

**BULLITT COUNTY PUBLIC SCHOOLS**  
**1040 HIGHWAY 44 EAST**  
**SHEPHERDSVILLE, KY 40165**  
**Regular Meeting of the Bullitt County Board of Education**  
**February 16, 2026**  
**5:00 PM**

**MINUTES OF RECORD**

The Bullitt County Board of Education met at the Frank R. Hatfield Administrative Center, 1040 Highway 44 East, Shepherdsville, Kentucky, 40165, at 5:00 PM on Monday, February 17, 2026, with the following members present:

**Attendance Taken at 5:00 PM:**

(1) Ms. Linda Belcher (2) Mrs. Nita Neal (3) Dr. Matt Mooney (4) Ms. Marci Hodges  
(5) Mr. Dallas Harshfield

**CALL TO ORDER**

Board Chair, Dr. Matt Mooney, called the meeting to order at 5:00 pm.

**ADOPT THE AGENDA**

**Order #2026-201 - Motion Passed:** Adopt the agenda as presented. passed with a motion by Ms. Linda Belcher and a second by Ms. Nita Neal. All members voted YES.

**PRESENTATIONS**

Board Member, Dallas Harshfield led the audience in the Pledge of Allegiance and reviewed the Board Team Commitments. Stefanie Kleinholter gave the reminder to Address the Board.

Construction Update by Mrs. Cate Noble Ward of Studio Kremer Architects  
Dr. Amy Compton gave a presentation on the new Seals of Biliteracy and Arts Excellence

**COMMUNICATIONS**

Audience Comments

(none)

Superintendent's Report

**1. Board Representative for Local Planning Committee/District Facility Plan**

We are requesting a representative of the Bullitt County Board of Education to serve on the Local Planning Committee for the District Facility Plan. Work on the District Facility Plan will begin during the 2026-27 school year. Let me know should you have additional questions. **Dallas Harshfield volunteered. All members agreed.**

Dr. Bacon presented the results of the Weapons Detection survey. Student approval was 52%. He noted that some students may perceive the system as making schools feel more institutionalized, which may have influenced responses.

Staff approval was 89.5%, parent approval was 86.1%, and community approval was 87.3%.

Given the strong support from staff, parents, and the community, the district will move forward with obtaining pricing and identifying a vendor.

Dr. Bacon then invited Dr. Howard to present the Winter Testing results. Overall, the data shows academic improvement, including growth in areas where winter gains have not historically been observed. Dr. Howard also outlined next steps and targeted strategies to sustain and accelerate student achievement.

Other Items from the Board

Nita Neal gave a shout out to NBHS job shadowing program. She states she ran into a North student who was doing her job shadowing and it was good to see the program working. Dallas Harshfield gave a shout out to the staff at CGES stating he was approached by a parent who shared with him that their student had moved up considerably with testing scores since the start of the school year and it was nice to hear good things from the parents on their student's progress.

### CONSENT ITEMS

**Order #2026-201 - Motion Passed:** Approve Consent Items as presented, noting that all items have been studied with individual recommendations and rationale being provided prior to the meeting in the full Board packet on Tuesday, February 10, 2026, which is available online. passed with a motion by Ms. Nita Neal and a second by Dallas Harshfield. All members voted YES.

**a. Financial Reports**

1. Balance Sheets for All Funds
2. Monthly Summary Report for Period 7
3. AP Check Reconciliation Register
4. Paid Invoice Report

**b. Travel**

**c. Minutes**

**d. Construction Items**

**1. Revised BG 1: North Bullitt High School Roof Top Unit 26-087**

Attached please find the revised BG-1 for the NBHS Roof Top Unit. I ask the revised BG-1 for this project be approved.

Attachment:

- FACPAC Revised BG-1 (Project 26-087)

**2. BG 1: North Bullitt High School Audio Enhancement 26-287**

Attached please find the BG-1 for the North Bullitt High School Audio Enhancement. I ask the BG-1 for this project be approved.

Attachment:

- FACPAC BG-1 (Project 26-287)

**3. BG 1: Hebron Middle School Audio Enhancement 26-288**

Attached please find the BG-1 for the Hebron Middle School Audio Enhancement. I ask the BG1 for this project be approved.

