

**Covington Board of Education**  
**MINUTES ~ Regular Meeting**

November 21, 2019  
5:00 PM  
25 E. 7th Street  
Covington, Kentucky 41011

**I. Call to Order**

Mr. Tom Wherry, Board Chair called the meeting to order.

**II. Roll Call**

Mr. Tom Wherry, Board Chair requested roll call.

**Attendance Taken at 5:01 PM:**

Present Board Members:

Mr. Jerry Avery  
Ms. April Brockhoff  
Ms. Sarah Flerlage  
Mr. Tom Wherry

Absent Board Members:

Ms. Glenda Huff

**Motion Passed 112119\_01:** The Covington Board of Education approves the absence of Ms. Glenda Huff, Board Vice-Chair from the meeting passed with a motion by Ms. Sarah Flerlage and a second by Ms. April Brockhoff.

Mr. Jerry Avery	Yes
Ms. April Brockhoff	Yes
Ms. Sarah Flerlage	Yes
Ms. Glenda Huff	Absent
Mr. Tom Wherry	Yes

**III. Pledge of Allegiance**

Mr. Tom Wherry, Board Chair led the Pledge of Allegiance.

**IV. Welcome and Board Chair Comments**

Mr. Tom Wherry, Board Chair, welcomed everyone to the meeting and read the Board's team commitments.

**V. Public Input**

No one opted to address the Board.



## **VI. District Recognition and Presentations**

### **a. Covington High School Diploma Recipient, Ms. Danielle Mason**

Mr. Doug Fruchtenicht, Head Teacher at Covington Adult High School, presented Ms. Danielle Mason, Covington High School Diploma conferred on October 17, 2019.

## **VII. Informational Items (Action Possible)**

### **1. District Enrollment Center Update**

Mr. Ken Kippenbrock, Director of Pupil Personnel provided the Board an update of the new District Enrollment Center that opened in July of 2019. The purpose of the District Enrollment Center is to provide a one stop shop for parents and guardians to enroll their children in school. The District Enrollment Center also provides services for transferring students and updating census information. To date, 530 students have been enrolled at the Center. Staff feedback from other schools and departments have been positive. They feel that the Center has made a significant impact on the enrollment process.

### **2. Community Outreach Project**

The Community Outreach Project, initiated by Ms. Tina Phillips, At Risk Specialist with Covington Independent Public Schools, is a plan to create a safe place for our at risk youth. The purpose of the project will be to: reduce the number of youth in juvenile detention, decrease the number of youth who are victims of violent crimes, and build relationships and a sense of community. Funding for the project will be grant based. The project is in the beginning of the planning phase. The goal is to begin the project in 2020-2021 by using the campus facilities, if approved. The project will begin with Fridays only and hope to increase days as they build the program.

### **3. Monthly Attendance ~ Second Month**

This is a monthly agenda item used to keep the Board and Administration up to date on attendance and enrollment figures. This report contains the membership and percentage of attendance for students by school and compares the current year's enrollment figures with those from previous school years. Sixth District Elementary ended the second month with the highest percentage of 97.59%.

### **4. Personnel Actions**

#### **Personnel Actions**

**NOVEMBER 21, 2019**

#### **New Appointments**

##### Certified:

Rachel Blackwood  
Brendan Houston  
Debbie Moore  
William Schnell  
Jordan Shields  
Taylor Shields  
Robin Smith

Teacher – Holmes Middle School  
Teacher – Latonia Elementary  
Teacher – Ninth District  
Teacher – Holmes Middle School  
Teacher – John G. Carlisle  
Teacher – John G. Carlisle  
Teacher – Ninth District



Brittany Vancini

Teacher – Transformational Learning Center

Classified:

Sarah Horton  
Lauren Mitchell  
Terri Poppaw  
Ricky Sparks  
Mary Vieth

Administrative Assistant – Holmes High School  
Bus Monitor – Transportation Department  
Bus Driver – Transportation Department  
Custodian – Ninth District  
Nutrition Services Assistant I – Sixth District

**Substitutes**

Certified:

Yvette Allen  
Quinton Jefferson  
Isaiah Jones  
Linda Phillis

Rank IV  
Rank IV  
Rank IV  
Rank II

**Supplemental Contracts Offered**

Instructional and Elementary Sports

Maurice Brown

Boys Elementary Basketball Coach – Sixth District

Maurice Brown

Girls Elementary Basketball Coach – Sixth District

Catherine Burwinkel

Elementary Lead Teacher – K ELA – Glenn O. Swing

Rebecca Caldwell

Elementary Academic Team Coach – Glenn O. Swing

Paula Capano-Ellis

I Team Facilitator – HMS/HHS/TLC – Academic Chair 16 Members & Up

Rachel Crawford

Elementary Lead Teacher – Climate and Culture – Glenn O. Swing

Megan Farley

Elementary Lead Teacher – 1 Content – Glenn O. Swing

Allyn Flaughter

Elementary Academic Team Coach – Glenn O. Swing

Melia Fox

Elementary Lead Teacher – 4<sup>th</sup> Grade – Ninth District

Amy Gear

Elementary Lead Teacher – 3-5 ELA – Glenn O. Swing

Amy Henson

Elementary Lead Teacher – Sixth District

Sarah Hunt

Elementary Soccer Coach .5 – Glenn O. Swing

Sara Jackie

Elementary Lead Teacher – 2 Content .5 – Glenn O. Swing

Don-Shay Jackson

Elementary Athletic Scorekeeper – Basketball – District Wide

Rachel Jenkins

Elementary Lead Teacher – 3-5 Math – Glenn O. Swing



Kloie Johnson	Elementary Girls Basketball Coach – 9 <sup>th</sup> District
Isaiah Jones	Elementary Athletics Official – Basketball – District Wide
Elizabeth Lenen	Elementary Lead Teacher – 1 Math – Glenn O. Swing
Victoria Lickert	Elementary Cheerleading Coach – Glenn O. Swing
Sherry Lindberg	Team Lead – I Team – Smaller Learning Community – Glenn O. Swing
Nadine Long	School Webmaster – Gear Up .5 – Holmes Middle School
Ian Madden	Elementary Lead Teacher – Student Support – Glenn O. Swing
Allison Mainello	I Team PLC Facilitator – Math – Academic Chair 16 Members and Up
Gina Mains	Elementary Lead Teacher – 2 Content .5 – Glenn O. Swing
Gina Mains	Elementary Lead Teacher – 2 Math – Glenn O. Swing
Jennifer Maines	Elementary Lead Teacher – 3-5 Content – Glenn O. Swing
Jordan Mastin	Elementary Lead Teacher – 1 ELA – Glenn O. Swing
Lauren Mc Laughlin	Elementary Lead Teacher – 2 – ELA – Glenn O. Swing
Krista Middendorf	Elementary Lead Teacher – K Math .5 – Glenn O. Swing
Sarah Pellegrini	Elementary Lead Teacher – K Content – Glenn O. Swing
Reannon Peterson	Elementary Cheerleading Coach .5 – Glenn O. Swing
Karissa Pickens	Elementary Cheerleading Coach – Glenn O. Swing
Jenifer Steinhauer	Elementary Lead Teacher – K Math – Glenn O. Swing
DeMontez Taylor	Elementary Soccer Coach .5 – Glenn O. Swing
Serinity Walton	Elementary Athletics Official – Basketball – District Wide
Wayne White	Elementary Boys Basketball Coach – Glenn O. Swing
Hayley Zeis	Elementary Cheerleading Coach – Ninth District
<u>Holmes Athletics</u>	
Marcus Behanan	Basketball – 7 <sup>th</sup> Grade Girls Coach
Tim Dodenhoff	Baseball – Assistant Coach



**Special Education Staff – EBD/FMD/MMD**

Donna Chuhran  
Elizabeth Collins  
Shana Donskey  
Denise Henson  
Rhonda Huling  
Saikou Jaiteh  
Louis Lindenschmidt  
Christine Nelson  
Kylie Noltemeyer  
Edmund Reilly  
Erin Smith

Teacher – Glenn O. Swing  
Teacher – Sixth District  
Teacher – Holmes High School  
Teacher – Holmes High School  
Instructional Assistant – Holmes Middle School  
Instructional Assistant – Holmes Middle School  
Teacher – Holmes Middle School  
Teacher – Holmes Middle School  
Teacher – Holmes High School  
Teacher – Latonia Elementary  
Teacher – John G. Carlisle

**Resignations**

**Certified:**

Jodi Klaiss  
Christopher Felts  
Kassi Wofford

Teacher – Ninth District  
Teacher – Ninth District  
Teacher – Holmes Middle School

