

The actions delineated below were taken in open session of the EPSB at the December 17, 2024, meeting. This information is provided in summary form; an official record of the meeting is available in the permanent records of the Education Professional Standards Board (EPSB), 300 Sower Boulevard, 5th Floor, Frankfort, KY 40601.

**Education Professional Standards Board (EPSB)
Minutes
Kentucky Department of Education
300 Sower Boulevard, Frankfort, KY 40601**

Call to Order

Chair Justin Mitchell called the meeting to order at 9:12 a.m. ET. Chair Mitchell read the EPSB Mission Statement.

Roll Call

The following members were present during the December 17, 2024, EPSB meeting: Diane Berry, C.J. Fryer, Cathy Gunn, Priscilla Keller, Jacqueline Mayfield, Lori McKeegan, Corinne Murphy, Lisa Rudzinski, Vice-Chair Amber Snell, and Chair Justin Mitchell.

Report from Commissioner

Commissioner Robbie Fletcher gave an update from the Kentucky Department of Education.

Report from the Office of Educator Licensure and Effectiveness

Associate Commissioner Meredith Brewer gave an update from the Office of Educator Licensure and Effectiveness.

Report from the Chair

Chair Mitchell recognized Diane Berry for her service and presented her with a plaque to commemorate her time on the EPSB.

Chair Mitchell reminded the EPSB that his time as Chair was coming to an end. At the February meeting, the EPSB will have their annual chair and vice-chair elections. He encouraged members to consider whether they are interested in serving in a leadership role on the EPSB.

Consent Items

Approval of December 2, 2024, EPSB Meeting Minutes

Option 9 Application, Elizabethtown Independent Schools and Campbellsville University

Option 9 Application, Cumberland County Schools and University of the Cumberlands

Option 9 Application, Russellville Independent Schools and University of the Cumberlands

Option 9 Application, Washington County Schools and University of the Cumberlands

Northern Kentucky University Program Approval: Learning and Behavior Disorders and Multiple Severe Disabilities

University of Louisville Program Approval: Engineering Technology Education

University of Pikeville Program Approval: Integrated Music Education

2024-330

Motion made by Mr. C.J. Fryer, seconded by Dr. Corinne Murphy to approve items.

Vote: Unanimous

Information/Discussion Item

Update from the Educational Testing Service

Todd Davis introduced Lisa Hendrix who provided the EPSB with an update on various initiatives from the Educational Testing Service.

Action Items

Early Literacy and Numeracy Assessments

2024-333

Motion made by Dr. Corinne Murphy, seconded by Ms. Jacqueline Mayfield to approve the recommendations of the early literacy and numeracy cohorts.

Vote: Unanimous

Numeracy Rubric

2024-334

Motion made by Mr. C.J. Fryer, seconded by Vice-Chair Snell to approve the recommended rubrics to be piloted during the Spring 2025 term.

Vote: Unanimous

EPSB Goals and Legislative Priorities

2024-335

Motion made by Ms. Jacqueline Mayfield, seconded by Dr. Corinne Murphy to approve the goals and priorities.

Vote: Unanimous

Waivers

16 KAR 2:020. Request to Waive Renewal Requirements for Provisional Occupation-Based Career and Technical Education Certificate for Ingram Warren

2024-336

Motion made by Mr. C.J. Fryer, seconded by Ms. Lori McKeehan, to approve.

Vote: Unanimous

16 KAR 2:120. Request to Waive Emergency Certificate Requirements for Warren County Schools

2024-337

Motion made by Ms. Priscilla Keller, seconded by Capt. Lisa Rudzinski, to approve.

Vote: Unanimous

16 KAR 6:010. Request to Allow Previous Special Education Praxis II Exam to meet the Requirements for Issuance of the Learning and Behavior Disorders Certificate for Mary Telek

2024-338

Motion made by Capt. Lisa Rudzinski, seconded by Ms. Diane Berry, to approve.

Vote: Unanimous

Alternative Route to Certification Applications

Christy Otten, Physical Education, All Grades

2024-339

Motion made by Ms. Jacqueline Mayfield, seconded by Dr. Corinne Murphy, to approve.