Attachment: FACPAC BG-1 (Project 26-288)

**4. BG-5 Joe B Hall Property Disposition (25-257)**

Attached please find the BG-5 for the Joe B Hall Property Disposition. This will close out the project in FACPAC. I ask the BG-5 for this project be approved.

Attachment:

- FACPAC BG-5 (Project 25-257)

**5. BG 23-051 - Bernheim Middle - DPO Reconciliation - DPO 19 - 24903132 - Wasau Tile - \$204.34**

DPO Reconciliation Credit for unbilled materials including the following:

- DPO 19 - 24903132 - Wasau Tile \$204.34

I recommend approval of this request.

Attached paperwork is listed below with action items noted for each: FACPAC and AIA G701 Form for each DPO. - Both forms will require board signature. As G701's are signed by vendor, I will forward those onto this group. Four of the Twelve are currently signed by Vendor. .

- FACPAC - DPO #19 - Wausau Tile
- G701-DPO 19 24903132 Wausau Tile -204.34 Signed

**6. BG 24-192 - Phase II Athletics - North Bullitt PSC - Bid Package 2 with Calhoun - Change Order 31 - Cable Tray Revisions**

BCPS Technology and Leadership is requesting the addition of cable tray in lieu of J-Hooks for data cable management at the facility. This Change Order would cover a cost change for material

and installation. I recommend approval of this request. We request the addition of the North Bullitt PSC – BG 24-192 – Change Order 31 – Cable Tray Revisions to the February 16th Board Agenda. Attached paperwork is listed below with action items noted for each: G701-2017\_ Change Order 31 - NBHS PSC - for Board Signature BP2 - FACPAC - Change Order 31 - NB Cable Tray Revisions - for Board Signature • COR-47 RFP-16 Added Cable Trays - For Board Reference, no action required.

**7. Selection of CMTA, for Progressive Performance Based Renovation for Lebanon Junction Elementary HVAC upgrades.**

Recommendation to request Bullitt County Public Schools formally confirm the selection of CMTA, Inc. to provide development services for a Progressive Performance-Based Renovation (PPBR) for the referenced project. This selection is made through the Kentucky Educational Development Corporation (KEDC) Cooperative Purchasing Program (Contract #: 10100577-RFP-Progressive Performance-Based Renovation). Utilizing this cooperative contract allows the district to secure comprehensive renovation services under pre-established pricing and terms while maintaining compliance with procurement requirements. The scope of services to be provided by CMTA, Inc. includes, but is not limited to:

- Facility assessments and energy audits
- Design and engineering of the renovation scope
- Development of bid-ready documents for the selected scope
- Coordination of the competitive bidding process for implementation

A separate agreement will be presented to the Board of Education for approval prior to proceeding with construction or implementation. This agreement will be based on the results of the design and bidding process.

**e. Human Resources**

**1. Leave of Absence Requests**

Please recommend to the Board at the July 28th, 2025 meeting the approval for the following requests for unpaid leave of absences.

Nichole Cavote-Secretary-Transportation-Ms. Cavote is requesting leave without pay for the dates of 01/13/26 and 01/16/26 for a total of 11 hours and 59 minutes without pay

Katherine Terry-Instructional Assistant-Cedar Grove Elementary-Ms. Terry is requesting leave without pay for the dates of 01/14/2026, 01/15/2026 and 01/16/2026 for a total of 18.75 hours without pay.

Kendra Spencer-Teacher-Freedom Elementary-Ms. Spencer is requesting leave without pay for the date of 01/22/2026 for a total of 7.50 hours without pay.

Emily Minnis-Part-Time Teacher-Freedom Elementary-Ms. Minnis is requesting leave without pay for the date of 01/16/2026 for a total of 3.75 hours without pay.

Alicia Ralston-Teacher-Pleasant Grove Elementary-Ms. Ralston is requesting leave without pay for the date of 02/09/2026 for a total of 3.75 hours without pay.

Mya Hunter-Instructional Assistant-Overdale Elementary-Ms. Hunter is requesting leave without pay for the dates of 12/15/2025-01/16/2025 and 01/23/2025 for a total of 16 days without pay.

Sandra Whitenack-Cook Baker-Mt. Washington Middle-Ms. Whitenack is requesting leave without pay for the dates of 01/26/2026-02-26-2026 for a total of 96 hours without pay.

