

Highland-Turner Elementary
10335 Highway 30 West
Booneville, KY 41314
Highland Turner Elementary Special Called Meeting
July 29, 2019
4:30 PM

Attendance Taken at 4:30 PM:

Present Council Members:

Rhonda Cole
Sabrina McElroy
Karen McIntosh
Melissa Smith
Mary Stamper

Absent Council Members:

Ashley Haddix

1. Call to Order

1.1. Roll Call

1.2. Adopt Agenda

Motion Passed: Agenda adoption passed with a motion by Melissa Smith and a second by Karen McIntosh.

5 Yeas - 0 Nays.

Rhonda Cole	Yes
Ashley Haddix	Absent
Sabrina McElroy	Yes
Karen McIntosh	Yes
Melissa Smith	Yes
Mary Stamper	Yes

2. Approval of Minutes

2.1. Minutes from June 20, 2019 Meeting

Motion Passed: Approval of minutes from June 20, 2019 meeting passed with a motion by Karen McIntosh and a second by Mary Stamper.

5 Yeas - 0 Nays.

Rhonda Cole	Yes
Ashley Haddix	Absent
Sabrina McElroy	Yes

Karen McIntosh	Yes
Melissa Smith	Yes
Mary Stamper	Yes

3. Student Academic Success

3.1. PBIS Plan

Discussion:

Chairperson discussed the School Wide PBIS plan that included the three anchors of Be safe, Be Respectful, and Be Responsible as well as the teacher checksheet for monitoring behaviors. Chairperson also discussed the reward system using stickers for school wide incentives.

3.2. Attendance

Discussion:

Chairperson stated that Highland Turner ended the year with the highest attendance percentage among all schools. However, the percentage was below the school goal of 97%.

3.3. CSIP Goals

Discussion:

Chairperson reviewed the CSIP goals for Highland Turner and discussed the 30/60/90 day plan to help meet the goals.

4. Statute 158.183

Discussion:

Chairperson discussed Statute 158.183 Prohibited acts by students--Rights of students--Duties of local board of education--Administrative remedies with the council. Council members were provided a copy of the Statute and had opportunities to ask any questions.

5. Statute 158.193

Discussion:

Chairperson discussed KY Statute 158.193 that states Display of national motto in public elementary and secondary schools -- Reading and posting in public schools of texts and documents on American history and heritage. (1) (a) Beginning in the 2019-2020 school year, local boards shall require each public elementary and secondary school to display the national motto of the United States, "In God We Trust," in a prominent location in the school. (b) The display required in paragraph (a) of this subsection may take the form of but is not limited to a mounted plaque or student artwork. (c) For purposes of this section, "prominent location" means a school entryway, cafeteria, or common area where students are likely to see the national motto. (2) Local boards may allow any teacher or administrator in a public school district of the Commonwealth to read or post in a public school building, classroom, or event any excerpts or portions of: the national motto; the national anthem; the pledge of allegiance; the preamble to the Kentucky Constitution; the Declaration of Independence; the Mayflower Compact; the writings, speeches, documents, and

proclamations of the founding fathers and presidents of the United States; United States Supreme Court decisions; and acts of the United States Congress including the published text of the Congressional Record. There shall be no content-based censorship of American history or heritage in the Commonwealth based on religious references in these writings, documents, and records. Effective: June 27, 2019 History: Amended 2019 Ky. Acts ch. 82, sec. 1, effective June 27, 2019. -- Created 1992 Ky. Acts ch. 70, sec. 4, effective July 14, 1992.school. All members were given a copy of the statute and reviewed the statute for opportunities to ask questions.

6. Your Duty Under the Law

Discussion:

Chairperson discussed Your Duty Under the Law, The Kentucky Open Records and Open Meeting Acts and council members were given a copy of the document and were provided the opportunity to ask any questions they had.

7. Managing Government Records

Discussion:

Chairperson discussed the Managing government records, A cooperative undertaking. A copy was provided to council members and they had the opportunity to ask questions.

8. Proof of Receipt

Discussion:

Chairperson provided each member with a proof of receipt for the above discussed items. Each member signed the receipt and returned to the chairperson.

9. Determine regular meeting dates and times

Discussion:

Chairperson asked the council members for their input on regular meeting dates and times. Council members determined that morning time would be better and teachers suggested the second Thursday of the month.

Motion Passed: Regular meeting schedule of 7:00 AM on the Second Thursday of each month passed with a motion by Melissa Smith and a second by Karen McIntosh.