Vote: Unanimous

Thomas Temple, Business and Marketing Education, Grades 5-12

2024-340

Motion made by Dr. Corinne Murphy, seconded by Ms. Priscilla Keller, to approve.

Vote: Unanimous

Motion made by Dr. Corinne Murphy seconded by Ms. Lori McKeehan, to go into closed session to conduct a character and fitness review and to review potential actions relating to complaints and reports in accordance with KRS 61.810(1) (c) & (j). The Board also reviewed pending litigation.

Vote: Unanimous

Motion made by Dr. Corinne Murphy seconded by Ms. Diane Berry, to return to open session.

Vote: Unanimous

The following board members concurred with the actions as listed below with the noted exceptions:

Diane Berry, C.J. Fryer, Cathy Gunn, Pricilla Keller, Jacqueline Mayfield, Lori McKeehan, Justin Mitchell, Corinne Murphy, Lisa Rudzinski and Amber Snell.

Attorneys present were Cody Hollan, Madison Snelling, Norah Softic, Cassie Trueblood, and Thomas Wall.

Initial Case Review

Case Number

1. 2456384 Christian Cartwright
2. 2456406 Alexander Carbello
3. 2456418 Meagan Gentry
4. 2456419 Sheldon House
5. 2456330 Brian Lovell
6. 2456409 Samantha Ball
7. 2456411 Jacob McCoy
8. 2456412 Amy Rodgers
9. 2456414 Benjamin Stewart
10. 2456415 Meredith Van Zyl

Decision

Further Investigation
Further Investigation
Dismiss w/Prejudice
Dismiss w/Prejudice
Further Investigation
Dismiss w/Prejudice
Dismiss w/Prejudice
Further Investigation
Further Investigation
Further Investigation

11. 2456422 Leah Shultz	Admonish
12. 2456408 Erin Dolan	Admonish
13. 2456413 Caitlin Randall	Admonish
14. 2456420 Kristy Cambron	Admonish
15. 2456416 Laura West	Defer for Training
16. 2456417 Wendy Wilson	Further Investigation
17. 2456426	Further Investigation
18. 2456425	Further Investigation
19. 2455829	Dismiss w/Prejudice
20. 2355630	Further Investigation
21. 2455837	Further Investigation
22. 2455843	Further Investigation
23. 2455846	Further Investigation
24. 2455791	Further Investigation
25. 2456204	Dismiss w/Prejudice
26. 2456148	Initiate Hearing

Character/Fitness Review

Case Number

1. 2456525
2. 2456491
3. 2456543
4. 2456544
5. 2456445
1. 2456502
2. 2456443
3. 2456526
4. 2456527
5. 2456524
6. 2456528
7. 2456529
8. 2456493
9. 2456393

Decision

- Approve
- Deny
- Approve
- Approve
- Approve
- Approve
- Defer for Training
- Approve
- Approve
- Approve
- Approve
- Deny
- Approve
- Deny

Agreed Orders

Case Number

1. 2456021 Jarrett Rose

Decision

Accept Agreed Order stating Rose voluntarily, knowingly, and intelligently surrenders Certificate Number 201158611, and agrees to not apply for, nor be issued, a teaching, administrative, or emergency certificate in the Commonwealth of Kentucky at any time in the future.

Vote: *Unanimous*

2. 2456106 Drucilla Smith

Accept Agreed Order stating upon acceptance of this agreement by the Board, Certificate Number 200002596,

Professional Certificate for Instructional Leadership – Secondary School Principal, Grades 9-12; Level II is permanently revoked. Smith agrees to not apply for, nor be issued any certifications for advanced educational leaders in the Commonwealth of Kentucky at any time in the future. If Smith violates this provision, Certificate Number 200002596 shall be automatically permanently revoked, and/or any application for certification shall be denied.

Prior to June 1, 2025, Smith shall submit written proof to the Board that she has completed the following trainings or courses on the attached pre-approved Board training list (Attachment A):

1. “Understanding Educator Ethics”;
2. “Educator Ethics & the Law”; and
3. “Honesty at Work.”

