

Ashland Board of Education

October 23, 2023 5:15 PM

Regular Meeting

1820 Hickman Street

Ashland, KY 41101

The Ashland Board of Education met in regular session on October 23, 2023, at the Regular Meeting 1820 Hickman Street, Ashland, KY 41101. Chairperson Ashley Layman called the meeting to order.

Attendance Taken at 5:15 PM:

Present Board Members:

Mr. Don Ashby
Ms. Ashley Layman
Mr. David Latherow
Dr. Matthew Lewis

Absent Board Members:

Dr. Blake Gillum

Also attending: D. Sean Howard, Amy Wessel, Christine Scott, Richard Oppenheimer, Linda Calhoun, Phillip Caudill, Benjamin Boggs, Greg Jackson, Steve Conley, Dave Williams, Kaye Carr, Josh Bater, James Unrue, Krystal Kelly

1. Call to Order

1.1. Pledge to the Flag

2. Discussion and possible approval of minutes from the Regular Meeting of September 25, 2023

Order #2142 - Motion Passed: Approval of minutes from the Regular Meeting of September 25, 2023 passed with a motion by Dr. Matthew Lewis and a second by Mr. David Latherow.

4 Yeas - 0 Nays.

Mr. Don Ashby	Yes
Ms. Ashley Layman	Yes
Mr. David Latherow	Yes
Dr. Blake Gillum	Absent
Dr. Matthew Lewis	Yes

3. Communications

3.1. Public Comments

3.2. Construction Update

3.2.1. Discussion and possible approval of the Owner-Architect Contract for Putnam Stadium Renovations

Order #2143 - Motion Passed: Approval of Owner-Architect Contract for Putnam Stadium Renovations passed with a motion by Dr. Matthew Lewis and a second by Mr. Don Ashby.

4 Yeas - 0 Nays.

Mr. Don Ashby	Yes
Ms. Ashley Layman	Yes
Mr. David Latherow	Yes

Dr. Blake Gillum	Absent
Dr. Matthew Lewis	Yes

3.2.2. Discussion and possible approval of Geotechnical Investigation

Order #2144 - Motion Passed: Approval of Geotechnical Investigation passed with a motion by Mr. Don Ashby and a second by Dr. Matthew Lewis.

4 Yeas - 0 Nays.

Mr. Don Ashby	Yes
Ms. Ashley Layman	Yes
Mr. David Latherow	Yes
Dr. Blake Gillum	Absent
Dr. Matthew Lewis	Yes

3.2.3. Discussion and possible approval of replacing HVAC at Crabbe and Poage

Order #2145 - Motion Passed: Approval of replacing HVAC at Crabbe and Poage passed with a motion by Mr. David Latherow and a second by Dr. Matthew Lewis.

4 Yeas - 0 Nays.

Mr. Don Ashby	Yes
Ms. Ashley Layman	Yes
Mr. David Latherow	Yes
Dr. Blake Gillum	Absent
Dr. Matthew Lewis	Yes

3.3. Head Start PIR Report

4. Treasurer's Action Items

4.1. Discussion and possible approval of FY2024 KETS 1st offer of assistance in the amount of \$31,875

Order #2146 - Motion Passed: Approval of FY2024 KETS 1st offer of assistance in the amount of \$31,875 passed with a motion by Mr. David Latherow and a second by Dr. Matthew Lewis.

4 Yeas - 0 Nays.

Mr. Don Ashby	Yes
Ms. Ashley Layman	Yes
Mr. David Latherow	Yes
Dr. Blake Gillum	Absent
Dr. Matthew Lewis	Yes

5. Treasurer's Consent

Order #2147 - Motion Passed: Approval of Treasurer's Consent passed with a motion by Mr. David Latherow and a second by Mr. Don Ashby.

