

**BULLITT COUNTY PUBLIC SCHOOLS
1040 HIGHWAY 44 EAST
SHEPHERDSVILLE, KY 40165**

REGULAR MEETING OF THE BULLITT COUNTY BOARD OF EDUCATION

**November 22, 2021
5:00 PM**

MINUTES OF RECORD

The Bullitt County Board of Education met at the Frank R. Hatfield Administrative Center, 1040 Highway 44 East, Shepherdsville, Kentucky, 40165, at 5:00 PM on November 22, 2021, with the following members present:

Attendance Taken at 5:00 PM:

- | | | |
|-----------------------|-------------------------|-------------------------|
| (1) Ms. Linda Belcher | (2) Mrs. Nita Neal | (3) Mrs. Debby Atherton |
| (4) Mrs. Lisa Hodges | (5) Mr. Darrell Coleman | |

CALL TO ORDER

Board Chairperson Debby Atherton called the November 22, 2021, regular meeting of the Bullitt County Board of Education to order at 5:00 p.m.

ADOPT THE AGENDA

2021-209- Motion made by Linda Belcher, seconded by Lisa Hodges, to adopt the agenda as presented. All members voted YES.

PRESENTATIONS

- Board member Linda Belcher led the audience in The Pledge of Allegiance and reviewed the Board Team Commitments.
- Communications Director Kali Ervin reminded anyone wishing to address the Board to please register. No one signed the register.
- Congratulations to:

1. Bullitt Lick Chess Invitational

Bullitt Lick held a Chess Invitational on November 6th with 106 students competing in the three round tournament. Some of the events were individual competitions and some were team based. Mrs. Ervin gave a Certificate of Recognition to the students listed below who achieved high placements at the tournament.

K-12 Unrated Placements:

1. Liam Boberg, EMS
2. Savvy Newman, BES
3. Kamdyn Greenwell, CGES

K-12 Rated Placements:

1. Noah Bennett, NBHS
2. Ayden Bloomer, NBHS
3. Wade Wilson, NBHS

K-5 Rated Placement:

2. Beckett Robel, PGES

K-12 Unrated Team Placements:

1. BES Team – Savvy Newman, Jason Lee

K-8 Rated Placements:

1. Barrett Armstrong, EMS
2. Taylor Zeneski, HMS
3. Cameron Morris, HMS

K-5 Rated Team Placements:

1. PGES Team – Beckett Robel, Emmet Cox, Savannah Grash, Max Dhrkop, Gentry Hardesty, Lincoln Manion, Aydan Skees, Charlie Lynn

K-8 Rated Team Placements:

1. HMS Team - Taylor Zeneski, Cameron Morris, Ava Greenwell, Ethan Stokley, Sophia Raymer, Waylon Welker, Shae Wilson, Asher Woosley, Matthew Wilson, Mark Bickett, Cordelia Kellie, Caiden Smith, Maddox Cadle, Emily Radford, Gracie Procter, Kylie Wise

K-12 Rated Team Placements:

1. NBHS Team - Noah Bennett, Ayden Bloomer, Wade Wilson, Jon Broughton, Scott Wilson, Calvin Fussell, Joseph McMullan, Caleb Baumgardner, Zachary Bayer, Jonathan Linton, Laylah Garner

K-8 Bughouse (2:2 competition):

1. The L Takers Team from EMS - Barrett Armstrong, Austin Klein

K-12 Bughouse (2:2 competition):

2. Team BAMS - Noah Bennett, Scott Wilson

2. School-Level Teachers of the Year

Congratulations to all the school-level winners of the honor of 2022-2023 Teacher of the Year. These individuals are invited to submit for District Teacher of the Year.

