

**BULLITT COUNTY PUBLIC SCHOOLS  
1040 HIGHWAY 44 EAST  
SHEPHERDSVILLE, KY 40165**

**REGULAR MEETING OF THE BULLITT COUNTY BOARD OF EDUCATION  
&  
SPECIAL MEETING OF THE BULLITT COUNTY SCHOOL DISTRICT FINANCE CORPORATION**

**May 22, 2023  
5:00 PM**

**MINUTES OF RECORD**

The Bullitt County Board of Education met at the Frank R. Hatfield Administrative Center, 1040 Highway 44 East, Shepherdsville, Kentucky, 40165, at 5:00 p.m. on May 22, 2023, with the following members present:

(1.) Ms. Linda Belcher                      (2) Mrs. Nita Neal                      (3) Dr. Matt Mooney  
(4) Mrs. Lisa Hodges                      (5) Mr. Darrell Coleman

**CALL TO ORDER**

The May 22, 2023, regular meeting of the Bullitt County Board of Education was called to order at 5:00 p.m. by Board Chair Darrell Coleman.

**ADOPT THE AGENDA**

2023-084- Motion made by Linda Belcher, seconded by Nita Neal, to adopt the agenda as presented. All members voted YES.

**PRESENTATIONS**

Board member Matt Mooney led the audience in The Pledge of Allegiance and reviewed the Board Team Commitments.

To improve our effectiveness, the Board Team for Bullitt County Schools commits to:

1. Maintain primary focus on student learning.
2. Continuously review, define, and work toward district goals.
3. Listen to each other, speak freely, work and learn together, and support one another.
4. After careful deliberation, support the majority's decision regarding shared goals for continuously improving district-wide student learning.
5. Agree to disagree respectfully.
6. Delegate implementation of Board decisions to Superintendent and Leadership Team.

Communications Director Kali Ervin reminded anyone wishing to address the Board to register and reviewed the guidelines.

Congratulations to:

- NBHS Chess Team, State Awards: Scott Wilson, Ayden Bloomer, Wade Wilson, Noah Bennett, & Aaron Figueroa
- STLP State-Level Awards:
  - Discovery School: Wyatt Cox, Lydia Gabbert, & Arnaldo Tirado, Coach Devin Franklin
  - Maryville Elementary: Bently Lamoureux, Landon Bice, Saray Diago, Leevi Upton, & Peyton Hughes, Coach Kimberly Tabler
  - Roby Elementary: Skyler Sorensen, Rayce Roberts, Brian Kessinger & Shane Moore, Coach Emily Hunt

- Pleasant Grove Elementary: Addison Hicks, Aida Early, Aiden Shofner, Ainsley Lucchese, Allie Dickerson, Amber Stanton, Anderson Hornback, Avery Kuzma, Beckett Robel, Braden Draper, Brooks Braun, Brooks Meyer, Carter Edwards, Emerson Ball, Fiona Carroll, Grady Foster, Jake Thompson, Kaden Baird, Kaylee Todd, Kendyll Mattingly, Landon Bond, Laynee Collins, Madelyn McGuire, Madison Silas, Nolan Gellhaus, Owen Bernard, Riley Laws, Roxanne Humfleet, and Savannah Grash, Coach Alison Egan
- North Bullitt High School: Savannah Curtis, Coach Vincent Whelan
- Governor's Scholars Program:
  - Jorge Reyes, BCHS
  - Shelby Butler & Marley Long, BEHS
  - Calvin Fussell, NBHS
  - Lily Smith, Ethan Mueller, & Alexander Kellie, ROC
- Governor's School for the Arts
  - Claire Schneider, BEHS
- Moving Forward & Core Value Award Winners:
  - Moving Forward Award:
    - Ali Hall, BEHS, 9<sup>th</sup> Grade
  - Core Values in Action Awards:
    - Students Matter Most: Katelyn Blaszyński, BLMS Teacher
    - Embrace Differences: Danielle Jump, OMES Teacher
    - Service Before Self: Rhiannon Jones, BEHS Teacher
    - Future Focused: Shelly Westwood, BCHS Teacher
    - Proactive Innovation: Pam Swift, BEHS Teacher
- THRIVE Program Overview & Teacher Recognition – Ms. Terri Lewis shared there were 56 teacher interns across all grade levels and schools this year. The THRIVE program provided 30 professional learning sessions on various topics as classroom management, unit planning, and developing higher order questions. Over 200 classroom observations were conducted, along with follow up of individual feedback and debrief conferences. Two teachers shared how valuable the program is in supporting new teachers and providing connections with other colleagues across the district.
- Safe Schools Overview & AWARE2 Grant Results – Safe Schools Director Sarah Smith introduced her department and spoke about the various roles, funding, and accomplishments.
- Norton Healthcare High School Academy Program – Lee Barger introduced Leslie Martin who spoke about the partnership with the district.

## **COMMUNICATIONS**

### Audience Comments

(None)

### Superintendent's Report

1. Bullitt County Youth Coalition – BCYC officers spoke about the Mission, Vision, Core Values, Goals, and Projects of the student group.
2. Night School Celebration – Rachelle Bramlage introduced the Board to Theresa Binkley and Dana Murphy, who shared details and accomplishments of the program to reach students that have overcome challenges to earn their diplomas.

Other Items from the Board  
(None)

**CONSENT ITEMS**

2023-085- Motion made by Nita Neal, seconded by Matt Mooney, to approve Consent Items as presented, noting that all items have been studied with individual recommendations and rationale being provided prior to the meeting in the full Board packet on May 16, 2023, which is available online. All members voted YES.

Financial Reports

1. Balance Sheets for All Funds
2. Monthly Summary Report for Period 10
3. AP Check Reconciliation Register
4. Paid Invoice Report

Travel

All commercial travel is due to schedule/cost reasons.