5.1. Approve Bills for October 2023 as presented by Board Treasurer

5.2. Approve Head Start bills for October 2023 as presented by Board Treasurer

5.3. Approve salaries for October 2023 in accordance with the 2023-2024 salary schedule

5.4. Approve Head Start salaries for October 2023 in accordance with the 2023-2024 salary schedule

4 Yeas - 0 Nays.

Mr. Don Ashby	Yes
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Ms. Ashley Layman	Yes
Mr. David Latherow	Yes
Dr. Blake Gillum	Absent
Dr. Matthew Lewis	Yes

6. New Business Action Items

6.1. Discussion and possible approval of the Clinical Memorandum of Agreement with the Kentucky Community and Technical College System between Paul G. Blazer High School and Coal Grove Pharmacy

Order #2148 - Motion Passed: Approval of the Clinical Memorandum of Agreement with the Kentucky Community and Technical College System between Paul G. Blazer High School and Coal Grove Pharmacy passed with a motion by Mr. David Latherow and a second by Dr. Matthew Lewis.

4 Yeas - 0 Nays.

Mr. Don Ashby	Yes
Ms. Ashley Layman	Yes
Mr. David Latherow	Yes
Dr. Blake Gillum	Absent
Dr. Matthew Lewis	Yes

6.2. Discussion and possible award of the 2023-2024 Pizza Bid

Order #2149 - Motion Passed: Approval of the award of the 2023-2024 Pizza Bid to Rapid Fire Pizza passed with a motion by Mr. David Latherow and a second by Dr. Matthew Lewis.

4 Yeas - 0 Nays.

Mr. Don Ashby	Yes
Ms. Ashley Layman	Yes
Mr. David Latherow	Yes
Dr. Blake Gillum	Absent
Dr. Matthew Lewis	Yes

6.3. Amendment to the Agenda to add a Services Agreement for pizza services

Order #2150 - Motion Passed: Amendment to the Agenda passed with a motion by Mr. David Latherow and a second by Mr. Don Ashby.

4 Yeas - 0 Nays.

Mr. Don Ashby	Yes
Ms. Ashley Layman	Yes
Mr. David Latherow	Yes
Dr. Blake Gillum	Absent
Dr. Matthew Lewis	Yes

6.4. Discussion and possible approval of the Services Agreement between the Board of Education and Big Blue Pizza, LLC (Rapid Fire Pizza) pending board attorney approval

Order #2151 - Motion Passed: Approval of the Services Agreement between the Board of Education and Big Blue Pizza, LLC (Rapid Fire Pizza) pending board attorney approval passed with a motion by Mr. David Latherow and a second by Dr. Matthew Lewis.

4 Yeas - 0 Nays.

Mr. Don Ashby	Yes
Ms. Ashley Layman	Yes

Mr. David Latherow	Yes
Dr. Blake Gillum	Absent
Dr. Matthew Lewis	Yes

6.5. 2024-2025 Calendar Discussion

6.6. 2022-2023 Dropout Report

6.7. Discussion and possible approval of the Orientation and Mobility and VI Services Contract between the Ashland Board of Education and Karen White pending board attorney approval.

Order #2152 - Motion Passed: Approval of the Orientation and Mobility and VI Services Contract between the Ashland Board of Education and Karen White pending board attorney approval. passed with a motion by Mr. David Latherow and a second by Mr. Don Ashby.

4 Yeas - 0 Nays.

Mr. Don Ashby	Yes
Ms. Ashley Layman	Yes
Mr. David Latherow	Yes
Dr. Blake Gillum	Absent
Dr. Matthew Lewis	Yes

6.8. Discussion and possible approval of the shortened day waiver for two students at Oakview Elementary School

Order #2153 - Motion Passed: Approval of the shortened day waiver for two students at Oakview Elementary School passed with a motion by Mr. David Latherow and a second by Mr. Don Ashby.

4 Yeas - 0 Nays.

Mr. Don Ashby	Yes
Ms. Ashley Layman	Yes
Mr. David Latherow	Yes
Dr. Blake Gillum	Absent
Dr. Matthew Lewis	Yes

6.9. Discussion and possible approval of the Student Teacher Agreement between the Ashland Board of Education and Campbellsville University, pending board attorney approval

Order #2154 - Motion Passed: Approval of the Student Teacher Agreement between the Ashland Board of Education and Campbellsville University, pending board attorney approval passed with a motion by Mr. David Latherow and a second by Dr. Matthew Lewis.

