

**ESTILL COUNTY BOARD OF EDUCATION  
RECORD OF BOARD PROCEEDINGS  
(MINUTES)**

**Regular Board Meeting  
May 18, 2023, 6:00 p.m.  
Estill County Board of Education  
Boardroom  
253 Main Street  
Irvine, Kentucky 40336**

**Present Board Members:**

Ms. Carrie Smallwood  
Ms. Tammy Hardy  
Ms. Shiela Samples  
Mr. Bryan Covey (Remotely)  
Ms. Donna Isfort

**Visitors:** Stephen Willis, Angie Howell, Amanda Bryant, Abby Smith, Bridgett Bishop, Pattie Embry, Donald Norton, Janice Brewer, Ken Mays, Donna Mays, Mary Raider, Kim Plowman, Alexandria Singleton, Melissa Gross, Rachel Newby, Kristin Richardson, Andrea Williams, Charlotte Arvin, Tonya Isaacs, Jessica Mullins, Brooke Mays, Shaye Walker, Lyza Walker, Jeremy Walker, Jessica Samples, Toni-Garrett Hall, Cardline Asher, Charlie Brock, and Lynette Brock

Note: Reception for New Superintendent Mr. Charlie Brock was held from 5:00–6:00 p.m.

**I. Call To Order**

Chairperson Ms. Donna Isfort called the meeting to order at 6:05 p.m.

**A. Welcome/Pledge**

Chairperson Ms. Donna Isfort asked the Estill Springs STLP students to lead the Pledge of Allegiance.

**B. Reminder to Sign In**

**C. Revisions**

Two revisions were made to the agenda.

1) Recognition to the Estill Springs STLP for winning State

2) V. H. 1 and 2. Consider/Approve Superintendent Selection and Contract.

**II. Recognitions**

**A. Mountain Movers**

**Certified Mountain Mover: Mickey Tucker**

Mrs. Tucker is our assistant principal at the Estill County Middle School. Ms. Tucker is completing her twenty-seventh year with the district. She taught math for nineteen years and was assistant principal at Estill County High for four years and Estill County Middle School for four years.

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### **Classified Mountain Mover: Estill Springs Kitchen Staff**

The Estill Springs kitchen staff was nominated because they, at a moment's notice, will adapt to any situation to help others. The kitchen staff has said, "It is a privilege to provide great nutritious food for the children of our community. Our standards are high, but the fruits of our labor are the smiles we see daily."

#### **B. Estill Springs Elementary Student Presentation**

Principal Ms. Jessica Mullins and Assistant Principal Brooke Mays presented to the board a video called "Best Year Ever" This video was put together by Liza Walker. A special treat for the board was passed out; the garden club had flowers, and the cooking club gave the board no-bake cookies.

#### **C. The Estill Springs STLP**

Five young men competed in the elementary state-level Robot Royale: Line Follow Challenge. This challenge involved the students making a robot and entering it in a line challenge where the robot follows a line in the quickest time. The five students that won the State Championship were Hudson Hardy, Nolan Walling, Jordan Samples, Garrett Mays, and Levi Campbell.

### **III. Facilities/Construction Updates**

#### **A. Consideration/Approval of the following BG5**

**Order #14996 - Motion Passed:** Board Order #14996 - Motion Passed: Approve the following BG5s for District Central Storage Building Demolition Project BG#22-208, Estill County High School ARP ESSER III Sanitary Line Replacement Project BG#22-179, Estill County High School ESSER III HVAC Controls BG#22-177, Estill County High School Emergency Sanitary Line Repair BG# 22-466, Estill County High School ARP ESSER Stadium Restroom Renovation BG# 22-243, Estill County Middle School ESSER III Renovation Project BG#22-175, Estill County Middle School and Central Office Bleacher Replacement BG#20-285, Estill County ESSER II District-Wide Air Purification Upgrades BG 21-245, and West Irvine Intermediate ESSER II/HVAC Upgrades BG#21-244, Estill County Bus Garage BG# 19-340, and South Irvine ESSER III Renovation Project BG#22-176 passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

#### **5 Yeas - 0 Nays**

Ms. Carrie Smallwood	Yes
Ms. Tammy Hardy	Yes
Ms. Shiela Samples	Yes
Mr. Bryan Covey	Yes
Ms. Donna Isfort	Yes

1. District Central Storage Building Demolition Project BG#22-208
2. Estill County High School ARP ESSER III Sanitary Line Replacement Project BG#22-179
3. Estill County High School ESSER III HVAC Controls BG#22-177
4. Estill County High School Emergency Sanitary Line Repair BG# 22-466

- 5. Estill County High School ARP ESSER Stadium Restroom Renovation BG Number 22-243
- 6. Estill County Middle School ESSER III Renovation Project BG#22-175
- 7. Estill County Middle School and Central Office Bleacher Replacement BG#20-285
- 8. Estill County ESSER II District-Wide Air Purification Upgrades BG 21-245
- 9. West Irvine Intermediate ESSER II/HVAC Upgrades BG#21-244
- 10. Estill County Bus Garage BG#19-340
- 11. South Irvine ESSER III Renovation Project BG#22-176

**B. Estill Springs Elementary ARP ESSER Renovation and Addition Project (BG #22-207)**

**1. Update**

Mr. Kenny Davis from Codel Construction gave an update on the Estill Springs Elementary ARP ESSER Renovation and Addition Project. The building will be completed middle of next month. Now that school is out, they have total control of the parent drop-off area, and work will pick up. Everything will be completed by the dedication ceremony on June 23, 2023.

