

**BULLITT COUNTY PUBLIC SCHOOLS
1040 HIGHWAY 44 EAST
SHEPHERDSVILLE, KY 40165**

REGULAR MEETING OF THE BULLITT COUNTY BOARD OF EDUCATION

**May 23, 2022
5:00 PM**

MINUTES OF RECORD

The Bullitt County Board of Education met at the Frank R. Hatfield Administrative Center, 1040 Highway 44 East, Shepherdsville, Kentucky, 40165, at 5:00 PM on May 23, 2022, with the following members present:

Attendance Taken at 5:00 PM:

- | | | |
|-----------------------|-------------------------|-------------------------|
| (1) Ms. Linda Belcher | (2) Mrs. Nita Neal | (3) Mrs. Debby Atherton |
| (4) Mrs. Lisa Hodges | (5) Mr. Darrell Coleman | |

CALL TO ORDER

The May 23, 2022, regular meeting of the Bullitt County Board of Education was called to order at 5:00 p.m. by Board Chairperson Debby Atherton.

ADOPT THE AGENDA

2022-089- Motion made by Nita Neal, seconded by Linda Belcher, to adopt the agenda with the following changes:

- Add to PRESENTATIONS (to follow the 2022 FRED Award) – THRIVE Academy
- Move Special Recognition of Kentucky School Resource Officer of the Year - George Thurman up to follow Reminder to Register to Address the Board

All members voted YES.

PRESENTATIONS

- Board member Darrell Coleman led the audience in The Pledge of Allegiance and reviewed the Board Team Commitments:

To improve our effectiveness, the Board Team for Bullitt County Schools commits to:

1. Maintain primary focus on student learning.
 2. Continuously review, define, and work toward district goals.
 3. Listen to each other, speak freely, work and learn together, and support one another.
 4. After careful deliberation, support the majority's decision regarding shared goals for continuously improving district-wide student learning.
 5. Agree to disagree respectfully.
 6. Delegate implementation of Board decisions to Superintendent and Leadership Team.
- Communications Director Kali Ervin reminded anyone wishing to address the Board of the guidelines and to register if not already done so.
 - Safe Schools Director Sarah Smith gave special recognition of Bullitt County Sheriff's Deputy George Thurman for being named Kentucky School Resource Officer of the Year.
 - Kali Ervin congratulated the following students and groups:

- State STLP Achievements - At the State STLP event on April 20th, BCPS had several students and student groups experience success on the state level:
 - Reece Caswell** from Eastside earned 2nd place in the NKU Mobile App Challenge (EMS STLP Sponsor: Tiffany Walker)
 - Pleasant Grove Elementary earned 2nd place in Cinemania

Nate Enriquez	Nora Holden	Jenna Stanton	Summer Holland	Jack Clark	Kierney Wilks	Bella Vice	
Dacey Thomas	Alijah Middleton	Kenton Watson	Wells Melton	Addilynn Powell	Malachai Waters	Maddox Harbin	Teagan Murphy
Ethan Vincent	Aubree Wood	Layla Alvey	Zoe Rodgers	Claire Kleinhenz	Reagan Strider	Kathryn Atcher	Lucas Cook
Olivia Mayfield	Claire Barger	Maddie Vanover	Campbell Brown	Ella King	Weston Sego	Lily Masterson	PGES STLP Sponsor:
Ty Crain	Ethan Wolff	Sawyer DeBlasi	Beau Ringo	Emma Embry	Addy Fentress	Quinn Keown	Alison Egan

- Roby Elementary School took home 1st Place in the Robotic Line Challenge: Student Members: **Zachary Maurmeier, Easton Henon, Cayson McCullough, and Wyatt Waddell** (RES STLP Sponsor: Emily Hunt)
 - Special Recognition - Parent Volunteer: Wes Hunt
- State FBLA Achievements
 - Bella Struck, BEHS- Second Place in Marketing
 - Emily Haddaway & Mason Gauthier, BEHS - Second Place in Website Design
 - Tyler Wheatley, BEHS - Second Place in Insurance and Risk Management
 - Jack Binkley, BEHS - First Place in Help Desk
 - Ethan Davis, Will Brangers, & Colin Elder, BEHS - First Place in Business Planning
 - Jason Lin, BCHS - First Place in Business Calculations

• Hebron's State Odyssey of the Mind Achievements

Odyssey of the Mind is an international creative problem-solving program that engages students by allowing their knowledge and ideas to come to life in an exciting, productive environment. Think of it as Future Problem Solving meets the Theatrical Arts.

These Hebron students received 5 long-term problems in early September and then they chose which problem(s) to take on. They had 5 months to solve the problem they chose and to create an 8-minute skit, complete with props and stage design. At the state competition in March, they performed their 8-minute skit and competed in a spontaneous problem solving activity.

One of Hebron's Odyssey of the Mind teams placed third at the state competition and were also recommended to advance to the international competition.

