

**ESTILL COUNTY BOARD OF EDUCATION
RECORD OF BOARD PROCEEDINGS
(MINUTES)**

**Regular Board Meeting
April 20, 2023, 6:00 p.m.
Estill County Board of Education
Boardroom
253 Main Street
Irvine, Kentucky 40336**

Present Board Members:

Mr. Bryan Covey
Ms. Tammy Hardy
Ms. Donna Isfort
Ms. Shiela Samples
Ms. Carrie Smallwood

Visitors: Stephen Willis, Jessica Mullins, Kembree Burrows, Melissa Kelley, Lucas, Jeff, Patty and Sarah Barnes, Jeremy Simpson, Donald Norton, Jessica Napier, Andrea Williams, Tonya Isaacs, William Bo Leach, Erin Leach, Addilyn Leach, Charlotte Arvin, Toni-Garrett Hall, Adam Agee, Kay Horn, Angie Howell, Peter Fisher, Casey Cullen, and Amanda Bryant

I. Call To Order

Chairperson Ms. Donna Isfort called the meeting to order at 6:01 p.m.

A. Welcome/Pledge

Chairperson Ms. Donna Isfort asked the West Irvine Elementary students to lead the Pledge of Allegiance.

B. Reminder to Sign In

C. Revisions

II. Recognitions

A. Mountain Movers

Certified Mountain Mover: Jessica McQueen

Jessica is the MSD Special Education teacher at Estill County High School. Jessica began her career at the high school in December 2020.

Classified Mountain Mover: Patsy Barnes

Patty is an MSD Instructional Assistant at Estill Springs. This is Patty's 19th year with the district. She has worked at South Irvine, West Irvine, and Estill Springs.

Community Mountain Mover: God's Outreach Food Bank

Mandy Agee was here to represent this month's Community Mountain Mover. The God's Outreach Food Bank Backpack Program began in 2008 when an elementary school girl passed out from going without food all weekend.

Estill County children in need are confidentially identified by their teachers and other school staff to receive a backpack with easy-to-prepare Kid-friendly foods for the weekend.

B. West Irvine School/Student Presentation

Principal Ms. Charlotte Arvin, Melissa Kelley, Kembree Burrows, and West Irvine Elementary students presented two videos to the Board.

"West Irvine Engineers News" is a group of students who interview students and staff and announces school events such as birthdays, school menu, and the weather. The West Irvine Choir had the opportunity to participate in the ECU Honors Choir. The Board was able to view a video of their performance of "Be the Change."

C. George Washington Teacher Institute

Mr. Jeffrey Brock was selected to attend the Mt Vernon Teaching Institute this summer. He will participate in professional learning opportunities at Mt. Vernon and around Washington, DC.

III. Facilities/Construction Updates

A. Estill Springs Elementary ARP ESSER Renovation and Addition Project (BG #22-207)

1. Update

Mr. Casey Cullen from Codel Construction updated the Estill Springs Elementary ARP ESSER Renovation and Addition Project. This project is on schedule. The monument is completed and looks great. Once school lets out, work will begin on the remaining inside work and the parent entrance. Substantial completion is scheduled for June 5th, and 99% of the project will be completed by the June 23rd dedication ceremony.

2. Consideration/Approval of Pay App #7 for \$372,444.23

Order #14976 - Motion Passed: Approval of Pay App #7 for \$372,444.23 passed with a motion by Ms. Shiela Samples and a second by Mr. Bryan Covey.

5 Yeas - 0 Nays

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

3. Consideration/Approval of Change Orders #02-05,02-06,02-07,03-01,03-02,11-01,11-02,12-01,12-02,12-02-01, and 12-03.

Order #14977 - Motion Passed: Approval of Change Orders #02-05,02-06,02-07,03-01,03-02,11-01,11-02,12-01,12-02,12-02-01, and 12-03 passed with a motion by Ms. Tammy Hardy and a second by Ms. Carrie Smallwood.

