

**BULLITT COUNTY PUBLIC SCHOOLS**  
**1040 HIGHWAY 44 EAST**  
**SHEPHERDSVILLE, KY 40165**  
**Special Meeting of the Bullitt County Board of Education**  
**September 22, 2025**  
**5:00 PM**

**MINUTES OF RECORD**

The Bullitt County Board of Education met at the Ora L. Roby Elementary School, 1148 Highway 44 East, Shepherdsville, Kentucky, 40165, at 5:00 PM on Monday, September 22, 2025, with the following members present: **Attendance Taken at 5:00 PM:**

(1) Ms. Linda Belcher    (2) Mrs. Nita Neal    (3) Dr. Matt Mooney    (4) Ms. Marci Hodges    (5) Mr. Dallas Harshfield

**CALL TO ORDER**

Board Chair, Dr. Matt Mooney, called the meeting to order at 5:00 pm.

**ADOPT THE AGENDA**

**Order #2025-160 - Motion Passed:** Adopt the agenda as presented. passed with a motion by Ms. Nita Neal and a second by Ms. Linda Belcher. All members vote YES.

**PRESENTATIONS**

Board Member, Dr. Matt Mooney led the audience in the Pledge of Allegiance and reviewed the Board Team Commitments. Stefanie Kleinholter gave the reminder to Address the Board.

**COMMUNICATIONS**

**Audience Comments**

The following audience members spoke regarding their concerns or opinions regarding realignment of the district.

- |                     |                        |
|---------------------|------------------------|
| 1. Jo Coffman       | 2. Shelby Hutchinson   |
| 3. Ryan DeLong      | 4. Staci Huff          |
| 5. David Paragon    | 6. Melissa Mooney      |
| 7. Kevin Mooney     | 8. Amy Ferrell         |
| 9. Cherie Beattie   | 10. Brad Ector         |
| 11. Mari Welty      | 12. Brady Welty        |
| 13. Dawn Smith      | 14. Sandy Jones        |
| 15. Brandon Hancock | 16. Lauren Thornsberry |
| 17. Ian Curtis      | 18. Chris Henning      |
| 19. Mackie French   |                        |

Lastly Randall Scott spoke about his concerns regarding bus safety and his concerns at the 245 junction to Bernheim Middle School.

## Superintendent's Report Summary

The Superintendent began by thanking the Board members and members of the community for their input and attendance at the meeting. He acknowledged that the proposed school boundary realignment and school closure are difficult decisions, and stated that the proposal was made with three key goals in mind:

- Providing the maximum number of opportunities for all students
- Supporting staff to the greatest extent possible
- Acting as good stewards of public funds

### Reasons for Realignment

The report outlined several reasons why the proposed realignment is necessary:

**Balancing Building Capacity:** Some areas of the district are experiencing rapid growth, while other schools have declining enrollment. The plan aims to balance student populations across the district.

- **Efficient Resource Use:** The Superintendent noted it is not financially responsible to build additions to schools when available space exists elsewhere in the district.
- **Equitable Resource Distribution:** The goal is to ensure all students have access to the maximum amount of opportunity.
- **Geographical Assignments:** The realignment seeks to correct outdated and inefficient geographical school assignments.
- **Transportation Efficiency:** The district is facing a bus driver shortage. Optimizing bus routes will help reduce travel times and improve operational efficiency.
- **Adapting to Community Growth:** The district must respond to new housing developments and population shifts, rather than creating them.

### Impact of the Proposal

The report highlighted schools that will have no major shifts, including Crossroads, Mount Washington Elementary, Lebanon Junction, Cedar Grove, Oat Mill, Bernheim, and Mount Washington Middle.

The proposal impacts specific neighborhoods and areas, with a total of **709 students (5.23% of the district's student population)** affected. The students impacted are from the following communities:

- Lazy Rivers/St. Andrews Crossings (224 students)
- Grand Oaks/Round Rock (245 students)
- Sanctuary of Mallard Lake (25 students)
- Tanyard Springs (59 students)
- Miller's Crossings/Bells Mill (95 students)
- Nichols community (61 students)

The Superintendent clarified that the proposed realignment boundaries were established based on geographic residence, not on current transfers. He also addressed and refuted a misconception that out-of-district transfers are holding spots that would otherwise be available to in-district students.

### Justification for Closing Nichols Elementary

The Superintendent justified the proposal to close Nichols Elementary due to a **steady and consistent decline in enrollment**. Key points presented were:

- Enrollment at Nichols Elementary has decreased from 179 students in the 2015-2016 school year (79% capacity) to 81 students this year (35% capacity).
- The district has seen no signs that this trend will reverse, nor are there planned housing developments in the area to support a larger student population.
- Teachers at Nichols have fewer opportunities for collaboration than their peers in larger schools, as there is often only one teacher per grade level.
- A parent survey from the previous spring showed that 50% of Nichols Elementary parents agreed that their students do not have the same opportunities as students in other schools.
- The cost per student at Nichols is approximately **\$8,500 more per year** than the average for other elementary schools in the district, and students still don't have the same opportunities as their peers across the district.

The Superintendent ended by reiterating his commitment to ensuring the Nichols school building will be repurposed to serve the community, regardless of the Board's vote.

Other Items from the Board  
(none)

**CONSENT ITEMS**

**Order #2025-161 - Motion Passed:** Approve Consent Items as presented, noting that all items have been studied with individual recommendations and rationale being provided prior to the meeting in the full Board packet on Wednesday, September 17, 2025, which is available online. passed with a motion by Ms. Nita Neal and a second by Dallas Harshfield. All members voted YES.