4 Yeas - 0 Nays.

Mr. Don Ashby	Yes
Ms. Ashley Layman	Yes
Mr. David Latherow	Yes
Dr. Blake Gillum	Absent
Dr. Matthew Lewis	Yes

6.10. Discussion and possible approval of the Renewal Lease & Facilities Use Agreement between Ashland Youth Basketball League, Inc. "AYBL", Ashland Youth Volleyball League, Inc. "AYVL" and the Board of Education, October 1, 2023 - March 1, 2024

Order #2155 - Motion Passed: Approval of the Renewal Lease & Facilities Use Agreement between Ashland Youth Basketball League, Inc. "AYBL", Ashland Youth Volleyball League, Inc.

"AYVL" and the Board of Education, October 1, 2023 - March 1, 2024 passed with a motion by Mr. David Latherow and a second by Dr. Matthew Lewis.

4 Yeas - 0 Nays.

Mr. Don Ashby	Yes
Ms. Ashley Layman	Yes
Mr. David Latherow	Yes
Dr. Blake Gillum	Absent
Dr. Matthew Lewis	Yes

6.11. Discussion and possible approval of the Memorandum of Understanding between the Ashland Board of Education and University of the Cumberland for student teachers, pending board attorney approval

Order #2156 - Motion Passed: Approval of the Memorandum of Understanding between the Ashland Board of Education and University of the Cumberland for student teachers, pending board attorney approval passed with a motion by Mr. David Latherow and a second by Dr. Matthew Lewis.

4 Yeas - 0 Nays.

Mr. Don Ashby	Yes
Ms. Ashley Layman	Yes
Mr. David Latherow	Yes
Dr. Blake Gillum	Absent
Dr. Matthew Lewis	Yes

7. New Business Consent

Order #2157 - Motion Passed: New Business Consent passed with a motion by Dr. Matthew Lewis and a second by Mr. Don Ashby.

7.1. Approve Fundraisers as listed

SCHOOL FUNDRAISERS		
October 23, 2023		
School	Group	Items
AMS	AYSC	Cash & Coins for Christmas to raise funds to purchase Christmas gifts for students at AMS
AMS	STEM Squad	Selling old ink cartridges for raise funds for future projects
AMS	STEM Squad	Tomcat Tech Hub to sell 3D printed, laser cut, laser engraved and other student made goods to raise funds for future projects
AMS	Student Council	Dance with ticket sales, concessions and glow accessories to raise funds for school-wide events and STUCO end of year activities
AMS	BETA Club	RADA Cutlery sale to raise funds for FRYSC Christmas shopping for students
Oakview	PTO	T-shirts, scentsy, dances, popcorn Friday, cookie dough, movie nights, concession stands, garbage bags, wrapping paper, baby sitter night, Texas Roadhouse, Zanzis, pie sales, kona ice, bracelets to raise funds for supporting kids, classroom parties, patrol trip, etc.
Oakview	Safety Patrol	Candy bar sales, pop, concessions, "Sponsor My Trip", dances, t-shirts, sucker sales to raise funds for Safety Patrol trip
Oakview	Library	AR Reading - Comet Cart to raise funds for AR reading rewards
Hager	Ulincy Classroom	Amazon Wish List to raise funds to provide classroom parties, supplies, student incentives and curriculum needs

