

**Covington Board of Education  
Regular Working Meeting  
MINUTES**

August 15, 2024

5:30 PM

Covington Board of Education  
25 E. 7th Street Covington, Kentucky 41011

The meeting will be streamed via video teleconferencing at:

[www.covington.kyschools.us](http://www.covington.kyschools.us)

**I. Call to Order**

Mr. Tom Haggard, Board chair called the meeting to order. Ms. Glenda Huff, Board member joined the meeting virtually.

**II. Roll Call**

**Attendance Taken at 5:35 PM:**

Present Board Members:

Mr. Stephen Gastright  
Ms. Glenda Huff, virtual  
Mr. Kareem Simpson  
Mr. Tom Haggard

Absent Board Members:

Ms. Hannah Edelen

Mr. Stephen Gastright, Board vice-chair, made a motion to excuse Ms. Hannah Edelen, Board member from the meeting. Mr. Kareem Simpson, Board member, made the second motion. Mr. Tom Haggard, Board chair asked if all were in favor, all said aye, no one opposed.

**III. Pledge of Allegiance**

The Board led the Pledge of Allegiance.

**IV. Welcome and Board Chair Comments**

Mr. Tom Haggard, Board chair welcomed everyone to the meeting and introduced Dr. Jaren Finney as the new Assistant Superintendent of Student Support.

**V. Public Input**

Ms. Angie Taylor, who resides at 3033 Edge Mar Drive in Edgewood, Kentucky addressed the Board.

**VI. Informational Items (Action Possible)**

**1. Board Goals for 2024-2025 School Year**

Mr. Ben Kleban with School Board Partners presented the Board Goals for 2024-2025 School Year.

**2. Upbeat Presentation with Staff and Retention Update**

Yanique Francis and Andrew Saturno from Upbeat provided the Board a report on the 2023-2024 exit surveys.

### 3. Audio Enhancement / SAFE Program

Austin Anderson and Watson Ritchie with Audio Enhancement presented Audio Enhancement and SAFE Program features for classrooms.

At 6:52 p.m., Ms. Glenda Huff, Board member dropped from the virtual meeting, Ms. Huff rejoined the meeting at 6:56 p.m., and no action was taken during this time.

### 4. Addition of Elementary School Interventionists

**Motion Passed 081524\_01:** The Covington Board of Education approves the Addition of Elementary School Interventionists passed with a motion by Mr. Kareem Simpson and a second by Mr. Stephen Gastright.

Ms. Hannah Edelen	Absent
Mr. Stephen Gastright	Yes
Ms. Glenda Huff	Yes
Mr. Kareem Simpson	Yes
Mr. Tom Haggard	Yes

### 5. Personnel Actions

#### August 15, 2024

#### Supplemental Contracts Offered for the 2024-2025 School Year:

#### Academic/Band/Translators/Doctorate

Donna Adams Hastings	Doctorate Degree
Tammy Bleha	Social Media
Ben Brown	Doctorate Degree
Annette Burtschy	Transitional Supplement
Elizabeth Coleman	Doctorate Degree
Vivien Colyer	Translator/Advocate
Becky Egan	Webmaster
Sarah Graman	Doctorate Degree
Kyle Graven	Middle School Football Coordinator
Davana Herron	Webmaster-Tech. Integration
Matthew Holiday	Assistant Varsity Football Coach
Orihet Huffman	Translator/Advocate
Robin Jackson	Colorguard - Fall Rehearsal
Robin Jackson	Colorguard - Winter Rehearsal
Robin Jackson	Colorguard - Design
Robin Jackson	Colorguard - Camp
Robin Jackson	Colorguard - 3 Weeks of Band Camp
Ken Kippenbrock	District Safety Coordinator
Evan Klein	Translator/Advocate
Emily Longhauser	Translator/Advocate
Susan Pastor-Richard	Doctorate Degree
Jacob Perry	Middle School Assistant Football Coach
Sherrie Roberts	FRAM Coordinator
Debra Vance	Webmaster
Debra Vance	Social Media
Kimberly Weber	Doctorate Degree
Rocio Whitelock	Translator/Advocate

**New Hires:****Classified:**

Megann Acreman	Instructional Assistant - TLC
Lisa Beiting	School Nurse - JGC
Brittany Berry	Instructional Assistant - JEB
Sherida Bruce	Instructional Assistant - HMS
Quantez Calloway	Instructional Assistant - 9th
Taylor Clare	Instructional Assistant - GOS
MKenzi Colliers	Instructional Assistant - 6th
Thalia Espinoza	Administrative Assistant - HHS
Emma Jerdon	CLC Summer Program Assistant - LES
William Lindsey	Instructional Assistant - HMS
Susan McCallon	Instructional Assistant - HHS
MacKenzie Penick	Instructional Assistant - JEB
Mishel Sanchez	Instructional Assistant - HMS
Jennifer Simmons	21st Century CLC Coordinator - 9th
Samantha Sloan	Instructional Assistant - HMS
Amy Sutfin	Occupational Therapist - DW

