

**Marie Roberts-Caney Elementary**  
**July 2023**  
**July 27, 2023**  
**9:00 AM**

**Attendance Taken at 9:00 AM:**

Present Council Members:

Jason Fugate  
Amy Hounshell  
Michelle Jackson  
Vicie Pelfrey  
Brenda Tincher  
Megan White

Updated Attendance:

Michelle Jackson was updated to present at: 9:00 AM

**1. Call to Order/Roll Call**

**2. Mission and Vision**

Discussion:

The council will discuss a process for creating a mission and vision statement at the next meeting.

**3. Approval of Agenda**

**Motion Passed:** Approval of the agenda passed with a motion by Amy Hounshell and a second by Brenda Tincher and the consensus of the council.

**4. Approval of Previous Minutes**

Discussion:

There were no previous minutes

**5. New Business**

**5.1. Elect Secretary and Vice-Chairperson**

Discussion:

Michelle Jackson volunteered to be council secretary and all members voted in favor.

Vicie White nominated Brenda Tincher to be vice chairperson with a second by Amy Hounshell.

All members voted in favor.

**5.2. Set dates for 2023-2024 Meetings**

Discussion:

Meeting dates were set for the monthly council meetings (4:00) July 31, 2023 August 21, 2023 September 11, 2023 October 9, 2023 November 13, 2023 December 11, 2023 January 8, 2024 February 12, 2024 March 11, 2024 April 8, 2024 May 13, 2024 June 10, 2024

### **5.3. Emergency plan and procedures**

Discussion:

Mr. Fugate gave members a copy of the school emergency plan and discussed the plan with the council. Megan White made the motion to approve the plan, Michelle Jackson seconded the motion and all members voted in favor of approving the plan.

### **5.4. Review and approval of the 2023-2024 daily and instructional schedule**

Discussion:

Mr. Fugate discussed the daily and instruction schedule. The district calendar is available online and Mr. Fugate informed the council the school day will start at 8:00 am and dismiss at 3:10.

### **5.5. Upcoming Trainings**

Discussion:

#### **5.5.1. Otus**

Discussion:

Mr. Fugate discussed the upcoming Otus training. Otus is a program to improve the ability to study data and communicate standards mastery to parents

#### **5.5.2. Acadience**

Discussion:

Acadience is a benchmarking assessment that will inform teachers about reading ability. As part of Senate Bill 9, students scoring below the 25th percentile in reading will have a reading plan created, with involvement with all stakeholders.

## **6. Budget/Finance**

Discussion:

No budget was available for review. Mr. Fugate informed the council of some problems with the munis system and with BES being a new school, there are some glitches.

## **7. Curriculum/Academics**

Discussion:

The council worked on classroom rosters, grouping by taking into considerations proficiency levels from previous MAP assessments and behavior issues. The council wants classes to be as well balanced as possible.

## **8. Policy/Policy Review**

Discussion:

Mr. Fugate discussed the need for both bylaws and policies. He said he spoke the KASC, which is an organization for school councils, and their recommendation was for the council to adopt their sample policies and review and modify them throughout the year to fit the needs of the school. Each member was given a copy of the bylaws and policies. A schedule will be made to review policies throughout the year.

## 9. CSIP

Discussion:

The current CSIP was discussed, but it was created using data for MRC and was based on KSA testing. The new CSIP cycle will begin soon and the new plan will be tailored to BES.

## 10. Adjournment

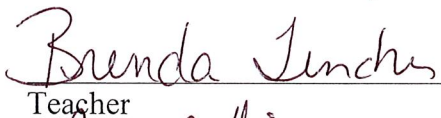
Discussion:

Amy Hounshell made the motion to adjourn. Vicie Pelfrey seconded the motion with all members voting in favor.

  
Chairperson

  
Teacher

  
Parent

  
Teacher

  
Teacher

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Parent