Any cost for said trainings shall be paid for by Smith. Failure to submit written proof of completion prior to June 1, 2025 will result in Certificate Number 200002596 being administratively suspended until such time as Smith provides the written proof.

Upon acceptance of this agreement by the Board, Certificate Number 200002596, and any future endorsements or new areas of certification, shall be subject to the following probationary condition for five (5) years:

1. During the probationary period, Smith shall not receive any disciplinary action from any school district in the Commonwealth of Kentucky. “Disciplinary action” is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either the tribunal and/or arbitration process, including any appeal therefrom. Resigning in lieu of termination shall also be a violation of this condition. Should Smith fail to satisfy this condition, Certificate Number 200002596 shall be automatically suspended for a period of one (1) year and subject to additional sanctions by the Board pursuant to KRS 161.120.

Smith is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous* (Ms. Gunn recused)

3. 2456262 John Beasley

Accept Agreed Order stating upon acceptance of this agreement by the Board, Beasley shall be issued a Kentucky teaching certificate upon providing proof that he has met the academic and testing requirements necessary for issuance of a certificate, and has completed the following:

1. Beasley shall submit written proof to the Board that he has completed the following trainings or courses on the attached pre-approved Board training list (Attachment A):
 - a. A course under the “Educator Ethics” heading; and
 - b. A course under the “Communication” heading.

Any cost for said trainings shall be paid for by Beasley.

Any and all certificates issued to Beasley shall be subject to a five (5) year probationary period with the following condition:

1. During the probationary period, Beasley shall not receive any disciplinary action from any school district in the Commonwealth of Kentucky. “Disciplinary action” is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either the tribunal and/or arbitration process. Should Beasley fail to satisfy this condition, any and all certificates issued to him shall be automatically suspended for a period of one (1) year and subject to additional sanctions by the Board pursuant to KRS 161.120.

Vote: *Unanimous*

4. 2455903 Ellen Shell

Accept Agreed Order stating upon acceptance of this agreement by the Board, Certificate Number 80006 is permanently revoked. Shell shall neither apply for, nor be issued, a teaching, administrative and/or emergency certificate in the Commonwealth of Kentucky at any time in the future.

Vote: *Unanimous*

5. 2355135 Charles Osborne

Accept Agreed Order stating:

- a. Upon acceptance of this agreement by the Board, Certificate Number 200379848 is retroactively suspended from June 1st, 2024 to June 30th, 2024. Osborne shall not have been actively employed in certified employment during the suspension period. Pursuant to KRS 161.020(1)(a): No person shall be eligible to hold the position of superintendent, principal, teacher, supervisor, director of pupil personnel, or other public-school position for which certificates may be issued, or receive salary for services rendered in the position, unless he or she holds a certificate of legal qualifications for the position, issued by the Education Professional Standards Board. Osborne acknowledges it is his responsibility to consult with his employer to determine any consequences to salary or employment benefits as a result of this Agreed Order.
- b. Osborne is hereby reprimanded for Conduct Unbecoming. The Board reminds Osborne that a certified educator is a pillar of the community to which others look as an example of how to live their lives. Osborne should take every precaution to avoid the appearance of conduct unbecoming the profession of education. The Board will not tolerate any further incidents of misconduct by Osborne.
- c. On or before February 28th, 2025, Osborne shall submit written proof to the Board that he has completed the following Board-approved professional development trainings or courses:
 - 1) Any training under the heading of “Educator Ethics” on the attached pre-approved Board training list (Attachment A).

Any cost for said training shall be paid for by Osborne. Failure to submit written proof of completion on or before the deadline will result in Certificate Number 200379848 being administratively suspended until such time as the Board receives the written proof of completion.