**a. Financial Reports**

1. Balance Sheets for All Funds
2. Monthly Summary Report for Period 2
3. AP Check Reconciliation Register
4. Paid Invoice Report

**b. Travel**

TRAVEL -September 22, 2025 - Monthly Board Mtg							
Trip ID	School	Activity	Destination	Location	Date	Cost to Student	Travel by:
R504348	BEHS	Volleyball	Seneca HS	Louisville, Ky	9/23/2025	\$0	Commercial
R504359	HMS	Agriculture Classes	Bluegrass Stockyards	Lexington, KY	09/30/2025	\$18	Commercial

R504369	BAC/ ROC/ BVLA	BAMS	Bellarmino University	Louisville, Ky	10/1/2025	\$0	Commercial
R504320	HMS	6 & 8 Discovery	Cincinnati Museum	Cincinnati, OH	10/2/2025	\$25	Commercial
R504321	HMS	7th Discovery	Underground Railroad Museum	Cincinnati, OH	10/2/2025	\$25	Commercial
R504409	OMES	4th Grade	Squire Boone	Maukport, In	10/2/2025	\$20	Commercial
R504363	BES	5th Grade	BizTown	Louisville, Ky	10/3/2025	\$28	Commercial
R504415	SES	4th Grade	Louisville Zoo	Louisville, Ky	10/3/2025	\$0	Commercial
R504375	BEHS	Marketing	Nissan Stadium	Nashville, Tn	10/14/2025	\$35	Commercial
R504414	BEHS	Accounting	MWES	Mt. Washington, Ky	10/15/2025	\$0	Commercial
R504338	BAC/ ROC/ BVLA	Beta Leadership Summit	Knicey Conference Center	Bowling Green, KY	10/16-10/17/2025	\$150	BCPS Van
R504358	BEHS	FBLA	Eastside Middle	Mt. Washington, Ky	10/17/2025	\$0	Commercial
R504445	RES	Kindergarten	Huber's Orchard	Borden, In	10/17/2025	\$21	BCPS Buses
R504419	OES	Kindergarten	Crawford Farms	Elizabethtown, Ky	10/20/2025	\$20	Commercial
R504417	BCHS	Theatre Department	WKU	Bowling Green, KY	10-23/10-25-2025	\$0	BCPS Buses
R504354	NBHS	Nursing Pathway	McDowell House Museum	Danville, KY	10/28/2025	\$5	Commercial
R504444	BCHS/NBHS	FFA	FFA National Convention	Indianapolis, In	10/30/2025	\$40	Commercial
R504378	NBHS	JROTC	University of Louisville	Louisville, Ky	11/7/2025	\$0	Commercial
R504361	HMS	Agriculture Classes	KY Fair Expo Center	Louisville, Ky	11/13/2025	\$20	Commercial
R504386	BEHS	Media Arts	Gaylord Opryland Hotel	Nashville, Tn	11/10-11/16/2025	\$700	BCPS Bus
R504453	EMS	6TH Navigator Team	Ky Center for Performing Arts	Louisville, Ky	12/10/2025	\$45	Commercial
R504193	EMS	Explorers Team	Actors Theatre Of Louisville	Louisville, Ky	12/12/2025	\$45	Commercial

R502766	BEHS	Marching Band	Disney World	Orlando, Fl	1/26/2026	\$1,575	Commercial
R504334	NBHS	Holocaust Studies	Cincinnati Museum	Cincinnati, OH	3/20/2025	\$25	Commercial
R504327	BCHS	FCCLA	Galt House	Louisville, Ky	3/25-3/27/2026	\$0	BCPS Van
R504311	BCHS	Selected Choir Students	Nashville Airport	Nashville, Tn	3/26-3/30/2026	\$10	BCPS Van
R504312	BCHS	Selected Choir Students	Carnegie Hall	New York, NY	3/26-3/30/2026	\$0	Commercial
R504396	EMS	8th Grade	Washington DC	Washington DC	3/30-4/3/2026	\$1,300	Commercial
R504194	EMS	Explorers Team	Mammoth Cave	Mammoth Cave, Ky	4/14/2026	\$45	Commercial

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**c. Minutes**

- August 25, 2025
- September 8, 2025

**d. Construction Items**

**1. North Bullitt High School CTE Classroom Electrical Expansion Project Request**

The North Bullitt CTE Program is requesting the modification of the North Bullitt campus in order to add additional electrical circuits and outlets to dedicated CTE classrooms and work spaces. The additional electrical circuits and outlets will directly benefit the following CTE programs: Business, Computer Science, Culinary, and Engineering. The school store, in which Business pathway students learn how to operate a business, does not have the capacity necessary to operate all of the t-shirt presses and printers needed to make effective products to sell to students. The Computer Science program utilizes a large number of computers, but are unable to operate them without fear of blacking out its area of the school building. The Culinary program needs restaurant-style cord drops at the student preparation stations to simulate working in a professional kitchen. The Engineering program would like to be able to have students utilize the classroom computers, soldering equipment, and 3D printers without fear of blacking out its area of the school building. The North Bullitt CTE program is requesting to have the additional electrical circuits installed in already existing electrical closets and the additional outlets installed in the school store (based in the Cafeteria), Culinary lab (Room 14), Engineering lab (Room 20), and in the Computer Science classroom (Room 35).. The funding source for this project will be CTE funds. I recommend approval of this request. Attachment: NBHS CTE Classroom Electrical Expansion Project Request- Board Reference

**2. Phase III Athletics (BCHS and BEHS Physical Science Centers) Revised BG-1 25-145 (Project 8133)**

Attached please find the revised BG-1 for the Phase III Athletics (BCHS and BEHS Physical Science Centers) project. I ask the revised BG-1 for this project be approved.

Attachment:

- FACPAC Revised BG-1 (Project 25-145)

**3. Bullitt East and Central PSC - BG 25-145 Test and Balance Services**

There were (2) Test and Balance Services quotes back for the Bullitt East and Bullitt Central Physical Science Centers. Recommended is Synergy Test and Balance for Test and Balance Services. The post-bid BG-1 has a Test and Balance allocation under Probable Costs of \$100,000.