High	BCHS	Eden Gabbard	Elementary	BES	Alisha Anderson
	BEHS	Sarah Akridge		CGES	Alisah Bodner
	NBHS	Emily Knight		CES	Lauren Connor
Middle	BMS	Ashley Schell		FES	Gina Weber
	BLMS	Austin Synder		LJES	Paula Sidebottom
	EMS	Susan Carlisle		MES	Sheila Johnson
	HMS	Nancy Hutchins		MWES	Nicole Cooper
	MWMS	Lorie Watkins		NES	Renee Mayhew
	ZMS	Teresa Jagers		OMES	Amanda Gentry
Special Programs				OES	Paige Stevenson
	BAC	Dana Murphy		PGES	Jessica Borgelt
	ROC	Jammie Creek		RES	Allison Hayes
				SES	Whitney Voyles

- Mrs. Cate Noble Ward of Studio Kremer Architects gave a construction update on the New East End Elementary School (OMES).

COMMUNICATIONS

Audience Comments

(None)

Superintendent's Report

Superintendent Dr. Jesse Bacon spoke briefly about the following topics:

- Principal For A Day – Thank you to legislators Rep. James Tipton, Rep. Russell Webber, and Senator Mike Nemes for visiting Bullitt County Schools and shadowing the principal for a day. They participated in bus dismissal, cafeteria duty, classroom observations, PLC meetings, student discipline issues, and car rider lines. This opportunity opened the lines of communication for our public school system.
- KASA Regional Meeting will be held at Bernheim Forest on December 8th.
- Care Team personnel will be instrumental in developing the Student Advisory Teams with two students from each grade level from each high school.

- Discussions have started about plans for the existing Old Mill Elementary School building. Ideas and projects around the district are being collected in preparation for updating the District Facility Plan.
- Staff booster shots and vaccines will be available on December 3rd and 10th. More information will be sent out very soon for employees to take advantage of the opportunity.
- There will also be vaccination clinics available to students age 5-11 that will be held after school hours for any parent who wishes to vaccinate their child. This is completely optional and more information will be distributed as details are finalized.
- The Medical Advisory Team met last week and feels it is still too soon to make changes to the masking matrix. Cases show a slight increase and with the holidays coming up, it may be best to see if there is another spike in cases or if more students and families are vaccinated if cases decrease before making masks optional.

Other Items from the Board

- Linda Belcher shared an invitation from Vicki Downing who invited the board members to the Paroquet Springs Conference Centre Open House on December 9th.
- Ms. Belcher also asked for additional information regarding the Read-To-Achieve Grant and how this affects teachers in the year to come.

CONSENT ITEMS

2021-210- Motion made by Nita Neal, seconded by Linda Belcher, to approve Consent Items as presented, noting that all items have been studied with individual recommendations and rationale being provided prior to the meeting in the full Board packet on November 15, 2021, which is available online. All members voted YES.

Financial Reports

1. Balance Sheets for All Funds
2. Monthly Summary Report for Period 4
3. AP Check Reconciliation Register
4. Paid Invoice Report

Travel

* All travel by commercial carrier is due to schedule/cost.

<u>School</u>	<u>Group</u>	<u>Date</u>	<u>Event</u>	<u>Location</u>	<u>\$</u>	<u>Travel by:</u>	<u>TRIP#</u>
BCPS	VIP Club	1/31-2/3/22	CADCA National Forum	Washington, DC	-0-	BOE Van	12124
BES	5 th Grade	12/10/21	The Best Christmas Pageant Ever	Louisville, KY	\$16	Miller Transportation	12150
BCHS	Beta Club	1/9-11/22	State Beta Convention	Louisville, KY	\$170	Jefferson Transportation	12096
BEHS	Boys Basketball	11/23/21	BBB LCA Scrimmage	Lexington, KY	-0-	Miller	12114
		11/27/21	Watch WKU Game	Bowling Green	-0-	Miller	12141
		11/30/21	John Hardin H.S.	Elizabethtown, KY	-0-	Miller	12139 12140