TRAVEL - May 22, 2022 - Monthly Meeting							
School	Activity	Destination	Location	Date	Cost	Travel by:	Trip ID
BCHS	Girls Basketball	Campbellsville University	Campbellsville, KY	6/12-14/23	0	BCPS Van	R501105
BCHS	Boys Basketball	Transylvania University Basketball Camp	Lexington, KY	6/8-10/23	0	BCPS Van	R501151
BCHS	Football	Southern H.S.	Louisville, KY	8/4/23	0	Jefferson	R501218
BCHS	Football	Shelby Co. H.S.	Shelbyville, KY	8/11/23	0	Jefferson	R501219
BCHS	Football	Nelson Co. H.S.	Bardstown, KY	8/18/23	0	Jefferson	R501220
BCHS	Football	Central Hardin H.S.	Cecilia, KY	8/21/23	0	Jefferson	R501226
BCHS	Football	Lincoln H.S.	Stanford, KY	8/25/23	0	Jefferson	R501221
BCHS	Football	Garrard Co. H.S.	Lancaster, KY	9/1/23	0	Jefferson	R501222
BCHS	Football	Bullitt Central H.S.	Shepherdsville, KY	9/4/23	0	Miller	R501303
BCHS	Football	North Bullitt H.S.	Shepherdsville, KY	9/11/23	0	Jefferson	R501227
BCHS	Football	Elizabethtown H.S.	Elizabethtown, KY	9/18/23	0	Jefferson	R501228
BCHS	Football	Eastern H.S.	Louisville, KY	9/29/23	0	Jefferson	R501224
BCHS	Football	Moore H.S.	Louisville, KY	10/13/23	0	Jefferson	R501225
BCHS	Football	Seneca H.S.	Louisville, KY	10/16/23	0	Jefferson	R501229
BCHS	Football	Jeffersontown H.S.	Jeffersontown, KY	10/23/23	0	Jefferson	R501230
BCHS	Football	Meade Co. H.S.	Brandenburg, KY	10/28/23	0	Jefferson	R501231
BCHS	Volleyball	Paducah Tilghman	Paducah	9/29-30/23	0	BCPS Van/Parents	R501260
BEHS	Boys Basketball	Kevin Hammersmith Park	New Albany, IN	6/2/23	0	BCPS Vans	R501232
BEHS	Boys Basketball	Anderson County H.S.	Lawrenceburg, KY	6/6/23	0	Miller	R501154
BEHS	Boys Basketball	Transylvania University	Lexington, KY	6/8-10/23	0	Miller	R501155
BEHS	Boys Basketball	Collins H.S.	Shelbyville, KY	6/14/23	0	Miller	R501236
BEHS	Boys Basketball	Scottsburg H.S.	Scottsburg, IN	6/20/23	0	Parents	R501237
BEHS	Boys Basketball	Bardstown H.S.	Bardstown, KY	6/21/23	0	Miller	R501253
BEHS	Boys Golf	Golf Trip	Niles, MI	6/12-14/23	\$275	Parents/Vans	R501112
BEHS	Boys Golf	Maysville Country Club	Maysville, KY	7/28-29/23	0	BCPS Van	R501170
BEHS	Boys Golf	Bellefonte Country Club	Ashland, KY	7/29-31/23	0	BCPS Van	R501171
BEHS	Boys Golf	Kenton County Golf Courses	Independence, KY	8/3-4/23	0	BCPS Van	R501173
BEHS	Boys Golf	Kenton County Golf Courses	Independence, KY	8/25-26/23	0	BCPS Van	R501180
BEHS	Boys Golf	Kenton County Golf Courses	Independence, KY	9/24-26/23	0	BCPS Van	R501186
BEHS	Cheerleading	Walt Disney World Cheer Competition	Orlando, FL	2/7-13/23	0	Airline/Parents	R501347
BEHS	College Tours	Centre College & Campbellsville Univ.	Danville / Campbellsville, KY	6/6/23	0	Miller	R501278
BEHS	College Tours	WKU & Lindsey Wilson	Bowling Green, KY	6/7/23	0	Miller	R501279
BEHS	College Tours	UofK & Morehead State University	Lexington/Morehead, KY	6/8/23	0	Miller	R501298
BEHS	Dance/Drill Team	Male H.S.	Louisville, KY	10/20/23	0	Miller	R501302
BEHS	FFA	Central Bank Center	Lexington, KY	6/6-8/23	\$120	Miller	R501192
BEHS	FFA	FFA Leadership Training Center	Hardinsburg, KY	7/10-14/23	\$100	Miller	R501193