**Certified:**

Savannah Albers	Teacher - 9th
Shanna Alig	Teacher - 6th
Parbati Basnet	Teacher - LES
Amy Bauer	Teacher - HHS
Samantha Bell	Teacher - 6th
Tammy Bleha	Teacher - JEB
Angela Brooks	Substitute Teacher - DW
Skylar Brown	Teacher - GOS
Haley Butler	Teacher - GOS
Misti Carr	Teacher - SPED Facilitator - DW
Sean Cocrell	Teacher - HMS
Rebecca Coleman	Teacher - HMS
Nicholas Croslin	Teacher - HMS
Elizabeth Ekstedt	Teacher - HHS
Robert Elrod	School Counselor - 9th
Gwendolyn Fae	Teacher - 9th
Kaitlyn Fox	Teacher - HMS
Kristina Fuller	Teacher - 9th
Mark Good	Substitute - DW
Alex Hiltenbeitel	Teacher - LES
Merlyn Kabarra	Teacher - 6th
Todd Knapke	Teacher - HMS
Dasani Lane	Substitute - DW
Kipp Martines	Teacher - HMS
Olivia Miniard	Teacher - HMS
Grace Mitchell	Teacher - 6th
Madelyn Richman	Speech/Language Pathologist - DW
Taryn Rupp	Teacher - HMS
Jonathan Sandy	Teacher - HHS
Jody Scott	Teacher - HHS

Savannah Shannon	Teacher - JGC
Molly Shearer	Teacher - GOS
Jessica Shroyer	Teacher - GOS
Jennifer Somtrakool	Teacher - 9th
Jessica Tomes	Teacher - LES
Taylor Tyler	Substitute - DW
Madelyn Watts	Teacher - 6th
Tanner Watts	Substitute - DW
Britney Wischer	Guidance Counselor - 9th
Kalissa Yates	Teacher - HMS

**Resignations:**

**Certified:**

Meagan Bricking	Teacher - 6th
Jessica Higgins	Teacher - JGC
Daria Johnson	Instructional Coach - HMS
Jamillah Jones	Teacher - HMS
Amy Paulson	Teacher- LES

**Classified:**

Amori Gulley	Instructional Assistant- 9th
Patricia Hicks	Nutrition Assistant - 9th
John Klein	Instructional Assistant - 6th
Jade Roberts	Nutrition Cook - JGC

**Rank Change:**

Maria Dupont	Rank 1
Olivia Fields	Rank 1
Heaven Meyers	Rank 2
McKensey Ogletree	Rank 2
Michael Swain	Rank 1
Sally Wyatt	Rank 1

**CHANGE OF ASSIGNMENTS/LOCATIONS FOR THE 2023-2024 SCHOOL YEAR:**

**Certified/Classified:**

Alecia Dadosky	Was an Instructional Assistant at JGC now will be a Teacher at JGC
Kierra Clark	Was an Instructional Assistant at JEB now will be an Instructional Assistant -JGC
Kionte Early	Was a Translator DW - now will be a permanent substitute - DW
Roger Hall	Was a Teacher at HMS - Now will be an Instructional Coach at HMS
Twila Johnson	Was a Custodian at HHS - Now will be a custodian at HMS
Melissa Miller	Was an Enrollment Clerk at DEC- Now will be an Administrative Assistant - TLC
Ben Nevels	Was Interim Assistant Principal at TLC - Now will be Assistant Principal - TLC
Michael Roberts	Was a Custodian at HMS now will be the Custodian Supervisor at HMS

Michael Swain	Was the Behavior Coach at GOS now will be a Teacher at GOS
Tricia Thomas	Was a Teacher at LES now will be an Instructional Assistant at TLC

**District Posted Vacancies:**

**Certified:**

District Wide	1
Sixth District	3
John G. Carlisle	2
Latonia Elementary	0
Glenn O. Swing	2
James E. Biggs	0
Holmes High School	3
Holmes Middle School	0
Ninth District	2
Transformational Learning Center	1
Substitutes	An ongoing post due to need

**Classified:**

Transformational Learning Center	0
Covington Partners	1
Latonia Elementary	0
John G. Carlisle	3
Holmes High School	6
Central Office	1
District Wide	3
Glenn O. Swing	1
Ninth District	4
Chapman Daycare	0
District Wide Maintenance	0
Holmes Middle School	3
Sixth District	4
James E. Biggs	1
Transportation	An ongoing post due to need 4 Monitors - 4 Bus Drivers

**6. School Council Meeting Minutes ~ July**

School Council Meeting Minutes from July were presented.

**VII. Report of the Treasurer**

**7. SBDM Councils' Carryover Funds FY2024**

Ms. Annette Burtschy, Director of Finance reported the SBDM Councils' Carryover Funds for FY2024. The item will be moved requesting approval, under the Report of the Treasurer, at the August 29, 2024, regular meeting.

**8. Reimbursement Resolution for Next Round of Capital Projects**

Ms. Annette Burtschy, Director of Finance discussed the Reimbursement Resolution for the next round of capital projects. This item will be moved requesting approval, under the Report of the Treasurer, at the August 29, 2024, regular meeting.