- d. Prior to February 28th, 2025, Osborne shall provide written proof to the Board that he has completed a comprehensive substance abuse assessment by a Kentucky licensed and/or certified physician or chemical dependency counselor, as approved by the Board, and is compliant with any treatment recommendations. The assessment shall occur within the sixty (60) days prior to Respondent's submission of the assessment to the Board. Osborne shall pay any expense incurred. If Osborne fails to satisfy any portion of this condition, Certificate Number 200379848 shall be administratively suspended until such condition is satisfied.
- e. Certificate Number 200379848 shall be subject to the following conditions for a period of three (3) years:
 - 1) If the comprehensive substance abuse assessment recommends ongoing treatment, Osborne shall provide biannual written progress reports from a consistent counselor, before or on each April 1st and October 1st, from his counselor, until he is released from treatment. At the Board's request, Osborne shall sign a release of information with the evaluating provider(s) referred to herein, allowing the Board to review his evaluation and treatment records. Osborne shall pay any expense incurred. If Osborne fails to satisfy this condition, Certificate Number 200379848 shall be administratively suspended until such condition is satisfied.

- 2) Osborne shall have no criminal convictions involving the use and/or possession of alcohol or any controlled substance. If Osborne is convicted of, or enters a guilty or no contest plea, to any criminal charge involving the use and/or possession of alcohol or any controlled substance, he shall submit this information to the Board, in writing, within thirty (30) days. If Osborne fails to satisfy this condition, Certificate Number 200379848 shall be administratively suspended pending Board review and disposition.
- 3) Osborne shall submit an official copy of his current criminal record, as prepared by the Administrative Office of the Courts, with any application for renewal of his certification(s) and/or for additional certification(s). Osborne shall pay any expense incurred. If Osborne fails to satisfy this condition, any application submitted on his behalf for certification renewal and/or an additional certificate shall be denied.
- 4) Osborne shall have no further disciplinary action from any school district in the Commonwealth of Kentucky.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process including any appeal therefrom.

If Osborne fails to satisfy this condition, Certificate Number 200379848 shall be

administratively suspended pending Board review and disposition.

- f. Osborne is aware that should he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

6. 2456109 Brad Hoskins

Accept Agreed Order stating upon acceptance of this agreement by the Board, Certificate number 200004075 is retroactively suspended beginning from July 1, 2024 through July 6, 2024. Hoskins shall not be actively employed in a certified position during the suspension period. Pursuant to KRS 161.020(1)(a): No person shall be eligible to hold the position of superintendent, principal, teacher, supervisor, director of pupil personnel, or other public-school position for which certificates may be issued, or receive salary for services rendered in the position, unless he or she holds a certificate of legal qualifications for the position, issued by the Education Professional Standards Board. Hoskins acknowledges it is his responsibility to consult with his employer to determine any consequences to salary or employment benefits as a result of this agreement.

Prior to June 1, 2025, Hoskins shall submit written proof to the Board that he has completed the following trainings or courses on the attached pre-approved Board training list (Attachment A):

1. One (1) course under the “Educator Ethics” heading; and
2. One (1) course under the “Diversity/Cultural Sensitivity” heading.

Any cost for said trainings shall be paid for by Hoskins. Failure to submit written proof of completion prior to June 1, 2025 will result in Certificate Number 200004075 being administratively suspended until such time as Hoskins provides the written proof.

Upon acceptance of this agreement by the Board, Certificate Number 200004075, and any future endorsements or new areas of certification, shall be subject to the following probationary condition for two (2) years:

1. During the probationary period, Hoskins shall not receive any disciplinary action from any school district in the Commonwealth of Kentucky. "Disciplinary action" is defined as any suspension, termination, resignation in lieu of termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either the tribunal and/or arbitration process. Failure to uphold this condition will result in Certificate 200004075 being administratively suspended pending further Board review and disposition.

Hoskins is aware that should he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

7. 2455825 Joshua Lafoe

Accept Agreed Order stating Lafoe voluntarily, knowingly, and intelligently surrenders Certificate Number 201127966, and agrees to not apply for, nor be issued, a teaching, administrative, or emergency certificate in the Commonwealth of Kentucky at any time in the future.

Vote: *Unanimous*

Motion made by Vice-Chair Amber Snell seconded by Ms. Diane Berry, to adjourn the meeting.

Vote: *Unanimous*

Meeting adjourned at 12:45 p.m.