Proposals received are outlined listed below and attached for Board Review:

- Synergy Test and Balance: \$31,324.00 (Recommended)
- Thermal Balance: \$37,500.00
- Flo-Tech: Non-Responsive
- Kahoe Test and Balance: Non-Responsive

I recommend approval of this request.

Attached paperwork is listed below with action items noted for each:

- Synergy Test and Balance Quote: Sign pages 2 & 5
- Thermal Balance: Quote: Board Reference

#### 4. Bullitt East and Bullitt Central PSC - BG 25-145 - Change Order 01 - Net Zero Swap - Fencing Materials Transferred Back to Calhoun Contract

This is a net zero change order to VOID a material DPO to Stephens Pipe and Steel for Fencing and Gates in the amount of \$41,080 and add the value back to the General Construction Contract with Calhoun. This is a net zero change to the overall project total.

I recommend approval of this request.

Attached paperwork is listed below with action items noted for each:

- BP1 - BCHS PSC - G701-2017 - Change Order 01 - for Board Signature
- COR-2 Fence DPO costs to CCS Contract - BCHS - For Board Reference, no action required.
- Stephens Pipe Steel DPO to VOID - BCHS - For Board Reference, no action required.
- BP1 - BEHS PSC - G701-2017 - Change Order 01 - for Board Signature
- COR-1 Fence DPO costs to CCS Contract - BEHS - For Board Reference, no action required.
- Stephens Pipe Steel DPO to VOID - BEHS - For Board Reference, no action required.
- FACPAC form will be completed once KDE approves the contract.

#### 5. Bullitt East and Bullitt Central PSC - BG 25-145 - DPO Net Zero Swap - Lee Building Products to new Quikrete DPO

This is a net zero change order to augment Lee Building Product's original DPOSs to deduct \$98,000 and add a new DPO to Quikrete for \$98,000. This is a net zero change to the overall project total.

I recommend approval of this request.

Attached paperwork is listed below with action items noted for each:

- G701-2017 - Change Order BCHS DPO Net Zero Swap - Lee to Quikrete - for Board Signature
- New DPO Form - Quikrete FACPAC BCHS - for Board Signature
- COR for Lee Building Products DPO BCHS Rev - For Board Reference, no action required.
- G701-2017 - Change Order BEHS DPO Net Zero Swap - Lee to Quikrete - for Board Signature
- New DPO Form - Quikrete FACPAC - for Board Signature
- COR for Lee Building Products DPO BEHS Rev - For Board Reference, no action required.
- FACPAC form will be completed once KDE approves the contract.

#### 6. Bullitt East PSC - BG 25-145 - Change Order 02 - Temporary Netting

BCPS Leadership requested the provision of a temporary net in the endzone at Bullitt East's stadium to stop balls from entering the construction site. This Change Order covers work by the Contractor to install temporary poles and attach the netting that will be purchased via a direct purchase order.

I recommend approval of this request.

Attached paperwork is listed below with action items noted for each:

- BP1 - BEHS PSC - G701-2017 - Change Order 02 - for Board Signature
- COR-2 Temp Netting at Football Endzone - For Board Reference, no action required.
- FACPAC form will be completed once KDE approves the contract.

#### **7. Bullitt Central PSC - BG 25-145 - Change Order 02 - Road Inlet Modification**

As a result of widening the road at the entrance to the baseball/softball roadway, an existing median curb needed to be removed and inlet at the road extended per the attached Change Order request and response to RFI #1. This work is required to increase the road width to 24'-0" feet to the north of the stadium ambulance access.

I recommend approval of this request.

Attached paperwork is listed below with action items noted for each:

- BP1 - BCHS PSC - G701-2017 - Change Order 02 - for Board Signature
- COR-1 BCHS - RFI #1 Roadway Widening - For Board Reference, no action required.
- FACPAC form will be completed once KDE approves the contract.

#### **8. Bullitt Central PSC - BG 25-145 - Change Order 03 - Unsuitable Soil Allowance Overage**

The work involved with undercut and replacement of suitable soils has exceeded the construction allowances. UES, the special inspector, has been on site to observe and track construction activities related to remediation of unsuitable soils, their tracking and reports are attached to the Change Order for reference and verification purposes.

I recommend approval of this request.

Attached paperwork is listed below with action items noted for each:

- BP1 - BCHS PSC - G701-2017 - Change Order 03 - for Board Signature
- COR-3 Unsuitable Soils Allowance Overage - For Board Reference, no action required.
- FACPAC form will be completed once KDE approves the contract.

#### **9. BEHS Fine Arts - BG 23-050 - Test and Balance Services**

There were two Test and Balance proposals for the Bullitt East Fine Arts Renovation and Addition. After review, we recommend awarding TAB services to Synergy Test and Balance. The post-bid BG-1 did not include a dedicated line item for Test and Balance Services; however, these costs can be covered under the Commissioning line item. The allocation for Commissioning is \$130,000, and services for this facility are quoted at \$71,250.00. A recommendation for Thermal Balance was originally made to the Board on August 26, 2024. However, when a purchase order was being generated, the vendor revised their proposal based on an addendum, which increased the cost beyond the competing proposal. For this reason, we are now submitting a new recommendation for TAB services.

Proposals received are outlined listed below and attached for Board Review:

- Synergy Test and Balance: \$39,397.00 (Recommended)
- Thermal Balance: \$42,220.00
- Flo-Tech: Non-Responsive
- Kahoe Test and Balance: Non-Responsive

I recommend approval of this request.

