

# Ashland Board of Education

November 26, 2018 5:15 PM

## Regular Meeting

1820 Hickman Street  
Ashland, KY 41101

The Ashland Board of Education met in regular session on November 26, 2018, at the Regular Meeting, 1820 Hickman Street, Ashland, KY 41101. Chairperson David Latherow called the meeting to order.

### Attendance Taken at 5:15 PM:

#### Present Board Members:

Mr. David Latherow  
Mr. Mark McCarty  
Mr. R. Bruce Morrison  
Ms. Mylinda Jones

Also attending: D. Sean Howard, Superintendent; Kristen Martin, Treasurer; Amy Wessel, Board Assistant; Dr. Shawn Thornbury; Katie Holbrook; Kevin Cheek; Richard Oppenheimer; Brandy Bruce; Mark Harmon; Jamie Campbell; Rebecca Howell; Lisa Henson; Cary Williams; Christine Scott; David Greene; Phillip Caudill; Don Ashby.

### 1. Call to Order

#### 1.1. Invocation

#### 1.2. Pledge to the Flag

### 2. Approve the minutes of regular meeting of October 22, 2018

**Order #966 - Motion Passed:** Approve the minutes of regular meeting of October 22, 2018 passed with a motion by Mr. Mark McCarty and a second by Mr. R. Bruce Morrison.

#### 4 Yeas - 0 Nays.

Mr. David Latherow	Yes
Mr. Mark McCarty	Yes
Mr. R. Bruce Morrison	Yes
Ms. Mylinda Jones	Yes

### 3. Communications

#### 3.1. Principal Presentations: Steps/processes, practices to address/improve state assessment results

#### 3.2. Construction Updates

#### 3.3. Head Start PIR Report

### 4. Treasurer's Report

#### 4.1. Action Items

##### 4.1.1. Discussion and possible approval of the purchase of three (3) school buses

**Order #967 - Motion Passed:** Approval of the purchase of three (3) school buses passed with a motion by Mr. Mark McCarty and a second by Mr. R. Bruce Morrison.

#### 4 Yeas - 0 Nays.

Mr. David Latherow	Yes
Mr. Mark McCarty	Yes
Mr. R. Bruce Morrison	Yes
Ms. Mylinda Jones	Yes

**4.1.2. Discussion and possible approval of the FY-2019 KETS first offer of assistance in the amount of \$25,561.00**

**Order #968 - Motion Passed:** Approval of the FY-2019 KETS first offer of assistance in the amount of \$25,561.00 passed with a motion by Mr. Mark McCarty and a second by Ms. Mylinda Jones.

**4 Yeas - 0 Nays.**

Mr. David Latherow	Yes
Mr. Mark McCarty	Yes
Mr. R. Bruce Morrison	Yes
Ms. Mylinda Jones	Yes

**4.1.3. Discussion and possible approval of Change Order 07 for an increase to the contract with Patton & Queen Construction for the Alumni Gym Renovation and Addition project in the amount of \$2,243.00**

**Order #969 - Motion Passed:** Approval of Change Order 07 for an increase to the contract with Patton & Queen Construction for the Alumni Gym Renovation and Addition project in the amount of \$2,243.00 passed with a motion by Mr. R. Bruce Morrison and a second by Ms. Mylinda Jones.

**4 Yeas - 0 Nays.**

Mr. David Latherow	Yes
Mr. Mark McCarty	Yes
Mr. R. Bruce Morrison	Yes
Ms. Mylinda Jones	Yes

**4.1.4. Discussion and possible approval of pay application 08 to Patton & Queen Construction Co., Inc. for the Alumni Gym Renovation and Addition project in the amount of \$81,262.70**

**Order #970 - Motion Passed:** Approval of pay application 08 to Patton & Queen Construction Co., Inc. for the Alumni Gym Renovation and Addition project in the amount of \$81,262.70 passed with a motion by Ms. Mylinda Jones and a second by Mr. R. Bruce Morrison.