Odyssey of the Mind Team Student Members: **Sophia Raymer, Bailey Green, Lydia Gabbart, Brayden Napper, and Rylin Wall**

Sponsor: Kimberly Minter

• Teaching & Learning Pathway / Grow Your Own Program

Assistant Superintendent Adrienne Usher introduced four students that participated in the Teaching & Learning Pathway / Grow Your Own Program. As a surprise, each was awarded a \$3,000 check for tuition from the Grow Your Own Grant to continue their education to become a teacher. The students were: Serenity Honadel, Selena Santillan (NBHS), Mary McCoy (NBHS), and Tori Bell (BEHS).

- 2022 FRED Award of Bullitt County

Safe Schools Director Sarah Smith announced the winner of the 2022 Fred Award – Mr. Richard Warner of Freedom Elementary School.

- THRIVE Academy

Assistant Superintendent Adrienne Usher introduced Ms. Terri Lewis who shared information about the THRIVE Academy for the 2021-2022 school year. The Academy had 49 new teachers with zero years of experience to provide assistance for the first year on the job.

- Special Recognition for Dr. Mary Ann Cahill, Bellarmine University

Adrienne Usher thanked Dr. Mary Ann Cahill and honored her for all her time in the classrooms training our teachers for the last seven years.

- Mrs. Cate Noble Ward of Studio Kremer Architects gave a construction update on the New East End Elementary School (OMES).

- Drug-Free Communities and Project AWARE Grants Progress Report

The Safe and Drug-Free Schools Department shared information about the various programs and services provided during the past school year.

COMMUNICATIONS

Audience Comments

- Community member Steven Phelps, representing a group of homeowners known as the South East Bullitt Community, spoke about the need for a traffic signal on Highway 245 at Audubon Drive due to the heavy traffic in the area. The group feels with the support of the school board, approval of a traffic signal is more likely in the interest of student safety for those attending Bernheim Middle School.

Superintendent's Report

2021-2022 Classified Retirees

Congratulations to the Classified Retirees for the 2021-2022 school year:

Name	Job Class	Location	Years of Service
Lisa Miles	INSTRUCTIONAL TUTOR	MT. WASHINGTON MIDDLE	13
Jackie Liner	BUS DRIVER	BUS GARAGE	7
Theresa Hobbs	LIBRARY MEDIA CLERK	NORTH BULLITT HIGH SCHOOL	15
Carolyn Lesch	COOK/BAKER	NORTH BULLITT HIGH SCHOOL	8
Tony Ashbaugh	PARTS CLERK	BUS GARAGE	14
Pascal Bailey	DATA MANAGER	EASTSIDE MIDDLE	14
Sharon Withers	COOK/BAKER	EASTSIDE MIDDLE	24
Brian Hasty	HVAC TECHNICIAN	MAINTENANCE SHOP	9
Joe Stottman	HVAC TECHNICIAN	MAINTENANCE SHOP	26
Julie Foster	INSTRUCTIONAL ASSISTANT	BULLITT CO DAY TREATMENT CTR	10
Theresa Hall	CUSTODIAN SWEEPER	OVERDALE ELEMENTARY SCHOOL	36

Patricia Carter	SPECIAL EDUCATION INSTRUCTIONAL ASSISTANT	NORTH BULLITT HIGH	29
James Fuqua	CUSTODIAN SWEEPER	BULLITT LICK MIDDLE	6
Dena Sutton	INSTRUCTIONAL ASSISTANT	FREEDOM ELEMENTARY	20
Glenda Wright	INSTRUCTIONAL ASSISTANT	LEBANON JUNCTION ELEMENTARY	29
Cathy Grant	COOK/BAKER	MARYVILLE ELEMENTARY	3
Janet Lester	COOK/BAKER	BULLITT LICK MIDDLE	21
Carolyn McClintock	CLERICAL ASSISTANT	OVERDALE ELEMENTARY SCHOOL	36
Debbie Thornton	SECRETARY/BOOKKEEPER	ZONETON MIDDLE	9
Sandy Veatch	CLERICAL ASSISTANT	BERNHEIM MIDDLE	17
Michael Sapp	CUSTODIAN SWEEPER	ROBY ELEMENTARY	9
Etta Thompson	DATA MANAGER	BULLITT EAST HIGH SCHOOL	24
Bralinda Farris	SCHOOL FOOD SERVICE MANAGER/BOOKKEEPER	EASTSIDE MIDDLE	28
Debra Hinton	SCHOOL FOOD SERVICE MANAGER/BOOKKEEPER	CROSSROADS ELEMENTARY	11
Richard Eisenback	CUSTODIAN	BULLITT LICK MIDDLE	25