BEHS	Football	GRC	Winchester, KY	7/15/23	0	Miller	R501299
BEHS	Football	EKU	Richmond, KY	7/22/23	0	Miller	R501300
BEHS	Football	Ballard H.S.	Louisville, KY	8/11/23	0	Miller	R501314
BEHS	Football	Mercer Co. H.S.	Harrodsburg, KY	8/19/23	0	Miller	R501309
BEHS	Football	PRP H.S.	Louisville, KY	8/21/23	0	Miller	R501308
BEHS	Football	PRP H.S.	Louisville, KY	8/25/23	0	Miller	R501307
BEHS	Football	North Bullitt H.S.	Shepherdsville, KY	8/28/23	0	Miller	R501306
BEHS	Football	Meade Co. H.S.	Brandenburg, KY	8/31/23	0	Miller	R501301
BEHS	Football	North Bullitt H.S.	Shepherdsville, KY	9/1/23	0	Miller	R501305
BEHS	Football	Central H.S. Stadium	Louisville, KY	9/11/23	0	Miller	R501315
BEHS	Football	North Hardin H.S.	Radcliff, KY	9/22/23	0	Miller	R501304
BEHS	Football	Fern Creek H.S.	Louisville, KY	10/2/23	0	Miller	R501313
BEHS	Football	Manual Stadium	Louisville, KY	10/5/23	0	Miller	R501312
BEHS	Football	Manual Stadium	Louisville, KY	10/5/23	0	Miller	R501311
BEHS	Football	Southern H.S.	Louisville, KY	10/9/23	0	Miller	R501310
BEHS	Football	Meade Co. H.S.	Brandenburg, KY	10/27/23	0	Miller	R501316
BEHS	Girls Basketball	Campbellsville University BB Camp	Campbellsville, KY	6/12-14/23	0	BCPS Vans	R501320
BEHS	MSD & Health Classes	Louisville Zoo	Louisville, KY	5/15/23	\$18	Miller	R501214
BEHS	Tennis	Top Seed Tennis Matches	Nicholasville, KY	5/29-6/1/23	0	Parents	R501346
BMS	6th & 8th Grades	Bernheim Forest	Clermont, KY	5/31/23	\$3	Miller	R501157
CGES	3rd Grade	Kentucky Science Center	Louisville, KY	5/30/23	\$25	Jefferson	R501110
EMS	7th/8th Grade Bands	PGES	Mt. Washington, KY	5/26/23	0	Jefferson	R501137
EMS	Cheerleaders	UCA Camp @Great Wolf Lodge	Mason, OH	7/24-27/23	0	Parents	R501187
NBHS	Bowling	Kings Island	Mason, OH	6/5/23	\$20	Miller	R501111
NBHS	Bowling	Beaver-VU Bowling Alley	Beavercreek, OH	6/16-19/23	0	Parents	R501113
NBHS	Cheerleading	University of Kentucky Cheer Camp	Lexington, KY	7/19-22/23	0	Parents	R501317
NBHS	College Tours	Centre College & Campbellsville Univ.	Danville / Campbellsville, KY	6/6/23	0	Miller	R501281
NBHS	College Tours	WKU & Lindsey Wilson	Bowling Green, KY	6/7/23	0	Miller	R501282
NBHS	College Tours	UofK & Morehead State University	Lexington/Morehead, KY	6/8/23	0	Miller	R501283
NBHS	JROTC Color Guard	Opening Ceremony for Reds Baseball Game	Cincinnati, OH	5/11/23	0	BCPS Van	R501215
NBHS	JROTC	Highland Memory Gardens Cemetery	Mt. Washington, KY	5/26/23	0	Miller	R501216
NBHS	JROTC	Wendell Ford Training Center	Greenville, KY	6/7-11/23	0	Miller	R501094
NBHS	Volleyball	Lexington Christian Academy	Lexington, KY	7/28-30/23	0	Parents	R501108
NBHS	Volleyball	Bluegrass Games	Lexington, KY	9/22-23/23	0	Parents	R501109

### Minutes

- April 24, 2023 - Monthly Business Meeting
- May 8, 2023 - Work Session

### Human Resources

#### 1. Leaves of Absence Requests

**Kim Adams** - Bus Driver - Transportation - Ms. Adams requested leave without pay for the dates of May 12-31, 2023. She is using FMLA.

**Jena Boone** - Teacher - Lebanon Junction Elementary - Ms. Boone requested leave without pay for the dates of April 19-20, 2023. She has used all available accrued leave time.

**Jessica Clark** - Counselor - Bullitt Central High School - Ms. Clark requested leave without pay for the date of June 1st, 2023. She is using FMLA.

**Ronald Clark** - Sweeper - Bullitt Lick Middle School - Mr. Clark requested leave without pay for the dates of April 13th and 14th, 2023. He has used all available accrued leave time.

**Teresa Fightmaster** - Teacher - Cedar Grove Elementary - Ms. Fightmaster requested leave without pay for the dates of April 25th - 26th, 2023. She has used all available accrued leave time.

**Kimberly Fritsch** - Cook/Baker - Cedar Grove Elementary - Ms. Fritsch requested leave without pay for the dates of April 10th - 12th, 2023. She has used all available accrued leave time.

**Stacy Gordon** - Cook/Baker - Freedom Elementary - Ms. Gordon requested leave without pay for the dates of April 25th and 26th, 2023. She has used all available accrued leave time.

**Christy Hardin** - Coordinator II - District Wide - Ms. Hardin requested leave without pay for the dates of June 8th - June 15th, 2023. She is using FMLA.

**Kristin Hawkins** - Teacher - North Bullitt High School - Ms. Hawkins requested leave without pay for the date of April 13th, 2023. She has used all available accrued leave time.

**Karen Holmes** - Bookkeeper - Bullitt Central High School - Ms. Holmes requested leave without pay for the dates of April 18th and 21st, 2023. She has used all available accrued leave time.

**Courtney Kean** - Cook/Baker - Hebron Middle School - Ms. Kean requested leave without pay for the date of April 21st, 2023. She has used all available accrued leave time.

**Christi Knight** - Food Service Manager - Zoneton Middle School - Ms. Knight requested leave without pay for the date of April 28th, 2023. She has used all available accrued leave time.

**Meagan Leslie** - Instructional Assistant - Lebanon Junction Elementary - Ms. Leslie requested leave without pay for the dates of April 26th and 27th, 2023. She has used all available accrued leave time.

**Frank McVay** - Maintenance Worker - District Wide - Mr. McVay requested leave without pay for the dates of April 14th, April 24th-25th, 2023. He has used all available accrued leave time.

**Chad Price** - Sweeper - Bullitt Central High School - Mr. Price requested leave without pay for the dates of April 17th, 19th, 21st, 26th, 27th and 28th, 2023. He is using FMLA.

**Amanda Ray** - Instructional Assistant - Shepherdsville Elementary - Ms. Ray requested leave without pay for the dates of April 11th, 12th and April 24th, 2023. She has used all available accrued leave time.

**Wanda Richards** - Custodian - Bullitt Lick Middle - Ms. Richards requested leave without pay for the dates of April 13th and 14th, 2023. She has used all available accrued leave time.

**Kelsey Richardson** - Instructional Tutor - Shepherdsville Elementary - Ms. Richardson requested leave without pay for the date of April 12th, 2023. She is using FMLA.