BEHS		12/26-31/21	Fort Walton Beach Tourney	Fort Walton Beach, FL	\$175	Miller Transportation	12115
	Girls Basketball	12/27-31/21	Greenville High School	Greenville, TN	-0-	BOE Vans	12118
	Advanced Choir	2/2-5/22	KMEA All State	Louisville, KY	\$55	BOE Van	12155
EMS	Aviator Team	12/7/21	The Best Christmas Pageant Ever	Louisville, KY	\$25	Miller Transportation	12137
	Navigator Team	12/10/21	Stage One's The Best Christmas Pageant Ever	Louisville, KY	\$25	Miller Transportation	12151
HMS	Discovery School	12/9/21	Holocaust & Humanity Center / National Underground Railroad Freedom Center	Cincinnati, OH	\$15	Miller Transportation	12152
	Band Students	12/3/21	District 5 Honor Band Auditions	Louisville, KY	\$5	Miller	12154
MWES	4 th Grade	12/16/21	Stage One's The Best Christmas Pageant Ever	Louisville, KY	\$15	Miller Transportation	12142
MWMS	Band Students	12/3/21	Middle School District Band Audition	Louisville, KY	-0-	Miller	12153
	7 th Grade	12/14/21	The Best Christmas Pageant Ever	Louisville, KY	\$15	Miller Transportation	12169
NBHS	JROTC	12/11/21	Male High School	Louisville, KY	-0-	Miller Transportation	12121
PGES	1 st Grade	3/31/22	Stage One – Dragons Love Tacos	Louisville, KY	\$25	Miller Transportation	12134
ROC	BAMS	3/8-10/22	Spring Educational Offsite Experience	Mason, OH	\$350	Miller Transportation	12135
ZMS	8 th Grade	12/9/21	Stage One - Best Christmas Pageant Ever	Louisville, KY	\$15	Miller	12059
	Band Students	12/3/21	District 5 Honor Band Auditions	Louisville, KY	\$5	Miller	12154

Minutes

- October 18, 2021 - Work Session
- October 25, 2021 - Monthly Meeting
- November 8, 2021 - Work Session

Construction Items

1. BG-1 North Bullitt High School Roof Replacement

Presented was a BG-1 for the North Bullitt High School Roof Replacement in the amount of \$1,499,275.54. Funding for this project will be ARP ESSER funds.

Human Resources

1. Leaves of Absence Requests

Brook Bell - Teacher - Shepherdsville Elementary - Ms. Bell requested leave without pay for the dates of October 28th - November 18th, 2021. She is using FMLA.

Jenna Blain - Teacher - Lebanon Junction - Ms. Blain requested leave without pay for the dates of November 18th - December 17th, 2021. She is using FMLA.

Natalie Cecil - Instructional Assistant - Bullitt East High Schools - Ms. Cecil requested leave without pay for the date of October 11th, 2021. She has used all her available accrued leave time.

Diane Drury - Instructional Assistant - Maryville Elementary - Ms. Drury requested leave without pay for the date of November 4th, 2021. She has used all available accrued leave time. This is due to a worker's compensation injury.

Kelli Kruse - Teacher - Pleasant Grove Elementary - Ms. Kruse requested leave without pay for the dates of December 2nd, 2021 - January 12th, 2022. She is using 11 weeks and 2 days of FMLA.

Alura Maulden - Bus Driver - Transportation - Ms. Maulden requested leave without pay for the dates of November 16th, 2021 - February 16th, 2022. She is using FMLA.

Christina Minton - Teacher - Bullitt East High School - Ms. Minton requested leave without pay for the dates of October 25th - 26th, 2021. She has used all available accrued leave time.

Tara Mitchell - Bus Driver - Transportation - Ms. Mitchell requested leave without pay for the dates of October 22nd - November 5th, 2021. She has used all her available accrued leave time and does not qualify for FMLA.

Rebecca Todd - Teacher - Mt. Washington Middle School - Ms. Todd requested leave without pay for the dates of November 5th, 2021 - January 14th, 2022. She has no FMLA remaining.

2. Entry of the Employment Records in the Minutes of Record

Employment records for both the certified and classified personnel for the period of **October 2021** through **November 2021** were submitted for the Board's information and inclusion in the minutes of this meeting.

