

**BULLITT COUNTY PUBLIC SCHOOLS  
1040 HIGHWAY 44 EAST  
SHEPHERDSVILLE, KY 40165**

**REGULAR MEETING OF THE BULLITT COUNTY BOARD OF EDUCATION**

**November 27, 2023**

**5:00 PM**

**MINUTES OF RECORD**

The Bullitt County Board of Education met at the Frank R. Hatfield Administrative Center, 1040 Highway 44 East, Shepherdsville, Kentucky, 40165, at 5:00 PM on November 27, 2023, with the following members present:

(1) Ms. Linda Belcher                      (2) Mrs. Nita Neal                      (3) Dr. Matt Mooney  
(4) Mrs. Lisa Hodges                      (5) Mr. Darrell Coleman

**CALL TO ORDER**

The November 27, 2023 regular meeting of the Bullitt County Board of Education was called to order at 5:00p.m. by the Board Chair Darrell Coleman.

**ADOPT THE AGENDA**

**2023-189-** Motion made by Ms. Nita Neal and a second by Dr. Matt Mooney to adopt the agenda as presented.

**PRESENTATIONS**

- Board Member Linda Belcher led the audience in The Pledge of Allegiance and reviewed Board Team Commitments:  
To improve our effectiveness, the Board Team for Bullitt County Schools commits to:
  1. Maintain primary focus on student learning.
  2. Continuously review, define, and work toward district goals.
  3. Listen to each other, speak freely, work and learn together, and support one another.
  4. After careful deliberation, support the majority's decision regarding shared goals for continuously improving district-wide student learning.
  5. Agree to disagree respectfully.
  6. Delegate implementation of Board decisions to Superintendent and Leadership Team.
- Director of Communications, Kali Ervin reminded the audience of the guidelines for public comment and requesting anyone wishing to do so to register at this time.
- Congratulations to:
  1. Caroline Mooney, October 14th, Caroline Mooney (MWMS 8th grader) traveled to Lexington, KY to compete in the Kentucky Track and Crosscountry Coaches Association's "Meet of Champions" Event. While there, Caroline completed in the Girls 4K Cross Country Race and won her 3rd consecutive KTCCCA Middle School State Championship!
  2. One of our North Bullitt High School Seniors, AJ McCowan, has recently earned the distinction of becoming an Eagle Scout. This is the highest rank a young person can reach in Scouting, and only around 5% of all scouts ever reach it. To attain the Eagle rank, a Scout must earn at least 21 merit badges, fulfill leadership roles and display outdoor skills, demonstrate by example the Scout Oath & Law, and complete a comprehensive service project in the community. AJ's service project was done at Summit Hills Baptist Church where he made a gravel parking lot for those who need to meet with the preacher after church hours. This new parking lot gives everyone more privacy and makes finding the

church's office much easier. AJ's project took a total of 111.3 hours from start to finish. Congratulations AJ!

- Mrs. Cate Noble Ward of Studio Kremer Architects gave a brief update on the Bernheim Middle School and Bullitt East High School Projects.
- A representative from Barnes Dennig presented the Audit Report- FY 2023 for the Board's review.

## COMMUNICATIONS

### Audience Comments

(none)

### Superintendent's Report

Dr. Bacon gave an in-depth presentation on State Funding Information and a video regarding the issues it is causing within our school system in the State of Kentucky.

### Other Items from the Board

Ms. Linda Belcher discussed the Bullitt County Foundation for Excellence in Education and how they have worked to support teachers. This year they offered grants to individual schools on projects they requested assistance with. There were many recipients of the \$1000 grants. The North End area had 7 school, the Central area had 6 and the East area had 5 schools. Ms. Belcher also gave additional recognition to North Bullitt Principal, Kristi Lynch, for her Induction into KWEL (Kentucky Women in Education Leadership).

## CONSENT ITEMS

**2023-190-** Motion made by Linda Belcher and a second by Ms. Nita Neal to approve Consent Items as presented, noting that all items have been studied with individual recommendations and rationale being provided prior to the meeting in the full Board packet on November 20, 2023, which is available online. All members voted YES

### Financial Reports

1. Balance Sheets for All Funds
2. Monthly Summary Report for Period 4
3. AP Check Reconciliation Register
4. Paid Invoice Report

### Travel

\* All travel by commercial carrier is due to schedule/cost.