**2. Consideration/Approval of Pay App #8 for \$586,704.25**

**Order #14997 - Motion Passed:** Approval of Pay App #8 for \$586,704.25 passed with a motion by Mr. Bryan Covey and a second by Ms. Tammy Hardy.

**5 Yeas - 0 Nays**

Ms. Carrie Smallwood	Yes
Ms. Tammy Hardy	Yes
Ms. Shiela Samples	Yes
Mr. Bryan Covey	Yes
Ms. Donna Isfort	Yes

**C. Estill County Schools Safety and ADA Upgrades(BG23-087)**

**1. Update**

Mr. Peter Fisher from Ross Tarrant gave an update on the Estill County Schools Safety and ADA upgrades. All the hardware is in, and now that both schools are out, work should be completed in about three to four weeks on both South Irvine and the Middle school.

**2. Consideration/Approval of Change Order #4 for \$0.00.**

**Order #14998 - Motion Passed:** Approval of Change Order #4 for \$0.00 passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

**5 Yeas - 0 Nays**

Ms. Carrie Smallwood	Yes
Ms. Tammy Hardy	Yes
Ms. Shiela Samples	Yes
Mr. Bryan Covey	Yes
Ms. Donna Isfort	Yes

**D. District Facility Planning****1. Approve Draft District Facility Plan (DFP)**

**Order #14999 - Motion Passed:** The Board approved Draft District Facility Plan (DFP) with a motion by Ms. Tammy Hardy and a second by Ms. Carrie Smallwood.

**5 Yeas - 0 Nays**

Ms. Carrie Smallwood	Yes
Ms. Tammy Hardy	Yes
Ms. Shiela Samples	Yes
Mr. Bryan Covey	Yes
Ms. Donna Isfort	Yes

**2. Date for Public Hearing – Final DFP: June 15, 2023**

**Order #15000 - Motion Passed:** Approve Mr. Stephen Willis as the Hearing Officer passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

**5 Yeas - 0 Nays**

Ms. Carrie Smallwood	Yes
Ms. Tammy Hardy	Yes
Ms. Shiela Samples	Yes
Mr. Bryan Covey	Yes
Ms. Donna Isfort	Yes

**V. Action****A. Consider/Approve FY24 Tentative Budget**

**Order #15001- Motion Passed:** Approve FY24 Tentative Budget passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

**5 Yeas - 0 Nays**

Ms. Carrie Smallwood	Yes
Ms. Tammy Hardy	Yes
Ms. Shiela Samples	Yes
Mr. Bryan Covey	Yes
Ms. Donna Isfort	Yes

**B. Consider/Approve Capital Outlay Cash Request for the purchase of two school buses (\$250,000)**

**Order #15002 - Motion Passed:** Approve Capital Outlay Cash Request for the purchase of two school buses (\$250,000) passed with a motion by Ms. Tammy Hardy and a second by Ms. Carrie Smallwood.

**5 Yeas - 0 Nays**

Ms. Carrie Smallwood	Yes
Ms. Tammy Hardy	Yes
Ms. Shiela Samples	Yes
Mr. Bryan Covey	Yes
Ms. Donna Isfort	Yes

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**C. Consider/Approve FY 24 District Salary Schedule**

**Order #15003- Motion Passed:** Approve FY 24 District Salary Schedule with a one percent rise for certified and fifty cents per hour for classified passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

**5 Yeas - 0 Nays**

Ms. Carrie Smallwood	Yes
Ms. Tammy Hardy	Yes
Ms. Shiela Samples	Yes
Mr. Bryan Covey	Yes
Ms. Donna Isfort	Yes

**D. Consider/Approve FY 24 Fuel Bid**

This item has been tabled for next month's meeting when Mr. Willis has a list of Vendors to present to the board.

**E. Consider/Approve Department of Defense (DOD) No-Cost Technology Equipment from DOD Computers for Learning Program MOA**

**Order #15004 - Motion Passed:** Approve Department of Defense (DOD) No-Cost Technology Equipment from DOD Computers for Learning Program MOA at no cost to the district passed with a motion by Ms. Shiela Samples and a second by Ms. Carrie Smallwood.

**5 Yeas - 0 Nays**

Ms. Carrie Smallwood	Yes
Ms. Tammy Hardy	Yes
Ms. Shiela Samples	Yes
Mr. Bryan Covey	Yes
Ms. Donna Isfort	Yes

**F. Consider/Approve Either IGS or STAND ENERGY CORPORATION Agreement**

**Order #15005 - Motion Passed:** Approve the IGS energy agreement for a two-year contract passed with a motion by Ms. Tammy Hardy and a second by Ms. Shiela Samples.