**Elizabeth Russo** - Instructional Assistant - Crossroads Elementary - Ms. Russo requested leave without pay for the dates of April 12th, April 17th, April 28th and May 8th, 2023. She is using FMLA.

**Anthony Ryan** - Custodian - Old Mill Elementary - Mr. Ryan requested leave without pay for the dates of April 13th - April 29th, 2023. He has used all FMLA and accrued leave time.

**Amanda Schwartz** - Assistant - Overdale Elementary - Ms. Schwartz requested leave without pay for the date of May 4th, 2023. She has used all available accrued leave time.

**Hayley Shoemaker** - Bus Driver - Transportation - Ms. Shoemaker requested leave without pay for the dates of May 17th - May 31st, 2023. She is using FMLA.

**Robin Streble** - Cook/Baker - Freedom Elementary - Ms. Streble requested leave without pay for the dates of April 17th - 21st, 2023. She has used all available accrued leave time.

## **2. Entry of the Employment Records in the Minutes of Record**

Employment records for both the certified and classified personnel for the period of **April 2023** through **May 2023** were submitted for the Board's information and inclusion in the minutes of this meeting.

### **Contracts**

#### **1. C&H Audio Visual Services - Graduation 2023**

Presented was an Agreement with C&H Audio Visual Services, a vendor through the Kentucky State Fair Board, to provide audio/visual services for the 2023 Graduation ceremonies at Broadbent Arena on June 4, 2023. The agreement is unchanged from the 2022 review by Eric Farris where he reviewed and found it to be acceptable as to form and legality.

#### **2. Curriculum Associates - IReady Agreement**

The IReady Agreement covers the requirements of Senate Bill 9 (2022) Read to Succeed Act Implementation Timeline Senate Bill (SB) 9 (2022) that contains an emergency clause, which allows the bill to become law effectively immediately upon its signing by the governor. The total cost of the assessment, individualized instruction platform, and required professional learning is \$290,817 and will be funded through ESSER for the 2023-2024 school year.

### **3. Use of Space for BVLA @JCTC**

Presented was a Use of Space Agreement for the Bullitt Virtual Learning Academy at the Jefferson Community and Technical College campus.

### **4. Northwest AHEC Junior Scholars Healthwise Program**

Presented was a contract with Northwest AHEC Junior Scholars to a Healthwise Program to be presented at Bullitt East High School on June 12-21, 2023. Students from Bullitt, Spencer, Shelby, and Henry Counties are invited to attend. AHEC requests the fee to use the school be waived.

### **5. FastBridge Agreement**

This agreement provides the KDE-approved diagnostic assessment for reading that is aligned to SB 9 for students in K-3. FastBridge will replace the current early literacy assessments such as DRA, PASS, etc. In addition, there is required professional development that is included in this agreement. The total cost of software subscription, system management, assessments and professional learning is \$45,932 and will be funded through ESSER for the 2023-2024 school year.

### **6. bby Publications Contract for Maryville Elementary**

Maryville Elementary School requested renewal of the contract with bby Publications for five days of math professional development for Maryville Elementary staff. Funding will come from Title I funds.

### **7. Apple Direct Customer Agreement**

In order to purchase Apple products such as an iPad or Macbook Air, the district must enter a customer agreement with them. This agreement will be for 14 years since we had this agreement previously. The agreement is not a contract and doesn't require us to ever purchase anything from them, but it gives access to volume purchasing prices and allows us to manage devices out of the box. This agreement was reviewed by Emily Vessels.

### **8. Care Solace Partnership**

Care Solace provides care coordination services for BCPS to promote community access to mental health care and support student well-being and learning. Care Solace is designed to work alongside the school's multi-tiered systems of support (MTSS) and help schools triage and support student mental health needs and provide a confidential wraparound resource for staff members and families.

### **9. 2023-2024 State Children Interagency Agreement / Spring Meadows**

This agreement formed the basis of an interagency agreement between Spring Meadows as a provider of residential services and Bullitt County Public Schools as the agency responsible for provision of school services.

### **10. KECSAC MOA**

Submitted was the 2023-2024 Memorandum of Agreement with the Kentucky Educational Collaborative for State Agency Children (KECSAC) for the Bullitt Alternative Center/Spring Meadows.

### **11. Crowne Plaza - NBHS 2024 Prom**

North Bullitt High School would like to hold its 2024 Prom at the Crowne Plaza Hotel in Louisville, Kentucky, on April 13, 2024. Presented was a contract for the event.

**12. Instructure Agreement - MasteryConnect**

This agreement provides the MasteryConnect platform for all 13 elementary schools to create assessments aligned to reading, math, science, and social studies standards using assessment items organized by DOK level. The elementary schools have been using this platform for several years to create and administer standards-based assessments for formative and summative purposes. In addition, the platform complements the utilization of IReady that will be the reading and math universal screener for the 2023-2024 school year. The total cost of the agreement is \$66,590.19 and will be paid through Student Learning funds.

**13. B.C. Health Department - Hepatitis B Vaccination**

This contract with the Bullitt County Health Department will allow the vaccination series for Hepatitis B to be offered to district employees as in the past. As a cost-saving measure, the district will pay for serum and injection at the time of service. Funding for this provision is included in the health services budget for the upcoming school year.

**14. Health Department Business Associate Agreement**

To facilitate the exchange of services and confidential information between the Bullitt County Public School and the Bullitt County Health Department, a Confidentiality Agreement was presented for approval. This Agreement confirms the parties' adherence to the privacy requirements of the federal Health Insurance Portability and Accountability Act of 1996 (HIPAA).

**15. Independent Nurse Service Contracts**

Presented were contracts with Independent Nurse Contractors for the 2023-2024 school year. A blanket agreement is needed to meet all requests for health services in a timely manner. These guidelines are set within KRS 156.502 (Health Services in School Setting). The contracts are developed within the scope of practice for an RN and LPN licensure. The cost of the service will not exceed the budget allowance as designated in the health service budget for the upcoming school year.

