

Board of Education Regular Meeting  
May 27, 2025 6:00 PM  
Panther Academy  
634 N. Mulberry St.  
Elizabethtown, KY 42701

**Attendance Taken at : 5:52 PM**

**Present Board Members:**

Mrs. Kimbley Iman  
Ms. Heather Sharpsteen  
Mr. Guy Wallace  
Mrs. Brandy Armstrong

**Absent Board Members:**

Mr. Paul Godfrey

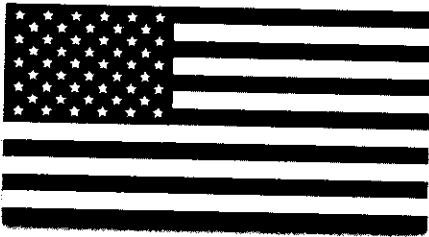
**I. Call to Order**

Discussion:

Ms. Brandy Armstrong was present via zoom.

**II. Pledge of Allegiance - Led by EHS JROTC Students**

Rationale:



**I PLEDGE ALLEGIANCE TO THE FLAG  
OF THE UNITED STATES OF AMERICA,  
AND TO THE REPUBLIC FOR WHICH  
IT STANDS, ONE NATION UNDER GOD,  
INDIVISIBLE, WITH LIBERTY AND  
JUSTICE FOR ALL.**

Discussion:

Col. Annie Gordan, JROTC Instructor, had her students lead the Board Room in the Pledge of Allegiance and introduced the Board to her students.

**III. Consideration of Approval of Board Meeting Agenda**

**Order #13477 - Motion Passed:** APPROVE BOARD MEETING AGENDA passed with a motion by Ms. Heather Sharpsteen and a second by Mrs. Kimbley Iman.

Mr. Paul Godfrey	Absent
Mrs. Kimbley Iman	Yes
Ms. Heather Sharpsteen	Yes
Mr. Guy Wallace	Yes
Mrs. Brandy Armstrong	Yes

#### IV. Recognition of Guests and Special Accomplishments

##### A. Students of the Month

Rationale:

**Elizabethtown High School -Aubrey Cunningham**

**TK Stone Middle School -Brady Butler**

**Helmwood Heights -Max De La Rosa Martinez**

**Morningside Elementary -Serenity Williams**

**Panther Academy -Phoenix Clairmont**

Discussion:

Ms. Carla Kuhn introduced Phoenix Clairmont and gave a description of her accomplishments.

Ms. Goodman stated that her student was not able to make it this evening.

Mr. Aaron Howell introduced Max De La Rosa Martinez and gave a description of his accomplishments.

Mr. Josh Henderson and Ms. Hope Janes indicated that their students were not present as well.

##### B. TIP-KY Award Recipients

Rationale:

The following five 5th graders have qualified to receive the TIP-KY Award through the WKU Center for Gifted Studies for scoring in the top 10% on the I-Excel assessment, which is an 8th grade level assessment.

Ava Williams  
Melody Witten  
Lexi Nelson  
Lilly Kate Lynch  
Zoey Owens

We have 2 TK students who qualified for recognition as well based on ACT scores.

Dax Cox (received scores in August last year. Qualified in English and science)

Jackson Strickland (qualified in science)

Discussion:

Ms. Renee Lackey spoke about the TIP-KY Awards and introduced the students who scored in the top 10%.

Ms. Tonda Mullins introduced two TK Students who had qualifying benchmark scores on the ACT as 8th Graders.

##### C. Craft Academy for Excellence Students

Rationale:

Big congratulations to Quinn Berkshire and Caden Schaubert for being selected to attend the Craft Academy for Excellence in Science & Mathematics!

This prestigious program at Morehead State University offers an incredible opportunity for high-achieving students to pursue college-level coursework in a supportive, challenging environment.

