

**Highland-Turner Elementary**  
**10335 Highway 30 West**  
**Booneville, KY 41314**  
**Highland Turner Elementary Regular Meeting**  
**March 28, 2019**  
**7:15 AM**

**Attendance Taken at 7:15 AM:**

Present Council Members:

Heather Griffith  
Vicki Hollan  
Sabrina McElroy  
Karen McIntosh  
Melissa Smith  
Mary Stamper

**1. Call to Order**

Discussion:

Meeting was called to order by Chairperson McElroy at 7:15 AM and roll was taken.

**1.1. Roll Call**

Discussion:

All members were present.

**1.2. Adopt Agenda**

**Motion Passed:** Approval to adopt agenda passed with a motion by Melissa Smith and a second by Heather Griffith.

**6 Yeas - 0 Nays.**

Heather Griffith	Yes
Vicki Hollan	Yes
Sabrina McElroy	Yes
Karen McIntosh	Yes
Melissa Smith	Yes
Mary Stamper	Yes

**2. Approval of Minutes**

Discussion:

Approval of minutes from January 28 meeting.

**Motion Passed:** Approval of February 28 Minutes Approval of March 5 Minutes Approval of March 7 Minutes passed with a motion by Vicki Hollan and a second by Karen McIntosh.

**6 Yeas - 0 Nays.**

Heather Griffith	Yes
Vicki Hollan	Yes
Sabrina McElroy	Yes
Karen McIntosh	Yes
Melissa Smith	Yes
Mary Stamper	Yes

**2.1. Minutes from February 28 Meeting**

Discussion:

Council members had received minutes prior to meeting for review.

**2.2. Approval of March Meeting**

Discussion:

Council members had received minutes prior to meeting for review.

**2.3. Approval of March 7 Meeting**

Discussion:

Council members had received minutes prior to meeting for review.

**3. Student Academic Success**

**3.1. MAP Spring Assessment**

Discussion:

Dates of the MAP Spring Assessment was shared with members. Discussed the importance of why students need to try their best on the test and that we use the assessment as an indicator of how they will do on KPREP. It will allow us approximately 4 weeks of instruction before testing to focus on skills students are lacking at each level.

**3.2. Attendance**

Discussion:

Shared with the members that we were currently ahead of the other schools in the district this month with attendance; however, it is still not 97% or higher. We brainstormed ideas that would help recognize classes with 97% or higher attendance percentages.

**3.3. ABRI Data**

Discussion:

No new data was shared with members since we met last meeting. Next meeting is scheduled for first week in April with new data. Shared with council members the results from the first walk through from the coding team.

### **3.4. ESS Support for Students**

Discussion:

Shared with the members that we had not provided any ESS services for our students thus far. We discussed that we had posted the position with only one applicant that had received a full time position. Discussed using teachers to provide the support during the day or opening up the position to take more applications.

## **4. Consider Policy Revisions**

Discussion:

Discussion of policies that needed to be updated and discussed using the KASC resources for policy revisions.

## **5. Consider Staffing Allocations**

Discussion:

Members were provided the allocations prior to meeting for discussion during the meeting.

### **5.1. Preliminary Allocations from District**

Discussion:

Staffing allocations were shared with members and discussions of needing an additional teacher for primary. Chairperson said that she would request this to the board of education and Superintendent.

## **6. Consider Budget**

Discussion:

See attached budget that includes SBDM and activity funds.

### **6.1. Money in district budgets allocated by April 15**

Discussion:

Members discussed the remainder of the SBDM funds and what the school needed. Discussions included the need for new chromebooks for grades 3 and 4 and the need for the weekly readers that each teacher uses in their classrooms. These items should consume the remainder of the budget.

### **6.2. Membership to KASC**

Discussion:

Members discussed the importance of the KASC membership and that it is a great resource for our council.

**Motion Passed:** passed with a motion by Mary Stamper and a second by Melissa Smith.

**6 Yeas - 0 Nays.**

Heather Griffith	Yes
Vicki Hollan	Yes
Sabrina McElroy	Yes
Karen McIntosh	Yes
Melissa Smith	Yes
Mary Stamper	Yes

**7. Consider Cheerleading Coach Applicant**

Discussion:

Members entered closed session to discuss the cheerleading position for the 2019-2020 school year.

**7.1. Enter closed session to discuss the Cheerleading Coach Position**

**Motion Passed:** passed with a motion by Vicki Hollan and a second by Heather Griffith.

**6 Yeas - 0 Nays.**

Heather Griffith	Yes
Vicki Hollan	Yes
Sabrina McElroy	Yes
Karen McIntosh	Yes
Melissa Smith	Yes
Mary Stamper	Yes

**7.2. Exit closed session from discussing cheerleading coach to finish regular meeting.**

**Motion Passed:** passed with a motion by Heather Griffith and a second by Vicki Hollan.

**6 Yeas - 0 Nays.**

Heather Griffith	Yes
Vicki Hollan	Yes
Sabrina McElroy	Yes
Karen McIntosh	Yes
Melissa Smith	Yes
Mary Stamper	Yes

**8. Communicating/Sharing - Students, Parents, and Teachers**



Discussion:

There were no additional comments or discussions shared.