**16. Temporary Nursing Services for Out-of-State Field Trips**

Presented was a blanket contract for nursing services to be available if health services are required for students that are out of state on school sponsored trips and the determination regarding the states' delegation requires licensed medical services. Board approval will allow the District Health Coordinator to contract with out-of-state nursing agencies when necessary. This contract was developed and recommended by Eric Farris.

**17. Bullitt County Health Department MOU - Access to School Buildings**

This Memorandum of Understanding with the Bullitt County Health Department allows access to school buildings in response to a major disaster or the requirement of a mass vaccination program.

**18. Kay Bryant Engagement Letter & Contract Agreement**

This engagement letter with Kay Bryant is to assist the District's Finance Department in year-end close and closing construction projects. The district has utilized Kay's services the past three years with the same contract language.

**19. Debt Free Project Services MOA**

This Memorandum of Agreement with Robyn Clemens provides workshops for all employees interested in becoming debt-free. Ms. Clemens will facilitate workshops on personal money management and

provide coaching for fiscal year 2023-24. This program is designed to assist district employees in money management and financial literacy.

## **20. Legal Services Contract Renewal - Dinsmore & Shohl LLP**

Legal services for the district are currently provided by Dinsmore & Shohl LLP. The renewal contract is for \$200 attorney/\$95 non-professional and is effective July 1, 2023, and ends June 30, 2025. Mr. Eric Farris has provided a great range of services for the district and have done so for many years.

## **21. KDE Office of Career and Technical Education MOA**

Presented for approval was a Memorandum of Agreement with the Kentucky Department of Education, Office of Career and Technical Education for the management, control, and operation of the Commonwealth's state-operated secondary area vocational education and technology center (ATC). This agreement begins July 1, 2023.

## **22. Insurance Renewal - Assured Partners NL LLC / Liberty Mutual**

Currently, Assured Partners NL LLC holds the Commercial Property, Commercial General Liability, Commercial Automobile, and Commercial Umbrella insurance plans through Liberty Mutual Insurance. The current year premiums are \$1,077,299. The renewal quote is \$1,160,626. This represents a net increase of \$83,327. A comparison of current year to renewal year was provided.

### **Permission to Accept Donations/Grant Funding**

School/Program Receiving Contribution	Donor	Description	Purpose	Value
Food Service - Hebron Middle School	Shirley's Way	Donation	Check for Principles Acct. for lunch account help	\$1,000
Bullitt Central High School -School Nutrition Center	Family Worship Center	Donation	Check for lunch account help	\$500
Cedar Grove Elementary - Melissa Hopkins	Jerry Howlett	Donation	Check for 5th grade trip 2023-24	\$1,000
Bullitt Co. Area Technology Center	Bullitt Co. Emergency Medical Service	Donation	Emergency medical equipment and an ambulance for the EMT program	\$60,000
Riverview Alternative Center	KET/KDE	Grant	BVLA to collaborate with KET/KDE in improving our virtual school experience	\$10,000
North Bullitt High School	Men's Wearhouse	Donation	Check for \$500.00 to be used at schools discretion	\$500
BCPS-Food Service	Commonwealth of KY Dept. of Agriculture	Grant	For partnering with local farmers to bring fresh produce to the cafeterias	\$93,000

### **Permission to Alter School Property Requests – LJES Courtyard Renovation**

Lebanon Junction Elementary School Principal Daniel Mullins requested permission to make renovations to the courtyard to make it more usable and beneficial to all students. LJES would like to turn the space into a sensory garden, adding different plants to add color, an outdoor musical wall and a sensory path. The Blooming Bulldog Club will take care of many different plants throughout the school year. Plans include adding bird feeders and other structures to view the many different types of birds. Work for the project will be completed by a volunteer team of teachers and collaboration with the Bullitt County Extension Office.



### Curriculum/Instructional Resources, etc.

As of July 25, 2022, the Superintendent will oversee all curriculum, textbooks, instructional materials, and student support services per changes in Kentucky Revised Statutes (KRS 160.345). The curriculum in each school shall be designed to achieve student capacities established by KRS 158.645 and the school goals established by KRS 158.6451. The curriculum shall comply with all applicable state and federal statutes and regulations. In any school administered under the provisions of KRS 160.345, the Superintendent shall determine which curriculum, textbooks, instructional materials, and student support services shall be provided in the school after consulting with the Board, the Principal, and the school council and after a reasonable public review and response period for all stakeholders. A spreadsheet was provided with that information for approval of curriculum and/or instructional resources for district wide use along with several schools.

### 2023-2024 District Technology Plan

The District Technology Plan is shared with the Kentucky Department of Education each year. This year's plan is largely a continuation of the previous year's plan and was developed in partnership with the Digital Learning Coaches, Technology Department Staff, along with other district stakeholders. This document is designed to support district and state initiatives for the coming year. This plan is a living document that can be amended to reflect changing initiatives along the way. Utilizing strategic plan work within the district, efforts will continue to support personalized learning, the 1:1 Chromebook initiative for K-12, digital & online safety, school safety, and giving students the proper technology experiences for their future.