2021-2022 Certified Retirees

Congratulations to the Certified Retirees of 2021-2022

Name	Position	School	Years
Barbara Turner	Elementary Teacher	Brooks Elementary School	35
Ruth Esterle	Director of Pupil Personnel	Central Office	33
Elizabeth L. Hart	Primary Classroom Instructor	Overdale Elementary School	30
Dianna Jo Crawford	Librarian	Lebanon Junction Elementary School	29
Jan Stone	District Assessment Coordinator	Central Office	30
Sonya Gillenwater	2nd Grade Teacher	Mt. Washington Elementary School	28
Mary Beth Raque	Exceptional Child Instructor	Mt. Washington Elementary School	26
Monty Edwards	Homebound Teacher	District Wide	26
Lois Montgomery	Elementary Teacher	Roby Elementary School	26
Dana R. Brown	Principal	Overdale Elementary School	26
Christopher Logan	High School Instructor	North Bullitt High School	25
Kathy Fleming	Math Teacher	Eastside Middle School	23
Leesa Foster	Elementary Teacher	Freedom Elementary School	22
Carrie Compton	District Instructional Coach (Resource Teacher)	District Wide	21
Mary Parker	High School Teacher	North Bullitt High School	30
Tracy Miller	Elementary Teacher	Pleasant Grove Elementary School	22
Lee Miller	Elementary Teacher	Old Mill Elementary School	25
Sandra Macy	Exceptional Child Instructor	Eastside Middle School	17
Lynette Mason	Elementary Teacher	Crossroad Elementary School	25
Cara Puckett	High School Teacher	Bullitt Central High School	27
Alisa Watkins	High School Teacher	Bullitt Central High School	26
Anita Montgomery	High School Instructor	Bullitt Central High School	30

Other Items from the Board

(None)

CONSENT ITEMS

2022-090- Motion made by Nita Neal, seconded by Lisa Hodges, to approve Consent Items as presented, noting that all items have been studied with individual recommendations and rationale being provided prior to the meeting in the full Board packet on May 16, 2022, which is available online. All members voted YES.

Financial Reports

1. Balance Sheets for All Funds
2. Monthly Summary Report for Period 10
3. AP Check Reconciliation Register
4. Paid Invoice Report

Bids

1. Permission to Accept Bid - Mowing Services

Facilities Director Tony Roth requested the Board accept the bid from Bischoff Lawn Maintenance for the next year, with the option for two additional years. The bid is \$14,374.00 per cut. This is significantly higher due to the price of fuel and the labor market.

2. Garbage Truck & Containers

Facilities Director Tony Roth requested permission to accept the following bids:

1. Ryan Truck Sales (Dixon, MO) bid of \$325,000.00 for a 2021 Mack 40-yard front load garbage truck (delivered before 7/1/2022)
2. Nu-Life Environmental (Easley, SC) bid of \$93,480.00 for 60 8-year-old front loading containers (delivered before 7/1/22)

3. Permission to Solicit Bids - Pizza

The Department of School Nutrition Services requested permission to solicit bids for a pizza company that provides 7" fresh personal pizza that are on par with restaurant quality pizza for North Bullitt High School. Pizza must be whole grain rich and compliant with 9-12 grade-group NSLP nutritional guidelines providing at least two meat/meat alternatives and two-ounce equivalent grain. Complete proposals must include all recipes and nutritional information. Official advertisement will begin on Monday, May 30, 2022 and will run for 10 consecutive days. The deadline for quote submission will be Friday, June 10, 2022 at 11:00 a.m. Awarding of the contract will be on June 10, 2022, pending June Board approval.

Travel

* All travel by commercial carrier is due to schedule/cost.

<u>School</u>	<u>Group</u>	<u>Date</u>	<u>Event</u>	<u>Location</u>	<u>\$</u>	<u>Travel by:</u>	<u>TRIP#</u>
BCHS	Boys Basketball	6/6-8/22	Georgetown College Basketball Camp	Georgetown, KY	-0-	Parents	12635
	Interested Students	6/17-26/22	Costa Rica: A Touch of the Tropics	San Juan, Costa Rica	\$3150	Commercial Airlines & Charter Buses	12640
BEHS	Girls Basketball	6/1/22	Anderson Co. H.S.	Lawrenceburg, KY	-0-	Miller	12718
		6/2/22	Owensboro Catholic H.S.	Owensboro, KY			12717
		6/13-15/22					
		6/20//22	Campbellsville University	Campbellsville, KY			12714
		6/22-23/22					
			Mercer Co. H.S.	Harrodsburg, KY			12716
			Murray State University	Murray, KY			12715

	Boys Basketball	6/2/22 6/5-7/22 6/10-11/22 6/16/22 6/21/22	New Albany H.S. Transylvania University Team Camp Western Kentucky University Team Camp New Albany H.S. Summer Games Scottsburg H.S.	New Albany, IN Lexington, KY Bowling Green, KY New Albany, IN Scottsburg, IN	-0- \$225 \$150 -0- -0-	BOE Vans Miller BOE Vans Miller BOE Vans	12711 12719 12720 12712 12710
NBHS	Basketball Team	6/5-7/22	Transylvania Basketball Camp	Lexington, KY	\$200	Miller	12652
	Volleyball	7/29-31/22	Bluegrass State Games	Lexington, KY	-0-	Parents	12726
	JROTC	6/9-13/22	Cadet Leadership Course	Wendell Ford Training Center, Greenville, KY	-0-	Miller	12657
	FFA	7/11-15/22	FFA Leadership Training Camp	Hardinsburg, KY	\$50	BOE Van	12703

Minutes

- April 25, 2022 - Regular Meeting - Monthly Business Meeting
- May 4, 2022 - Special Meeting - Architect
- May 9, 2022 - Regular Meeting - Work Session

Human Resources

1. Leaves of Absence Requests

Jenna Blain - Teacher - Lebanon Junction Elementary - Ms. Blain requested leave without pay for the dates of April 19th - April 21st, 2022. She has used all available accrued leave time.