### 9. Adjournment

**Motion Passed:** Approval to adjourn the meeting at 7:55 am passed with a motion by Mary Stamper and a second by Melissa Smith.

#### 6 Yeas - 0 Nays.

Heather Griffith	Yes
Vicki Hollan	Yes
Sabrina McElroy	Yes
Karen McIntosh	Yes
Melissa Smith	Yes
Mary Stamper	Yes

Chairperson Sabrina McElroy  
Teacher Karen McIntosh  
Teacher Melissa Smith  
Teacher Heather Griffith  
Parent Vicki Hollan  
Parent Mary Stamp



04/24/2019 12:30  
9996tcra

BREATHITT CO. SCHOOLS - LIVE  
BUDGET REPORT

HTS SBDM  
THROUGH APR 2019

PROJECT NUMBER: HTSX  
STATE CODE:  
CFDA NUMBER:  
GRANT AMOUNT:

THROUGH APR 2019

DESCRIPTION	ENCUMBRANCE	REVISED BUDGET	* * * * * MONTH TO DATE	* * * * * QUARTER TO DATE	* * * * * YEAR TO DATE	* * * * * PROJECT TO DATE	AVAILABLE BUDGET
HTSX HTS SBDM							
0301059 HIGHLAND TURNER LIB.GF							
0301059 0641 LIBRARY BOOKS	0	500.00	.00	.00	65.62	65.62	434.38
TOTAL HIGHLAND TURNER LIB.GF	0	500.00	.00	.00	65.62	65.62	434.38
0301118 REGULAR INSTRUCTION							
0301118 0120 CERTIFIED SUBSTITUTE SALARY	0	.00	.00	.00	102.00	102.00	-102.00
0301118 0222 EMPLOYER MEDICARE CONTRIBUTION	0	.00	.00	.00	1.48	1.48	-1.48
0301118 0231 KTRS EMPLOYER CONTRIBUTION	0	.00	.00	.00	3.06	3.06	-3.06
0301118 0253 KSBAs UNEMPLOYMENT INSURANCE	0	.00	.00	.00	1.09	1.09	-1.09
0301118 0260 WORKMENS COMPENSATION	0	.00	.00	.00	.47	.47	-.47
0301118 0443 RENTALS OF COMPTR & RLTD EQUIP	0	2500.00	.00	.00	.00	.00	2500.00
0301118 0444 COPIER RENTAL	578	10320.00	289.15	289.15	2891.50	2891.50	6850.20
0301118 0531 POSTAGE & PO BOX RENT	0	200.00	.00	.00	.00	.00	200.00
0301118 0559 OTHER PRINTING	0	.00	106.42	106.42	962.89	962.89	-962.89
0301118 0580 TRAVEL	0	.00	.00	.00	255.42	255.42	-255.42
0301118 0610 GENERAL SUPPLIES	1836	3775.00	.00	.00	3031.88	3031.88	-1092.41
0301118 0650 COMPUTER SUPPLIES	6300	.00	.00	.00	156.31	156.31	-6456.31
0301118 0810 DUES & FEES	0	.00	420.00	420.00	420.00	420.00	-420.00
TOTAL REGULAR INSTRUCTION	8714	16795.00	815.57	815.57	7826.10	7826.10	255.07
TOTAL HTS SBDM	8714	17295.00	815.57	815.57	7891.72	7891.72	689.45
TOTAL EXPENSES	8714	17295.00	815.57	815.57	7891.72	7891.72	689.45
GRAND TOTALS	8714	17295.00	815.57	815.57	7891.72	7891.72	689.45

AUTHORIZED SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

HIGHLAND-TURNER ELEMENTARY

Bank Reconciliation Report

Checking Account

992

Date From 3/1/2019  
Date to 03/31/2019

Ending Balance on Statement Dated : 03/31/2019 \$25,881.26  
 Outstanding Deposits (Bank Deposits) -> + \$0.00  
 Less Outstanding Checks: \$70.00  
 Cash Balance as of : 03/31/2019 \$25,811.26 \*\*\*

Cash Balance for Checking as of 3/1/2019 \$24,796.28  
 Add: Total Deposits (Bank Deposits): \$1,090.48  
 Less: Total Checks and Withdrawals: (\$75.50)  
 Computer Cash Balance as of : 03/31/2019 \$25,811.26 \*\*\*

Summary of Asset Accounts

GL Acct	Account Name	Begin Bal	Recpt/JV	Disb/JV	Transfer	End Bal.
990	Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
991	Cash On Hand	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
992	Checking	\$24,796.28	\$1,090.48	(\$75.50)	\$0.00	\$25,811.26 ***
993	Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
994	Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
996	NSF Checks	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Grand Total</b>		<b>\$24,796.28</b>	<b>\$1,090.48</b>	<b>(\$75.50)</b>	<b>\$0.00</b>	<b>\$25,811.26</b>

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Principal: \_\_\_\_\_

\*\*\* Entries Must Match