### Summer Camps

Brooks Elementary	Brooks Ukes Camp	K-5	BES	June 2 and June 5	\$5.	9-12 for beginners; 1-4 for experienced players.	ryan.meeks@bullitt.kyschools.us
MES	Space Camp	3-5	MES	June 20-22	\$0	8:30-11:30	jennifer.scholl@bullitt.kyschools.us
MES	Shark Week - Science	3-5	MES	July 10-13	\$0	8:30-11:30	jennifer.scholl@bullitt.kyschools.us
MES	Science Experiments	3-5	MES	July 17-20	\$0	8:30-11:30	jennifer.scholl@bullitt.kyschools.us
Crossroads Elementary	Art/Math/Reading/STEM/Science Camp (group 1)	1 - 4	CES	June 12 - 15, June 20 - 22	\$0	9:00-11:30	kim.thomas@bullitt.kyschools.us
Crossroads Elementary	Art/Math/Reading/STEM/Science Camp (group 2)	1 - 4	CES	July 10 - 13, July 17 - 20	\$0	9:00-11:32	kim.thomas@bullitt.kyschools.us
BCHS/Cougar Camp	Basketball Camp	K-8	BCHS	June 5-7	\$75	9:00-12:00	jessie.curry@bullitt.kyschools.us
BCHS/Baseball Camp	Baseball Camp	K-8	BCHS	June 12-14	\$50	9:00-4:00	chris.ryan@bullitt.kyschools.us
BCHS Choir/Band Camp	Music Camp	BCHS Students	BCHS	July 26-28, Aug 1-4	\$60	8:00-4:00	melanie.sparks@bullitt.kyschools.us
North Bullitt Volleyball Camp	Volleyball Camp for girls entering 6-9th grade 2023-24 school year	t-shirt include	NB Main Gym	June 12-14 2023	\$75	5pm-8pm	devyn.tompkins@bullitt.kyschools.us
North Bullitt Volleyball Camp	Volleyball Camp for girls entering 1-5th grade 2023-24 school year	includes shirt	NB Main Gym	June 15-16 2023	\$60	5pm-7pm	devyn.tompkins@bullitt.kyschools.us

### Shortened School Day Requests

Parents have requested a modified attendance schedule for their students with disabilities listed below. The students are identified by number in order to maintain confidentiality. There is documentation of medical necessity for the modified schedule, and the modified schedule has been recommended for

approval by the Admissions and Release Committee (ARC) and 504 Team. Full documentation is on file in the office of the Director of Special Education.

- 2223-20
- 2223-21
- 2223-22
- 2223-23
- 2223-24
- 2223-25

#### Appointment of Hearing Officer for DFP

In accordance with 702 KAR 4:180 School Facilities Plan Manual, the Local Board of Education shall appoint a Hearing Officer for the public hearing to receive comments on the proposed District Facilities Plan. Requested was the appointment of a Hearing Officer for the Draft District Facility Plan. Tim Eaton, the facilitator, has agreed to serve as the Hearing Officer should the Board desire for him to do so.

#### 2023-2024 School Fundraisers

Each school submitted a list of fundraisers to be utilized if they so choose during the 2023-2024 school year.

#### Indirect Cost Rate

Enclosed was the 2023-2024 District Indirect Cost Rate for the Bullitt County Board of Education. Indirect costs are expenditures in support of a program that are not directly identifiable to that program. KDE calculates the allowable percentage that may be applied to grants so that districts may be reimbursed for a portion of the support expenses incurred. The non-restricted rate applies to the School Food Service program, ESSER, and GREER grant funding. The restricted rate may be applied to other grants, such as Title I, that exclude expenses for district administrative support. Each local board of education must approve to recover indirect costs. Effective July 1, 2023, the new indirect cost rates will be applied. The rates are as follows:

- **Non Restricted Indirect Cost Rate**                      **9.83%**
- **Restricted Indirect Cost Rate**                              **1.70%**

#### 2023-24 Regular Salary, Coaching Supplements, and Automatic Payroll Authorization Deductions Schedules

Submitted for approval were the proposed 2023-2024 pay schedules for regular salary, coaching supplements and the Automatic Payroll Authorization deduction. The payroll schedule is approved each year for the upcoming fiscal year. Full-time personnel are paid over 26 payroll checks. Most deductions are taken over all 26 payroll checks. Health insurance and American Fidelity deductions are only taken over 24 payroll checks; KASA is taken over 16 payroll checks.

#### BMS Cheer Booster Club

Bernheim Middle School would like to establish an external support / booster organization for cheerleading. Requested is acknowledgement and approval for the establishment of the BMS Cheer Booster club.

### **UNFINISHED BUSINESS**

#### Declaration of Surplus - Property Next to Board Office

At the April 24, 2023 meeting, the Bullitt County School District Finance Corporation approved the Superintendent's request to declare property next to the central office as surplus in order to

complete the sale to Larry Craig. The minutes for the School District Finance Corporation do not usually include actual order numbers and KDE is requesting an order number to approve the paperwork. Presented again for the purpose of an order number is the same request as approved by the Corporation, having support by the Board of Education, for the property located at 1040 HWY 44 E, Shepherdsville, Kentucky 40165, containing 4.520 acres as shown as Tract 1 of a survey prepared by Bobby L. Lambert, Turning Point Surveys, dated February 10, 2023 be declared surplus and subject to disposition per 702 KAR 4:090. This property is surplus to the education program needs of the district as determined by the effective district facility plan. The minimum acceptable price is \$129,000, which is the fair market value as determined by the appraisal report completed by Jason L. Ferris of Bell Ferris, Inc., a certified general property appraiser. This is contingent upon approval by the Kentucky Department of Education and upon receipt of approval, in order to proceed to execute the sale agreement as presented.

- 2023-086- Motion made by Linda Belcher, seconded by Lisa Hodges, to approve the declaration of the property next to the central office as surplus and authorize the superintendent and board attorney to execute the sale agreement as presented and the Bullitt County School District Finance Corporation to execute the closing documents and deed. All members voted YES.

### **NEW BUSINESS**

#### Graduation Requests

Two graduation requests were submitted for review and approval. Additional information is available to the board members regarding each one.

- SSID #2120050543 - BAC/BEHS - Hardship Graduation
- SSID #2120911950 - BAC/NBHS - Hardship Graduation

- 2023-087- Motion made by Lisa Hodges, seconded by Linda Belcher, to approve the two graduation requests as presented. All members voted YES.

#### 2022-2023 Amended School Calendar

Requested was approval of the amended 2022-2023 traditional school calendar. The requirements for the student instructional year are: 1,062 hours of instructional time for students delivered on 170 student attendance days as required by KRS 158.070(1)(f). The amended calendar will be submitted to the Kentucky Department of Education by June 30, 2023, as required by 702 KAR 7:140(2)(3).