Contracts

1. Paroquet Springs Conference Centre - Preschool/Head Start Screenings

This contract with Paroquet Springs Conference Centre for April 11, 2022, is for the District-Wide Preschool/Head Start screening. This has been the venue for several years for this event. District staff would like to continue coordinating the recruitment of at-risk students. Preschool funds will cover the cost of this event.

2. Walgreens Pharmacy COVID-19 Vaccination Clinic

Presented was an opportunity for Bullitt County Public Schools to work with Walgreens Pharmacy to hold a COVID-19 Vaccination Clinic on the first two Fridays in December. The Moderna COVID booster as well as any part of the series will be offered to staff of the district. Eric Farris reviewed the agreement and Certificate of Liability insurance.

3. MOA for Karen Scheich, APRN for COVID-19 Vaccination Clinics

Presented was a Memorandum of Agreement for Karen Scheich, APRN to provide a Pfizer COVID vaccination clinic at BCPS high schools after school hours that is completely optional for parents who want to have their students vaccinated. Once the vaccine is available, scheduling will be confirmed. The professional liability certificates of those administering the vaccine are provided and have been reviewed by Joe Mills. This is a great opportunity for the younger student population as we continue to implement layered prevention strategies to prevent the spread of COVID.

Permission to Accept Donations/Grant Funding

School/Program Receiving Contribution	Donor	Gift	Purpose	Value
Crossroads Elementary Jaymee Clemens	Donors Choose	Donation	Problem solving STEM Kits	\$452.00
Crossroads Elementary Jaymee Clemens	Donors Choose	Donation	Rube Goldberg Chain Reaction Kits	\$370.00
North Bullitt High School/FFA Chapter	Kentucky FFA Foundation	Check	To prived students the opportunity to develop leadership skills.	\$776.67
Cedar Grove Elementary School - Archery Team	Hester Transmission Products	Check	Will be used to buy uniforms and supplies for the current Archery season	\$250.00
Cedar Grove Elementary School - Archery Team	English Law Group	Check	Will be used to buy uniforms and supplies for the current Archery season	\$250.00
Bernheim Middle School - Archery Team	JaniPro Service	Check	Will be used to buy uniforms and supplies for the current Archery season	\$400.00
Bernheim Middle School - Archery Team	End Tidal Anesthesia	Check	Will be used to buy uniforms and supplies for the current Archery season	\$500.00
Bernheim Middle School - Archery Team	Smith Concrete, LLC	Check	Will be used to buy uniforms and supplies for the current Archery season	\$250.00
Lebanon Junction Elementary - Archery	Bullitt Co. Rod & Gun Club	Check	Will help pay for team fees and supplies	\$500.00
Bullitt East High School	Community Foundation/Delta Dental	Donation Check	To be used for BEHS Project Unify	\$1,000.00
Bullitt Lick and Bernheim Middle Schools Tiffany Jenkins - YSC	Foresters	Donation	Check for Hygiene boxes, clothing and earbuds	\$2,000.00
Hebron Middle School Jake Mitchell	Peter Marsh Foundation	Donation	Check for Music Education supplies	\$1,000.00
North Bullitt High School YSC – Jennifer Lowe	Little Flock	Donation	For student/family needs – gift cards to order supplies/clothing	Up to \$1,000.00

Use of District Property Requests

1. BCHS by Joker Wrestling

Bullitt Central High School requested permission to allow Joker Wrestling use of the small gym for wrestling practice for Bullitt County kids only on Mondays and Fridays beginning November 26, 2021 until February 25, 2022, from 6-8 p.m.

2. NBHS by Chess Education Foundation

In October, the Board approved the request by North Bullitt High School to allow the Chess Team and Chess Education Foundation to hold a Chess Tournament on October 30, 2021, from 7 a.m. to 5 p.m. Due to an oversight, the copy did not include all of the dates. Presented was a revised application/agreement form and liability insurance certificate with the dates of November 20th, December 11th, January 29th, March 12th, and March 26th.