**4 Yeas - 0 Nays.**

Mr. David Latherow	Yes
Mr. Mark McCarty	Yes
Mr. R. Bruce Morrison	Yes
Ms. Mylinda Jones	Yes

**4.1.5. Discussion and possible approval of bids received and Architects' recommendation to award contract for Building 5 Reroof to the apparent low bidder, \_\_\_\_\_ in the amount of \_\_\_\_\_**

**Order #971 - Motion Passed:** Approval of bids received and Architects' recommendation to award contract for Building 5 Reroof to the apparent low bidder, Nu-Way Roofing, Inc. in the

amount of \$47,285.00 passed with a motion by Mr. Mark McCarty and a second by Ms. Mylinda Jones.

**4 Yeas - 0 Nays.**

Mr. David Latherow	Yes
Mr. Mark McCarty	Yes
Mr. R. Bruce Morrison	Yes
Ms. Mylinda Jones	Yes

**4.1.6. Review of revised KDE BG-1 form to reflect bid contract amount**

**Order #972 - Motion Passed:** Approval of revised KDE BG-1 form to reflect bid contract amount passed with a motion by Mr. R. Bruce Morrison and a second by Ms. Mylinda Jones.

**4 Yeas - 0 Nays.**

Mr. David Latherow	Yes
Mr. Mark McCarty	Yes
Mr. R. Bruce Morrison	Yes
Ms. Mylinda Jones	Yes

**4.1.7. Motion to award the contract to \_\_\_\_\_ in the amount of \_\_\_\_\_, pending KDE final approval, and approve revision of KDE BG-1 form accordingly**

**Motion Withdrawn:** Motion to award the contract to \_\_\_\_\_ in the amount of \_\_\_\_\_, pending KDE final approval, and approve revision of KDE BG-1 form accordingly was withdrawn by Mr. Mark McCarty.

Discussion:

No action was taken on this item, as it was duplicate of Items 4.5 and 4.6

**4.1.8. Discussion and possible approval of the uniform lease agreement with Cintas within the U.S. Communities cooperative, pending board attorney's review**

**Motion Withdrawn:** Approval of the uniform lease agreement with Cintas within the U.S. Communities cooperative, pending board attorney's review was withdrawn by Mr. Mark McCarty.

**5. Consent Agenda**

- 5.1. Approve Bills for November 2018 as presented by Board Treasurer
- 5.2. Approve Head Start bills for November 2018 as presented by Board Treasurer
- 5.3. Approve salaries for November 2018 in accordance with the 2018-19 salary schedule
- 5.4. Approve Head Start salaries for November 2018 in accordance with the 2018-19 salary schedule

**Order #973 - Motion Passed:** Consent Agenda passed with a motion by Ms. Mylinda Jones and a second by Mr. R. Bruce Morrison.

**4 Yeas - 0 Nays.**

Mr. David Latherow	Yes
Mr. Mark McCarty	Yes
Mr. R. Bruce Morrison	Yes
Ms. Mylinda Jones	Yes

**6. New Business**

**6.1. Action Items**

**6.1.1. Discussion and possible approval of the Donation Agreement between Ashland Hospital D/B/A King's Daughters Medical Center ("KDMC") and Ashland Independent Schools**

**Order #974 - Motion Passed:** Approval of the Donation Agreement between Ashland Hospital D/B/A King's Daughters Medical Center ("KDMC") and Ashland Independent Schools passed with a motion by Mr. Mark McCarty and a second by Ms. Mylinda Jones.

**4 Yeas - 0 Nays.**

Mr. David Latherow	Yes
Mr. Mark McCarty	Yes
Mr. R. Bruce Morrison	Yes
Ms. Mylinda Jones	Yes

**6.1.2. Discussion and possible approval of the Family Resource and Youth Services Center School District Assurance Certification FYs 19-20**

**Order #975 - Motion Passed:** Approval of the Family Resource and Youth Services Center School District Assurance Certification FYs 19-20 passed with a motion by Mr. R. Bruce Morrison and a second by Ms. Mylinda Jones.