Attached paperwork is listed below with action items noted for each:

- Synergy Test and Balance Quote: Sign page 2
- Thermal Balance: Quote: Board Reference

#### **10. KES BP4 North Technology - BG 24-192 - Change Order 02 - North Bullitt Septic Power and Pumps**

This change order covers the electrical scope to add two alternating pumps at the septic system holding tanks as well as the power feeds back to the North Bullitt concession building. Work can proceed with an active contract without incurring additional general conditions or mobilization costs. I recommend approval of this request.

Attached paperwork is listed below with action items noted for each:

- BP-4 - G701-2017\_BP4 - Change Order 2 - North Bullitt Septic Power and Pumps - for Board Signature
- BP-4 - FAC??? - ?? 02 - KES - Septic System Power and Pumps - for Board Signature
- COR 06 - BP4 - KES - North Bullitt Septic Power and Pumps - For Board Reference, no action required.

#### 11. North Bullitt PSC - BG 24-192 - Test and Balance Services

There were three Testing and Balancing quotes for the North Bullitt Physical Science Center. Recommended is awarding Test and Balance Services to Thermal Balance. While the post-bid BG-1 did not include a dedicated line item for Test and Balance Services, these costs can be covered under the Commissioning line item. The total allocation for Commissioning is \$100,000, and Commissioning Services for this facility are quoted at \$24,575.

Thermal Balance: (Recommended) \$14,650.00

Synergy Test and Balance: \$15,257.00

Flo-Tech Test and Balance: \$26,165.00 I recommend approval of this request.

Attached paperwork is listed below with action items noted for each:

- Thermal Balance: (Recommended) - for Board Signature
- Synergy Test and Balance Quote - for Board Reference
- Flo-Tech Test and Balance Quote - for Board Reference

#### 12. North Bullitt PSC - BG 24-192 - Change Order 17 - Annex Plaza Wall and Stair Revisions

Retaining Walls and stairs were added at the north side of the Annex Building to match existing elevations of the sidewalks at the baseball hitting building and stadium walkways. The finished floor elevation of the Field House was revised to allow positive drainage from all side of the building away to the surrounding area. Masonry walls were added around the transformer as well to obscure from public view at the stadium side. Work can commence with trades already on site and follow construction sequencing and without incurring additional general condition costs.

I recommend approval of this request.

Attached paperwork is listed below with action items noted for each:

- BP-2 - G701-2017 - Change Order 17 - NBHS Annex Plaza - for Board Signature
- BP-2 - FACPAC - CO 17 - Annex Plaza Wall and Stair Revisions - for Board Signature
- COR-30 ASI #15 - Annex Plaza - For Board Reference, no action required

#### 13. North Bullitt PSC - BG 24-192 - Change Order 18 - Curtainwall and Belltower Revisions

At the main entrance curtainwall glass system additional framing needed to be added to obscure a code required steel plate and beam to account for lateral wind loads. At the bell tower, a steel plate was required to support the brick veneer where the bell opening occurs.

I recommend approval of this request.

Attached paperwork is listed below with action items noted for each:

- BP-2- G701-2017 - Change Order 18 - NBHS - for Board Signature
- BP-2 - FACPAC - CO 17-Curtainwall and Belltower Revisions - for Board Signature
- COR-32 ASI #17 Curtain Wall Revision - For Board Reference, no action required.
- COR-36 Bell Tower Detail - For Board Reference, no action required.



#### **14. North Bullitt PSC - BG 24-192 - Change Order 19- Concessions Fans**

Overhead fans were replaced with wall mounted ones to cool the concession rooms. The fans that were ordered for the baseball/softball concessions will be installed in the physical science center concession areas instead. Trades are still on site to accomplish this work.

I recommend approval of this request.

Attached paperwork is listed below with action items noted for each:

- BP-2 - G701-2017 - Change Order 19 - NBHS - for Board Signature
- BP-2 - FACPAC - CO 19 -Concession Fans - for Board Signature
- COR-35 RFP-25 Concession Fans - For Board Reference, no action required.

#### **15. North Bullitt PSC - BG 24-192 - Change Order 20- Baseball Parking Lot and Asphalt Transfer**

Additional Parking was added at the Baseball Field. This change order will double the number of parking spots. Additional site storm drainage is also being added to help with ponding at the Ambulance Entrance. The actual cost of the additional work is \$176,572. \$106,885 of value was transferred from the Baseball Softball Contract to the physical science contract based on when work would commence. Refer to Change Order 31 under the Baseball Softball project for where this work was credited to the other Contract.

I recommend approval of this request.

Attached paperwork is listed below with action items noted for each:

- BP-2- G701-2017 - Change Order 20 - NBHS - for Board Signature
- BP-2- FACPAC - CO 20 - Baseball Parking Lot and Asphalt Transfer - for Board Signature
- COR-34 RFP-21 NB Ballfield Parking Asphalt – For Board Reference, no action required.

#### **16. North Bullitt PSC - BG 24-192 - Change Order 21- HVAC Revisions**

BCPS Leadership requested installed ductwork be relocated to allow more head room in the weight room and wrestling mat rooms. A main exhaust duct that was located next to the weight room windows will be relocated to the practice field side of the wall. As a result, sprinkler, water and electrical work needed to be modified to accommodate this change.

Beyond the requested change, exhaust ducts in the men's locker room at the second level needed to be revised and relocated to not conflict with other ductwork. Additional wall penetrations were needed to accommodate this change. All work at the second level infrastructure is included in this change order.

I recommend approval of this request.

Attached paperwork is listed below with action items noted for each:

- BP-2- G701-2017 - Change Order 21 - NBHS - for Board Signature
- BP-2 - FACPAC - Change Order 21 - NBHS - for Board Signature
- COR-29 RFP-11 Ductwork Revisions - rev - For Board Reference, no action required.