Shortened School Day Requests - 2022-16, 17, 18 & 19

Parents have requested a modified attendance schedule for their students with disabilities: Students 2022-16, 2022-17, 2022-18 & 2022-19. These students are identified by number in order to maintain confidentiality. There is documentation of medical necessity for the modified schedule, and the modified schedule has been recommended for approval by the Admissions and Release Committee (ARC). Full documentation is on file in the office of the Director of Special Education.

Items to be Declared Surplus

The Department of Facilities submitted lists of items to be declared surplus for the purpose of selling at auction.

FY22 KETS Offer of Assistance

Received was the FY22 KETS Offer of Assistance. The offer will be \$21 per student. It is expected to have three offers total in the approximate amount of \$250,000. Permission to accept all offers now before they come in will eliminate the need for further approval once they do come in reduces the time to return. The Technology Department will continue to use these funds to provide student and teacher devices, data center hardware, networking hardware, and other instructional-related technologies.

UNFINISHED BUSINESS

(None)

NEW BUSINESS

School District Employee COVID-19 Vaccine Incentive Payment

The Kentucky Department of Education (KDE) is providing public schools reimbursement for incentives offered to staff to get vaccinated. KDE will utilize up to \$8.8 million in Elementary and Secondary School Emergency Relief funds in order to make the reimbursements. All public school employees, both full and part time, will be eligible for a \$100 payment after full vaccination. The vaccine incentive program guidelines are as follows:

- Voluntary program for districts
- All full and part-time employees are eligible (both certified and classified) if they are employed any time between July 1, 2021 and December 1, 2021.
- Full and part-time substitute teachers are eligible (minimum workday requirements apply)
- ALL local Board of Education members are eligible.
- Not Eligible:
 - Students enrolled in any public school
 - SBDM parents
 - Volunteers
- \$100 for vaccinated FY 2021-22 full or part-time school district employees
 - Two doses of Pfizer or Moderna or single-dose of Johnson & Johnson's Janssen
- To be eligible, employee must be fully vaccinated on or before December 1, 2021.
- District must verify employee's vaccination status.

- Vaccine card or signed statement from licensed provider
- Payment included in employee's payroll on or before January 31, 2022
- District will be reimbursed \$100 per eligible person verified by the district to participate.
- Applicable taxes must be withheld; retirement is not withheld
- The district's share of taxes will be paid by the district from permissible funds.
- Appropriate assurances must be acknowledged by the Superintendent.

2021-211- Motion made by Linda Belcher, seconded by Nita Neal, to approve all full and part-time employees of the district who are eligible a one-time vaccination incentive payment of \$100. All members voted YES.

Bus Purchases for 2021-2022

Interim District Transportation Director David Phelps requested permission to purchase a total of seven (7) school buses for the 2021-2022 school year. Five (5) of the buses are regular 72-passenger school buses with luggage compartments. Two (2) buses are 52-passenger special needs buses with a luggage compartment, air conditioning, and extra seats. All of the buses will have Cummins 6.7 diesel engines. The total purchase price for the seven (7) buses is \$707,677.00.

2021-212- Motion made by Darrell Coleman, seconded by Linda Belcher, to approve the request to purchase seven (7) school buses as presented. All members voted YES.

Proposed 2022-2023 School Calendar Option

As per KRS 158.070 (2)(b)(c)(d), the School District Calendar Committee, after seeking feedback from school district employees, parents, and community members, presents a school calendar option to the Board. The calendar option complies with state laws and regulations and considers the economic impact of the school calendar on the community and state. Prior to adopting a school calendar, the Board shall hear the Committee's recommendation and the recommendation of the Superintendent. At a subsequent meeting on December 13, 2021, the Board shall approve a calendar for the upcoming school year. **No action required at this time. It will be presented for review and consideration for approval at the December 13, 2021, Board meeting.**

Behavior Coach Request for BCHS

Bullitt Central High School Principal Joe Pat Lee requested the addition of a Behavior Coach to his staff. This will be a full-time, 7.25-hour a day classified position for the remainder of the 2021-2022 school year only. This Behavior Coach will work with Tier 2 and Tier 3 students on behavior modifications and restorative practice. The Behavior Coach will also work with teachers to mediate minor behavior issues, reducing major infractions and keeping students in their learning environments as much as possible. Funding will come from ESSER Learning Forward funds.