**4 Yeas - 0 Nays.**

Mr. David Latherow	Yes
Mr. Mark McCarty	Yes
Mr. R. Bruce Morrison	Yes
Ms. Mylinda Jones	Yes

**6.1.3. Discussion and possible approval of the Memorandum of Agreement between the Ashland Board of Education and Ginger Johnson-Fife, MA-CCC-SLP to provide speech therapy services to students**

**Order #976 - Motion Passed:** Approval of the Memorandum of Agreement between the Ashland Board of Education and Ginger Johnson-Fife, MA-CCC-SLP to provide speech therapy services to students passed with a motion by Ms. Mylinda Jones and a second by Mr. Mark McCarty.

**4 Yeas - 0 Nays.**

Mr. David Latherow	Yes
Mr. Mark McCarty	Yes
Mr. R. Bruce Morrison	Yes
Ms. Mylinda Jones	Yes

**6.1.4. Discussion and possible approval of the Athletic Trainer Services Consultant Agreement between the Ashland Board of Education and King's Daughters Medical Specialties, Inc. ("KDMS")**

**Order #977 - Motion Passed:** Approval of the Athletic Trainer Services Consultant Agreement between the Ashland Board of Education and King's Daughters Medical Specialties, Inc. ("KDMS") passed with a motion by Mr. R. Bruce Morrison and a second by Ms. Mylinda Jones.

**4 Yeas - 0 Nays.**

Mr. David Latherow	Yes
Mr. Mark McCarty	Yes
Mr. R. Bruce Morrison	Yes

Ms. Mylinda Jones

Yes

**6.2. By Consent**

**6.2.1. Approve fundraiser requests as listed**

**Order #978 - Motion Passed:** Approval of fundraisers as listed passed with a motion by Mr. Mark McCarty and a second by Mr. R. Bruce Morrison.

**4 Yeas - 0 Nays.**

Mr. David Latherow	Yes
Mr. Mark McCarty	Yes
Mr. R. Bruce Morrison	Yes
Ms. Mylinda Jones	Yes

**7. Old & Unfinished Business**

**7.1. Approval of the Second Reading of the 2019-2020 School Calendar**

**Order #979 - Motion Passed:** Second Reading of the 2019-2020 School Calendar passed with a motion by Mr. Mark McCarty and a second by Ms. Mylinda Jones.

**4 Yeas - 0 Nays.**

Mr. David Latherow	Yes
Mr. Mark McCarty	Yes
Mr. R. Bruce Morrison	Yes
Ms. Mylinda Jones	Yes

**8. Personnel**

**8.1. Personnel for Board Information Only in Accordance with KRS 160.390 8.2. Discussion and possible approval of a Part-Time Technology Teacher at Blazer High School**

<b>Personnel Information</b>				
November 26, 2018				
<b>Employe d</b>				
<b>First</b>	<b>Last</b>	<b>Position</b>	<b>Site/School</b>	<b>Effective Date</b>
Brenda	Akers	4 Hr. Foodservice Worker	Blazer	10/10/2018
Alisa	Ball	4 Hr. Foodservice Worker	Poage	11/2/2018
Brandon	Barnes	Substitute Teacher	District-Wide	11/1/2018
Timothy	Boggs	Special Ed. Instructional Assistant	AMS	11/5/2018
Tiffany	Butler-Colyer	Substitute Custodian	District-Wide	10/16/2018
Lindsey	Carty	Substitute Teacher	District-Wide	10/1/2018
Haley-Sue	Foutch	Substitute Teacher	District-Wide	10/11/2018
Lydia	Gillespie	Substitute Teacher	District-Wide	10/29/2018
Tina	Greene	Substitute Teacher	District-Wide	10/11/2018
Kaylon	Hummer	Substitute Bus Driver	Transportation	9/21/2018
Jenny	Johnson	Substitute Teacher	District-Wide	10/2/2018
Polly	Johnson	Foodservice Worker	Poage	10/22/2018