7.2. Surplus Items

Surplus Items			
October 23, 2023			
Item	Serial #	Control #	Disposal/Location Date
Optiplex 3010DT	HXC1XV1	N/A	Oakview / 10-17-2023
Optiplex 3010DT	HX70XV1	15348	Oakview / 10-17-2023
Optiplex 3010DT	3RJ28V1	16301	Oakview / 10-17-2023
Optiplex 3010DT	HX7ZWV1	15350	Oakview / 10-17-2023
Optiplex 3010DT	HXCZWV1	15343	Oakview / 10-17-2023
Optiplex 3010DT	HX5ZWV1	15344	Oakview / 10-17-2023
Optiplex 3010DT	HX61XV1	15346	Oakview / 10-17-2023
Optiplex 3010DT	53NNHX1	15606	Oakview / 10-17-2023
Optiplex 3010DT	HX9ZWV1	15356	Oakview / 10-17-2023
Optiplex 3010DT	HX91XV1	15355	Oakview / 10-17-2023
Optiplex 3010DT	82PC9Y1	15764	Oakview / 10-17-2023
Optiplex 3010DT	82TC9Y1	N/A	Oakview / 10-17-2023
Optiplex 3010DT	1V1MWV1	15302	Oakview / 10-17-2023
Optiplex 3010DT	HXB0XV1	15357	Oakview / 10-17-2023
Optiplex 3010DT	3QRY7V1	15295	Oakview / 10-17-2023
Optiplex 3010DT	53XMHX1	16635	Oakview / 10-17-2023
Optiplex 3010DT	53WMHX1	15632	Oakview / 10-17-2023
Optiplex 3010DT	D5PSW12	15923	Oakview / 10-17-2023
Optiplex 3010DT	53RPHX1	15619	Oakview / 10-17-2023
Optiplex 3010DT	541NHX1	15647	Oakview / 10-17-2023
Optiplex 3010DT	82NC9Y1	15769	Oakview / 10-17-2023
Latitude E6440 Laptop	691PXZ1	N/A	Blazer/10-19-2023
Latitude E6400 Laptop	C81PXZ1	N/A	Blazer/10-19-2023
Epson PowerLite S5	JWUF758053L	N/A	Blazer/10-19-2023
Latitude E5540 Laptop	CYL8G12	N/A	Blazer/10-19-2023

7.3. Use of Facilities

Use of School Facilities		
October 23, 2023		
School	Group	Event
Head Start Gymnasium	AYBL Oakview Cheer	Internal request for having practice at Head Start Gymnasium on Mondays and Wednesdays from 5:15 p.m. - 6:45 p.m.

7.4. Trip Requests

Trip Requests		
October 23, 2023		
School	Group	Event
AMS	Beta	Ashland Towne Center to Christmas shop for AYSC at no cost to students and via District provided transportation
AMS	Beta	Pumpkin House, Kenova, WV to provide assistance with pumpkin carving via District provided transportation

7.5. Donations

Donations			
October 23, 2023			
School	Amount	Donor Name	Description
FRYSC & AYSC Centers	\$2,000.00	Friends of the Children	\$500 per center to be used for under clothes and socks
FRYSC & AYSC Centers	\$7,440.00	Health Department	31 sling bags (\$60 each) for each center to help families in need with emergency supplies
FRYSC & AYSC Centers	\$7,522.60	Rack Room Shoes That Fit Grant	Each center receives \$1,880.65 to spend on shoes for students between November and end of April

4 Yeas - 0 Nays.

Mr. Don Ashby	Yes
Ms. Ashley Layman	Yes
Mr. David Latherow	Yes
Dr. Blake Gillum	Absent
Dr. Matthew Lewis	Yes

8. Old and Unfinished Business

8.1. Second Reading and adoption of the update to Policy 03.225 Expense Reimbursement

Order #2158 - Motion Passed: Adoption of the update to Policy 03.225 Expense Reimbursement passed with a motion by Mr. Don Ashby and a second by Dr. Matthew Lewis.