		TRAVEL - November 2023 - Monthly Meeting			TRAVEL - November 2023 - Monthly Meeting		
School	Activity	Destination	Location	Date	Cost to Student	Travel by:	Trip ID
BCHS	FFA	Freedom Hall	Louisville, KY	11/10/2023	\$15	Miller	R501751
BEHS	Basketball	Washington County High School	Springfield, KY	11/21/2023	\$0	Miller	R501660
BEHS	BLMS 8th grade	Bullitt Central High School	Shep, KY	11/29/2023	\$0	Miller	R501752
BMS	BMS 8th grade	BCHS	Shep KY	11/29/2023	\$0	Miller	R501789
ZMS	Band	St. Matthews Baptist Church	Louisville KY	12/1/2023	\$5	Miller	R501825

BCHS	Cross Country	John Hunt Running Club	Huntsville, AL	12/1/2023	\$0	Parent transport	R501818
HMS	Band	St Matthews Baptist Church	Louisville KY	12/1/2023	\$7	Miller	R501747
BEHS	Boys Basketball	John Hardin High School	Elizabethtown, KY	12/7/2023	\$0	Miller	R501820
NBHS	North Bullitt JROTC	Male High School	Louisville, KY	12/9/2023	\$0	Miller	R501754
ATC	Trucking students	Gordon's Food Service	Shepherdsville KY	12/13/2023	\$0	Miller	R501784
BEHS	NHS/Beta Club	Zachary Taylor National Cemetery	Louisville, KY	12/16/2023	\$0	Miller	R501627
BEHS	Cheerleading	GRC	Winchester, KY	12/8/2023-12/9/2023	\$0	parent transport	R501777
BEHS	Boys Basketball	Basketball Tournament	Panama City Beach, FL	12/26/2023-1/2/31/2023	\$0	Miller	R501665
NBHS	Basketball	Miramar Beach Christmas Classic	Miramar Beach, FL	12/27/2023-1/2/29/2023	\$0	BCPS Vans	R501698
EMS	Band	Martha Layne Collins High School	Shelbyville, KY	1/6/2024	\$0	Jefferson	R501585
ROC	BAMS to Bernheim Forest	Bernheim Forest	Clermont KY	1/10/2024	\$0	Miller	R501737
NBHS	Boys Basketball Tournament	Knightstown High School	Knightstown, IN	1/26/2024-1/27/2024	\$0	BCPS Van	R501687
BEHS	Cheerleading	Silver Creek High School	Sellersburg, IN	01/28/2024	\$0	Parent transport	R501779
BCHS	BCYC	Washington DC	Washington DC	01/29/2024	\$0	Parent transport	R501824
ROC	BAMS to Bernheim Forest	Bernheim Forest	Clermont KY	1/31/2024	\$0	Miller	R501738
LJES	Fifth Grade	Stage One- KY Center for the Arts	Louisville, KY	2/2/2024	\$19	Miller	R501734
EMS	Cheerleading	ESPN Wide World of Sports	Orlando, FL	02/07/2024-02/13/2024	\$0	Southwest Air	R501790
RES	BCYS	KY State University	Frankfort, KY	02/14/2024	\$0	Miller	R501822
BCHS	FFA	Freedom Hall	Louisville, KY	02/15/2024	\$18	Jefferson	R501809
ROC	BAMS to Bernheim Forest	Bernheim Forest	Clermont KY	2/21/2024	\$0	Miller	R501740
BEHS	Journalism	Columbia Marriott	Columbia SC	2/28/2024-3/3/2024	\$500	BCPS VAN	R501786
FES	Kindergarten	Derby Dinner Playhouse	Clarksville IN	02/29/2024	\$22	Miller	R501819
ROC	BAMS to Bernheim Forest	Bernheim Forest	Clermont KY	3/13/2024	\$0	Miller	R501741