Alison	Jones	Substitute Teacher	District-Wide	10/25/2018
Janda	Morgan	Substitute Teacher	District-Wide	10/11/2018
Michal	Payne	Foodservice Worker	Head Start	10/26/2018
Katrina	Poplin	4 Hr. Foodservice Worker	Oakview	10/22/2018
Robin	Sexton	School Secretary	Poage	10/10/2018
<b>Extra-Time / Extra Duty</b>				
<b>First</b>	<b>Last</b>	<b>Position</b>	<b>Site/School</b>	<b>Time / Stipend</b>
Eliza	Lee	Head Academic Coach	Ashland Middle School	\$4,000.00
Tonya	Brady	Assistant Academic Coach / Science	Ashland Middle School	\$2,500.00
Carrie	Harmon	6th Grade Showcase/Social Studies Academic Coach	Ashland Middle School	\$1,750.00
Kyrie	Litteral	6th Grade Showcase/Arts and Humanities	Ashland Middle School	\$1,750.00
Elizabeth	Grant	Language Arts Academic Coach	Ashland Middle School	\$1,000.00
Anita	Smith	Math Academic Coach	Ashland Middle School	\$1,000.00
Jeff	Kennard	Future Problem Solving Coach	Ashland Middle School	\$1,000.00
Erin	Reynolds	Future Problem Solving Coach	Ashland Middle School	\$1,000.00
Jaiyme	Peterman	Math Counts Coach	Ashland Middle School	\$1,000.00
Roger	Doss	Band Director	Ashland Middle School	\$6,000.00
Rebekah	Williams	Yearbook Sponsor	Ashland Middle School	\$1,500.00
John	Leistner	School Technology Coordinator	Ashland Middle School	\$1,000.00
Mark	Harmon	Robotics Team Coach	Ashland Middle School	\$750.00
David	Sparks	Robotics Team Coach	Ashland Middle School	\$750.00
Mike	Brown	Robotics Team Coach	Ashland Middle School	\$750.00
Eric	Lambert	Head Academic Coach	Blazer High School	\$5,000.00
Amber	Tackett	Assistant Academic Coach	Blazer High School	\$4,500.00
Jeff	Kennard	Assistant Academic Coach	Blazer High School	\$2,000.00
Kevin	Stepp	Yearbook Sponsor	Blazer High School	\$2,750.00
Heather	Coleman	CATS Catering Coach	Blazer High School	\$1,500.00
Erik	Boggs	Mock Trial Coach	Blazer High School	\$1,250.00
Robin	Sexton	School Secretary	Poage	.5 hour per day
Amber	Pennington	Special Education Homebound Teacher	District-Wide	\$25.00 per hour
Sarah	Linn	Special Education Homebound Teacher	District-Wide	\$25.00 per hour