- As a result of sickness and low attendance in many schools, school was cancelled on November 22, 2022. The make-up day for the canceled day will be May 25, 2023. Preschool will not make this day up.
- As a result of weather, school was canceled January 31, 2023. The make-up day for this day will be May 26, 2023. Preschool will not make up this day.
  - As a result of weather (high winds), school was canceled on March 3, 2023. The make-up day for this day will be May 30, 2023.
- As a result of power outages within the county, school was canceled on March 6, 2023. The make-up day for this day will be May 31, 2023.

The last day for students is May 31, 2023. Closing day for teachers is June 1, 2023. High school graduations will take place on Sunday, June 4, 2023.

- 2023-088- Motion made by Nita Neal, seconded by Lisa Hodges, to approve the 2022-2023 Amended School Calendar as presented. All members voted YES.

### Summer Positions

- Eastside Middle School Principal Antone Towns requested to hire a summer clerical worker to answer the door and phones. Funding will come from Section 6 funds.
- Bullitt East High School Principal Nate Fulghum would like to hire two student clerical workers for the summer. The students will answer phones, accept deliveries, and do light clerical work. The positions will be funded with SBDM funds.
- Hebron Middle School Principal Chad Foster would like to hire a summer clerical worker to greet the public, answer phones, and do light clerical work. Funding will come from SBDM/Section 6 funds.
- Overdale Elementary School Principal Tonya Holt would like to hire a second student summer clerical worker to assist with answering phones and completing light clerical duties. Funding will come from SBDM funds.

2023-089- Motion made by Linda Belcher, seconded by Nita Neal, to approve the requests for summer positions as presented. All members voted YES.

### English Language Lead Teacher/Coordinator

Presented was a job description for the position of English Language Lead Teacher/Coordinator. The person in this district-level position will provide organization and coordination of the overall English Language Program related to curriculum, instruction, assessment, professional learning, and EL Family engagement. The position will be 187 days with 5 extended days.

2023-090- Motion made by Linda Belcher, seconded by Matt Mooney, to approve the EL Lead Teacher/Coordinator Position and Job Description as presented. All members voted YES.

### 1st Reading Policy Revision - 03.111 Medical Examination

Presented were two proposed changes to Board Policy 03.111 - Medical Examination under the section titled "Required Exam for Present Personnel." The purpose of these revisions is to clarify the Board's and employee's responsibilities when a "fit for duty" exam may be necessary. Board Counsel has reviewed the recommended revisions to the policy.

2023-091- Motion made by Matt Mooney, seconded by Nita Neal, to approve the 1st Reading of revised policy 03.111 as presented. All members voted YES.

### School Nutrition Staffing Requests for SY 23-24

In order to support internal operations in each school kitchen, requested are the following staffing hours/positions for the kitchen locations below. Labor analysis data has been collected each month at these locations during the 2022-23 school year and current "Meals Per Labor Hour" analysis supports these additions. Funding for these staffing additions will come from Fund 51: School Nutrition Services.

- Brooks Elementary - 3.5 cook/baker labor hours
- Crossroads Elementary - 2 cook/baker labor hours
- Freedom Elementary - 15 minutes of cook/baker labor
- Maryville Elementary - 3.75 cook/baker hours
- Overdale Elementary - 4-hour cook/baker position
- Hebron Middle - 2 cook/baker labor hours
- Eastside Middle - 1.5 cook/baker labor hours
- Mt. Washington Middle - 1.5 cook/baker labor hours

- Mt. Washington Elementary - 30 minutes of monitoring labor to be added based on staffing plan
- Overdale Elementary - 30 minutes of monitoring labor to be added based on staffing plan
- Maryville Elementary - 15 minutes of monitoring labor to be added based on staffing plan

All cook/baker labor hour increases to be posted internally.

2023-092- Motion made by Linda Belcher, seconded by Lisa Hodges, to approve the requests as summarized: 1 4-hour cook/baker position, 14.5 internal labor hours, and 1.25 hours monitoring labor increases as presented. All members voted YES.

#### Full-Time Counselor at NBHS

Assistant Superintendent Adrienne Usher requests to add a full-time counselor to the staffing at North Bullitt High School. This position will allow the school counselors to spend time with students for social and emotional support, planning, etc. instead of administrative duties and testing responsibilities. Funding will come from the General Fund.

2023-093- Motion made by Darrell Coleman, seconded by Matt Mooney, to approve the request for an additional full-time counselor at NBHS as presented. One member (Matt Mooney) voted Yes; Four members (Darrell Coleman, Linda Belcher, Nita Neal, and Lisa Hodges) voted NO. Motion failed.

#### Full-Time Counselor at BLMS

Assistant Superintendent Adrienne Usher requests to add a full-time counselor to the staffing at Bullitt Lick Middle School. The school currently has one full-time counselor and a 100-day counselor that is paid out of Title Funding. The rationale is that the addition will assist in providing equitable access for students, staff, and families to reduce barriers for learning. Funding will come from the General Fund.

2023-094- Motion made by Darrell Coleman, seconded by Matt Mooney, to approve the request for an additional full-time counselor at BLMS as presented. One member (Matt Mooney) voted Yes; Four members (Darrell Coleman, Linda Belcher, Nita Neal, and Lisa Hodges) voted NO. Motion failed.

#### Assistant Principal Position @CES

Assistant Superintendent Adrienne Usher requests to add an Assistant Principal to the staffing at Crossroads Elementary School. Rationale includes the need for behavioral, instructional, and mental health support for the school. Funding will come from the General Fund.

2023-095- Motion made by Darrell Coleman, seconded by Matt Mooney, to approve the request for an assistant principal position at CES as presented. One member (Matt Mooney) voted Yes; Four members (Darrell Coleman, Linda Belcher, Nita Neal, and Lisa Hodges) voted NO. Motion failed.