ROC	BAMS to Bernheim Forest	Bernheim Forest	Clermont KY	3/27/2024	\$0	Miller	R501742
BEHS	Journalism	Kansas City Westin	Kansas City, MO	4/3/2024-4/7/2024	\$800	Miller	R501787
BCHS	Dance/Drill Team	Gatlinburg Convention Center	Gatlinburg, TN	04/04/2024-04/08/2024	\$0	Parent transport	R501735
ROC	BAMS to Bernheim Forest	Bernheim Forest	Clermont KY	4/10/2024	\$0	Miller	R501743
ROC	BAMS to Bernheim Forest	Bernheim Forest	Clermont KY	04/24/2024	\$0	Miller	R501744
EMS	EMS 8th grade band	Wilmington High School	Wilmington, OH	04/27/2024	\$90	Jefferson	R501807
EMS, MWMS, BLMS	EMS, MWMS & BLMS Travel Club	Rome and Sorento Italy	Italy	10/5/2024-10/12/2024	\$3,449	Airlines	R500956

### Minutes

- October 11, 2023 - Work Session
- October 23, 2023 - Monthly Meeting
- October 30, 2023 - Work Session
- November 15, 2023 - Special Session

### Construction Items

#### 1. BG1 Project Application- Phase 2 Athletics and Fieldhouses

Requested for approval is the BG-1 project application for Phase 2 Athletics and Fieldhouses at Bullitt Central, Bullitt East and North Bullitt High Schools. The total projected cost for the project is estimated to be \$60,885,000.00. This project will be funded through a bond sale.

#### 2. Change Order #03- BMS Window and Storefront Trim

After demolition had commenced at new window openings in existing walls, it was determined additional metal trim would be required to improve the jamb appearances at the enlarged classroom windows. Metal trim matching the window frames is being added at all Window types "A". Also, a new brick is still being added to the Enlarged windows at the Art room. In addition to improvements at exterior windows, the interior glass storefront systems sills are being raised from 2-inches high to 4-inches high to raise the glazing along the floor line. This incurred additional materials costs. See COR's 7 and 8 for cost break-outs.

#### 3. Naming of the New Bullitt East High School Fine Arts Center

BEHS Principal Mr. Nate Fulghum and BEHS SBDM requests to name the new Bullitt East High School Fine Arts Auditorium for Ms. Judy Chandler. Ms. Chandler is a highly regarded educator and a longtime drama teacher at Bullitt East High School. Ms. Chandler is a beloved teacher that spent countless hours directing numerous school plays and other theatrical events. She is still very respected amongst her former students and over 500 of them have requested that the new Fine Arts center be named in her legacy.

### Human Resources

## 1. Leave of Absence Requests

Shelby Armstrong - Teacher - Bullitt East High School - Ms. Armstrong is requesting leave without pay for the dates of November 2nd - December 4th, 2023. She has used all available accrued leave time.

Rachel Atherton - Instructional Assistant - Lebanon Junction Elementary - Ms. Atherton is requesting leave without pay for the dates of October 23rd - December 8th, 2023. She has used all available accrued leave time.

Sonja Edwards - Tutor - Cedar Grove Elementary - Ms. Edwards is requesting leave without pay for the dates of November 8th - December 19th, 2023. She is using FMLA.

Katie Ferguson - Cook/Baker - Maryville Elementary - Ms. Ferguson is requesting leave without pay for the dates of December 12th - December 19th, 2023. She is using all available accrued leave time.

Christa Harley - Custodian - Bullitt East High School - Ms. Harley is requesting leave without pay for the dates of October 26th - December 11th, 2023. She is using FMLA.

Jessica Klingsmith - Instructional Assistant - Crossroads Elementary - Ms. Klingsmith is requesting leave without pay for the dates of November 1st - November 21st, 2023. She has used all available accrued leave time.

Sierra Moore - Teacher - Hebron Middle School - Ms. Moore is requesting leave without pay for the date of November 15th, 2023. She has used all available accrued leave time.

Cayli Wood - Instructional Assistant - Freedom Elementary - Ms. Wood is requesting leave without pay for the dates of October 13th - November 21st, 2023. She has used all available accrued leave time.