Hope Blanken - Teacher - Maryville Elementary - Ms. Blanken requested leave without pay for the date of April 27th and May 9th, 2022. She has used all available accrued leave time.

Brittany Brown - Cook/Baker - Pleasant Grove Elementary - Ms. Brown requested leave without pay for the dates of April 29th and May 9th, 2022. She has used all available accrued leave time.

Tina Bryant - Instructional Assistant - Overdale Elementary - Ms. Bryant requested leave without pay for the date of May 5th, 2022. She has used all available accrued leave time.

Carol Castello - Tutor - Shepherdsville Elementary - Ms. Castello requested leave without pay for the dates of April 18th - May 23rd, 2022. She has used all available accrued leave time.

Ashley Craig - Instructional Assistant - Roby Elementary - Ms. Craig requested leave without pay for the date of May 2nd, 2022. She has used all available accrued leave time.

Amanda Fitz - Teacher - Overdale Elementary - Ms. Fitz requested leave without pay for the date of April 29th, 2022. She has used all available accrued leave time.

Emily Haire - Teacher - Old Mill Elementary - Ms. Haire requested leave without pay for the dates of April 25th and May 3rd, 2022. She has used all available accrued leave time.

Kristin Hawkins - Teacher - North Bullitt High School - Ms. Hawkins requested leave without pay for the dates of April 15th, April 25th, April 29th and May 5th, 2022. She is using FMLA.

Chad Laswell - Teacher - North Bullitt High School - Mr. Laswell requested leave without pay for the dates of April 21st and April 22nd, 2022. He is using FMLA.

Casey Lyvers - Instructional Assistant - Freedom Elementary - Ms. Lyvers requested leave without pay for the dates of May 4th, 5th and May 9th, 2022. She has used all available accrued leave time.

Jessica McNeese - Cook/Baker - Mt. Washington Elementary - Ms. McNeese requested leave without pay for the dates of April 15th and April 25th, 2022. She has used all available accrued leave time.

Cynthia Morris - Instructional Assistant - BAC - Ms. Morris requested leave without pay for the dates of April 22nd and April 25th, 2022. She has used all available accrued leave time.

Joyce Morris - Cook/Baker - Mt. Washington Elementary - Ms. Morris requested leave without pay for the date of May 5th, 2022. She has used all available accrued leave time.

Crystal Slaughter - Cook/Baker - Bullitt Lick Middle School - Ms. Slaughter requested leave without pay for the date of April 19th, 2022. She has used all available accrued leave time.

Pamela Shouse - Cook/Baker - Bullitt Central High School - Ms. Shouse requested leave without pay for the dates of April 26th - 28th and May 16th, 2022. She has used all available accrued leave time.

Angie Wales - Tutor - Lebanon Junction Elementary - Ms. Wales requested leave without pay for the dates of April 13th and May 4th, 2022. She has used all available accrued leave time.

2. Entry of the Employment Records in the Minutes of Record

Employment records for both the certified and classified personnel for the period of **April 2022** through **May 2022** were submitted for the Board's information and inclusion in the minutes of this meeting.

3. Full-Time Emergency Certification - CA-4F

This application for Full-Time Emergency Certification - CA-4F is for teachers of specific areas of shortage in order to fill unanticipated vacant teacher positions, which may occur prior to the opening of the 2022-2023 school year.

Contracts

1. PSST Agreements 2022-2023

The district utilizes PSST, a software and development firm, to provide various software programs to support integration within various systems such as MUNIS: KEEIS Consortium Membership (\$6,858.00), Absence Management Integration Subscription (\$15,658.00), Affordable Care Act (ACA) Subscription (\$9,652.00), Professional Services Miscellaneous (\$6,470.00), KEEIS Silver Support Plan (20 Hours) (\$3,509.00), and ACA Track Notification Services - Bulk Print Option (\$5,769.00). Requested was renewal of these agreements.

2. BCATC Principal Reimbursement MOA and Contract

Presented was the Memorandum of Agreement and Contract with the Kentucky Department of Education for reimbursement of a portion of the ATC Principal salary. The reimbursement amount for FY 23 is \$71,635. A component of this agreement is for Bullitt County Public Schools to provide a teaching position with the employee remaining under the authority of KDE.

3. Department of Juvenile Justice MOA

Presented was the yearly request for approval of the Memorandum of Agreement with the Department of Juvenile Justice (DJJ) for the Day Treatment Program at the Bullitt Alternative Center for fiscal year 2022-2023. The information shows financial support to be utilized if approved.

4. FRYSC AmeriCorps Program - BEHS

This Memorandum of Understanding from the FRYSC AmeriCorps Program is for the Bullitt East High School Youth Service Center to hire a Youth (over 17) to work in the Youth Service Center. This allows the student to gain valuable work experience and help the YSC Coordinator with activities throughout the 2022-23 school year. Erin Emington White, BEHS YSC Coordinator, will supervise the worker. The worker will receive a small salary through the year and an education award upon completion of the school year.

5. B.C. Health Department - Hepatitis B Vaccination

This contract with the Bullitt County Health Department allows the vaccination series for Hepatitis B to be offered to district employees as in the past. As a cost-saving measure, the district will pay for serum and injection at the time of service. Funding for this provision is included in the health services budget for the upcoming school year.

