

**Highland-Turner Elementary
10335 Highway 30 West
Booneville, KY 41314
Highland Turner Elementary Regular Meeting
September 12, 2019
7:00 AM**

Attendance Taken at 7:02 AM:

Present Council Members:

Rhonda Cole
Ashley Haddix
Sabrina McElroy
Karen McIntosh
Melissa Smith
Mary Stamper

1. Call to Order

1.1. Roll Call

1.2. Adopt Agenda

Motion Passed: Adoption of agenda passed with a motion by Ashley Haddix and a second by Melissa Smith.

6 Yeas - 0 Nays.

Rhonda Cole	Yes
Ashley Haddix	Yes
Sabrina McElroy	Yes
Karen McIntosh	Yes
Melissa Smith	Yes
Mary Stamper	Yes

2. Approval of Minutes

2.1. Approval of July 29, 2019 Special Called Meeting Minutes

Motion Passed: Approval of July 29, 2019 meeting minutes passed with a motion by Mary Stamper and a second by Melissa Smith.

6 Yeas - 0 Nays.

Rhonda Cole	Yes
Ashley Haddix	Yes
Sabrina McElroy	Yes
Karen McIntosh	Yes

Melissa Smith	Yes
Mary Stamper	Yes

2.2. Approval of August 20, 2019 Special Called Minutes

Motion Passed: Approval of August 20, 2019 meeting minutes passed with a motion by Karen McIntosh and a second by Mary Stamper.

6 Yeas - 0 Nays.

Rhonda Cole	Yes
Ashley Haddix	Yes
Sabrina McElroy	Yes
Karen McIntosh	Yes
Melissa Smith	Yes
Mary Stamper	Yes

2.3. Approval of September 4, 2019 Special Called Meeting Minutes

Motion Passed: Approval of September 4, 2019 meeting minutes passed with a motion by Ashley Haddix and a second by Rhonda Cole.

6 Yeas - 0 Nays.

Rhonda Cole	Yes
Ashley Haddix	Yes
Sabrina McElroy	Yes
Karen McIntosh	Yes
Melissa Smith	Yes
Mary Stamper	Yes

3. Student Academic Success

3.1. PBIS Plan

Discussion:

Chairperson discussed the School Wide PBIS plan that included the three anchors of Be safe, Be Respectful, and Be Responsible as well as the teacher checksheet for monitoring behaviors. Chairperson also discussed the reward system using stickers for school wide incentives. Each 9 weeks students will receive a school wide incentive.

3.2. Attendance

Discussion:

Chairperson stated that Highland Turner ended the year with the highest attendance percentage among all schools; however, the percentage was below the school goal of 97%. Chairperson discussed adding a competition for attendance each week using the board down front.

3.3. CSIP Goals

Discussion:

Chairperson reviewed the CSIP goals for Highland Turner and discussed the 30/60/90 day plan to help meet the goals. Chairperson also discussed the new planning phases and the importance of continuous improvement to keep growing our students.

3.4. Benchmark Testing including F & P and MAP

Discussion:

Discussion of the benchmarking data for F&P and MAP. Chairperson discussed the various grade levels with novice scores and those scoring proficient and distinguished. Chairperson discussed that we would benchmark again in winter in both data points and that progress monitoring is being completed based on the district MTSS plan.

4. Curriculum

Discussion:

Chairperson discussed the math and reading curriculums that were supported by the board of education. Wit and Wisdom for ELA and Eureka Math for math.

5. Approval of School Profile Report 2018-2019 School Year

Discussion:

Discussion of the process of the requirements for Senate Bill 1 and the various pieces of data used to determine the school profile report. There was a discussion of the one area that was flagged with a mistake before approving the profile.

6. Policy Updates and Revisions

6.1. Instructional and Non-Instructional Staff Time Assignment Policy

Discussion:

Chairperson discussed the policy of Instructional and Non-instructional Staff Time Assignment Policy. All members agreed that the policy was still aligned with our vision and mission so no changes were made.

6.2. School Space Use Policy

Discussion:

Chairperson discussed the policy of School Space Use Policy. All members agreed that the policy was still aligned with our vision and mission so no changes were made.

7. Consider Budget

Discussion:

Chairperson discussed the budgets for the 2019-2020 school year. SBDM budget and all school budgets were discussed with the reminder of the Title I budget must approved beginning in October.

8. Approval of Cheerleading Fundraisers

Discussion:

Chairperson discussed the need for cheerleader fundraisers to pay for the uniforms and competition for this school year. Form was completed with festivals, ballgames, tshirt sales, dances, RADA, Dairy Queen, and various other ideas for fundraisers. Chairperson was excited about the opportunity for our students to compete with other cheer groups.

9. Communication, Sharing from Parents, Teachers, Students

Discussion:

No communication or sharing from parents, teachers, or students were shared.

10. Adjourn the Meeting

Motion Passed: Adjournment of meeting at 7:45 AM passed with a motion by Karen McIntosh and a second by Melissa Smith.

6 Yeas - 0 Nays.

Rhonda Cole	Yes
Ashley Haddix	Yes
Sabrina McElroy	Yes
Karen McIntosh	Yes
Melissa Smith	Yes
Mary Stamper	Yes

Chairperson

Sabrina McElroy

Teacher

Melissa Smith

Teacher

Rhonda Cole

Teacher

Karen McIntosh

Parent

Mary Stamper

Parent

Bank Reconciliation Report

Checking Account

992

Date From 9/1/2019

Date to 09/30/2019

Ending Balance on Statement Dated : 09/30/2019	\$24,733.22
Outstanding Deposits (Bank Deposits) -> +	\$0.00
Less Outstanding Checks:	\$265.00
Cash Balance as of : 09/30/2019	<u>\$24,468.22 ***</u>

Cash Balance for Checking as of 9/1/2019	\$24,695.27
Add: Total Deposits (Bank Deposits):	\$1,359.45
Less: Total Checks and Withdrawals:	(\$1,586.50)
Computer Cash Balance as of : 09/30/2019	<u>\$24,468.22 ***</u>

Summary of Asset Accounts

Gl Acct	Account Name	Begin Bal	Recpt/JV	Disb/JV	Transfer	End Bal.
990	Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
991	Cash On Hand	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
992	Checking	\$24,695.27	\$1,359.45	(\$1,586.50)	\$0.00	\$24,468.22 ***
993	Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
994	Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
996	NSF Checks	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total		\$24,695.27	\$1,359.45	(\$1,586.50)	\$0.00	\$24,468.22

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper:

Date:

Principal:

Date:

*** Entries Must Match



2021