#### **17. Baseball/Softball - BG 24-192 - Change Order 31 - Asphalt and Road Swap to North Bullitt PSC**

This credit transfers the asphalt and roadway work from the Baseball/Softball contract to the Field House contract so as not to delay this Contract's close out date and provide the work in the appropriate construction sequence.

I recommend approval of this request. Attached paperwork is listed below with action items noted for each:

- BP-1- G701-2017 - CO 31 - Road and Asphalt Transfer - for Board Signature
- BP1 - FACPAC - Calhoun - CO 31 - Asphalt and Road Swap to NB PSC - for Board Signature
- COR-70 Deduct Remaining Asphalt-Add to NB Fieldhouse - no action required.

## 18. Baseball/Softball - BG 24-192 - Change Order 32 - Construction Allowance Credits

This Change Order provides credits for unused Construction Allowances per the terms of the Contract.

I recommend approval of this request.

Attached paperwork is listed below with action items noted for each:

- BP-1- G701-2017 - CO 32 - Construction Allowance Credits - for Board Signature
- BP1- FACPAC - Calhoun - CO 32 - Construction Allowance Credits - for Board Signature
- COR-71 Deduct Unused Allowances - no action required.

### e. Human Resources

#### 1. Entry of the Employment Records in the Minutes of Record

Employment records for both the certified and classified personnel for the period of **July 2025** through **August 2025** are submitted for the Board's information and inclusion in the minutes of this meeting.

#### 2. Certified Staffing Update

Pursuant to KRS 157.070

(Classes shall be within the maximum size by September 15 of each school year) and due to enrollment, the following adjustments were made to certified staffing:

-Crossroads Elementary School and Mount Washington Middle School gained a teacher position.

-Lebanon Junction Elementary School and Brooks Elementary School gained a special education teacher position.

-An itinerant special education teacher position was added to cover both Freedom Elementary School and Overdale Elementary School.

-A special education teacher was moved from Shepherdsville Elementary School to Overdale Elementary School.

### f. Contracts

#### 1. Paroquet Springs Contract to Host Community Baby Shower

Please review the attached Paroquet Springs Contract for use to host the Community Baby Shower September 30, 2025. Event facilitated by BCPS' Family Resource Centers and the Bullitt County Health Department.

#### 2. Paroquet Springs Conference Center Contract- Job Fair 2/10/26

Please find attached the agreement between Paroquet Springs Conference Center and Bullitt County Public Schools for a Job Fair on Tuesday, February 10, 2026 for high school students. This agreement has been reviewed by Dinsmore & Shohl LLP. Please place this agreement for approval on the September board agenda.

#### 3. KY Blood Center Contract

Please present this opportunity for the Bullitt County Public Schools to work with the Kentucky Blood Center, Inc. Blood drives will occur throughout the district during the 2025-2026 school year and sponsor groups or individual students will advertise and assist the drives. Attached you will find the Memorandum of Understanding, and Certificate of Liability Insurance. These agreements are automatically renewable; however, on legal advice steps will be taken each year to confirm the arrangement. The certificate of Liability Insurance was reviewed and accepted by Emily Vessels.

#### **4. Bullitt Central High School Prom Contract**

Please see the attached contract between Bullitt Central High School and The Kentucky Center for the Performing Arts for their Junior/Senior Prom on Friday, April 24, 2026 This contract has been reviewed by Dinsmore & Shohl, LLP. Please approve this contract at the September Board Meeting.

#### **5. MOA with UofL Health-South Hospital**

Please see the attached Memorandum of Agreement between UofL Health-Louisville, Inc. d/b/a UofL Health - South Hospital and Bullitt County Public Schools. The purpose of this MOA is to launch and operate the Student Healthcare Experience Program (SHEP). This MOA will be in effect from September 1, 2025 - May 30, 2026. This agreement has been reviewed by Dinsmore & Shohl LLP. Please place this request for approval on the August board agenda.

#### **6. Jamf School Renewal**

I ask for permission to continue using Apple iOS and Mac OS device management software, Jamf. This software has helped us refine our inventory efforts and reduce waste for these devices. Coupled with the Apple School Manager software, Jamf has made it possible to manage devices properly and allocate appropriate apps to staff, teachers, and student devices.

Currently, we have a combination of 890 Mac OS and iOS devices in our district. This number varies, but it has increased recently. The quote is for 1200 devices, which provides us with a sufficient buffer for any unexpected increases in demand.

We've now used Jamf alongside Apple School Manager for 4 years and have used it successfully to manage software and increase security on iOS and Mac devices. We have also successfully reduced the number of old devices that can no longer get the proper security updates from just over 3000 to 890. This has saved the district over \$12,000 over time.

#### **7. MOU with American Red Cross to host blood drives at BCPS facilities**

Please present this opportunity for the Bullitt County Public Schools to work with the Red Cross during the September 8, 2025 Board meeting.

They will work with our Health Services Coordinator to host blood drives during the school year at some of our schools. Attached you will find the Certificates of Liability Insurance and Memorandum of Agreement. All have been reviewed and approved by Eric Farris.

#### **8. MOA with Omni**

This is a request for Board approval of the attached Memorandum of Agreement between Bullitt County Public Schools and the mental health service agency, Omni Community Health. Omni Community Health has signed an MOU for the 2025-2026 school year. \ This agreement outlines the roles of both agencies in providing services for the purposes of enhancing students' educational experiences. The Bullitt County Public Schools Director of Safe Schools and the Project Director of the Stronger Connections Grant will coordinate efforts to work with the outside agency's point of contact to maximize student

success aligned with the terms of this agreement. This agreement has been reviewed by Dinsmore legal counsel.

#### **9. MOU with B & B Pharmacy to offer Flu Vaccinations to BCPS Employees**

Please present this opportunity for the Bullitt County Public Schools to work with B and B Pharmacy during the September 22, 2025 Board meeting.

They will offer the flu vaccination and any other vaccines the employee might request during the month of October.