## 2. Entry of the Employment Records in the Minutes of Record

Employment records for both the certified and classified personnel for the period of October **2023** through November **2023** are submitted for the Board's information and inclusion in the minutes of this meeting.

### Contracts

#### 1. Phoenix Preferred Care MOA

This is a request for Board approval of the attached Memorandum of Agreement between Bullitt County Public Schools and Phoenix Preferred Care for the remainder of the 2023-2024 school year. This agreement outlines the roles of the agency staff and Bullitt County Public Schools in providing services for students. The purpose of this agreement is to enhance students' educational experiences through mental health support. The Bullitt County Public School Director of Sale Schools and the Project Director of the AWARE II Grant will coordinate efforts and work with the outside agency's point of contact to maximize student success aligned with the terms of the agreement. This agreement has been reviewed by Buckman, Farris and Mill's legal counsel.

#### 2. Lecorgan Revised MOA

Request for Board approval of the attached Revised Memorandum of Agreement between Bullitt County Public Schools and Lecorgan Counseling and Wellness. These changes are necessary to reflect additional services that will be funded through the Stronger Connections grant.

The Bullitt County Public Schools Director of Safe Schools and the Project Director of the AWARE II Grant will coordinate efforts with the agency to maximize student success aligned with the terms of this agreement. This agreement has been reviewed by Eric Farris with Dinsmore & Shohl LLP.

### 3. KY Eye Care "Vision for Learning"/SES

The Shepherdsville Elementary FRC is partnering with Kentucky Eye Care to create a vision screening program for Shepherdsville Elementary Students. Mirroring a former vision screening service that is no longer, a new program "Vision for Learning" will provide free vision screenings, ophthalmology assessments if needed, and provide free glasses, if needed for students without vision insurance. Kentucky Eye Care will provide screening results that the FRC will distribute to parents. The screenings will be offered to all Shepherdsville Elementary students focusing heavily on the 136 students that have not completed a vision screening (although required by the district) during their years at SES. Shepherdsville Elementary has an enrollment of 544 students and a 136 of these students (25% of our total enrollment K-5th) have not submitted a vision screening report. Fourteen students do not have insurance of any kind, 42 of those without vision screening have Medicaid managed care insurance and 80 of those without vision documentation have private insurance, but it is not yet determined if this included vision care. In addition, it has been noted that following recent student assessment, 79.1% of our student's population (K-5th) scored Novice or Apprentice, thereby indicating that 79.1% of our students are performing below grade level. I would like to rule out vision issues as a possible determinant.

Parent permission will be required to participate. Blank permission forms will be attached to this memo.

Screenings will be offered to all SES students K-5th, with an extra focus on the 136 without vision screening documents on file. This program will provide a mobile assessment located at Shepherdsville Elementary.

All screening and vision test subject to permission forms/ HIPPA/vision office forms, and BCPS is released from all liability. Date of event 2023/2024, will be determined pending Board approval.

### 4. Envision Learning Partners, Inc. Service Agreement

The attached contract is between Bullitt County Public Schools and Envision Learning Partners (ELP), Inc. BCPS partnered with ELP several years ago to help co-create our current Graduate Profile with the input for staff, students, and a variety of other stakeholders to initiate a more competency-based learning system for BCPS students. Due to this work, we have made gains through professional learning and other resources to train our staff on our competencies as they connect to academics in the classroom. As a requirement of BCPS receiving the Innovative School Systems Grant, funds have to be spent on continuing to great more innovative learning and assessment practices and systems within our classrooms with input of teachers.

Our next step is to create performance indicators for each of our Graduate Profile competencies to be utilized as part of the changing assessment and accountability system at the state level that will include local accountability. This work will include putting together groups of teachers in the grade bands from K-2, 3-5, 6-8 and 9-12 to create a rubric of performance indicators connected to academic achievement. In addition, these rubrics will receive feedback from a diverse group of stakeholders for feedback to create a final draft before publication. The contract and included travel expenses will be paid for through the Innovative School Systems Grant (ISSG).

### 5. Josten's School Agreements

The bid for the elementary and middle school yearbooks for the fiscal year 2024 was approved at the September 2023 board meeting.