Toni	Bonner	ESS/RTI Instructor	Charles Russell Elementary School	\$25.00
Whitney	Blackburn	ESS/RTI Instructor	Charles Russell Elementary School	\$25.00
Amanda	Hood	ESS/RTI Instructor	Charles Russell Elementary School	\$25.00
Nichole	Moore	ESS/RTI Instructor	Charles Russell Elementary School	\$25.00
Pam	Hall	ESS/RTI Instructor	Charles Russell Elementary School	\$25.00
Jennifer	Foster	ESS/RTI Instructor	Charles Russell Elementary School	\$25.00
Jason	Manning	ESS/RTI Instructor	Charles Russell Elementary School	\$25.00
Sheila	Meade	ESS/RTI Instructor	Charles Russell Elementary School	\$25.00
Julia	Church	ESS/RTI Instructor	Crabbe Elementary School	\$25.00
Sharlet	Peffer	ESS/RTI Instructor	Crabbe Elementary School	\$25.00
<b>2018-2019 Retirements/Resignations</b>				
<b>First</b>	<b>Last</b>	<b>Position</b>	<b>Site/School</b>	<b>Effective Date</b>
Kay	Barada	Instructional Assistant	Crabbe	8/31/2018
Neva	Benicker	Foodservice Worker	Oakview	10/5/2018
Andrew	Brillhart	Carpentry Teacher	Blazer	7/19/2018
Russ	Cassidy	Softball Coach	AMS	9/4/2018
Edward	Caudill	Bus Driver	Transportation	7/16/2018
Jamie	Cordle	Foodservice Worker	AMS	1/11/2019
Tammy	Debord	Art Teacher	Hager/Crabbe	1/1/2019
Jessica	Fleming	Instructional Assistant	Poage	9/28/2018
Daniel	Foutch	Social Studies Teacher	AMS	10/1/2018
Mia	Fuller	IECE Preschool Teacher	Head Start	8/2/2018
Tesha	Hall	Foodservice Worker	Poage	9/21/2018
Steve	Hicks	7th Grade Head Football Coach	AMS	7/9/2018
Kaylon	Hummer	Bus Driver	Transportation	9/20/2018
Charles	Jackson, III	8th Grade Basketball Coach	AMS	8/14/2018
Polly	Johnson	Foodservice Worker	Poage	10/23/2018
Eliza	Lee	Archery Coach	AMS	7/26/2018
E.B.	Lowman, II	Head Coach, Ashland LadyCats	Blazer	10/23/2018
Devin	Mays	Director/Buildings & Grounds	Maintenance	9/14/2018
Lisa	McCallum	Foodservice Worker	Blazer	10/5/2018
Amanda	Moore	Head Volleyball Coach	AMS	10/17/2018
Larry	Moore	Wrestling Coach	Blazer	9/25/2018
Shana	Neal	Instructional Assistant	Crabbe	8/6/2018

Jessica	Parsons	Instructional Assistant	Oakview	9/24/2018
JoAnne	Reinhard	Instructional Assistant	Charles Russell	1/1/2019
Kaylyn	Riffe	Instructional Assistant	Head Start	8/1/2018
Tina	Scappaticcio	Foodservice Worker	Hager	8/24/2018
Jessica	Scott	Instructional Assistant	Head Start	6/30/2018
Julie	Thacker	Instructional Assistant	Charles Russell	6/30/2018
Alex	Ward	Baseball Coach	AMS	10/18/2018
Pamela	Watts	Foodservice Worker	Hager	6/30/2018
Geri	Willis	Coordinator	AFRC	10/1/2018
Nicole	Wilson	21st Century Program Director	Crabbe	7/17/2018
Tamara	Withrow	Elementary Teacher	Crabbe	9/1/2018
Debra	Wolfe	School Secretary	Poage	10/16/2018
<b>FMLA</b>				
<b>First</b>	<b>Last</b>	<b>Position</b>	<b>Site/School</b>	<b>Effective Date</b>
Megan	Jones	Teacher	Crabbe	9/19/18
Sandra	Bowling	Library Media Technician	Blazer	11/14/18
<b>Termination</b>				
<b>First</b>	<b>Last</b>	<b>Position</b>	<b>Site/School</b>	<b>Effective Date</b>
William	Smith	Bus Driver	Transportation	11/19/18
<b>Transfer</b>				
<b>First</b>	<b>Last</b>	<b>Position</b>	<b>Site/School</b>	<b>Effective Date</b>
Tiffany	Galloway	4 Hr. Foodservice Worker to Full-Time Custodian	Head Start	10/26/18

**Order #980 - Motion Passed:** Approval of a Part-Time Technology Teacher at Blazer High School passed with a motion by Mr. Mark McCarty and a second by Mr. R. Bruce Morrison.

**4 Yeas - 0 Nays.**

Mr. David Latherow	Yes
Mr. Mark McCarty	Yes
Mr. R. Bruce Morrison	Yes
Ms. Mylinda Jones	Yes

**8.3. Discussion and possible approval of creating a Career and College Ready Alternate Assessment Cluster Leader stipend position of \$750.00**

**Order #981 - Motion Passed:** Approval of creating a Career and College Ready Alternate Assessment Cluster Leader stipend position of \$750.00 passed with a motion by Mr. R. Bruce Morrison and a second by Ms. Mylinda Jones.