These services will take place before or after school hours and possibly midday during the lunches at each school campus, central office and bus compound.

Attached you will find the Certificates of Liability Insurance and Memorandum of Agreement. All have been reviewed and approved by Eric Farris.

#### **10. Kids First Education, LLC Services Agreement: SAT Support**

The attached is a services agreement between Kids First Education and Bullitt County Public Schools, to enhance our students' preparedness for the SAT exam. As Kentucky transitions from requiring high school juniors to take the ACT to the SAT, effective August 2025, it is crucial that we provide targeted resources and support to ensure our students succeed. Kids First, with its expertise in SAT connected to professional development and coaching, will play a key role in this initiative, ensuring high-quality, tailored preparation for our students. In response to Kentucky's shift to requiring the SAT as the state-funded college entrance exam, we propose launching a comprehensive support program to help students navigate this transition. Kids First will provide professional development for our educators, along with coaching to improve instruction in SAT-related content areas. This collaboration will provide our students with the necessary resources and test-taking strategies to improve their performance and increase college readiness. Teachers will receive training and coaching from Kids First to help integrate SAT preparation strategies into their classrooms. In addition, Kids First will provide hands-on workshops with students in the high schools and help facilitate family nights at each high school. Your approval will ensure that our students are well-prepared for the SAT and positioned for success in their college applications. Approval is requested for the services agreement between Kids First Education, LLC. and Bullitt County Public Schools. The cost is \$46,400.00 and will come through the curriculum, instruction, and assessment general fund. This agreement has been reviewed by Dinsmore & Shohl, LLP.

#### **11. Kids First Education, LLC Services Agreement: HQIR Support**

The attached is a services agreement proposal between Kids First Education and Bullitt County Public Schools. Kids First Education will provide essential training and coaching to ensure effective implementation of MyView curriculum, which has been selected as our Highly Qualified Instruction Resource (HQIR) required by legislation. Their services will include professional development for teachers, at identified schools, on differentiating instruction, utilizing digital tools, and interpreting data to enhance student learning outcomes. Additionally, they will support principals and instructional coaches in aligning the curriculum with district-wide instructional goals.

Approval is requested for the services agreement between Kids First Education, LLC. and Bullitt County Public Schools. The cost is \$48,000.00 and will come through the curriculum, instruction, and assessment budget. This agreement has been reviewed by Dinsmore & Shohl, LLP.

#### **12. Kentuckiana Works MOA**

Please find attached the agreement between KentuckianaWorks and Bullitt County Public Schools for the 2025-2026 school year. KentuckianaWorks and BCPS will collaborate to identify and connect employers with high graduates, assisting in job placement through a project known as "After the

Tassel". This agreement has been reviewed by Dinsmore & Shohl LLP. Please place this agreement for approval on the September board agenda.

### **13. Disclosure of Free & Reduced Price Information Agreement**

The Disclosure of Free and Reduced Price Information Agreement permits School Nutrition Services to share eligibility information of students to BCPS employees. This information is considered highly confidential and can only be made available to those identified in the agreement as having a "need to know" in order to perform their job duties. Prior to School providing any confidential information, BCPS employees identified in the agreement are required to sign an Employee Affidavit of Nondisclosure which states that they agree to keep all student free and reduced price meal eligibility information confidential. Employee Affidavits must be renewed annually with the Department of School Nutrition Services.

#### **g. Bullitt Central High School Annual Homecoming Parade**

Please see the attached request for permission to host the Bullitt Central High School Annual Homecoming Parade on Thursday, October 2, 2025 beginning at 6:00. The parade route will begin at the Access Road between Bullitt Lick Middle and Shepherdsville Elementary School and will end at the GBCYFL Parking Lot. Please place this request on the September board meeting for approval.

#### **h. Curriculum Associates - Algebra 1**

Please find the attached quote from Curriculum Associates for additional Algebra 1 textbooks for our Middle School students. The I-Ready Classroom 2026 Mathematics Algebra 1 Student Worktext with Digital Access textbooks will be purchased with SLD Math Curriculum funds. This agreement has been reviewed by Dinsmore & Shohl, LLP. Please place this request for approval on the September board agenda.

#### **i. Curriculum/Instructional Resources etc. Approval**

As of July 25, 2022, the Superintendent will oversee all curriculum, textbooks, instructional materials, and student support services per changes in Kentucky Revised Statutes (KRS 160.345). The curriculum in each school shall be designed to achieve student capacities established by KRS 158.645 and the school goals established by KRS 158.6451. The curriculum shall comply with all applicable state and federal statutes and regulations. In any school administered under the provisions of KRS 160.345, the Superintendent shall determine which curriculum, textbooks, instructional materials, and student support services shall be provided in the school after consulting with the Board, the Principal, and the school council and after a reasonable public review and response period for all stakeholders. The attached documentation provides details on the following.

- School/Location
- Name of program or department requesting curriculum
- Applicable research and/or evidence-based findings for this curriculum (What Works ClearingHouse, EdReports, etc.)
- Explanation of curriculum materials including purpose, when will be utilized, content area, etc.
- Date of minimum two-week public stakeholder review by staff, parents, and the school community
- Review/approval date by Assistant Superintendent and/or Chief Academic Officer

Approval is requested of curriculum and/or instructional resources for district wide use along with several schools.

#### j. Revised 2025-26 Salary Scales

Enclosed please find the Revised Annual Pay Scales for FY 2026. The following revision was made to the scales on the attached schedules: 1) Added Bullitt Virtual Night School Facilitator Extra Duty (specialized programs ONLY) I recommend that you approve the revised 2025-26 pay scales.