#### Assistant Principal Position @RES

Assistant Superintendent Adrienne Usher requests to add an Assistant Principal to the staffing at Roby Elementary School. Rationale includes the need for behavioral and mental health support for this TSI school. Funding will come from the General Fund.

2023-096- Motion made by Darrell Coleman, seconded by Matt Mooney, to approve the request for an assistant principal position at RES as presented. One member (Matt Mooney) voted YES; Three members (Darrell Coleman, Nita Neal, and Lisa Hodges) voted NO; Linda Belcher left the room to be counted absent. Motion failed.

### Half-Time Related Arts for MWES & PGES

Dr. Usher requests to add an itinerant 1/2-time Related-Arts teacher to be shared between Mt. Washington Elementary School and Pleasant Grove Elementary School. The rationale is due to the requirement that teachers are to be provided 250 minutes of planning time per week and to eliminate a necessary split between the current Related Arts teachers each instructional day. Funding will come from the General Fund.

- 2023-097- Motion made by Darrell Coleman, seconded by Matt Mooney, to approve the request for an itinerant 1/2 time Related-Arts teacher to be shared between MWES & PGES as presented. Four members (Darrell Coleman, Nita Neal, Lisa Hodges, and Matt Mooney) voted YES; Linda Belcher was absent. Motion carried.

### Half-Time Related Arts @FES

Dr. Usher requested to add a half-time Related-Arts teacher to the staffing at Freedom Elementary School. The addition will benefit efforts with character education and social and emotional learning, due to the increasing population of students in K, 4th, and 5th grades. Funding will come from the General Fund.

- 2023-098- Motion made by Darrell Coleman, seconded by Matt Mooney, to approve the 1/2-time Related Arts teacher at FES as presented. All members voted YES.

### 2023-24 Annual Pay Scales

Presented for approval are the Annual Pay Scales for FY 2024. Changes to the pay scale include a district-wide pay increase of \$2.00 per hour for classified staff and a 2% increase for certified staff, increases to the substitute teacher and guest teacher pay scales, the addition of the English Language (EL) Coordinator position (to include 5 extended days), the addition of Step 25 for certified and classified staff, and adjustments of school level extra duty stipends.

- 2023-099- Motion made by Linda Belcher, seconded by Nita Neal, to approve the proposed Annual Pay Scales for FY 2024 as presented. All members voted YES.

### 2023-2024 Tentative Budget

Submitted was the Tentative Budget for Fiscal Year 2024. The summary by fund is shown below:

General-Fund 1	\$146,614,335.72
Grants-Fund 2	\$ 10,372,385.63
Capital Outlay-Fund 310	\$ 1,186,748.00
Building-Fund 320	\$ 13,644,710.62
Food Service-Fund 51	<u>\$ 8,207,044.12</u>
<b>Total</b>	<b>\$180,025,224.09</b>

Any changes to the Tentative Budget will be made and presented with the Working Budget in September.

- 2023-100- Motion made by Lisa Hodges, seconded by Nita Neal, to approve the 2023-2024 Tentative Budget as presented. All members voted YES.

### School Activity FY 2024 Budgets

Presented are the Principals' Combined Budgets for FY 2024 for all schools. Per Redbook requirements, the Board of Education must approve the school activity budgets for the upcoming school year by the end of May.

- 2023-101- Motion made by Linda Belcher, seconded by Matt Mooney, to approve the school activity budgets for the upcoming school year. All members voted YES.

2023-2024 Professional Development Plans

Presented are the 2023-2024 Professional Development Plans for all Bullitt County schools. They have been reviewed by the Assistant Superintendent.

**For review and comment only.**

2023-2024 District Professional Development Plan

The 2023-2024 District Professional Development Plan provides a plan and snapshot of professional learning opportunities offered by and through the district in collaboration with state and local educational agencies. All professional learning opportunities are aligned with district needs assessments specific to the District Improvement Plan and federal funds, as appropriate. This plan is also subject to change based on new offerings and/or needs that occur through the continuous improvement process.

2023-102- Motion made by Lisa Hodges, seconded by Linda Belcher, to approve the 2023-2024 District Professional Development Plan as presented. All members voted YES.

**RECESS REGULAR SESSION OF THE  
BULLITT COUNTY BOARD OF EDUCATION MEETING**

2023-103- Motion made by Linda Belcher, seconded by Nita Neal, to recess the meeting. All members voted YES.

**SPECIAL MEETING OF THE BULLITT COUNTY SCHOOL DISTRICT FINANCE CORPORATION  
CALL TO ORDER**

The May 22, 2023 special meeting of the Bullitt County School District Finance Corporation was called to order by Corporation President Darrell Coleman.

**ADOPT THE AGENDA**

**BCSDFC-2023-001** - Motion made by Linda Belcher, seconded by Lisa Hodges, to adopt the agenda as presented. All members voted YES.

Deed of Easement - City of Mt. Washington, Pump Station @PGES

Requested was approval of a Deed of Easement for the City of Mt. Washington to access a pump station located at Pleasant Grove Elementary School. This deed was prepared and reviewed by Board Attorney Eric Farris.

**BCSDFC-2023-002**- Motion made by Linda Belcher, seconded by Lisa Hodges, to approve the Deed of Easement as presented. All members voted YES.

**ADJOURNMENT**

**BCSDFC-2023-003**- Motion made by Lisa Hodges, seconded by Nita Neal, to adjourn the special meeting of the Bullitt County School District Finance Corporation. All members voted YES.

**RECONVENE REGULAR MEETING OF THE BULLITT COUNTY BOARD OF EDUCATION**

2023-104- Motion made by Nita Neal, seconded by Linda Belcher, to resume the regular meeting of the Bullitt County Board of Education. All members voted YES.

**ADJOURNMENT**

2023-105- Motion made by Lisa Hodges, seconded by Linda Belcher, to adjourn at 7:00 p.m. All members voted YES.

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CHAIR

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SECRETARY