Attached please find the yearbook agreements for each elementary and middle school.

6. MOU with Campbellsville University

Attached is a Memorandum of Understanding between the Bullitt County Public Schools and Campbellsville University. Campbellsville University will provide **a ten percent tuition reduction on online programs** (graduate and undergraduate) to BCPS employees and their immediate family members who meet Campbellsville's admission standards. In exchange, BCPS will work with Campbellsville University to communicate the via email, webinars, internal website, staff newsletters, and at in-person events. Our Board attorney has reviewed the MOU.

7. Bullitt East High School Senior Dance 2024

Please see the attached contract between Bullitt East High School and Frazier History Museum for the Bullitt East Senior Dance on Wednesday, Mary 8, 2024 from 6:00pm-9:00pm.

School/Program Receiving Contribution	Donor	Description of Gift	Purpose	Value
Bullitt East High School	Kroger	Donation	Technology for students & staff	\$1,000.00
Hebron Middle School	Shirley's Way, Inc.	Donation	Check for Principal's Account to purchase student meals	\$1,000.00
North Bullitt High School	Jose & Lynn Cubero	Donation	Check for scholarship	\$500.00
Bullitt East High School	Special Olympics	Donation	Check for uniforms	\$500.00
North Bullitt High School's Agriculture Education Department & FFA	KY FFA Foundation, Inc.	Donation	Check for materials to promote "hands on" learning	\$534.44
Overdale Elementary School	Park Community Federal Credit Union	Donation	Check to Fund 22 for staff appreciation	\$250.00
Overdale Elementary School	Overdale PTO	Donation	Check to Fund 22 from PTO's Kroger Rewards Acct. for staff use	\$414.37
McKinney Vento	Jeam Beam	Donation	Cash (receipt # 096833) for needs of students who are homeless	\$5,000.00
Bullitt Lick & Bernheim's YSC	Southeast Christian Church	Donation	Check for The Dinner Table Project programming	\$4,000.00
Cedar Grove & Lebanon Junction's FRC	GFS & Samaritan's Feet	Donation	Shoes, socks & basic needs for students	\$7,170.00
North Bullitt High School's YSC	Larry Sneegas & Tommy Bronson	Donation	Check from Birdie For Youth fundraiser for students' basic needs	3, 000.00

Use of District Property Requests

## 1. Facility Use Application for Bullitt East High School

Bullitt East High School has requested permission to allow Pleasant Grove Dolphins of the GBCYFL and the Bullitt East Cheer Team to co-host a cheer competition at Bullitt East High School on Sunday, December 3, 2023 from 8:00am to 6:00pm.

Attached are the Certificate of Liability Insurance and the Application and Agreement Form.

### Shortened School Day Request

Provided is information that summarizes cases for which parent's and medical professionals have requested a modified attendance schedule for students with disabilities. The students are identified by number in order to maintain confidentiality: There is documentation of medical necessity for the modified schedule and the modified schedule has been recommended for approval by the Admissions and Release Committee (ARC). Full documentation is on file in the office of the Director of Special Education.

- 23-24-22
- 23-24-32
- 23-24-33
- 23-24-34
- 23-23-35
- 23-24-36
- 23-24-37
- 23-24-38
- 23-24-39
- 23-24-40

### Curriculum/Instructional Resources, etc.

As of July 25th, 2022, the Superintendent will oversee all curriculum, textbooks, instructional materials, and student support services per changes in Kentucky Revised Statutes (KRS 160.345). The curriculum in each school shall be designed to achieve student capacities established by KRS 158.645 and the school goals established by KRS 158.6451. The curriculum shall comply with all applicable state and federal statutes and regulations. In any school administered under the provisions of KRS 160.345, the Superintendent shall determine which curriculum, textbooks, instructional materials, and student support services shall be provided in the school after consulting with the Board, the Principal, and the school council and after a reasonable public review and response period of all stakeholders. A spreadsheet is provided with that information for approval of curriculum and/or instructional resources for district wide use along with several schools.

### Request to Declare Surplus Items

Request for approval to hold a surplus Auction at the Thompson Building in December 2023. The district items to be declared surplus are listed in the attachment.