#### k. Donations & Grants for Approval

<b>School/Program Receiving Contribution</b>	<b>Donor</b>	<b>Description</b>	<b>Purpose</b>	<b>Value</b>
Pleasant Grove Elementary's Family Resource Center	VFW Post #5710	Donation	Check #4142 to be used as needed	\$ 1,000.00
Mt. Washington Elementary's Family Resource Center	VFW Post #5710	Donation	Check #4143 to be used as needed	\$ 1,000.00
Hebron Middle School's Cafeteria	Shirley's Way, Inc.	Donation	Check #67806 for the Cafeteria's Courtesy Fund	\$ 1,000.00
Central Area Family Resource & Youth Services Center	Shirley's Way, Inc.	Donation	Items donated for Weekend Food Bag Program & BCHS Food Pantry	\$ 2,871.18
				<b>\$ 5,871.18</b>

#### l. Shortened Day Request

The following information summarizes student cases for which the parents and medical professionals have requested a modified attendance schedule for these students with disabilities. The students are identified by number in order to maintain confidentiality. There is documentation of medical necessity for the modified schedules, and the modified schedules have been recommended for approval by the Admissions and Release Committees (ARCs). Full documentation is on file in the office of Director of Special Education.

##### **2526-19**

This student has diagnoses of cardiofaciocutaneous syndrome (CFC), Shone Complex, hypothyroidism and kidney dilation. An ARC meeting was held on 8/21/25, during which the committee approved the implementation of a shortened school day and shortened school week schedule: Monday and Wednesday 11:50AM to 3:50PM, Thursday and Friday 10:00AM to 3:50PM. A doctor's statement was submitted requesting this accommodation for the student's physical and mental health needs. The modified schedule will be approved through this school year and will be reviewed at the IEP annual review on or before 4/28/26.

##### **2526-60**

This has a diagnosis of Autism Spectrum Disorder. An ARC meeting was held on 3/27/25, during which the committee approved the implementation of a shortened school day schedule: 8:00AM to 2:00PM daily. A medical statement was submitted and accepted by the ARC requesting this accommodation for the student's mental health needs. The modified schedule will

be approved through the 25/26 school year and will be reviewed at the IEP annual review on or before 2/22/26.

**2425-66**

This student has diagnoses of Oppositional Defiant Disorder and Unspecified Mood (Affective) Disorder. An ARC meeting was held on 4/24/25, during which the committee approved the implementation of a shortened school day schedule: 9:00 to 12:30 daily through the end of the 24/25 school year. A physician's statement was submitted and accepted by the ARC requesting this accommodation for the student's mental health needs. The student is now attending school full time for the 25/26 school year.

**m. Use of District Property Requests**

**1. Facility Use for Girl Scouts to use MWES**

Girl Scouts has submitted a facility use form seeking permission to use Mt. Washington ES on the following days: 08/19/2025 - 05/05/2026

All required documentation has been verified. I recommend approval of this request. Please reach out with any questions.

**2. Request to Declare Surplus- September 2025 Auction**

Requested for approval is to hold a surplus auction at The Thompson Building on September 29, 2025. The district items to be declared surplus are listed below in the attachment. I recommend approval of this request. Attachment: Surplus Items for September 2025 Auction

**3. Request for Transportation Surplus**

Buses that no longer meet the safety standard for pupil transportation:

- Bus #792 year 2008 International
- Bus #854 year 2008 International
- Bus #987 year 2009 International
- Bus #1007 year 2010 International
- Bus #1136 year 2012 International
- Bus #1212 year 2013 International
- Bus #1248 year 2013 International
- Bus #1259 year 2013 International

Obsolete bus parts and shop items Excess used and unused Covid supplies - hand sanitizers, cloth masks, etc. Used extension cords

**n. Requests to Alter District Property**

**1. Crossroads Elementary School Gaga Pit**

Crossroads Elementary School is requesting approval of a Gaga Ball Pit. The gaga Pit will be located in the school playground area. The school is providing the materials and the Gaga Pit is being built as an Eagle Scout project. I recommend approval of this request. Attachment: Crossroads Gaga Pit Request- Board Reference

**NEW BUSINESS**

a. District Realignment Proposal

Following an extensive review process that included analysis of enrollment capacity across the district, a third-party demographic study, and consideration of current and proposed residential developments, the District Realignment Committee developed a proposal to address long-term enrollment balance, program access, and equity for students across Bullitt County Public Schools. The proposal was presented at the September 8th Board Work Session and has been available to the public through the district's Realignment Hub. This process reflected a thorough examination of transportation patterns, school utilization, and projected growth. The recommendation was developed to ensure that all students have access to equitable opportunities and that facilities are used efficiently and responsibly. At this time, administration recommends that the Board approve the District Realignment Proposal as presented, with the following exceptions and clarifications: 1. 2. Grandfathering Provision: Families who elect to grandfather their children into their current feeder pattern will have that feeder pattern designated as their student's home school. This will remain in effect until the family elects to either change schools or move residence. A yearly transfer form must be submitted for tracking records, but students will not have a yearly review of grades, attendance, and behavior to determine approval. Nichols Elementary Closure: In connection with the recommendation to close Nichols Elementary, it is further proposed that students currently zoned to Nichols be reassigned to Roby Elementary rather than Brooks Elementary, with those students remaining in the Central feeder pattern. This recommendation reflects a balance of data-driven analysis and community considerations, with the goal of ensuring long-term sustainability and equitable students remaining in the Central feeder pattern. This recommendation reflects a balance of data-driven analysis and community considerations, with the goal of ensuring long-term sustainability and equitable opportunities for all Bullitt County students.

**Order #2025-162 - Motion Passed:** Approve District Realignment Proposal as requested. passed with a motion by Dallas Harshfield and a second by Ms. Nita Neal. Four members voted yes, Marci Hodges voted no. Passed with majority vote.

