Samples	Yes
Mr. Bryan Covey	Yes
Ms. Donna Isfort	Yes

**G. Consideration/Approval of the 2024 Board Meeting Dates**

**Order #15087- Motion Passed:** Approval of the 2024 Board Meeting Dates passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

**5 Yeas - 0 Nays**

Ms. Carrie Smallwood	Yes
Ms. Tammy Hardy	Yes
Ms. Shiela Samples	Yes
Mr. Bryan Covey	Yes
Ms. Donna Isfort	Yes

**H. Consideration/Approval of the Estill County High School Softball Team Out-of-State Field Trip April 1-6, 2024**

This item was tabled to discuss the trip further.

**III. Consent**

**Order #15088 - Motion Passed:** Approval of all consent items passed with a motion by Ms. Tammy Hardy and a second by Mr. Bryan Covey.

**5 Yeas - 0 Nays**

Ms. Carrie Smallwood	Yes
Ms. Tammy Hardy	Yes
Ms. Shiela Samples	Yes
Mr. Bryan Covey	Yes
Ms. Donna Isfort	Yes

**A. Approve Minutes of November 16, 2023**

**B. Approve the Treasurer's Report and Payment of Bills**

**IV. Superintendent's Report**

**A. Update:**

Mr. Brock spoke to the board about how he has been monitoring progress every month, meeting with principals about that data, and looking at it, but he is delighted with the academic progress made so far. He is still trying to get out in every building at least once weekly. He said he is proud of the work that's going on and the work

that's happening within our school district, so very proud of the work that our teachers, staff, and principals are doing.

**B. Notification of Personnel Action**

See insert

**C. School Update: Enrollment, Attendance, etc.**

The Enrollment is excellent compared to the other districts. We are holding about 97%

**D. School Fundraiser Reports (See Insert)**

**V. Principal's Report**

Representatives from each school presented a slide presentation and spoke to the board concerning the progress made since the beginning of school and their goals for the remaining year.

**VI. Board Member Forum**

The Board members recognized the Student Representative, Mr. Ashton Hale

**VII. Public Comments**

At this time, no public comments were addressed to the board.

**VIII. Adjourn**

**Order #15089 - Motion Passed:** Approval to adjourn the meeting at 7:22 P.M. passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

**5 Yeas - 0 Nays**

Ms. Carrie Smallwood	Yes
Ms. Tammy Hardy	Yes
Ms. Shiela Samples	Yes
Mr. Bryan Covey	Yes
Ms. Donna Isfort	Yes

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Charlie Brock, Secretary

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Donna Isfort, Chairperson