Lavona Frye-Kitchen Associate-Bernheim Middle-Ms. Frye is requesting leave without pay for the dates of 01/22/2026 and 01/23/2026 for a total of 8 hours without pay.

Shannon Spegal-Bus Driver-Transportation-Ms. Spegal is requesting leave without pay for the dates of 01/08/2026 and 01/09/2026 for a total of 11.12 hours without pay.

Robert Flynn-Bus Driver-Transportation-Mr. Flynn is requesting leave without pay for the date of 01/09/2026 for a total of 6.56 hours without pay.

Caitlyn Harris-Teacher-Bullitt Easy High School-Ms. Harris is requesting leave without pay for the dates of 01/08/2026-01/26/2026 for a total of 12 days without pay.

Christine Payton-Volunteer Coordinator-Nichols Elementary-Ms. Payton is requesting leave without pay for the date of 01/06/2026 for a total of 3 hours without pay.

Clara Antle-Custodian-Nichols Elementary-Ms. Antle is requesting leave without pay for the dates of 01/08/2026 and 01/14/2026 for a total of 8 hours without pay.

Heather McDaniel-Instructional Assistant-North Bullitt High-Ms. McDaniel is requesting leave without pay for 01/12/2026 and 01/21/2026 for a total of 7.25 hours without pay.

Alicia Ralston-Teacher-Pleasant Grove Elementary-Ms. Ralston is requesting leave without pay for the date of 02/09/2026 for a total of 3.75 hours without pay.

Anastasia Lagowski-Teacher-Zoneton Middle-Ms. Lagowski is requesting leave without pay for the dates of 01/07/2026, 01/08/2026, 01/12/2026, 01/14/2026 and 01/15/2026 for a total of 5 days without pay.

Taylor Christmas-Teacher-North Bullitt High-Ms. Christmas is requesting leave without pay for the dates of 01/14/2026 and 01/20/2026 for a total of 2 days without pay.

Terry Rowe-Teacher-Zoneton Middle-Mr. Rowe is requesting leave without pay for the dates of 02/02/2026-03/06/2026 for a total of 24.50 days without pay.

Elizabeth Norris-Secretary-Central Office-Ms. Norris is requesting leave without pay for the dates of February 9th, 2026 and February 10th, 2026 for a total of 16 hours without pay.

Devona Hawkins-Custodial Sweeper-North Bullitt High-Ms. Hawkins is requesting leave without pay for the date of 01/23/2026 for a total of 8 hours without pay.

## **2. Entry of the Employment Records in the Minutes of Record**

Employment records for both the certified and classified personnel for the period of **DEC 2025** through **JAN 2026** are submitted for the Board's information and inclusion in the minutes of this meeting.

### **f. Contracts**

#### **1. North Bullitt High School Prom DJ Contract 2026**

Please see the attached contract between North Bullitt High School and Elite Signature JD Service for their Junior/Senior Prom on Saturday, April 25, 2026 at The Henry Clay. This contract has been reviewed by Dinsmore & Shohl LLP. Please approve this contract at the February Board Meeting.

#### **2. 2026 Kindergarten Kickoff, Paroquet Springs**

Attached is a copy of the 2026 Rental Agreement between the Bullitt County Board of Education and the Paroquet Springs Conference Center for the annual Kindergarten Kick-Off. The event is scheduled for August 4, 2026, from 5:00 - 7:00 pm. The Kindergarten Kick-Off is an annual event held prior to the start of school to celebrate the upcoming school year with the Bullitt County

community. Each year, it typically serves and engages the families of more than 350 incoming kindergarten students. A copy of the rental agreement is attached for further reference. The rental agreement has been reviewed by Dinsmore and Associates.

### **3. Facilitator for District Facility Plan (DFP)**

We are in preparation to begin our District Facility Planning Process for the plan due June, 2023. Consistent with 702 KAR 1:1001 School District are required to develop through a Local Planning Committee (LPC) a Facility Plan every four (4) years. The use of a facilitator is authorized in the regulations formulated by the Kentucky Department of Education (KDE). At this time, we request that the Board approve the facilitator services offered by Tim Eaton, KSPMA. In the past we have had much success with these services and a smooth planning process. Let me know should you require additional information.