6. Health Department Business Associate Agreement

To facilitate the exchange of services and confidential information between the Bullitt County Public School and the Bullitt County Health Department, a Confidentiality Agreement is necessary. This Agreement confirms the parties' adherence to the privacy requirements of the federal Health Insurance Portability and Accountability Act of 1996 (HIPAA). This contract remains unchanged from the 2017 review by Eric Farris.

7. Independent Nurse Service Contracts

Presented were contracts with Independent Nurse Contractors for the 2022-2023 school year. A blanket agreement is needed to meet all requests for health services in a timely manner. These guidelines are set within KRS 156.502 (Health Services in School Setting). The contracts are developed within the scope of practice for an RN and LPN licensure. The cost of the service will not exceed the budget allowance as designated in the health service budget for the upcoming school year.

8. Temporary Nursing Services for Out-of-State Field Trips

Presented was a blanket contract for nursing services to be available if health services are required for students that are out of state on school-sponsored trips and the determination regarding the states' delegation requires licensed medical services. Board approval will allow the District Health Coordinator to contract with out-of-state nursing agencies when necessary. This contract was developed and recommended by Eric Farris.

9. Automated External Defibrillator (AED) Program

Presented was a Memorandum of Agreement with Dr. Madison Ryle to serve as medical director for the AED program in Bullitt County Public Schools. There is no cost associated with this agreement per discussion with Dr. Ryle.

10. Kay Bryant Engagement Letter & Contract Agreement

This engagement letter allows Kay Bryant to assist the District's Finance Department in year-end close and closing construction projects. The district has utilized Kay's services the past two years with the same contract language.

11. Hope Collaborative Partnership MOU

Requested was approval for the district to work with the Hope Collaborative by partnering with this agency to provide mentor programs in all schools in Bullitt County. The desire of this agreement is to place caring, competent and consistent adults in the lives of students through a mentorship program and offer them participation in enriching small group mentoring activities that improve their academic performance and social skills.

12. Superintendent's Contract

Presented for private review was the contract for Superintendent Dr. Jesse Bacon. It will be made public once the terms have been approved by both parties. The contract will be effective July 1, 2022 and extends through June 30, 2026. The draft reflects the result of Board discussion, evaluation of the Superintendent and comparison of terms to districts of similar size and characteristics.

13. Copier Lease - ProSource (Revision)

A lease agreement with ProSource was presented at the April 26, 2022 Board meeting and approved. However, the lease payment should be \$9,487.00 per month not \$9,461.00 a month. A revised agreement was submitted.

14. KECSAC MOA

This Memorandum of Agreement with the Kentucky Educational Collaborative for State Agency Children (KECSAC) is for the Bullitt Alternative Center/Spring Meadows and provides information related to the operation and distribution of State Agency Children's Funds for the delivery of educational services to BAC and Spring Meadows for July 1, 2022 through June 30, 2023.

Permission to Accept Donations/Grant Funding

School/Program Receiving Contribution	Donor	Gift	Purpose	Value
Bullitt District Special Ed.	Clifton Oaks Care Center	Donation	High Lo Table to be used in special Ed. classrooms	\$2,500.00
Bullitt District	TIDES	Grant	Check for Next Generation Learning Challenges project for Portrait of a Graduate	\$10,000.00
Bullitt District	KY Innovative Learning Network Travel Grant	Grant	Grant for travel to look at Innovative Schools. Doing this through a Conference that has several of these schools presenting	\$2,500.00
Bullitt Central High School - Ag Dept.	KY FFA	Grant	Check to purchase new equipment	\$400.00
Maryville Elementary School	KEEN	Donation	Bikes donated to teach Kindergarten and first grade how to ride	\$5,000.00
Brooks Elementary School	Material Handling Systems	Donation	Check for Playground Equipment and repairs	\$10,000

Use of District Property Requests

1. Use of District Facilities by the Cabinet for Health and Family Services

The Salt River Area Office of the Cabinet for Health and Family Services requested permission to continue the use of district facilities from May 1, 2022 to April 30, 2023 as a shelter in the case of a local emergency and/or disaster. Facilities Director Tony Roth will be the contact person for the district.

2. NBHS by G3 Marketing - Basketball Camp

North Bullitt High School Basketball/Booster Club requested permission to allow G3 Marketing to coordinate a Kentucky Youth Basketball Camp at NBHS on Friday, June 3, 2022 from 1 p.m. to 4 p.m. The camp is for Bullitt County kids only.

Request to Alter District Property - EMS Concrete

Eastside Middle School requested permission for the PTSO, along with the city of Mt. Washington, to install concrete for light posts and benches around the walking track and a pad for students at pickup.

Options Unlimited Summer Program

The Department of Special Education in collaboration with Options Unlimited requested permission for the use of Bullitt Central High School by Option Unlimited during this coming summer. This program offers work transition services to Bullitt County high school students ages 16-21. Services will be provided Tuesday through Thursday for three weeks, beginning June 7, 2022 and ending June 23, 2022 from 9 a.m. to 12 p.m. This program will focus on job readiness skill development, to include self-advocacy, job exploration, work-based learning experiences, workplace readiness trainings, as well as receiving counseling on post-secondary opportunities. This program is at no cost to the student or family.