**D. Gatton Academy**

Rationale:

Eleanor Evans

Olivia Norris

**E. MSU - Commonwealth Honors Academy**

Rationale:

Braeden Seeker

**F. Governor's Scholars Program**

Rationale:

Rachel Bell

Grace Godfrey

Haedyn LaFollette

Olivia Richardson

Kai Roberts

Kevin Tse

Ella Tucker

Lincoln Shirts

Discussion:

Mr. Josh Henderson introduced the students accepted into Governor's Scholar Program for Elizabethtown Independent Schools

**G. Governor's School for the Arts**

Rationale:

Jack McGlone (Vocal Music)

Sebastian Thomas (Instrumental Music - Brass)

Talitha Williams (Creative Writing)

**H. EHS FBLA**

Rationale:

Winners who placed in the Top 5 at KY FBLA State Competition week of April 14-16:

- 5th Place - Social Media Strategies: Haedyn LaFollette & Taylor Simpson
- 4th Place - Introduction to Marketing Concepts: Noelle Weid

- 3rd Place - Accounting 1: Lincoln Shirts
- 3rd Place - Electronic Career Portfolio: Michelle Zheng

All of these individuals have earned an opportunity to compete at the FBLA National Competition in Anaheim, California June 29 - July 2.

Winners who placed in the Top 2 at KY STLP Competition on April 23:

- 2nd Place - UK Minds of Innovation: Jacob Hegstad & Cameron Maddle
- 1st Place - Help Desk Live Challenge: Lyla Coley, Carter Peterson, Layne Riney, Chris McCoy, Madilyn Presthus and Sri Vedamoorthy

Discussion:

Mr. Greg Spears introduced the FBLA and STLP Winners.

I. Staff Recognitions for April 2025

V. The Superintendent has informed the Board of Education of Personnel Actions that have taken place since the last Board Meeting

VI. Attendance Report

Discussion:

Mr. Travis Gay presented the Attendance Report and offered to answer questions.

VII. Instructional Focus - Gifted & Talented Program

Rationale:

Link to Canva Presentation: [https://www.canva.com/design/DAGnibwllol/8IPMpWhcjFw1VT\\_PtungoA/view](https://www.canva.com/design/DAGnibwllol/8IPMpWhcjFw1VT_PtungoA/view)

Discussion:

Ms. Tonda Mullins and Ms. Renee Lackey gave a Gifted & Talented Presentation to the Board and offered to answer questions. Mr. Chase Goff said the numbers in the presentation are a testament to Ms. Lackey's and Ms. Mullins dedication.

VIII. Approve Consent Agenda

**Order #13478 - Motion Passed:** APPROVE CONSENT AGENDA with the exception of Hope Collaborative to be presented at a later date with the correct date passed with a motion by Mrs. Kimbley Iman and a second by Ms. Heather Sharpsteen.

Mr. Paul Godfrey	Absent
Mrs. Kimbley Iman	Yes
Ms. Heather Sharpsteen	Yes
Mr. Guy Wallace	Yes
Mrs. Brandy Armstrong	Yes

A. Acknowledge Receipt of the SBDM Written Reports

Rationale:

Attached are the SBDM Written Reports from Elizabethtown High School, Helmwood Heights Elementary, Morningside Elementary, TK Stone and Panther Academy for review.

B. Approve Board Meeting Minutes

C. Approve the Treasurer's Monthly Financial Report and Payment of Bills and Claims

D. Approve Technology Salvage

E. Approve Fundraising Requests

F. Approve Summary of Payments No. 2

G. Petition for Early Enrollment

Rationale:

Mrs. Carla Kuhn has reviewed the attached Petitions for Early Enrollment and made her recommendations. Please review and approve or not approve the attached Petitions for Early Enrollment.

Discussion:

H. Approve Community Eligibility Provision Intent to Participate offered by USDA's National School Lunch Program

I. Approve Fundraisers for 2025-2026 School Year

J. Approve Additional JROTC Instructor for EHS

Rationale:

Please see the attachment.

K. Approve MOA between Murray State University and EIS

L. Approve Auditor Agreement

M. Approve School Transportation Systems Contract

N. Approve MOU with Hope Collaborative

O. Approve Field Experiences Agreement with University of Cincinnati

P. Approve Revisions to Job Descriptions

Rationale:

Derisa Hindle, Director of Personnel, seeks approval on the following job descriptions (which have been reformatted, revised or created):

Classified

- School Secretary (Elementary, Middle, High School, Guidance Office at High School)
- Bookkeeper (High School)
- Attendance Clerk
- School Secretary/Instructional Assistant for GlenDale Center
- Instructional Assistant (to include Special Education (LBD/EBD) Assistants)
- Instructional Assistant for Special Needs - LI
- Bus Driver
- Bus Monitor
- Vehicle Maintenance Manager
- Elevator

Certified

- Classroom Teacher
- Special Education Teacher
- Speech-Language Pathologist
- School Media Librarian
- School Counselor (Elementary, Middle, High School)
- Assistant Principal (Elementary, Middle, High School)

- Assistant Superintendent for Student Learning
- Instructional Supervisor
- Instructional Coordinator
- Substitute Teacher

The OLD and DRAFT Job Descriptions are attached for your review.