**4 Yeas - 0 Nays.**



Mr. David Latherow	Yes
Mr. Mark McCarty	Yes
Mr. R. Bruce Morrison	Yes
Ms. Mylinda Jones	Yes

**8.4. Discussion and possible approval of creating an additional Lego Robotics Coach position at Hager with a stipend of \$750.00**

**Order #982 - Motion Passed:** Approval of creating an additional Lego Robotics Coach position at Hager with a stipend of \$750.00 passed with a motion by Mr. Mark McCarty and a second by Mr. R. Bruce Morrison.

**4 Yeas - 0 Nays.**

Mr. David Latherow	Yes
Mr. Mark McCarty	Yes
Mr. R. Bruce Morrison	Yes
Ms. Mylinda Jones	Yes

**8.5. Discussion and possible approval of adding an additional District Technician position**

**Order #983 - Motion Passed:** Approval of adding an additional District Technician position passed with a motion by Mr. Mark McCarty and a second by Ms. Mylinda Jones.

**4 Yeas - 0 Nays.**

Mr. David Latherow	Yes
Mr. Mark McCarty	Yes
Mr. R. Bruce Morrison	Yes
Ms. Mylinda Jones	Yes

**8.6. Discussion and possible approval of Micah Gussler's(School Media Librarian at Poage) CA-29 Application for One-Year Approval for School Media Librarian through KYEPSB**

**Order #984 - Motion Passed:** Approval of Micah Gussler's (School Media Librarian at Poage) CA-29 Application for One-Year Approval for School Media Librarian through KYEPSB passed with a motion by Mr. Mark McCarty and a second by Mr. R. Bruce Morrison.

**4 Yeas - 0 Nays.**

Mr. David Latherow	Yes
Mr. Mark McCarty	Yes
Mr. R. Bruce Morrison	Yes
Ms. Mylinda Jones	Yes

**9. Approve Surplus Items**

<b>Surplus Items</b>			
Board Meeting November 26, 2018			
<b>Item</b>	<b>Serial #</b>	<b>Control #</b>	<b>Location/Date</b>
Epson Powerlite 95 projector	pgFF162655L	15965	Blazer / 11-13-2018
Cannon Microfiche Viewer/printer (microfilm machine)	32100680	10568	Blazer / 11-13-2018

Dell Optiplex 755	949SGF1	13438	Hager / 10-19-2018
PowerLite 84+	MSUF072509L	N/A	Hager / 10-19-2018
PowerLite 83+	KM3F9Y2304L	13825	C.R. / 10-19-2018
Dell Optiplex 745	6J3WSC1	13150	Poage / 10-19-2018

**Order #985 - Motion Passed:** Approval of Surplus Items passed with a motion by Mr. Mark McCarty and a second by Ms. Mylinda Jones.

**4 Yeas - 0 Nays.**

Mr. David Latherow	Yes
Mr. Mark McCarty	Yes
Mr. R. Bruce Morrison	Yes
Ms. Mylinda Jones	Yes

**10. Donations**

Donations			
November 26, 2018			
School	Amount	Donor Name	Description
Hager	\$176.50	Belk	Third Grade end of year trip
Crabbe	\$250.00	Brian J. Clark for State Representative	

**11. Board Discussion**

**12. Adjourn**

**Order #986 - Motion Passed:** Adjournment passed with a motion by Mr. R. Bruce Morrison and a second by Ms. Mylinda Jones.

**4 Yeas - 0 Nays.**

Mr. David Latherow	Yes
Mr. Mark McCarty	Yes
Mr. R. Bruce Morrison	Yes
Ms. Mylinda Jones	Yes

	Chairperson
David Latherow	
	Superintendent
D. Sean Howard	