**5 Yeas - 0 Nays**

Ms. Carrie Smallwood	Yes
Ms. Tammy Hardy	Yes
Ms. Shiela Samples	Yes
Mr. Bryan Covey	Yes
Ms. Donna Isfort	Yes

### G. Consider/Approve Food Service Requirements

**Order #15006 - Motion Passed:** Approve Food Service Requirements passed with a motion by Ms. Tammy Hardy and a second by Mr. Bryan Covey.

#### 5 Yeas - 0 Nays

Ms. Carrie Smallwood	Yes
Ms. Tammy Hardy	Yes
Ms. Shiela Samples	Yes
Mr. Bryan Covey	Yes
Ms. Donna Isfort	Yes

1. Procurement Certificaiton
2. Intent to Participate in CP
3. Indirect Cost

### H. Consider/Approve Superintendent Selection and Contract

1. Finalize Mr. Charlie Brock as the New Estill County Superintendent

**Order #15007 - Motion Passed:** The Board finalized the approval of Mr. Charlie Brock as the New Estill County Superintendent passed with a motion by Ms. Shiela Samples and a second by Ms. Carrie Smallwood. Chairperson Ms. Donna Isfort called for a roll call vote of Board members. Here is the recorded vote of each member.

#### 5 Yeas - 0 Nays

Ms. Carrie Smallwood	Yes
Ms. Tammy Hardy	Yes
Ms. Shiela Samples	Yes
Mr. Bryan Covey	Yes
Ms. Donna Isfort	Yes

2. Finalize Superintendent Charlie Brock's Contract for Fall 2023-2027

**Order #15008 - Motion Passed:** The board approved to finalize Superintendent Charlie Brock's Four Year Contract beginning July 1, 2023, and ending June 30, 2027, passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy. Chairperson Ms. Donna Isfort called for a roll call vote of Board members. Here is the recorded vote of each member.

#### 5 Yeas - 0 Nays

Ms. Carrie Smallwood	Yes
Ms. Tammy Hardy	Yes
Ms. Shiela Samples	Yes
Mr. Bryan Covey	Yes
Ms. Donna Isfort	Yes

**VI. Consent**

**Order #15009 - Motion Passed:** All consent items below passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

**5 Yeas - 0 Nays**

Ms. Carrie Smallwood	Yes
Ms. Tammy Hardy	Yes
Ms. Shiela Samples	Yes
Mr. Bryan Covey	Yes
Ms. Donna Isfort	Yes

- A. Approve Minutes of April 12,19,20, and 21st.
- B. Approve Revised Board Minutes for February 16. 2023
- C. Approve the Treasurer's Report and Payment of Bills
- D. Approve District Staffing Policy Revision
- E. Approve All MOA/Agreements listed below
  - 1. Physical Therapy Agreement FY 2023-2024
  - 2. BCTC Adult Education MOA
  - 3. KDE/Estill County ATC Facility Use MOA
- F. Approve KEDC Membership
- G. Approve 2022-2023 Amended School Calendar
- H. Approve Payment For Ten Additional Annual Leave Days (70 Total Days) for the current Superintendent.
- I. Approve the use of Emergency Substitutes for the 2023-2024 School Year

**VII. Superintendent's Report**

- A. Notification of Personnel Action (See Insert)
- B. School Update: Enrollment, Attendance, etc., Mr. Donald Norton will have an end-of-year report in June.
- C. Estill Crisis Memorial Policy  
This policy helps the district address how a memorial is handled and placed.
- D. Congratulations, Class of 2023 Graduation May 21, 2023, at 3 p.m.
- E. Retiree Celebration June 15, 2023, at 5 p.m. Central Office
- F. Superintendent Evaluation to be completed June 15, 2023
  - 1. Professional Growth Plan
  - 2. Superintendent Standards 1 and 2
  - 3. Superintendent Summative Evaluation

**VIII. Board Member Forum**

Mr. Saylor and the board congratulated Ms. Donna Isfort on the 2023 EKV Alumni of the Year award in Nursing and Health Science.

Ms. Carrie Smallwood spoke about forty thousand dollars in local scholarships given out to this year's Senior class. Ms. Smallwood gave thanks for the strong community support.

Ms. Donna Isfort thanked the Principals and staff for all the hard work this year.

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**IX. Public Comments**

No public comments were given at this time.

**X. Adjourn**

**Order #15010 - Motion Passed:** Adjourned Board Meeting at 7:43 p.m. passed with Ms. Shiela Samples' motion and Ms. Tammy Hardy's second.

**5 Yeas - 0 Nays**

Ms. Carrie Smallwood	Yes
Ms. Tammy Hardy	Yes
Ms. Shiela Samples	Yes
Mr. Bryan Covey	Yes
Ms. Donna Isfort	Yes

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Jeff Saylor, Secretary

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Donna Isfort, Chairperson