

**Covington Board of Education**  
**MINUTES ~ Special Meeting**

January 11, 2024

6:00 PM

Covington Board of Education

25 E. 7th Street Covington, Kentucky 41011

The meeting will be streamed via video teleconferencing at:

[www.covington.kyschools.us](http://www.covington.kyschools.us)

**I. Call to Order**

Mr. Tom Haggard, Board chair called the meeting to order and read the special meeting notice aloud.

**II. Roll Call**

**Attendance Taken at 6:00 PM:**

Present Board Members:

Ms. Hannah Edelen

Mr. Stephen Gastright

Ms. Glenda Huff

Mr. Kareem Simpson

Mr. Tom Haggard

**III. Pledge of Allegiance**

The Board led the Pledge of Allegiance.

**IV. Welcome and Board Chair Comments**

Mr. Tom Haggard, Board chair welcomed everyone to the meeting.

**V. Public Input**

Ms. Diana Siffel, who resides in Cincinnati, Ohio addressed the Board.

Ms. Allyson Heger, who resides in Union, Kentucky addressed the Board.

Mr. John Jennings, who resides in Covington, Kentucky signed up to address the Board but declined when called upon.

**VI. District Recognition and Presentations**

**a. Glenn O Swing ~ Student Recognition**

Ms. Ellen Peach, Principal and Ms. Karissa Storey, Assistant Principal recognized students from Glenn O. Swing Elementary.

**b. Certified Employee of the Month ~ Ms. Katelyn Emery**

Ms. Hannah Edelen, Board member recognized Ms. Katelyn Emery as the Certified Employee of the Month.



**c. Classified Employee of the Month ~ Mr. William Piner**

Mr. Kareem Simpson, Board member recognized Mr. William Piner as the Classified Employee of the Month.

**d. Volunteer of the Month ~ Ms. Chelsea Brown**

Mr. Stephen Gastright, Board vice-chair recognized Ms. Chelsea Brown as the Volunteer of the Month.

**VII. Informational Items (Action Possible)**

**1. Glenn O. Swing Elementary Annual Update**

Ms. Ellen Peach, Principal presented the Glenn O. Swing Elementary annual update.

**2. School Garden Mini-Grant Request for James E. Biggs Early Childhood Education Center**

Ms. Haley Smallwood, Assistant Principal at James E. Biggs Early Childhood Education Center requested to apply for a School Garden Mini-Grant for the preschool. This item will be included on the consent agenda at the next regular meeting on January 25, 2024.

**3. Personnel Actions**

Personnel Exhibit  
JANUARY 11, 2024

Supplemental Contracts Offered for the 2023-2024 School Year:

**Athletics/Band:**

Terrence Briggs	Boys Basketball Coach – JGC
Celeste Brockett	Intramurals Sports Facilitator – BB - .5 – Elementary
Tayquan Calloway	Boys Basketball Coach – 9 <sup>th</sup>
Marcus Evans	Boys BB Coach - LES
Amori Gulley	Girls Basketball Coach – 9 <sup>th</sup>
Rachael Hitchcock	Girls Basketball Coach – JGC
Jim Huhn	Varsity Boys Statistician – JV – HHS
Jim Huhn	Varsity Boys Statistician – HHS
Madison Knaley	Cheerleading Coach – JGC
Austin Neff	Freshman Boys BB Coach – HHS
Tim Roberts	Boys Basketball Coach – 9 <sup>th</sup>
Jasmine Simpson-Bishop	Cheerleading Coach – 6 <sup>th</sup>
Hailey Smallwood	Cheerleading Coach – 6 <sup>th</sup>
Jackson Walsburger	Assistant Varsity Boys BB Coach – revised to full payment – HHS
Camia West	Cheerleading Coach – 9 <sup>th</sup>

**Academic and Miscellaneous:**

Penny Bonhaus	Team Lead – Mentor #1 – JGC
Penny Bonhaus	Team Lead – Mentor #2 – JGC