2022-2023 School Fundraisers

Each school submitted a list of fundraisers to be utilized if they so choose during the 2022-2023 school year.

2022 Kentucky Chamber Membership Renewal

The district has been a member of the Kentucky Chamber since May 2014. As a member, the district receives member discounts especially with Kentucky Employer's Mutual Insurance (KEMI). KEMI is the direct provider for Workers Compensation Insurance. The credit amount as a Chamber member is 10%. This is a significant savings on the premium amount. The membership amount is \$2,000 and offsets the savings discount.

Indirect Cost Rate

Presented was the 2022-2023 District Indirect Cost Rate for the Bullitt County Board of Education. Indirect costs are expenditures in support of a program that are not directly identifiable to that program. KDE calculates the allowable percentage that may be applied to grants so that districts may be reimbursed for a portion of the support expenses incurred. The non-restricted rate applies to the School Food Service program, ESSER, and GREER grant funding. The restricted rate may be applied to other grants, such as Title I, that exclude expenses for district administrative support. Each local board of education must approve to recover indirect costs. Effective July 1, 2022, the new indirect cost rates will be applied. The rates are as follows:

Non Restricted Indirect Cost Rate	10.52%
Restricted Indirect Cost Rate	1.49%

2022-2023 District Technology Plan

The District Technology Plan is shared with the Kentucky Department of Education each year. This year's plan is largely a continuation of the previous year's plan and was developed in partnership with the Digital Learning Coaches, Technology Department Staff, along with other district stakeholders. This document is designed to support district and state initiatives for the coming year. This plan is a living document that can be amended to reflect changing initiatives along the way. Utilizing strategic plan work within the district, efforts will continue to support personalized learning, the 1:1 Chromebook initiative for K-12, digital & online safety, school safety, and giving students the proper technology experiences for the future.

2022-23 Regular Salary, Coaching Supplements, & Automatic Payroll Authorization Deductions

Submitted for approval were the proposed 2022-2023 pay schedules for regular salary, coaching supplements and the Automatic Payroll Authorization deductions. The payroll schedule is approved each year for the upcoming fiscal year. Full-time personnel are paid over 26 payroll

checks. Most deductions are taken over all 26 payroll checks. Health insurance and American Fidelity deductions are only taken over 24 payroll checks; KASA is taken over 16 payroll checks.

UNFINISHED BUSINESS

(None)

NEW BUSINESS

Early Graduation Request - Claire Immerso

Presented was a Graduating Early packet for Claire Immerso, a junior at Bullitt Central High School. Claire is college ready and has exceeded the ACT benchmark requirements in all three categories of math, English, and reading. Claire will need to pass her classes for the current semester. Claire plans to enroll at Bellarmine University in the fall with a focus in neonatal nursing.

2022-091- Motion made by Darrell Coleman, seconded by Linda Belcher, to approve the Early Graduation request for Claire Immerso as presented. All members voted YES.

2021-2022 Amended School Calendar

Requested was approval of the amended 2021-2022 traditional school calendar. The requirements for the student instructional year are: 1,062 hours of instructional time for students delivered on 170 student attendance days as required by KRS 158.070(1)(f). The amended calendar will be submitted to the Kentucky Department of Education by June 30, 2022, as required by 702 KAR 7:140(2)(3).

As a result of inclement weather, school was cancelled on January 7, 2022. The make-up day for the cancelled day was February 21, 2022. The Professional Development day originally scheduled for February 21, 2022 was moved to May 24, 2022. School was dismissed two hours early on January 28, 2022 for weather. The district is not required to make up the two hours missed as a result of the shortened day, per 702 KAR 7:140(3)(2).

As a result of circumstances from the COVID-19 pandemic, January 6, 14, and 18, and February 3 and 4, 2022 were used as emergency Non-Traditional Instruction (NTI) days for the district. In addition, January 27 and 28, 2022 were used as emergency Temporary Remote Instruction (TRI) days for North Bullitt High School. The last day for students is May 20, 2022. Closing Day for teachers is May 23, 2022.

2022-092- Motion made by Nita Neal, seconded by Lisa Hodges, to approve the 2021-2022 Amended School Calendar as presented. All members voted YES.

Requests for Additional Clerical Hours

In order to ensure that all schools have up to an eight (8) hour front office receptionist available and accessible to all stakeholders during the school day, additional clerical hours are requested for the schools below, outside of the allocations in the 2022-2023 approved Staffing Plan. The justification for this request is that all schools are required to be open for eight hours, so there is a need to have a person dedicated to servicing stakeholders in a consistent, professional manner, that creates an inviting school atmosphere. The district also plans to research in-person training opportunities to provide targeted support to these school employees on customer service in order to continue to promote a positive school culture and climate.

- Lebanon Junction Elementary - 1 Hour
- Maryville Elementary - 1 Hour

- Nichols Elementary - 2 Hours
- Overdale Elementary - 1 Hour
- Zoneton Middle - 1 Hour

2022-093- Motion made by Linda Belcher, seconded by Nita Neal, to approve the request for additional clerical hours as presented. All members voted YES.