Attachments:

- Proposal for Local Planning Committee Facilitator Services

### **4. Louisville Ballet Contract**

This is a request for Board approval of the attached reservation contract with Louisville Ballet to bring the "Moving Stories: The Wizard of Oz" program to Freedom Elementary. This initiative is designed to provide a cultural arts enrichment experience where dancers from the Louisville Ballet Studio Company guide students through a ballet class demonstration and performance. The event is scheduled for Tuesday, April 14, 2026, and will consist of two separate performances at 12:30 PM and 2:00 PM. The total cost is \$1,873.52 that will be funded through the FES PTA and FRYSC budget. The contract has been reviewed by Dinsmore & Shohl, Inc.

### **5. A/E Services for District Facilities**

I am requesting the Board's approval for the attached proposal from Studio Kremer. This proposal will provide architectural services for the upcoming District Facilities Plan (DFP) due to the Kentucky Department of Education in June, 2027.

Studio Kremer will provide services on an hourly rate of \$175/hour. The anticipated time spent will be up to 40 hours over the course of the DFP process, which would amount to approximately \$7,000.00.

Contact me should you have questions or need additional information.

Attachments:

- Studio Kremer Architectural Services Proposal

### **6. MES/OES FRYSC The Brave Way Home**

The administration requests approval of a Memorandum of Agreement between the District and The Brave Way Home, Inc. to provide the Look Out for the Left Out school assembly program. This partnership will allow The Brave Way Home, Inc. to deliver a program focused on kindness and inclusion, followed by classroom visits to reinforce the program's message. The presenter will also provide digital and printed materials for students and staff and access to related classroom resources. Approval is requested for the contract with The Brave Way Home, totaling \$1,600.00 that will be out of the FRYSC budget. This agreement has been reviewed by Dinsmore & Shohl, LLP

### **7. Memorandum of Agreements for local youth recreational programs.**

Attached for Board review and approval are Memorandum of Facilities Use Agreements (MOA) for local youth recreational programs. The MOAs have been created by Emily Vessels and Eric Farris of Dinsmore. I am requesting the Board's approval of these agreements.

Contact me should you have additional questions.

Attachments:

Memorandum of Facilities Use Agreements for:

- o East Elite
- o North Bullitt Football and Cheer Association
- o Bullitt Central Youth Football and Cheer Association
- o Bullitt Central Middle School Football Cougars, Inc.

o Mt. Washington Football and Cheer Association

o Greater Bullitt County Youth Football League

**g. Donations & Grants for Approval**

| School/Program Receiving Contribution               | Donor                | Description | Purpose  | Value              |
|---|----------------------|-------------|--|--------------------|
| Cedar Grove Elementary School                       | Kala Brand Music Co. | Donation    | Fretted U-Bass instrument for the Music Department | \$ 369.00          |
| Cedar Grove Elementary School                       | Donors Choose        | Donation    | Art supplies for PBIS Rewards project              | \$ 592.00          |
| Cedar Grove Elementary School                       | Donors Choose        | Donation    | Calm the Noise project                             | \$ 354.32          |
| Cedar Grove Elementary School                       | Donors Choose        | Donation    | 1st Grade Math Toolkits project                    | \$ 322.64          |
| Bullitt Central High School's Youth Services Center | Shirley's Way        | Donation    | Central Area Schools' Weekend Food Program         | \$ 4,476.85        |
| Hebron Middle School's Cafeteria                    | Shirley's Way        | Donation    | Check # 68520 for the Cafeteria's Courtesy Fund    | \$ 2,000.00        |
| <b>Total for BOE Approval</b>                       |                      |             |  | <b>\$ 8,114.81</b> |

**h. Shortened Day Request**

The following information summarizes student cases for which the parents and medical professionals have requested a modified attendance schedule for these students with disabilities. The students are identified by number in order to maintain confidentiality. There is documentation of medical necessity for the modified schedules, and the modified schedules have been recommended for approval by the Admissions and Release Committees (ARCs). Full documentation is on file in the office of Director of Special Education.