Dustin Brown	Transitional Supplement – Social Studies – HMS
Alecia Dadosky	Team Lead – Instructional Assistant – JGC
Apryl Frazier	Team Lead – Office System – JGC
Bertha Garcia-Medina	Academic Chair 1-5 – Spanish - HHS
Abbie Gillespie	Social Media Specialist – JGC
Sarah Graman	Doctorate Degree – DW
Jackie Hicks	Lead Teacher – Content – SPED – HMS – Academic Chair 6-10
Rachael Hitchcock	Team Lead Mentor - # 1 – JGC
Rachael Hitchcock	Team Lead Mentor - # 2 – JGC
Sarah Hunt	Webmaster - .5 – GOS
Madison Knaley	Lead Teacher –Mentor - # 1 – JGC
Madison Knaley	Lead Teacher – Mentor # 2 – JGC
Elizabeth Lenen	Webmaster - .5 – GOS
Emely Longhauser	Family Translator/Advocate – DW
Paul Mackjewicz	Academic Chair – 6- 10 – HHS
Paul Mackjewicz	Junior Student Council Sponsor – HHS
Brittany Nagelhout	Team Lead – Mentor – 9 <sup>th</sup>
Brittany Nagelhout	Team Lead – 3 <sup>rd</sup> Grade – 9 <sup>th</sup>
Nicole Nazzarine	Team Lead – SEL – Speech – JGC
Kimberly Neff	Team Lead – GT – 6 <sup>th</sup>
Megan Otten	School Webmaster – Curriculum – JGC
Megan Otten	Team Lead – Mentor – JGC
Tim Roberts	Team Lead – SPED – 9 <sup>th</sup>
Jordan Shields	Team Lead – Mentor – JGC
Taylor Shields	Team Lead – 3 <sup>rd</sup> Grade – JGC
Taylor Shields	Team Lead – Mentor – JGC
Tricia Thomas	Team Lead – K - LES
Derek Winebrenner	Team Lead – Mentor - .5 – 6 <sup>th</sup>

**MSD/TLC/SPED:**

Trey Brausch	HHS
Lori Guilliams	LES

**FMLA/LOA Board Approved**

Employee # 6780 – Leave of Absence has been approved – beginning 10/10/2023 – Returning – TBD

Employee # 6726 – FMLA has been approved – beginning 10/30/2023 – Retuning 11/27/2023

Employee # 5366 – FMLA has been approved – beginning 01/03/2024 – Returning 03/27/2024

Employee # 6647 – Leave of Absence has been approved – beginning 11/06/2023 – Returning 12/18/2023

Employee # 6741 – FMLA has been approved – beginning 11/01/2023 - Returning – 01/09/2024

Employee # 5175 – FMLA has been approved – beginning 11/30/2023 – Returning – 02/20/2024

Employee # 6851 – FMLA has been approved – beginning 10/30/2023 – Returning – 01/02/2024



Employee # 2597 – FMLA has been approved – beginning 10/27/2023 – Returning – 01/08/2024

**New Hires:**

**Classified:**

Nathan Ghizazzi	Bus Driver - Transportation
Rachel Krumwiede	Instructional Assistant – JEB
Rachelle Kruse	Bus Monitor – Transportation
Emely Longhauser	Interpreter/Translator – Spanish – DW
Alexis Stockton	Nutrition Service Assistant – HHS
George Schierer	Bus Monitor – Transportation
Alantra Wells	Instructional Assistant – 6th

**Certified:**

Trey Brausch	Teacher – HHS
Kaylee Crawford	Teacher – 6 <sup>th</sup>
Michael Hils	Substitute – DW
Amanda Johnson	Instructional Coach – 6th

**Resignations:**

**Certified:**

Ariel Perkins	Teacher – 9 <sup>th</sup>
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**Terminated:**

Kevin Stewart	Custodian - JGC
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**Rank Change:**

Austin Neff	Rank 2
Molly Russell	Rank 2

**CHANGE OF ASSIGNMENTS FOR THE 2023-2024 SCHOOL YEAR:**

**Certified/Classified:**

Shawn Farrell	Was a DW substitute – now will be a teacher at 6 <sup>th</sup>
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**District Posted Vacancies:**

**Certified:**

District Wide	0
Sixth District	1
John G. Carlisle	0
Latonia Elementary	1
Glenn O. Swing	0
James E. Biggs	0
Holmes High School	7
Holmes Middle School	1
Ninth District	2