5 Yeas - 0 Nays.

Rhonda Cole	Yes
Ashley Haddix	Absent
Sabrina McElroy	Yes
Karen McIntosh	Yes
Melissa Smith	Yes
Mary Stamper	Yes

10. Final Master Schedule

Discussion:

Chairperson discussed the proposed master schedule for the 2019-2020 school year with an additional 25 minutes of instructional time each day. School day would begin at 7:30 AM and end at 4:10 PM.

Motion Passed: School day approval of 7:30 AM-3:10 PM passed with a motion by Karen McIntosh and a second by Mary Stamper.

5 Yeas - 0 Nays.

Rhonda Cole	Yes
Ashley Haddix	Absent
Sabrina McElroy	Yes
Karen McIntosh	Yes
Melissa Smith	Yes
Mary Stamper	Yes

11. Approval of Safety and Emergency Plan

Discussion:

Chairperson discussed how the safety plan was developed and the stakeholder involvement of the plan.

Motion Passed: passed with a motion by Melissa Smith and a second by Karen McIntosh.

5 Yeas - 0 Nays.

Rhonda Cole	Yes
Ashley Haddix	Absent
Sabrina McElroy	Yes
Karen McIntosh	Yes
Melissa Smith	Yes
Mary Stamper	Yes

12. Consider Budget

Discussion:

Chairperson discussed the beginning budgets for the 2019-2020 school year.

Motion Passed: passed with a motion by Melissa Smith and a second by Karen McIntosh.

5 Yeas - 0 Nays.

Rhonda Cole	Yes
Ashley Haddix	Absent

Sabrina McElroy	Yes
Karen McIntosh	Yes
Melissa Smith	Yes
Mary Stamper	Yes

13. Interviews for posted teaching position

Discussion:

Entered close session at 5:00 PM as per KRS 61.80(f) to discuss personnel matters relating to the hiring of an individual for the Kindergarten position.

Motion Passed: Per KRS 61.80(f) Consider approval of entering into closed session to discuss personnel matters relating to the hiring of individuals for the Kindergarten Teaching position passed with a motion by Melissa Smith and a second by Mary Stamper.

5 Yeas - 0 Nays.

Rhonda Cole	Yes
Ashley Haddix	Absent
Sabrina McElroy	Yes
Karen McIntosh	Yes
Melissa Smith	Yes
Mary Stamper	Yes

Motion Passed: Exit from closed session at 5:30 PM passed with a motion by Karen McIntosh and a second by Mary Stamper.

5 Yeas - 0 Nays.

Rhonda Cole	Yes
Ashley Haddix	Absent
Sabrina McElroy	Yes
Karen McIntosh	Yes
Melissa Smith	Yes
Mary Stamper	Yes

14. Communication, Sharing from Parents, Teachers, Students

Motion Passed: Adjournment of meeting at 5:45 PM passed with a motion by Mary Stamper and a second by Karen McIntosh.

5 Yeas - 0 Nays.

Rhonda Cole	Yes
Ashley Haddix	Absent
Sabrina McElroy	Yes

Karen McIntosh
Melissa Smith
Mary Stamper

Yes
Yes
Yes

15. Adjourn the Meeting

Chairperson Salina McElroy
Teacher Melissa Smith
Teacher Phonda Cole
Teacher Karen McIntosh
Parent Mary Stamper
Parent _____

Bank Reconciliation Report

Checking Account

992

Date From 8/1/2019

Date to 08/31/2019

Ending Balance on Statement Dated : 08/31/2019	\$25,303.48
Outstanding Deposits (Bank Deposits) -> +	\$0.00
Less Outstanding Checks:	\$608.21
Cash Balance as of : 08/31/2019	\$24,695.27 ***

Cash Balance for Checking as of 8/1/2019	\$22,768.19
Add: Total Deposits (Bank Deposits):	\$2,523.83
Less: Total Checks and Withdrawals:	(\$596.75)
Computer Cash Balance as of : 08/31/2019	\$24,695.27 ***

Summary of Asset Accounts

GL Acct	Account Name	Begin Bal	Recpt/JV	Disb/JV	Transfer	End Bal.
990	Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
991	Cash On Hand	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
992	Checking	\$22,768.19	\$2,523.83	(\$596.75)	\$0.00	\$24,695.27 ***
993	Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
994	Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
996	NSF Checks	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total		\$22,768.19	\$2,523.83	(\$596.75)	\$0.00	\$24,695.27

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: 

Date: 9/11/19

Principal: 

Date: 9/11/19

*** Entries Must Match