**Q. Approve MOA with Communicare**

Rationale:

Memorandum of Agreement with Communicare Inc. to provide Pre-ETS services for Elizabethtown Independent Schools.

**R. Approve Revision to the Certified Evaluation Plan**

Rationale:

Due to the passage of House Bill 48 (2025), modifications to our Certified Evaluation Plan (CEP) were required for the district to comply. The 50/50 Committee reconvened on April 29, 2025 and May 20, 2025 to revise our current plan. Attached is the proposed revision (with changes highlighted in green) for your review and approval.

**S. Approve New Extra Service Positions for MES**

Rationale:

To be paid from MES Section 6 Funds or Volunteer.

**T. Approve Extra Service Stipend Positions for TKS**

**U. Approve Field Trip Request for FBLA June 2025**

**V. APPROVE MOA WITH ECTC DUAL CREDIT**

**W. Approve Pledge of Collateral Agreement for Public School Funds**

Rationale:

This agreement ensures Magnolia Bank complies with all state laws regarding handling of district funds, especially those related to bonding and borrowing.

Discussion:

**X. APPROVE IHES CAR RIDER EXTRA SERVICE STIPEND**

**IX. Action Items**

**A. Approve Salary Schedules for 2025-2026**

**Order #13479 - Motion Passed:** Approve Salary Schedules for 2025-2026 passed with a motion by Mrs. Kimbley Iman and a second by Ms. Heather Sharpsteen.

Mr. Paul Godfrey	Absent
Mrs. Kimbley Iman	Yes
Ms. Heather Sharpsteen	Yes
Mr. Guy Wallace	Yes
Mrs. Brandy Armstrong	Yes

Rationale:

Attachments for Board Member View only.

Discussion:

Mr. Paul Mullins indicated that the Salary Schedules represent a 4% increase for employees.

**B. Approve Tentative Budget for 2025-2026**

**Order #13480 - Motion Passed:** Approve Tentative Budget for 2025-2026 passed with a motion by Ms. Heather Sharpensteen and a second by Mrs. Kimbley Iman.

Mr. Paul Godfrey	Absent
Mrs. Kimbley Iman	Yes
Ms. Heather Sharpensteen	Yes
Mr. Guy Wallace	Yes
Mrs. Brandy Armstrong	Yes

Discussion:

Ms. Denise Morgan gave a brief overview of the Tentative Budget, including Contingency Plans. Ms. Kim Iman made a comment that there was a lot of red on this budget, and showed concern. Ms. Morgan agreed and said the district is very conservative and often comes in under budget in individual line items. That it was best to budget for all possible expenses.

**X. New Business**

**XI. Superintendent's Comments**

Discussion:

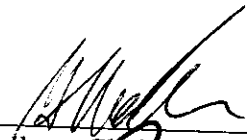
Mr. Mullins gave a brief report of end of the year festivities including graduation and Closing Day. He also spoke about the TKS Renovation Project.

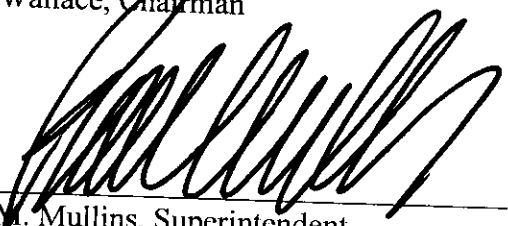
**XII. Public Comment**

**XIII. Adjournment**

**Order #13481 - Motion Passed:** Adjourn passed with a motion by Ms. Heather Sharpensteen and a second by Mrs. Kimbley Iman.

Mr. Paul Godfrey	Absent
Mrs. Kimbley Iman	Yes
Ms. Heather Sharpensteen	Yes
Mr. Guy Wallace	Yes
Mrs. Brandy Armstrong	Yes

  
\_\_\_\_\_  
Guy Wallace, Chairman

  
\_\_\_\_\_  
Paul M. Mullins, Superintendent