5 Yeas - 0 Nays

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

1. Change Order #02-05 Rising Sun Developing, Inc for \$121,033.82
2. Change Order #02-06 Rising Sun Developing, Inc for \$4,368.91
3. Change Order #02-07 Rising Sun Developing, Inc for \$3348.27
4. Change Order #03-01 East Kentucky Masonry, LLC \$634.14
5. Change Order #03-02 East Kentucky Masonry, LLC for \$2,258.72
6. Change Order #11-01 Central Kentucky Sheet Metal, Inc. for \$21,255.98
7. Change Order #11-02 Central Kentucky Sheet Metal. Inc for \$65,379.35
8. Change Order #12-01 Babcon Inc. for credit \$-5,911.10
9. Change Order #12-02 Babcon Inc for \$16,980.32
10. Change Order #12-02-01 Eckart for credit \$-2,767.50
11. Change Order #12-03 Babcon, Inc. for \$7640.56

B. Estill County HS Field House Restroom Renovation, BG#22-243

1. Update

Mr. Peter Fisher from Ross Tarrant gave an update on the Estill County High School Field House Restroom Renovation. Mr. Fisher said this project was completed, with final documents presented to the Board tonight.

2. Consideration/Approval of Final Pay Application #4 for \$11,229.20

Order #14978 - Motion Passed: Approval of Final Pay Application #4 for \$11,229.20 passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

5 Yeas - 0 Nays

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

3. Consideration/Approval of BG4.

Order #14979 - Motion Passed: Approval of BG4 passed with a motion by Mr. Bryan Covey and a second by Ms. Tammy Hardy.

5 Yeas - 0 Nays

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

C. Estill County High School HVAC Controls, BG#22-177

1. Update

Mr. Peter Fisher from Ross Tarrant gave an update on the Estill County High School HVAC Controls. All training and this project have been completed, with final documents being presented to the Board tonight.

2. Consideration/Approval of Pay Application #6 for \$80,108.58

Order #14980 - Motion Passed: Approval of Pay Application #6 for \$80,108.58 passed with a motion by Ms. Shiela Samples and a second by Mr. Bryan Covey.

5 Yeas - 0 Nays

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

3. Consideration/Approval of BG4

Order #14981 - Motion Passed: Approval of BG4 passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

5 Yeas - 0 Nays

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

D. Estill County Safety and ADA Upgrades, BG#23-087

1. Update

Mr. Peter Fisher from Ross Tarrant gave an update on the Safety and ADA upgrades for South Irvine and the Middle School. The contractor and supplier

have had some material delays. The plan is to tackle both schools after school lets out in May, and the project should be completed before the end of June.

2. Consideration/Approval of Change Order #3, Jarboe Construction, Inc. Total Amount of This Change Order:\$593.00

Order #14982 - Motion Passed: Approval of Change Order #3, Jarboe Construction, Inc. Total Amount of This Change Order:\$593.00 passed with a motion by Mr. Bryan Covey and a second by Ms. Carrie Smallwood.

5 Yeas - 0 Nays

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

3. Consideration/Approval of Pay Application #1 with DPO Invoicing for the amount of \$4,432.37

Order #14983 - Motion Passed: Approval of Pay Application #1 with DPO Invoicing for the amount of \$4,432.37 passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

5 Yeas - 0 Nays

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

E. District Facility Planning

1. Update and Review Documents

The Board heard an update on the DFP process and draft facility plan.

2. Set Date for Public Hearing – Final DFP Draft: May 23rd, 2023

Order #14984 - Motion Passed: Public Hearing May 23rd, 2023, at 5:30 p.m., passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

5 Yeas - 0 Nays

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

IV. Action

A. Consider/Approve Revisions to District Staffing Policy

Order #14985 - Motion Passed: Approve Revisions to District Staffing Policy passed with a motion by Ms. Tammy Hardy and a second by Ms. Shiela Samples.