4 Yeas - 0 Nays.

Mr. Don Ashby	Yes
Ms. Ashley Layman	Yes
Mr. David Latherow	Yes
Dr. Blake Gillum	Absent
Dr. Matthew Lewis	Yes

9. Personnel for Board Information Only in Accordance with KRS 160.390

Personnel Information

October 23, 2023

EMPLOYED

First	Last	Position	Site/School	Date
Betsy	Moore	Part-Time ESS Instructor	Poage	10/9/2023
Lisa	Hogge	Sub Teacher / IA	District-Wide	9/25/2023
Kaitlin	Steele	RTI Teacher	Poage	9/27/2023
Shelly	Osborne	Part-Time ESS Instructor	Hager	10/2/2023
Jacob	Keeton	Evening Custodian	AMS	10/9/2023
Candie	Kane	Special Education Teacher	Crabbe	10/9/2023
Cala	Green	Sub Bus Monitor / Food Service	District-Wide	10/2/2023
Juanita	Tague	Sub Food Service	District-Wide	10/5/2023
Heaven	Baier	Sub IA & Teacher	District-Wide	10/4/2023
Amber	Griffith	Sub Teacher	District-Wide	10/4/2023
Tony	Love	Part-Time ESS Instructor	Crabbe	10/10/2023
Dawson	Coovert	Sub Teacher	District-Wide	10/4/2023
Delaney	Mollett	Instructional Asst. II	Oakview	9/18/2023
Emily	Branham	Bilingual IA	District-Wide	9/18/2023
Naomi	Lewis	RTI Teacher	Hager	9/14/2023
Casey	Walter	Instructional Asst. II	CRS	9/18/2023
Jazmyne	Mullins	Instructional Asst.	Head Start	9/20/2023

Resignation / Termination / Retirement / Transfer

First	Last	Site/School	Title	Date
Gail	Jenkins	Head Start	Instructional Asst. / Resignation	10/13/23
Kaylon	Hummer	CRS to Transportation	Food Service to Bus Driver	10/9/23
Kerri	Edwards	Head Start	Instructional Asst. / Resignation	9/29/23
Jessica	Preston	Hager	Teacher	9/25/23

FMLA

First	Last	Position	Location	Date
Gaebrielle	Martin	Teacher	Crabbe / Maternity Leave	10/2/23 - 12/31/23
Kim	Hatfield	Teacher	AMS / Medical Leave	8/15/23 - 11/7/23
Jana	Lovins	Teacher	AMS / Medical Leave	11/14/23 - 12/26/23
Scott	Catlin	Maintenance Head	Maintenance / Medical Leave	9/26/23 - 12 weeks
Mary Faye	Nibert	Teacher	AMS / Medical Leave	9/20/23 - 10/4/23

10. Personnel Action

10.1. Discussion and possible approval of adding an additional Lego Robotics Coach at Ashland Middle School with a stipend of \$1,000.00.

Order #2159 - Motion Passed: Approval of adding an additional Lego Robotics Coach at Ashland Middle School with a stipend of \$1,000.00. passed with a motion by Mr. David Latherow and a second by Dr. Matthew Lewis.

4 Yeas - 0 Nays.

Mr. Don Ashby	Yes
Ms. Ashley Layman	Yes
Mr. David Latherow	Yes
Dr. Blake Gillum	Absent
Dr. Matthew Lewis	Yes

10.2. Discussion and possible approval of the addition of an Assistant Wrestling Coach with a stipend of \$1,500.00.

Order #2160 - Motion Passed: Approval of the addition of an Assistant Wrestling Coach with a stipend of \$1,500.00. passed with a motion by Mr. David Latherow and a second by Dr. Matthew Lewis.

4 Yeas - 0 Nays.

Mr. Don Ashby	Yes
Ms. Ashley Layman	Yes
Mr. David Latherow	Yes
Dr. Blake Gillum	Absent
Dr. Matthew Lewis	Yes

10.3. Discussion and possible approval of the Certified Evaluation Appeals Committee Representatives for the 2023-2024 school year

Order #2161 - Motion Passed: Approval of the Certified Evaluation Appeals Committee Representatives for the 2023-2024 school year passed with a motion by Mr. David Latherow and a second by Dr. Matthew Lewis.