**9. Revised BG1-BG20-088 Energy Savings Contract**

**10. BG4-BG20-088 Energy Savings Contract**

**Motion Passed 081524\_02:** The Covington Board of Education approves the Revised BG20-088 Energy Savings Contract and BG4-BG20-088 Energy Savings Contract passed with a motion by Mr. Kareem Simpson and a second by Mr. Stephen Gastright.

Ms. Hannah Edelen	Absent
Mr. Stephen Gastright	Yes
Ms. Glenda Huff	Yes
Mr. Kareem Simpson	Yes
Mr. Tom Haggard	Yes

**11. Tax Rate Discussion for FY25**

Ms. Annette Burtschy, Director of Finance discussed the Tax Rate for FY25.

**VIII. Consent Agenda**

**Motion Passed 081524\_03:** The Covington Board of Education approves the Consent Agenda passed with a motion by Mr. Stephen Gastright and a second by Mr. Kareem Simpson.

Ms. Hannah Edelen	Absent
Mr. Stephen Gastright	Yes
Ms. Glenda Huff	Yes
Mr. Kareem Simpson	Yes
Mr. Tom Haggard	Yes

**12. Approval of Minutes ~ July 25, 2024 Regular Business Meeting**

**13. Leave of Absence Request ~ Employee #6748**

**14. Fundraiser Request ~ Latonia Elementary Fundraisers 2024-2025**

**15. Fundraiser Request ~ Glenn O. Swing Elementary Fundraisers 2024-2025**

**16. Fundraiser Request ~ Sixth District Elementary Fundraisers 2024-2025**

**IX. Individual Approval Agenda Items**

**17. KSBA 2024 Legal Policy Update ~ Final Reading**

**Motion Passed 081524\_04:** The Covington Board of Education approves the KSBA 2024 Legal Policy Update as a Final Reading with modifications per Attorney, Ms. Aaren Meehan passed with a motion by Mr. Stephen Gastright and a second by Mr. Kareem Simpson.

Ms. Hannah Edelen	Absent
Mr. Stephen Gastright	Yes
Ms. Glenda Huff	Yes
Mr. Kareem Simpson	Yes
Mr. Tom Haggard	Yes

## 18. 2024-2025 Code of Acceptable Behavior and Discipline

**Motion Passed 081524\_05:** The Covington Board of Education approves the 2024-2025 Code of Acceptable Behavior and Discipline passed with a motion by Mr. Kareem Simpson and a second by Mr. Stephen Gastright.

Ms. Hannah Edelen	Absent
Mr. Stephen Gastright	Yes
Ms. Glenda Huff	Yes
Mr. Kareem Simpson	Yes
Mr. Tom Haggard	Yes

## 19. Reinstate SBDM Council Holmes Middle School

**Motion Passed 081524\_06:** The Covington Board of Education approves to Reinstate SBDM Council Holmes Middle School passed with a motion by Mr. Stephen Gastright and a second by Mr. Kareem Simpson.

Ms. Hannah Edelen	Absent
Mr. Stephen Gastright	Yes
Ms. Glenda Huff	Yes
Mr. Kareem Simpson	Yes
Mr. Tom Haggard	Yes

## 20. Contracts for Special Education Related Service Providers

**Motion Passed 081524\_07:** The Covington Board of Education approves the Contracts for Special Education Related Service Providers passed with a motion by Mr. Stephen Gastright and a second by Mr. Kareem Simpson.

Ms. Hannah Edelen	Absent
Mr. Stephen Gastright	Yes
Ms. Glenda Huff	Yes
Mr. Kareem Simpson	Yes
Mr. Tom Haggard	Yes

## 21. Construction Contract with Shrudde & Zimmerman for BG23-406, Chapman Career & Tech Upgrades Project, AND Revised BG1 that reflects the Updated Project Cost

**Motion Passed 081524\_08:** The Covington Board of Education approves the Construction Contract for BG 23-406, Chapman Career & Tech Upgrades, and approves the Revised BG1 Reflecting the Updated Project Cost passed with a motion by Mr. Stephen Gastright and a second by Mr. Kareem Simpson.

Ms. Hannah Edelen	Absent
Mr. Stephen Gastright	Yes
Ms. Glenda Huff	Yes
Mr. Kareem Simpson	Yes
Mr. Tom Haggard	Yes

## X. Addendum Agenda (Action Possible)

No addendum agenda items to present.

**XI. Superintendent Report**

Mr. Alvin Garrison, Superintendent provided a Superintendent's report.

**XII. Report of the Attorney**

No report from the Attorney, Ms. Aaren Meehan.

**XIII. Board Member Discussion**

Mr. Tom Haggard, Board chair, opened the floor for Board member discussions.

**XIV. Board Member Comments**

Mr. Tom Haggard, Board chair opened the floor for Board member comments.

**XV. Upcoming Events**

Mr. Tom Haggard, Board chair announced the upcoming events.


**XVI. Executive Session**

No executive session requested.

**XVII. Adjournment**

The Board made a consensus to adjourn at 7:39 p.m.

  
\_\_\_\_\_ Tom Haggard, Board Chair

  
\_\_\_\_\_ Alvin Garrison, Superintendent