5 Yeas - 0 Nays

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

B. Review ESSER Funded Positions – Same document presented during the Board work session. No Action

C. Consider/Approve SBDM Allocation Request/School Staffing Updated

1. Consider/approve of ECHS Staffing Request.

Order #14986 - Motion Passed: Approval of ECHS Staffing Request passed with a motion by Ms. Shiela Samples and a second by Ms. Carrie Smallwood.

5 Yeas - 0 Nays

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

D. Review FY24 Certified Staff Positions – Same document presented during the Board work session. No Action

E. Update: SRO Contract has been signed, and the Estill County Sheriff's Department will provide two SRO officers for FY23-24.

F. Consider/Approve FRYSC FY24 Budgets

Order #14987 - Motion Passed: Approve FRYSC FY24 Budgets passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

5 Yeas - 0 Nays

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

Consider/Approve Out-of-State Trips

1. Consider/Approve Out-of-State Middle School Student Council Field Trips
2. Consider/Approve Out of State Trip for KEDC's ASPIRE Middle School

Order #14988 - Motion Passed: Approve both Out of State trips listed above passed with a motion by Ms. Tammy Hardy and a second by Ms. Shiela Samples.

5 Yeas - 0 Nays

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

H. Consider/Approve Contract with EZ ED Med for Medicaid Billing and Services

Order #14989 - Motion Passed: Approve Contract with EZ ED Med for Medicaid Billing and Services passed with a motion by Mr. Bryan Covey and a second by Ms. Shiela Samples.

5 Yeas - 0 Nays

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

I. Consider/Approve the contract for Auditor Services.

Order #14990 - Motion Passed: The Board approved contracting with Shad J. Allen, CPA, PPLC out of Richmond, Kentucky, for Auditor service passed with a motion by Mr. Bryan Covey and a second by Ms. Shiela Samples.

5 Yeas - 0 Nays

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

V. Consent

Order #14991 - Motion Passed: All consent items below passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

5 Yeas - 0 Nays

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

- A.** Approve Minutes of March 16th, 28th, and April 11th.
 - B.** Approve the Treasurer's Report and Payment of Bills
 - C.** Approve FY2023 - Estill County Schools - 2nd KETS Offer
 - D.** Approve GUO MOA Addendum for PRI Transition/Addendum for Gear-Up Partnership Grant.
 - E.** Approve Jobs for America's Graduates Kentucky MOU
 - F.** Approve Continuation of Learning – NTI Days
 - G.** Approve Agreement with MindPsi Psychological Services
 - H.** Approve Toshiba 5-Year Lease Renewal for Copiers
 - I.** Approve KDE MOA District 180 School Turnaround Program for a staff member.
 - J.** Approve KDE MOA FY24 Engineering Program Instructor Estill ATC
 - K.** Approve Counselor Internship EKU
 - L.** Approve SLP Internship EKU
 - M.** Approve Surplus Sale Item: John Deere Reel Mower
 - N.** Approve Reading Diagnostic and Intervention Fund (RDIF) Mini-Grant for Estill Springs.
- VI.** Superintendent's Report
- A.** Notification of Personnel Action (See Insert)
 - B.** School Update: Enrollment, Attendance, etc. The School enrollment has remained steady during the school year. The current ADA is a little under 91% for the year.
 - C.** Estill County Schools Energy Management Measurement Package
 - D.** Culture and Climate Assessment. Report for Board info only.
 - E.** Mountain Mushroom Festival April 28-30.
- VII.** Board Member Forum
- Testing starts this week, and we wish all our students good luck. We like to thank our teachers for all their hard work.
- VIII.** Public Comments No public comments at this time concerning agenda items.

IX. Adjourn

Order #14992 - Motion Passed: Adjourned Board Meeting at 7:30 p.m. passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

5 Yeas - 0 Nays

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

Jeff Saylor, Secretary

Donna Isfort, Chairperson