

**Highland-Turner Elementary  
10335 Highway 30 West  
Booneville, KY 41314  
Highland Turner Elementary Special Called Meeting  
June 20, 2019  
2:00 PM**

**Attendance Taken at 2:00 PM:**

Present Council Members:

Heather Griffith  
Sabrina McElroy  
Karen McIntosh  
Melissa Smith  
Mary Stamper

Absent Council Members:

Vicki Hollan

**1. Call to Order**

Discussion:

Meeting was called to order at 7:15 am by Chairperson.

**1.1. Roll Call**

**1.2. Adopt Agenda**

**Motion Passed:** Adoption of agenda passed with a motion by Mary Stamper and a second by Melissa Smith.

**5 Yeas - 0 Nays.**

Heather Griffith	Yes
Vicki Hollan	Absent
Sabrina McElroy	Yes
Karen McIntosh	Yes
Melissa Smith	Yes
Mary Stamper	Yes

**2. Approval of Minutes**

**2.1. Minutes from May 23 Meeting**

**Motion Passed:** Approval of minutes passed with a motion by Karen McIntosh and a second by Heather Griffith.

**5 Yeas - 0 Nays.**

Heather Griffith	Yes
Vicki Hollan	Absent
Sabrina McElroy	Yes
Karen McIntosh	Yes
Melissa Smith	Yes
Mary Stamper	Yes

### **3. Interviews for Kindergarten teacher**

**Motion Passed:** Enter closed session for the purpose of interviewing for Kindergarten position passed with a motion by Karen McIntosh and a second by Melissa Smith.

#### **5 Yeas - 0 Nays.**

Heather Griffith	Yes
Vicki Hollan	Absent
Sabrina McElroy	Yes
Karen McIntosh	Yes
Melissa Smith	Yes
Mary Stamper	Yes

**Motion Passed:** Exit closed session at 4:05 PM after Kindergarten Interviews were completed passed with a motion by Melissa Smith and a second by Mary Stamper.

#### **5 Yeas - 0 Nays.**

Heather Griffith	Yes
Vicki Hollan	Absent
Sabrina McElroy	Yes
Karen McIntosh	Yes
Melissa Smith	Yes
Mary Stamper	Yes

### **4. Student Academic Success**

#### **4.1. Chromebooks for 4th grade replacements**

Discussion:

The classroom set of 30 Chromebooks are in and already set up for student use. Old Chromebooks from 4th grade were passed down to 3rd grade to have a classroom set. Extra Chromebooks will be used in 2nd grade.

#### **4.2. Attendance**

Discussion:

Discussion of PBIS plan and how attendance can also be tied into the plan. Ideas of various incentives were discussed for the 2019-2020 school year.

## 5. Consider Budget

### 5.1. Budget for May 2019

Discussion:

Attached budget was discussed for the ending balance of each school activity account. New revisions of the procedures for spending money from accounts was discussed.

## 6. Communication, Sharing from Parents, Teachers, Students

## 7. Adjourn the Meeting

**Motion Passed:** Adjournment of the meeting at 4:35 PM passed with a motion by Heather Griffith and a second by Mary Stamper.

### 5 Yeas - 0 Nays.

Heather Griffith	Yes
Vicki Hollan	Absent
Sabrina McElroy	Yes
Karen McIntosh	Yes
Melissa Smith	Yes
Mary Stamper	Yes

Chairperson

*Sabrina McElroy*

Teacher

*Melissa Smith*

Teacher

*Karen McIntosh*

Teacher

Parent

*Mary Stamper*

Parent

## Bank Reconciliation Report

## Checking Account

992

Date From 6/1/2019

Date to 06/30/2019

Ending Balance on Statement Dated : 06/30/2019	\$22,920.05
Outstanding Deposits (Bank Deposits) -> +	\$0.00
Less Outstanding Checks:	\$70.00
Cash Balance as of : 06/30/2019	\$22,850.05 ***

Cash Balance for Checking as of 6/1/2019	\$24,210.77
Add: Total Deposits (Bank Deposits):	\$847.62
Less: Total Checks and Withdrawals:	(\$2,208.34)
Computer Cash Balance as of : 06/30/2019	\$22,850.05 ***

## Summary of Asset Accounts

Gl Acct	Account Name	Begin Bal	Recpt/JV	Disb/JV	Transfer	End Bal.
990	Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
991	Cash On Hand	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
992	Checking	\$24,210.77	\$847.62	(\$2,208.34)	\$0.00	\$22,850.05 ***
993	Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
994	Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
996	NSF Checks	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Grand Total</b>		<b>\$24,210.77</b>	<b>\$847.62</b>	<b>(\$2,208.34)</b>	<b>\$0.00</b>	<b>\$22,850.05</b>

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: [Signature]Date: 8/7/19Principal: [Signature]Date: 8/7/19

\*\*\* Entries Must Match