Request for Additional Team Leads - RES

Roby Elementary School Principal Dr. Hannah Scott requested the addition of four (4) Team Leads to facilitate the school's weekly PLC meetings and communicate information to the grade level staff. The district currently funds four (4) team lead stipends. Dr. Scott wishes to have a team leader for each grade level (K-5), special education, and special area. The supplement is \$340 and will be paid from Section 6 funds.

2022-094- Motion made by Linda Belcher, seconded by Nita Neal, to approve the request for additional Team Leads at Roby Elementary as presented. All members voted YES.

Additional Instructor II Position – RES

Roby Elementary School Principal Dr. Hannah Scott requested approval to add an Instructor II position to the school's staffing for the 2022-2023 school year. The person will assist in administering assessments, evaluations, and instruction to students. The position will be paid with ESSER and Title I funds.

2022-095- Motion made by Lisa Hodges, seconded by Linda Belcher, to approve the request to add an Instructor II position at Roby Elementary as presented. All members voted YES.

Title Change Request for Cook/Baker Position

Mr. Todd Crumbacker, Director of School Nutrition Services, requested permission to change the job title of "Full-Time Substitute School Food Service Cook/Baker" to "School Food Service Traveling Cook/Baker." The job description remains the same. The reason for the change is to provide a distinct difference between the traveling positions and the substitute positions. Also, by adding the word "traveling" to the job title it provides a more realistic description of the actual job responsibilities.

2022-096- Motion made by Nita Neal, seconded by Darrell Coleman, to approve the title change to School Food Service Traveling Cook/Baker as requested. All members voted YES.

New Middle School Assistant Athletic Director Position

Submitted for approval was a new job description for Middle School Assistant Athletic Director. If approved, the Director of Finance will seek approval for the position to be included in the 2022-2023 Salary Scale. It will be a school-paid position if the school chooses to utilize it.

2022-097- Motion made by Darrell Coleman, seconded by Linda Belcher, to approve the Middle School Assistant Athletic Director position as presented. All members voted YES.

Assistant Athletic Director to BMS Staffing Plan

Principal Katie Stephens of Bernheim Middle School requested to add the extra duty position to the school's current Staffing Plan. This position allows the Assistant Principal to be able to focus on the students' instructional needs. Payment of \$2,500 for this position will be paid from Section 6 Funds.

2022-098- Motion made by Darrell Coleman, seconded by Linda Belcher, to approve the Bernheim Middle School request to add a Middle School Assistant Athletic Director to its current Staffing Plan. All members voted YES.

Sanitation Engineer Job Description

Presented was the Sanitation Engineer (Garbage Truck Driver) job description and a request to align the position with the Maintenance III pay scale. The reasons for this request are:

1. The person will be required to have a class B CDL license.
2. The person will work a non-typical work day, either 2-10:30 a.m. or 3-11:30 a.m.

The individual hired for this position will work a 12-month contract and at times not driving the garbage truck, will assist the maintenance department where needed and keep the truck in good operating condition.

2022-099- Motion made by Linda Belcher, seconded by Darrell Coleman, to approve the job description for the Sanitation Engineer as presented. All members voted YES.

2022-2023 Application of Waiver (Pupil Attendance) & MOU

The Kentucky Board of Education has released a waiver application to districts to request a waiver under KRS 156.160(2)(a) of Section 1, subsections (1) and (4) of 702 KAR 7:125 related to Pupil Attendance. Bullitt County Public Schools is requesting a waiver utilizing the program model allowing students to be enrolled in a fulltime virtual course loan while maintaining enrollment in their home school with a secondary enrollment in BVLA for Grades 2-12. Approval was requested for waiver submission and entering into a MOU with the Kentucky Department of education bound by terms, conditions, agreements, and assurances within waiver application.

2022-100- Motion made by Nita Neal, seconded by Lisa Hodges, to approve the 2022-2023 Application of Waiver request as presented. All members voted YES.

2022-2023 Professional Development Plans

Presented for the Board's review were the 2022-2023 Professional Development Plans for all Bullitt County schools. They have been reviewed by the Assistant Superintendent. No action was required by the Board.

Request to Continue Transportation Stipend

Transportation Director David Phelps requested the Board to approve the \$50 stipend for Transportation Bus Drivers and Monitors be continued for the 2022-2023 school year. The study shows that sick and personal day absences were reduced for the same time frame from 9.28 average per driver in the 2018-19 and 10.68 in 19-20 school years to 8.65 for the 2021-2022 school year. This saves the county the cost of replacement drivers for those days and may very nearly offset the cost of the stipend if responsibly applied to the 2023 FY budget. This measure will also have a valuable impact on retention, recruitment, and quality of service available to the students of BCPS. It will assist in bringing daily fluidity to the functionality of the schools' AM and PM processing in an extremely difficult labor market.

2022-101- Motion made by Darrell Coleman, seconded by Debby Atherton, to approve the request to continue the stipend for Transportation's bus drivers and monitors as presented. All members voted YES.