Transformational Learning Center	0
Substitutes	An ongoing post due to need

**Classified:**

Transformational Learning Center	1
Latonia Elementary	2
John G. Carlisle	2
Holmes High School	6
Central Office	0
District Wide	2
Glenn O. Swing	1
Ninth District	5
Chapman Daycare	2
District Wide Maintenance	0
Holmes Middle School	0
Sixth District	3
James E. Biggs	0
Transportation	An ongoing post due to need 4 Monitors - 4 Bus Drivers

**4. Comprehensive District Improvement Plan (CDIP) 2023-2025**

Mr. Scott Alter, Assistant Superintendent of Curriculum and Instruction reviewed the Comprehensive District Improvement Plan (CDIP) 2023-2025. This item will be presented under individual approval items at the next regular meeting on January 25, 2024.

**5. BG23-062 Campus Project Estimate of Updated Probable Cost**

Mr. Ken Kippenbrock, Executive Director of Human Resources and Operations, reviewed the BG23-062 Campus Project Estimate of Updated Probable Cost. Mr. Ralph Cooper and Mr. Mark Perry with Emboss were present to answer questions from the Board. This item will be presented under individual approval items at the next regular meeting on January 25, 2024.

**6. District Facilities Master Plan**

Mr. Ken Kippenbrock, Executive Director of Human Resources and Operations presented the District Facilities Master Plan. This item will be presented under individual approval items at the next regular meeting on January 25, 2024.



## VIII. Consent Agenda

**Motion Passed 011124\_01:** The Covington Board of Education approves the Consent Agenda passed with a motion by Mr. Stephen Gastright and a second by Ms. Hannah Edelen.

Ms. Hannah Edelen	Yes
Mr. Stephen Gastright	Yes
Ms. Glenda Huff	Yes
Mr. Kareem Simpson	Yes
Mr. Tom Haggard	Yes

### 7. Approval of Minutes ~ December 14, 2023 Regular Meeting

### 8. Salary Schedule Amendment

### 9. 2024-2025 and 2025-2026 School Calendars

### 10. Fundraiser Request ~ Daycare Flashdrive Picture Sales

### 11. Fundraiser Request ~ Holmes High School Leadership Academy

### 12. Leave of Absence Request- Employee #5781

### 13. Leave of Absence Request- Employee #6935

### 14. Leave of Absence Request- Employee #3751

### 15. Leave of Absence Request- Employee #6780

### 16. Leave of Absence Request- Employee #2899

### 17. Leave of Absence Request- Employee #6507

### 18. Leave of Absence Request- Employee #6391

## IX. Individual Approval Agenda Items

No individual approval agenda items to present.

## X. Addendum Agenda (Action Possible)

No addendum agenda items to present.

## XI. Report of the Attorney

Ms. Aaren Meehan, Board attorney thanked the board for approving the 2024 legal contract.

## XII. Board Member Discussion

Mr. Tom Haggard, Board chair opened the floor for Board member discussions.

## XIII. Board Member Comments

Mr. Tom Haggard, Board chair opened the floor for Board member discussions.

## XIV. Upcoming Events

Mr. Tom Haggard, Board chair announced the upcoming events.



**XV. Executive Session**

**Motion Passed 011124\_02:** Ms. Aareen Meehan, Board attorney requested to enter into Executive Session Pursuant to KRS 61.810 (1)(c), Discussions of proposed or pending litigation against or on behalf of the public agency, at 8:16 p.m., no action will be taken passed with a motion by Mr. Stephen Gastright and a second by Ms. Hannah Edelen.


Ms. Hannah Edelen	Yes
Mr. Stephen Gastright	Yes
Ms. Glenda Huff	Yes
Mr. Kareem Simpson	Yes
Mr. Tom Haggard	Yes


**Motion Passed 011124\_03:** The Covington Board of Education approves to end Executive Session at 8:28 p.m. with no action taken passed with a motion by Ms. Hannah Edelen and a second by Mr. Kareem Simpson.

Ms. Hannah Edelen	Yes
Mr. Stephen Gastright	Yes
Ms. Glenda Huff	Yes
Mr. Kareem Simpson	Yes
Mr. Tom Haggard	Yes

**XVI. Adjournment**

The Board made a consensus to adjourn at 8:28 p.m.

  
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Tom Haggard, Board Chair

  
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Alvin Garrison, Superintendent

