

**ESTILL COUNTY BOARD OF EDUCATION
RECORD OF BOARD PROCEEDINGS
(MINUTES)**

**Regular Board Meeting
July 20, 2023, 6:00 PM
Estill County Board of Education
Boardroom
253 Main Street
Irvine, Kentucky 40336**

Present Board Members:

Ms. Carrie Smallwood
Ms. Tammy Hardy
Ms. Shiela Samples
Mr. Bryan Covey
Ms. Donna Isfort

Visitors: Jeremy Simpson, Stephen Willis, Jessica Napier, Charlotte O'Bryan, Donald Norton, Josh Yost, Charlotte Arvin, Andrea Williams, Jonathan Ruiz, Kenny Davis, Angie Howell, Toni Garrett Hall, Amanda Bryant, and Jessica Mullins

I. Call To Order

Chairperson Ms. Donna Isfort called the meeting to order at 6:02 PM.

A. Welcome/Pledge

Chairperson Ms. Donna Isfort welcomed everyone and led them in the pledge.

B. Reminder to Sign In

C. Revisions

No revisions at this time

II. Facilities/Construction Updates

A. Estill Springs Elementary School project (BG #22-207)

1. Update

Mr. Kenny Davis from Codel Construction gave an update on the Estill Springs Elementary ARP ESSER Renovation and Addition. The following week's punch list will be completed. There is an erosion issue with mud coming onto the payment will address it with Jonathan's team next week and get that taken care of.

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2. Consideration/Approval of Pay Estimate #10 for the amount of \$746,365.57
Order #15029 - Motion Passed: Approve Pay Estimate #10 for \$746,365.57 passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

5 Yeas - 0 Nays

Ms. Carrie Smallwood	Yes
Ms. Tammy Hardy	Yes
Ms. Shiela Samples	Yes
Mr. Bryan Covey	Yes
Ms. Donna Isfort	Yes

B. Estill County Safety and ADA Upgrades project, BG#23-087

Order #15030 - Motion Passed: Approve Pay Estimate #10 for \$746,365.57 passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

5 Yeas - 0 Nays

Ms. Carrie Smallwood	Yes
Ms. Tammy Hardy	Yes
Ms. Shiela Samples	Yes
Mr. Bryan Covey	Yes
Ms. Donna Isfort	Yes

1. Update

Mr. Jonathan Ruiz from Ross Tarrant gave an update on the Estill County Safety and ADA Upgrades project. We had to add two new door hardware at the entry vestibule & modify twenty-three door latch strike plates at Estill Middle School. The whole project should be ready to close out in August.

2. Consideration/Approval of Change Order #05 to Jarboe and Change Order No. 2253-01-01 to Contractors Choice for a net zero change to the construction cost to correct materials purchases shown on prior change orders.

Order #15031 - Motion Passed: Approve Change Order #05 to Jarboe and Change Order No. 2253-01-01 to Contractors Choice for a net zero change to the construction cost to correct materials purchases shown on prior change orders passed with a motion by Mr. Bryan Covey and a second by Ms. Shiela Samples.

5 Yeas - 0 Nays

Ms. Carrie Smallwood	Yes
Ms. Tammy Hardy	Yes
Ms. Shiela Samples	Yes
Mr. Bryan Covey	Yes
Ms. Donna Isfort	Yes

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3. Consideration/Approval of Change Order #06 to Jarboe and Change Order No. 2253-01-02 to Contractors Choice to add new door hardware at the entry vestibule & modify door latch strike plates at Estill Middle School.

Order #15032 - Motion Passed: Approve Change Order #06 to Jarboe and Change Order No. 2253-01-02 to Contractors Choice to add new door hardware at the entry vestibule & modify door latch strike plates at Estill Middle School passed with a motion by Mr. Bryan Covey and a second by Ms. Shiela Samples.

5 Yeas - 0 Nays

Ms. Carrie Smallwood	Yes
Ms. Tammy Hardy	Yes
Ms. Shiela Samples	Yes
Mr. Bryan Covey	Yes
Ms. Donna Isfort	Yes

4. Consideration/Approval of Pay Application #3 with DPO Invoicing in the amount of \$103,666.74

Order #15033 - Motion Passed: Approve Pay Application #3 with DPO Invoicing for \$103,666.74 passed with a motion by Mr. Bryan Covey and a second by Ms. Shiela Samples.

5 Yeas - 0 Nays

Ms. Carrie Smallwood	Yes
Ms. Tammy Hardy	Yes
Ms. Shiela Samples	Yes
Mr. Bryan Covey	Yes
Ms. Donna Isfort	Yes

C. Consideration/Approval Structure Engineer for the Estill County Middle School

Order #15034 - Motion Passed: The board approved hiring a Structure Engineer for the Estill County Middle School to ensure the building safety for the students of Estill County passed with a motion by Ms. Shiela Samples and a second by Mr. Bryan Covey.

