

HTE SBDM Regular Monthly Meeting
February 5, 2025
3:30 p.m.
Highland Turner Elementary

Vision: Every Student, Every Day, College/Career and Citizenship Ready

Mission: Highland-Turner provides rigorous and relevant instruction in a clean, safe, nurturing environment where we take responsibility for producing productive members of society.

Present Council Members

Jeff Honeycutt
Karen McIntosh
Jeremy Hall
Diane Noble
Cindy Salyers
Melissa Smith

Absent Council Members

None

Guests

None

1. Call to Order

Mr. Jeff Honeycutt called the meeting to order at 3:30 p.m.

a. Roll Call

Highland-Turner SBDM members Jeff Honeycutt, Cindy Salyers, Diane Noble, Karen McIntosh, Jeremy Hall, and Melissa Smith were all present. There were no other guests in attendance.

b. Adopt Agenda

Motion Passed: Jeremy Hall motioned to adopt the agenda, and Melissa Smith seconded it.

Diane Noble-Yes
Cindy Salyers-Yes
Jeremy Hall-Yes
Jeff Honeycutt-Yes
Karen McIntosh-Yes
Melissa Smith-Yes

2. Approval of Minutes -

January 22nd Regular SBDM Meeting

Motion Passed: Cindy Salyers made a motion, seconded by Diane Noble, to approve the minutes of the meetings.

Diane Noble-Yes
Cindy Salyers-Yes
Jeremy Hall-Yes
Jeff Honeycutt-Yes
Karen McIntosh-Yes
Melissa Smith-Yes

3. Review of School Mission and Vision

Principal Mr. Honeycutt reviewed the Highland-Turner vision and mission statements.

4. Consider Budget

a. SBDM Budget

b. Title I Budget

c. School Activity Fund Budget

Motion Passed: A motion was made by Jeremy Hall and seconded by Diane Noble to approve the budgets.

Diane Noble-Yes

Cindy Salyers-Yes

Jeremy Hall-Yes

Jeff Honeycutt-Yes

Karen McIntosh-Yes

Melissa Smith-Yes

5. Reports for Student Academic Success

a. CSIP

I. Review and monitor the progress of the CSIP.

Mr. Jeff Honeycutt reviewed the CSIP status with members. No changes are needed at this time.

b. MTSS

Mr. Jeff Honeycutt reviewed current MTSS data with the council.

6. Consider Policy Revisions

There were no policies to review at this time.

7. Discussions

a. Tentative Staffing Allocations-TBA

Staffing allocations will be shared at an upcoming meeting.

b. Consultation with M. Henson on the maintenance of the school library media center, including the purchase of instructional materials and equipment according to KRS 160.345.

Mrs. Henson stated that the library is in good condition. The only area of need is replenishing some guided reading materials that have been in poor condition from usage over the years. She will provide a list of books to Mr. Honeycutt.

8. Consider Curriculum

a. On-Demand Scrimmage-February

On-demand scrimmage and editing and mechanics scrimmage (5th) grade occurred today.

Once all makeups have been completed, data will be shared with district staff and during PLC at the school level.

9. Communicating/Sharing - Students, Parents, and Teachers

None at this time.

10. Consider approval of adjourning to executive session in compliance with KRS

61.810(1)(f) to interview applicants for the vacant elementary special education position.

Motion Passed: A motion was made by Karen McIntosh and seconded by Cindy Salyers to adjourn to executive session at 3:47 p.m.

Diane Noble-Yes

Cindy Salyers-Yes

Jeremy Hall-Yes

Jeff Honeycutt-Yes

Karen McIntosh-Yes

Melissa Smith-Yes

11. Consider approval of returning to open session.

Motion Passed: A motion was made by Jeremy Hall and seconded by Diane Noble to return to open session at 5:14 p.m.

Diane Noble-Yes

Cindy Salyers-Yes

Jeremy Hall-Yes

Jeff Honeycutt-Yes

Karen McIntosh-Yes

Melissa Smith-Yes

12. Action resulting from closed session.

After conducting interviews, the council recommended a candidate for employment to the principal.

13. Adjournment

Motion Passed: A motion was made by Karen McIntosh and seconded by Diane Noble at 5:18 P.M. to adjourn the meeting.

Diane Noble-Yes

Cindy Salyers-Yes

Jeremy Hall-Yes

Jeff Honeycutt-Yes

Karen McIntosh-Yes

Melissa Smith-Yes