### Request to Surplus Transportation Equipment

Request for Board approval to surplus the following transportation items.

- 2004 F250 Ford Truck (VIN #1FTNF21P44EA21874)
- Replacement filters for older vehicles no longer in the fleet
- Parts of older vehicles and buses no longer in the fleet
- Obsolete, worn, broken and/or duplicate tools no longer needed
- 2 old used transmissions that no longer fit any buses in our fleet



## SY 2022-2023 Nutrition and Physical Activity Report and AHG Report

Bullitt County Public Schools partners with The Alliance for a Healthier Generation (AHG) as part of a Wellness Initiative to help create and sustain healthier school environments. In addition to the Healthy School Assessment, the AHG is using an additional index called the RISE index to help measure the effectiveness of creating such environments; the RISE Index is The Resilience in School Environments (RISE) Initiative which empowers schools to create safe and supportive learning environments by developing policies and practices that improve the social-emotional health of all students and staff. A key benefit in this collaboration is the opportunity to use the Alliance's assessments tools as an addition to the Nutrition and Physical Activity Report in the evaluation and recommendation relating to KRS 158.856 and to the Healthy Hunger Free Kids Act of 2010.

Included is the 2022-2023 Nutrition and Physical Activity Report, along with the assessment results from the Alliance for a Healthier Generation. The Nutrition & Physical Activity Report is available for review and is open for public comment. No action is required at this time.

### **n. Alteration to School requests**

#### **1. EMS- Restroom modification request**

Eastside Middle School is requesting approval to add urinal dividers in the boy's restrooms. This will help towards providing privacy amongst all stakeholders during usage. Funding for this will be taken from designated Facility Usage (254.00 dollars) and Fund 22 (1089.00 dollars).

Attached is an estimated wage and calc sheet for a total of \$1343.96 and a memo request from Mr. Towns.

### **UNFINISHED BUSINESS**

#### Revised 2023-2024 Annual Pay Scales

**2023-191-** Motion made by Ms. Nita Neal and a second by Dr. Matt Mooney to recommend approval of the revision of the FY 2024 annual pay scales. passed with a motion by Ms. Nita Neal and a second by Dr. Matt Mooney. A revision was made to the annual pay scales for FY 2024 as follows:

- Change to the Fixed Assets Coordinator title to Technology Inventory Specialist
- Add middle school softball (fastpitch) coach
- Add elementary basketball coach

All members voted YES.

### **NEW BUSINESS**

#### Early Graduation Requests

Eleven Early Graduation requests are submitted for approval.

- Student ID# 2120116387 Bullitt Central High School
- Student ID# 2120099369 Bullitt Central High School
- Student ID# 2120142203 Bullitt Central High School
- Student ID# 2120058855 Bullitt Central High School
- Student ID# 2120146925 Bullitt Central High School
- Student ID# 2120287830 Bullitt East High School
- Student ID# 2120087090 Bullitt East High School
- Student ID# 2120280476 Bullitt East High School
- Student ID# 2120107491 Bullitt East High School
- Student ID# 2120116648 Bullitt East High School

- Student ID# 2120163749 Bullitt East High School

**2023-192-** Motion made by Ms. Nita Neal and second by Ms. Linda Belcher to approve the Early Graduation requests as presented. All members voted YES.

Request to add Job Descriptions -Middle School Fastpitch Coach and Elementary Head Basketball Coach

BCPS District Activities Coordinator, Mr. Jerry Wyman, requests approval of the job descriptions for "Middle School Head Fastpitch Coach" and "Elementary Head Basketball Coach." We currently have general job descriptions for coaches at the secondary level. These new descriptions will provide for specific duties and responsibilities at the lower grade levels.

**2023-193-** A motion by made by Ms. Nita Neal and a second by Dr. Matt Mooney to approve job descriptions as provided. All members voted YES

**ADJOURNMENT**

**2023-194-** Motion was made by Ms. Linda Belcher and a second by Lisa Hodges to adjourn at 6:17 p.m. All members voted YES.

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CHAIRPERSON

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SECRETARY