4 Yeas - 0 Nays.

Mr. Don Ashby	Yes
Ms. Ashley Layman	Yes
Mr. David Latherow	Yes
Dr. Blake Gillum	Absent
Dr. Matthew Lewis	Yes

11. Amendment to the Agenda to add two Use of Facility Requests

Order #2162 - Motion Passed: Approval of Amendment to the Agenda to add two Use of Facility Requests passed with a motion by Mr. Don Ashby and a second by Dr. Matthew Lewis.

4 Yeas - 0 Nays.

Mr. Don Ashby	Yes
Ms. Ashley Layman	Yes
Mr. David Latherow	Yes

Dr. Blake Gillum	Absent
Dr. Matthew Lewis	Yes

12. Discussion and possible approval of the Ashland Area YMCA Facility Usage Agreement pending board attorney approval

Order #2163 - Motion Passed: Approval of the Ashland Area YMCA Facility Usage Agreement passed with a motion by Mr. David Latherow and a second by Dr. Matthew Lewis.

4 Yeas - 0 Nays.

Mr. Don Ashby	Yes
Ms. Ashley Layman	Yes
Mr. David Latherow	Yes
Dr. Blake Gillum	Absent
Dr. Matthew Lewis	Yes

13. Discussion and possible approval of the Use of District Property Request from Christian Faith Outreach

Order #2164 - Motion Passed: Approval of the Use of District Property Request from Christian Faith Outreach passed with a motion by Mr. Don Ashby and a second by Dr. Matthew Lewis.

4 Yeas - 0 Nays.

Mr. Don Ashby	Yes
Ms. Ashley Layman	Yes
Mr. David Latherow	Yes
Dr. Blake Gillum	Absent
Dr. Matthew Lewis	Yes

14. Board Discussion

15. Motion and approval of moving into Closed/Executive Session for deliberations on the future acquisition or sale of real property by a public agency, but only when publicity would be likely to affect the value of a specific piece of property to be acquired for public use or sold by a public agency, pursuant to KRS 61.810 (1) (b)

Order #2165 - Motion Passed: Approval of moving into Closed/Executive Session for deliberations on the future acquisition or sale of real property by a public agency, but only when publicity would be likely to affect the value of a specific piece of property to be acquired for public use or sold by a public agency, pursuant to KRS 61.810 (1) (b) passed with a motion by Mr. David Latherow and a second by Dr. Matthew Lewis.

4 Yeas - 0 Nays.

Mr. Don Ashby	Yes
Ms. Ashley Layman	Yes
Mr. David Latherow	Yes
Dr. Blake Gillum	Absent
Dr. Matthew Lewis	Yes

16. Motion to exit Closed/Executive Session

Order #2166 - Motion Passed: Exiting Closed/Executive Session passed with a motion by Mr. David Latherow and a second by Dr. Matthew Lewis.

4 Yeas - 0 Nays.

Mr. Don Ashby	Yes
Ms. Ashley Layman	Yes
Mr. David Latherow	Yes
Dr. Blake Gillum	Absent
Dr. Matthew Lewis	Yes

17. Discussion and possible approval of potential facility usage

Order #2167 - Motion Passed: Approval of potential facility usage authorizing Superintendent to proceed with steps to obtain approval for the acquisition of two (2) properties passed with a motion by Mr. David Latherow and a second by Dr. Matthew Lewis.

4 Yeas - 0 Nays.


Mr. Don Ashby	Yes
Ms. Ashley Layman	Yes
Mr. David Latherow	Yes
Dr. Blake Gillum	Absent
Dr. Matthew Lewis	Yes


18. Adjourn

Order #2168 - Motion Passed: Adjournment passed with a motion by Dr. Matthew Lewis and a second by Mr. Don Ashby.

4 Yeas - 0 Nays.

Mr. Don Ashby	Yes
Ms. Ashley Layman	Yes
Mr. David Latherow	Yes
Dr. Blake Gillum	Absent
Dr. Matthew Lewis	Yes

 11/27/23
Ashley Layman Chairperson

 11-27-23
D. Sean Howard Superintendent

2019-2020