**b. Bullitt Virtual Night School Facilitator - Extra Duty Position**

Dominic McCamish, principal of Specialized Programs, requests to add the extra duty position of "Bullitt Virtual Night School Facilitator." The extra duty position is to support the credit recovery program for students who have dropped out, helping them earn a high school diploma. The facilitator will be responsible for recruiting and enrolling these students into credit recovery courses, monitoring their progress, and providing necessary support. The funding source will be the General Fund. Attachment: Memo from Principal McCamish

**Order #2025-163 - Motion Passed:** Approve Bullitt Virtual Night School Facilitator Extra Duty Position as requested. passed with a motion by Ms. Nita Neal and a second by Marci Hodges. All members voted YES.

**c. Board Approval for Opioid Recovery Grant Positions**

Sarah Smith, Director of School Safety and Mental Health, requests approval for two new positions: an Opioid Recovery Project Director and an Opioid Recovery Family Liaison. Both roles require professional certifications or degrees and are vital to our comprehensive strategy for addressing the opioid crisis within our district. The Project Director will work with stakeholders to improve student attendance, behavior, and graduation rates while reducing drug use. The Liaison will implement educational and prevention programs to support the mental health needs of students, with a focus on our special education and at-risk populations. The Project Director will be funded by the District Improvement Grant, while the Liaison will be funded by the Model Programs Grant; both are components of the Public School Districts' Opioid Recovery Trust Grant. All necessary documentation is attached for your review.

Attachment: Memo from Director Smith

Opioid Recovery Trust Grant Agreements



Wage and Calc Sheets

Job Descriptions

**Order #2025-164 - Motion Passed:** Approve Opioid Recovery Grant position as requested. passed with a motion by Ms. Nita Neal and a second by Marci Hodges. All members voted YES.

**d. MWMS Assistant Athletic Director Position Request**

Mount Washington Middle School Principal Tim Ridley requests the addition of an Assistant Athletic Director for the 2025-2026 school year. This position will help ensure the effective functioning of extracurricular opportunities for students. Funding will come from SBDM (Section 6) funds. Attachment: Memo from Principal Ridley

**Order #2025-165 - Motion Passed:** Approve Assistant Athletic Director position as requested. passed with a motion by Ms. Nita Neal and a second by Marci Hodges. All members voted YES.

**e. MWMS- Request for 5 extended days for MTSS**

Tim Ridley, principal of Mount Washington Middle School, requests an addition of five (5) extended days for the MTSS coach position at Mount Washington Middle School. The extended time will allow the coach to work during the summer to establish interventions for math, reading, and behavior. Funding for this will be allocated from Title I funds. Attachment: Memo from Principal Ridley

**Order #2025-166 - Motion Passed:** Approve Request for 5 extended days for MTSS at MWMS. passed with a motion by Ms. Linda Belcher and a second by Ms. Nita Neal. All members voted yes.

**f. Music Performance Coordinator - Stipend for Elementary Schools**

Lisa Lewis, Director of Finance, requests approval for a new Music Performance extra duty position. This role, funded by the General Fund, will be responsible for leading the planning, organization, and direction of at least two musical performances annually for elementary schools. The request includes approval of both the job description and the associated stipend. Attachment: Memo from Director Lewis Job Description

**Order #2025-167 - Motion Passed:** Approve Music Stipend for Elementary Teachers as requested. passed with a motion by Dallas Harshfield and a second by Ms. Nita Neal. All members voted YES.

**g. Request to amend the 2025-2026 School Calendar**

This is a request for the Board to approve an amended school calendar for the 2025-2026 school calendar due to a water main break that caused us to cancel classes on August 19th. Please see attachments regarding necessary changes that need to be made to the calendar

**Order #2025-168 - Motion Passed:** Approved amendment of 25-26 School Calendar as requested. passed with a motion by Marci Hodges and a second by Ms. Nita Neal. All members voted YES.

#### **h. Working Budget Fiscal Year 2026**

Attached is the Working Budget for Fiscal Year 2026. Below is a breakdown of each fund:

General-Fund 1	\$ 173,213,391.65
Grants-Fund 2	\$ 12,445,219.54
Grants-Fund 22 (District Activity Funds)	\$ 0.00
Capital Outlay-Fund 310	\$ 1,170,000.00
Building-Fund 320	\$ 21,253,050.00
Food Service-Fund 51	\$ 8,772,777.95
Total	\$ 216,854,439.14

In each fund, revenues match budgeted expenses. The Working Budget also includes budgets for on-behalf payments. The amounts of the on-behalf payments budgeted in Fund 1 are \$36,295,718.65 and \$573,929.28 in Fund 51.

This Working Budget incorporates adjustments to departmental budgets. While many were discussed in prior meetings, key adjustments include maintaining ADA-compliant playground equipment, establishing a teaching and learning apprenticeship program, providing stipends for teacher mentors, upgrading technology in Zoneton Middle School's gym, implementing weapons detection systems in high schools, and replacing high school gym floors. These and other adjustments ensure that district resources continue to align with student safety, instructional support, and facility needs. District contingency remains above the state-required minimum of 2%.

The budget continues to fund critical initiatives, including maintaining staffing at lower than the state maximum cap size. To sustain these initiatives, the district relies on adequate funding from the state. Unfunded mandates, including new state curriculum initiatives, continue to be passed to the district.

The full budget in Munis format is attached. I recommend approval of the Working Budget for Fiscal Year 2026.

**Order #2025-169 - Motion Passed:** Approve Working Budget for Fiscal Year 2026 passed with a motion by Dallas Harshfield and a second by Ms. Nita Neal. All members voted YES.

#### **ADJOURNMENT**

**Order #2025-170 - Motion Passed:** Adjourn at 6:29 p.m. passed with a motion by Ms. Linda Belcher and a second by Ms. Nita Neal. All members voted YES.

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CHAIRPERSON

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SECRETARY