2021-213- Motion made by Darrell Coleman, seconded by Linda Belcher, to approve the request for a Behavior Coach at BCHS as presented. All members voted YES.

Request for Additional Cook/Baker Positions

Director of School Nutrition Services Todd Crumbacker requested one additional cook/baker position for the schools listed below. This position will be four (4) or five (5) hours a day as indicated and posted immediately upon approval. Due to the USDA allowing the School Nutrition Service Department to serve free meals to all students, there is an increase in meal participation in many schools. These schools have benefited greatly from the flexibility of serving free meals. These positions are guaranteed for the remainder of the 21-22 school year; a labor analysis will be completed monthly to determine if these positions will be needed for the 22-23 school year. The current "Meals

Per Labor Hour" analysis supports the addition of this staff member at each school listed. Funding will come from Fund 51: School Nutrition Services.

- Freedom Elementary School (4 hours per day)
- Mt. Washington Elementary School (4 hours per day)
- Old Mill Elementary School (4 hours per day)
- Eastside Middle School (5 hours per day)

2021-214- Motion made by Lisa Hodges, seconded by Nita Neal, to approve the request for an additional cook/baker for the schools listed. All members voted YES.

Early Graduation Request – Chance Herrlein

Presented was an Early Graduation request for Joseph "Chance" Herrlein who is a senior at Riverview Opportunity Center with Bullitt East High School as his home school. Chance is both college and career ready. Pending Board approval, Chance will have met all requirements equivalent to a senior in high school. Chance would like to enlist in the Army and continue to work full time until departure for basic training.

2021-215- Motion made by Darrell Coleman, seconded by Lisa Hodges, to approve the early graduation request for Joseph Chance Herrlein as presented. All members voted YES.

Early Literacy Staff Positions & Job Descriptions

Assistant Superintendent Adrienne Usher requested approval of two job descriptions: Literacy Teacher for Grades 1-2 and Literacy Instructional Assistant I.

Also requested was approval of those positions, full-time and part-time, for 13 elementary schools. Based on feedback from teachers, principals, district leadership, Superintendent Bacon, and Board Members, these positions will provide needed hands-on core instructional support in first and second grades to help with learning loss due to the pandemic. These positions will be for the remainder of the 2021-2022 school year only.

Each school's request details are included in the documentation. The total cost for all requested positions is approximately \$971,042.53, which includes fringe benefits. ESSER money is the funding source.

2021-216- Motion made by Darrell Coleman, seconded by Debby Atherton, to approve the Early Literacy Staff Positions and Job Descriptions as presented. Members Debby Atherton, Darrell Coleman, Lisa Hodges, and Nita Neal voted YES; Linda Belcher abstained. Motion carried.

Additional Certified Teacher Request - NES

Nichols Elementary School Principal Anne Marie Landry would like to hire a Certified Teacher to help support student learning gains in the area of Literacy. This teacher would work 7.25 hours per day, one day a week for the remainder of the current (2021-2022) school year. Funding will come from ESSER Learning Forward funds.

2021-217- Motion made by Lisa Hodges, seconded by Linda Belcher, to approve the request for an additional certified teacher at Nichols Elementary as presented. All members voted YES.

Instructional Tutor Request – BMS

Bernheim Middle School Principal Katie Stephens would like to hire an Instructional Tutor to help provide literacy instruction, as well as create opportunities for small group work. Funding will come from ESSER Learning Forward funds.

2021-218- Motion made by Darrell Coleman, seconded by Lisa Hodges, to approve the request for an Instructional Tutor at Bernheim Middle as presented. All members voted YES.

ADJOURNMENT

2021-219- Motion made by Lisa Hodges, seconded by Nita Neal, to adjourn at 6:10 p.m. All members voted YES.

CHAIRPERSON

SECRETARY