**Substitutes:**

Bob Seiter  
Kristina Slusser

Rank II  
Rank II

**Classified:**

Anne Arvin  
Amarie Bryant  
Joe Groat  
Rachael McBride  
Chloe Nienaber

School Secretary – Ninth District  
Bus Monitor – Transportation Department  
Bus Driver – Transportation Department  
Bus Driver – Transportation Department  
Instructional Assistant – James E. Biggs

**Retirement**

**Classified:**

Carol Russell

Nutrition Services Assistant I – Latonia  
Elementary

**Leave of Absence**

**Certified:**

Karen Furnish-Mills

FMLA has been approved beginning December  
11, 2019 and ending December 20, 2019

**Classified:**

Kayla Richmond

A leave of absence has been approved  
beginning October 17, 2019 and ending  
October 28, 2019. Sick days will be used to  
cover the leave.



## **VIII. Report of the Treasurer**

### **5. 2020 KETS First Offer of Assistance**

**Motion Passed 112119\_02:** The Covington Board of Education approves the 2020 KETS First Offer of Assistance passed with a motion by Ms. April Brockhoff and a second by Ms. Sarah Flerlage.

Mr. Jerry Avery	Yes
Ms. April Brockhoff	Yes
Ms. Sarah Flerlage	Yes
Ms. Glenda Huff	Absent
Mr. Tom Wherry	Yes

### **6. Monthly Financials ~ October**

**Motion Passed 112119\_03:** The Covington Board of Education approves the Monthly Financials for October passed with a motion by Ms. Sarah Flerlage and a second by Mr. Jerry Avery.

Mr. Jerry Avery	Yes
Ms. April Brockhoff	Yes
Ms. Sarah Flerlage	Yes
Ms. Glenda Huff	Absent
Mr. Tom Wherry	Yes

### **7. Warrant Expenditure Report**

**Motion Passed 112119\_04:** The Covington Board of Education approves the Warrant Expenditure Report passed with a motion by Ms. Sarah Flerlage and a second by Mr. Jerry Avery.

Mr. Jerry Avery	Yes
Ms. April Brockhoff	Yes
Ms. Sarah Flerlage	Yes
Ms. Glenda Huff	Absent
Mr. Tom Wherry	Yes

## **IX. Consent Agenda**

**Motion Passed 112119\_05:** The Covington Board of Education approves the Consent Agenda passed with a motion by Ms. Sarah Flerlage and a second by Ms. April Brockhoff.

Mr. Jerry Avery	Yes
Ms. April Brockhoff	Yes
Ms. Sarah Flerlage	Yes
Ms. Glenda Huff	Absent
Mr. Tom Wherry	Yes

### **8. Approval of Minutes ~ November 7, 2019 Regular Meeting**

### **9. 2020-2021 Diesel Fuel Bid**

### **10. Emergency Certified Full-Time Teacher ~ Ms. Norma Acey**



**X. Individual Approval Agenda Items**

No Individual Approval Agenda Items to approve.

**XI. Addendum Agenda (Action Possible)**

No Addendum Agenda items.

**XII. Report of the Attorney**

No report from the Attorney, Ms. Mary Ann Stewart.

**XII. Upcoming Events**

November 22 ~ Term 2 Mid Term Reports go home and posted to the portal  
November 22 ~ Wear Purple Day for Homeless Awareness  
November 22-23 ~ KSBA Winter Symposium, Marriott Louisville Downtown  
November 27 - 29 ~ Schools Closed, Thanksgiving Break  
December 4 ~ ITEAM Elementary Curriculum, 3:45 p.m. @ Latonia Elementary  
December 12 ~ Regular Board Meeting, 6 p.m. @ Latonia Elementary  
December 20 ~ Term 2 ends  
December 23 - January 3 ~ Winter Break  
January 6 ~ Students return from Winter Break  
February 21-23 ~ KSBA 84th Annual Conference, Galt House Louisville  
April 4-6 ~ NSBA Annual Conference, Chicago Download the

**Covington Independent Schools District app for athletic events.**

**XIV. Executive Session**

No executive session requested.

**XV. Adjournment**

The Board made a consensus to adjourn at 6:00 p.m.

Thomas D. Wherry Tom Wherry, Board Chair

Alvin D. Garrison Alvin Garrison, Superintendent