5 Yeas - 0 Nays

Ms. Carrie Smallwood	Yes
Ms. Tammy Hardy	Yes
Ms. Shiela Samples	Yes
Mr. Bryan Covey	Yes
Ms. Donna Isfort	Yes

III. Action

A. Consider/Approve Student Discipline Code

Order #15035 - Motion Passed: Approve the student discipline code passed with a motion by Ms. Shiela Samples and a second by Ms. Carrie Smallwood.

5 Years - 0 Nays

Ms. Carrie Smallwood	Yes
Ms. Tammy Hardy	Yes
Ms. Shiela Samples	Yes
Mr. Bryan Covey	Yes
Ms. Donna Isfort	Yes

IV. Consent

Order #15036 - Motion Passed: Approve all consent items listed below passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

5 Years - 0 Nays

Ms. Carrie Smallwood	Yes
Ms. Tammy Hardy	Yes
Ms. Shiela Samples	Yes
Mr. Bryan Covey	Yes
Ms. Donna Isfort	Yes

A. Approve Board Meeting Minutes June 15, 2023, and July 11, 2023

B. Approve Treasures' Report and Payment of Bills

C. Cybersecurity Readiness Preparation Report

D. Approval KSBA Policy Updates Annual Policy Second Reading

E. Approval of the FY2024 District Assurance

F. Approve FY2024 Federal Cash Request Statement of Assurance

G. Approval of the ARC Chairpersons for the Estill County School District

H. Approve Business Proposal for Speech Therapy Services

I. Approve Surplus Items

J. Consider/Approve Amended 2023-2024 Staffing Policy

V. Superintendent Report-

Superintendent Charlie Brock stated it's been a busy month so far that he has hit the ground running. He has had two Multi-Tier System Support meetings with the Principals. This year, the Estill County School District will focus on academics and moving the students forward.

Principals Report:

South Irvine ELC- Principal Ms. Toni-Garrett Hall reported to the board that they had students until the end of June, and the building is open daily.

West Irvine Elementary-Principal Ms. Charlotte Arvin took the time to share information about the family field trips and how the field trips have helped the staff connect with the whole family. The staff has also been participating in front porch visits. These visits are another great way to connect with the student and family.

Estill Springs Elementary-Principal Ms. Jessica Mullins shared with the board about the garden club and how students were still attending the garden even in the summer and will be able to share produce with the school this fall. The school had a student fun day where sixty-six students and eighteen staff participated.

Estill County Middle School Principal Ms. Jessica Napier spoke about some 8th graders' trips to Washington DC, and Louisville, Kentucky, over the summer break. The Estill County Area Technology hosted a camp this summer which introduced the students to some programs they might not be aware of. The support staff at the Middle School has been working very hard at getting the building ready for the return of students, from painting to cleaning floors.

Estill County Middle School Principal Mr. Josh Yost reported to the board the Maintenance staff had done a significant job updating the concession stand. Custodians are doing a great job never seen the High School looking so good. The auditorium has new paint and a new carpet. The Summer Gear Up students have been to five colleges this summer.

A. Notification of Personnel Actions

(See Insert)

B. Updates on Opening Day, Open House, and Other Dates

Open House

School	Date	Time
Estill Springs	August 1, 2023	5:00-7:00 PM
Estill County Middle School	August 3, 2023	5:00-7:00 PM
Estill County High School	August 3, 2023	4:00-7:00 PM
South Irvine ELC	August 3, 2023	4:00-6:00 PM
West Irvine	August 7, 2023	5:00-7:00 PM

Opening Day

Breakfast	August 7, 2023	7:00-11:00

VI. Board Member Forum

Chairperson Ms. Donna Isfort spoke about the Upper Kentucky River Regional meeting on September 11m 2023, at the Estill County High School.

Ms. Donna Isfort also reminded everyone that Superintendent Mr. Charlie Brock has an open-door policy. Feel free to ask questions and concerns.

VII. Public Comments

There were no public comments at this time.

VIII. Adjourn

Order #15037 - Motion Passed: Board members adjourned the Board meeting at 7:00 PM, passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

5 Yeas - 0 Nays

Ms. Carrie Smallwood	Yes
Ms. Tammy Hardy	Yes
Ms. Shiela Samples	Yes
Mr. Bryan Covey	Yes
Ms. Donna Isfort	Yes

Charlie Brock, Secretary

Donna Isfort, Chairperson

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