Resolutions for Waiver Requests

Chief Operations Officer Tom Brillhart requested the Board's approval for the following Resolutions for Waiver:

- Sale of Surplus Property for KYTC Right of Way:

A waiver from the Kentucky Board of Education to 702 KAR 4:090 Section (1), Disposition of Real Property (3) which requires receipt of fair market value "which shall be determined by an appraisal from a certified general real property appraiser commissioned by the school district."

• Disposition by Permanent Easement:

A waiver from the Kentucky Board of Education to 702 KAR 4:090 Section 2, Disposition of Easement (2)(c) which requires "receipt of fair market value as determined by an appraisal from a certified general real property appraiser commissioned by the school district."

These waivers will be voted on by the Kentucky Board of Education on June 8, 2022.

- 2022-102- Motion made by Linda Belcher, seconded by Lisa Hodges, to approve the two Resolution for Waiver Requests as presented. All members voted YES.

Contract Extension - Berniece Nyarko

Chief Operations Officer Tom Brillhart requested an extension of Social Worker Berniece Nyarko's employment contract for up to 10 additional extended days to be completed prior to June 15, 2022. There were a large number of investigations received in the month of May and the additional time is necessary to complete them. Funds will come from the General Fund.

- 2022-103- Motion made by Darrell Coleman, seconded by Lisa Hodges, to approve the extension of Berniece Nyarko's contract as presented. All members voted YES.

School Activity FY 2023 Budgets

Presented were the Principals' Combined Budgets for FY 2023 for all schools. Per Redbook requirements, the Board of Education must approve the school activity budgets for the upcoming school year by the end of May.

- 2022-104- Motion made by Lisa Hodges, seconded by Nita Neal, to approve the school activity budgets for the upcoming school year. All members voted YES.

2022-23 Annual Pay Scales

Presented for approval were the Annual Pay Scales for FY 2023. The following are additions/changes to the scales:

1. District-wide pay increase of 3.00% added
2. Added Step 24 to the scale
3. Added Air Rifle stipend (Bullitt Central)
4. Increased the extended days for the ATC Principal from 41 days to 53 days
5. Updated Step 1 through Step 6 on bus driver scale to reflect stepped amounts
6. Added sanitation driver
7. Added Wellness Club Sponsor (OMES)- donation paid
8. Added Assistant Athletic Director (Middle Schools) - school paid
9. Adjusted the ASE Certified Mechanic scale

- 2022-105- Motion made by Linda Belcher, seconded by Lisa Hodges, to approve the proposed Annual Pay Scales for FY 2023 as presented. All members voted YES.

2022-2023 Tentative Budget

Submitted was the Tentative Budget for Fiscal Year 2023. The summary by fund is shown below:

General-Fund 1	\$137,239,078.48
Grants-Fund 2	\$ 9,390,793.50
Capital Outlay-Fund 310	\$ 1,186,748.00

Building-Fund 320	\$ 13,644,710.62
Food Service-Fund 51	\$ 7,178,039.55
Total	\$168,639,370.15

For each fund, the revenues equal the budgeted expenses. The Fund 1 contingency is above the minimum contingency required by the state of 2%. Departmental budgets have been reviewed and many have been reduced from the Draft Budget requests. The budget allows the District to continue staffing below cap size and maintain the Instructional Coaches, Instructional Tutors, College Career Coaches, and the Data Managers. The budget contains funds to add a 3.00% across-the-board raise on the pay scales and the continued funding for SBDM allocations at 3.5% of the SEEK base per pupil amount.

In the General Fund, salary and fringes as budgeted account for approximately 79.83% of the General Fund budget, excluding on-behalf payments.

Some areas to note are:

1. Kentucky Teacher Retirement System match is an unfunded mandate. The Employer Match has reached the maximum contribution of 3%. The total general fund cost for KTRS Employer Match is approximately \$1,700,000.
2. Three buses are budgeted.
3. This budget also includes on-behalf payments in the budget, which reflect an estimate of the amounts paid on behalf of the district by the state for Kentucky Teachers Retirement, Technology, and Health Insurance.
4. Budget reflects the slight decrease in CERS employer contributions from 26.95% to 26.79%. Fund 400 is included for informational purposes only and is not included in the total Tentative Budget amount.

Any changes to the Tentative Budget will be made and presented with the Working Budget in September.

2022-106- Motion made by Nita Neal, seconded by Lisa Hodges, to approve the 2022-2023 Tentative Budget as presented. All members voted YES.

EXECUTIVE SESSION

2022-107- Motion made by Lisa Hodges, seconded by Nita Neal, to recess regular session and enter Executive Session as authorized by: 1. KRS 61.810(1)(c) - pending litigation; 2.KRS 61.810(1)(b) to discuss the future acquisition or sale of real property by a public agency, but only when publicity would be likely to affect the value of a specific piece of property to be acquired for public use or sold by a public agency. All members voted YES.

RECONVENE REGULAR SESSION

2022-108- Motion made by Nita Neal, seconded by Linda Belcher, to exit executive session and resume regular session. All members voted YES. No action was taken in executive session.

ADJOURNMENT

2022-109- Motion made by Nita Neal, seconded by Linda Belcher, to adjourn at 7:07 p.m. All members voted YES.

CHAIRPERSON

SECRETARY