- 2526-02 This student has Autism, as well as complex medical and developmental needs, including an invasive and lengthy nutrition schedule utilizing a feeding tube for slow feed infusions. A doctor's statement was submitted recommending a shortened school week due to the student's needs in relation to neurology, gastroenterology, communication, behavior, and other complex conditions. An ARC meeting was held on 1/16/26, during which the implementation of a shortened school week schedule was approved, to begin on 2/16/26: Fridays, 12:00PM to 2:30PM. This modified schedule will be approved for the 2025-2026 school year and will be reviewed on or before the next IEP annual review date of 10/13/26.
- 2526-03 This student has Autism, as well as complex medical and developmental needs, including an invasive and lengthy nutrition schedule utilizing a feeding tube for slow feed infusions. A doctor's statement was submitted recommending a shortened school week due to the student's needs in relation to neurology, gastroenterology, communication, behavior, and other complex conditions. An ARC meeting was held on 1/16/26, during which the implementation of a shortened school week schedule was approved, to begin on 2/16/26: Fridays, 12:00PM to 2:30 PM. This modified schedule will be approved for the 2025-2026 school year and will be reviewed on or before the next IEP annual review date of 10/13/26.

**i. Use of District Property Requests**

**1. HMS Community Use Agreement for Zoneton Fire Dept 2/28/2026**

Zoneton Fire Protection District has submitted a facility use form seeking permission to use Hebron MS on the following days:

02/28/2026 Basketball game Zoneton Fire Dept vs- Hillview Police

All required documentation has been verified.

I recommend approval of this request.

**j. Request for Proposal – Weapons Detection System**

At this time, permission is requested to solicit a Request for Proposal (RFP) for a weapons detection system for high schools. I ask the Board to approve the request to solicit a Request for Proposal for a weapons detection system for high schools.

## NEW BUSINESS

### a. Tuition Rate for 2026-2027 School Year

**Order #2026-201 - Motion Passed:** Approve Tuition rate for 26-27 school year as requested. passed with a motion by Ms. Nita Neal and a second by Marci Hodges. All members voted YES.

This is a request for Board Approval of non-resident tuition rate and temporary non-resident tuition rate for the 26-27 school year as required under Policy 09.124, Tuition. After further review and consultation with our Finance Director, Lisa Lewis, we would like to have 1 set tuition rate for both non-resident and temporary non-resident students.

The recommended 26-27 tuition rate for non-resident students and temporary non-resident students would be: \$1,640.72

- Families that move into the district will be reimbursed for the unused portion of their tuition.

We also will receive SEEK Funding from KDE for all students enrolled into BCPS, to include non-resident students.

- Full-Time District Employees will have their student's tuition waived if they decide to transfer
- their child to Bullitt County Public Schools.

### b. Early Graduation Requests (4)

**Order #2026-201 - Motion Passed:** Approve Early Graduation Requests as recommended. passed with a motion by Ms. Linda Belcher and a second by Marci Hodges. All members voted YES.

Attached you will find an Early Graduation request for the following students:

- SSID #2120726415 - senior at Bullitt Central High School
- SSID #2120457535 - senior at Bullitt Central High School
- SSID #2120410559 - senior at Bullitt Central High School
- SSID #2120408135 - senior at Bullitt Central High School

These students meet the graduation requirements stated in our Graduation Policy 08.113.

## EXECUTIVE SESSION

**Order #2026-201 - Motion Passed:** Recess regular session and enter Executive Session as authorized by: KRS 156.557(6)(c) for preliminary discussions related to the evaluation of the Superintendent by the Board or between the Board and Superintendent prior to the summative evaluation. passed with a motion by Dallas Harshfield and a second by Ms. Nita Neal. All members voted YES.

As authorized by KRS 156.557(6)(c) for preliminary discussions related to the evaluation of the Superintendent by the Board or between the Board and Superintendent prior to the summative evaluation. (November/February/May/June)

## RECONVENE REGULAR SESSION

**Order #2026-201 - Motion Passed:** Exit executive session and resume regular session. passed with a motion by Ms. Nita Neal and a second by Dallas Harshfield.

## ADJOURNMENT

**Order #2026-201 - Motion Passed:** Adjourn at 6:52 p.m. passed with a motion by Ms. Linda Belcher and a second by Marci Hodges. All members voted YES.

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CHAIRPERSON

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SECRETARY